



**Extended Opportunity Programs and Services/
Cooperative Agencies and Resources for Education**

1500 North Verdugo Road
Glendale, CA 91208

REMOTE OPERATIONS

EOPS Desk: eopsdesk@glendale.edu

Voicemail: 818-240-1000 ext. 6900

IMPORTANT: Please read the entire email carefully.

Dear EOPS Student,

During a recent review of your EOPS file, we have determined the following:

1. Fall 2021 is your sixth semester with EOPS. Six is the maximum number of semesters allowed by the program without a waiver.
2. With this note, you are given an opportunity to complete an EOPS waiver with a counselor. **You need to schedule a 1-hour counseling appointment with one of our EOPS counselors to complete the EOPS Waiver and update your SEP (Student Educational Plan).**
3. If the waiver is not completed by the end of this semester (December 15, 2021), you will automatically be exited from EOPS, and will not be considered for program extension, or readmission. If you submit a waiver, it will be reviewed by the program director and approved if you meet the waiver criteria.
4. **Submit your EOPS Appointment Request Form asap.** EOPS staff will get back to you with your appointment confirmation or further instructions.
5. When requesting for your counseling appointment, please let us know in the appointment request form if you also received a dismissal notice from the Financial Aid Office. During your EOPS waiver appointment, the EOPS counselor can also help you complete this dismissal appeal.

NOTE: To schedule a counseling appointment, complete the following EOPS Appointment Request Form. EOPS staff will email you back with your appointment confirmation, or further instructions.

May you have any questions, please contact the EOPS Desk at eopsdesk@glendale.edu, or leave a detailed voicemail at (818) 240-1000 ext. 6900.

This email was distributed to a large group of students. Please do not reply to this email. Email replies will not be monitored.