

Glendale Community College District

7260

Board Policy

CLASSIFIED SUPERVISORS AND MANAGERS

Classified administrators are administrators who are not employed as educational administrators.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers are those classified administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified administrators shall be employed by contract based on the following:

- Executive Vice President or Vice President: up to three years in duration
- All other classified administrators: up to two years in duration

If a classified administrator is employed by an appointment or contract, the appointment or contract shall be subject to the same conditions as applicable to educational administrators.

Classified administrators, who were hired without a contract may be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

References:

Education Code § 72411;
Government Code § 3540.1 subdivisions (g) and (m)

Adopted: 8/17/21