

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 4

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:01 p.m. on Tuesday, September 14, 2021 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Ann H. Ransford
 Ms. Diana Morales ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

Absent:

Ms. Desireé P. Rabinov

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Student Trustee Morales.

PUBLIC HEARING

1. Public Hearing of the CSEA/District Successor Openers for the Collective Bargaining Agreement between the District and the California School Employees Association, (CSEA), and Its Glendale Chapter #76, which expired on June 30, 2021

Hacopian opened Public Hearing No. 1 on the CSEA/District Successor openers for the Collective Bargaining Agreement between the District and CSEA, and its Glendale Chapter #76 at 5:03 p.m., as required by Government Code Section 3547, and called for public comments. Receiving none, Public Hearing No. 1 was closed at 5:04 p.m.

RESOLUTIONS

1. Resolution No. 02-2021-2022: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Disabled Student Program and Services (DSP&S)

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 02-2021-2022 to transfer up to \$575,765 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2020-2021.

The motion passed unanimously.

2. Resolution No. 03-2021-2022: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – for Future Payments of Other Postemployment Benefits Obligations (OPEB)

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 03-2021-2022 to transfer \$452,843 from the Unrestricted General Fund to the Restricted General Fund for future payments of other postemployment benefits obligations.

The motion passed unanimously.

RESOLUTIONS -- continued

3. Resolution No. 04-2021-2022: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Administrative Allowances Claimed from Grants

It was moved (Ransford) and seconded (Benlian) to adopt Resolution No. 04-2021-2022 to transfer \$57,440 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2020-2021 fiscal year.

The motion passed unanimously.

4. Resolution No. 05-2021-2022: Transfer from the Unrestricted General Fund (01) to the Student Health Services Program Fund (03)

It was moved (Davis) and seconded (Benlian) to adopt Resolution No. 05-2021-2022 to transfer \$226,788 from the Unrestricted General Fund (01) to the Student Health Services fund (03) for the 2021-2022.

The motion passed unanimously.

5. Resolution No. 06-2021-2022: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) for 2020-21 Child Development Center Operations

It was moved (Benlian) and seconded (Davis) to adopt Resolution No. 06-2021-2022 to transfer \$337,249 from the Unrestricted General Fund (01) to the Restricted General Fund (03) for 2020-21 Child Development Center operations.

The motion passed unanimously.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

INFORMATIONAL REPORTS - NO ACTION

1. Fourth Quarter Budget Balances as of June 30, 2021
2. Fourth Quarter Financial Status Report as of June 30, 2021
3. Enrollment Update
4. Measure GC Funds Balances and Schedule Update
5. Guided Pathways Update

Informational Reports Nos. 1 and 5 were duly noted.

6. Implementation of COVID Vaccination Mandates at GCC Update

Dr. Schlossman provided information regarding the system secured (KOKOMO 24/7 Safety Cloud) to manage vaccination/testing requirements for faculty, staff and students. The college COVID taskforce worked together to organize a confidential way to manage employees and students providing proof of vaccinations. Qualified exemptions for employees will be handled in Human Resources and, for students, through the Student Health Center.

INFORMATIONAL REPORTS - NO ACTION - continued

7. GCC CARES Update

Andre Manukyan, Interim Program Manager of Student Basic Needs, provided an overview of the GCC CARES Program. The program addresses student basic needs at GCC and provides services to students through a food pantry, Emergency Grant Program, Fresh Success (CalFresh Employment and Training Program), Sheltered Success (secure housing) and the Financial Literacy Program.

It was noted \$1.8 million in grants and donations were secured in year 1 (excluding emergency grant funding), and over \$2.5 million committed through year 3. Going forward, GCC CARES hopes to develop a \$1,000,000 endowment account by 2030 using private donations and federal reimbursements from Fresh Success. Endowment to be used for a perpetual emergency grant program.

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

1. CSEA/District Successor Openers for the Collective Bargaining Agreement between the District and the California School Employees Association, (CSEA), and Its Glendale Chapter #76, which expired on June 30, 2021

It was moved (Davis) and seconded (Benlian) to approve the CSEA/District successor openers for the Collective Bargaining Agreement between the District and the California School Employees Association, (CSEA), and its Glendale Chapter #76, which expired on June 30, 2021.

The motion passed unanimously.

2. Adoption of the Final Budget - Year 2021-2022

It was moved (Benlian) and seconded (Davis) to approve the proposed budget as the college's 2021-2022 Final Budget as required by the California Code of Regulations, Title V, Section 58301, at which time any resident in the district may appear and object to the proposed budget or any item in the budget.

The motion passed unanimously.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of August 17, 2021
2. Warrants - District Funds August 1, 2021 through August 31, 2021 totaling \$13,511,893.28
3. Contract Listing and Purchase Order Listing – August 1, 2021 through August 31, 2021 totaling \$23,863,601.44
4. Authorization to Make Appropriation Transfers: HEERF – Lost Revenues
5. Authorization to Make Appropriation Transfers: HEERF – Student Accounts Receivable
6. Staffing Report No. 3 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Benlian) and seconded (Davis) to approve Consent Calendar item Nos. 1 through 4 and 6.

Morales inquired about Student Accounts Receivables - HEERF transfers (item No. 5) and Culpepper indicated funds will be transferred appropriately.

It was moved (Morales) and seconded (Davis) to approve Consent Calendar item No. 5.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Renewal of CISCO SmartNet Support Agreements for Network and Phone System

It was moved (Davis) and seconded (Benlian) to approve the renewal of the CISCO SmartNet support agreements with ConvergeOne for fiscal year 2021-2022.

The motion passed unanimously.

2. Change Order No. 009 - PE Gym Replacement Increment 2 Project

It was moved (Benlian) and seconded (Ransford) to approve Change Order No. 009 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$1,369,062.

The motion passed unanimously.

3. Glendale Community College District Independent Citizens' Bond Oversight Committee Amended and Restated Bylaws

It was moved (Ransford) and seconded (Davis) to approve the amended and restated Glendale Community College District Independent Citizens' Bond Oversight Committee Bylaws.

The motion passed unanimously.

4. Approval of a Facility Use Agreement with the City of Glendale for the Use of the Civic Auditorium

It was moved (Davis) and seconded (Benlian) to approve the facility use agreement with the City of Glendale for the Civic Auditorium. It was noted, the lower level of the auditorium will be secured for a three-year timeframe for the college's dance program during the construction of the Instruction Building and Conference Center (IBCC).

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No Board requests were presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

CLOSED SESSION

1. Hacopian announced at 6:24 p.m. the Board will go into Closed Session to consider Closed Session item No. 1 - Conference with Labor Negotiators pursuant to Government Code §54957.6.

RECONVENE IN PUBLIC SESSION

The Board of Trustees reconvened at 7:20 p.m.

REPORT OF CLOSED SESSION ACTION

No action was taken in Closed Session.

ADJOURNMENT

Meeting adjourned at 7:20 p.m. in memory of Art Devine and Savey Tufenkian.

Art Devine was a long-time community member who supported many community and educational organizations. Savey Tufenkian was a compassionate and generous leader in the community. In 1990, Savey and husband, Ralph, established the St. Mary's Richard Tufenkian Pre-School, in memory of the loss of their son. In addition to the pre-school, she played a major role in the founding and continuation of many Armenian organizations such as Armenian International Women's Association, AMAA Orphan and Child Care, and USC Institute of Armenian Study.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, September 14, 2021
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, October 19, 2021.