

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 5

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:00 p.m. on Tuesday, October 19, 2021 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Diana Morales ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Student Trustee Morales.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

RESOLUTIONS

1. Resolution No. 07-2021-2022: Support of Undocumented Student Action Week - Monday, October 18 through Friday, October 22, 2021

It was moved (Ransford) and seconded (Portillo Rabinov) to adopt Resolution No. 07-2021-2022 to support Undocumented Student Action Week during the week of October 18 - 22, 2021.

The motion passed unanimously.

2. Resolution No. 08-2021-2022: Support of Campus Equity Week – Monday, October 25 through Friday, October 29, 2021

It was moved (Portillo Rabinov) and seconded (Davis) to adopt Resolution No. 08-2021-2022 to support Campus Equity Week during the week of October 25 - 29, 2021.

The motion passed unanimously.

3. Resolution No. 09-2021-2022: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 Workers Compensation Insurance Premiums

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 09-2021-2022 to transfer \$1,250,000 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 Workers Compensation insurance premiums.

The motion passed unanimously.

RESOLUTIONS - continued

4. Resolution No. 10-2021-2022: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 Liability and Property Insurance Premiums

It was moved (Portillo Rabinov) and seconded (Ransford) to adopt Resolution No. 10-2021-2022 transfer \$500,000 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 liability and property insurance premiums.

The motion passed unanimously.

5. Resolution No. 11-2021-2022: Transfer from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 Dental and Vision Plan Claims

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 11-2021-2022 to transfer \$900,000 from the Unrestricted General Fund (01) to the Self Insurance Fund (18) for the 2021-22 dental and vision plan claims.

The motion passed unanimously.

6. Resolution No. 12-2021-2022: To Establish an Appropriations Limit for 2021-22 in Compliance with Article XIII-B of the State Constitution

It was moved (Davis) and seconded (Portillo Rabinov) to adopt Resolution No. 12-2021-2022 in order to establish an appropriations limit for 2021-22 in compliance with Article XIII-B of the State Constitution.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports Nos. 1 and 3 were duly noted.

4. Vaccination Mandate Implementation Update

Dr. Schlossman provided information regarding the vaccination mandate utilizing the Kokomo 24/7 Safety Cloud service launched for students on 9/24/21 and employees 9/27/21. User support is accessible through Vaxinfo@glendale.edu, at 818-240-1000 x3456, the GCC Vaccination Mandate webpage and at the Kokomo Live Zoom Help Desk. GCC is providing on-site vaccination and testing clinics for students and staff. The deadline for students and staff attending in-person is October 31st. Those in-person students who are not in compliance will be dropped from their (in-person) classes on Monday, November 1st and staff will be handled through Human Resources. Going forward, those students who have not complied through the Kokomo 24/7 system will be blocked from Winter 2022/Spring 2022 registration.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of September 14, 2021
2. Warrants - District Funds September 1, 2021 through September 30, 2021 totaling \$13,710,378.73

CONSENT CALENDAR – ACTION - continued

3. Contract Listing and Purchase Order Listing – September 1, 2021 through September 30, 2021 totaling \$11,744,256.29
4. Declaration of Surplus Equipment
5. Revised Course – Anthropology 105
6. Staffing Report No. 4 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Davis) and seconded (Ransford) to approve Consent Calendar item Nos. 1 - 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Tentative Agreement – Salary Schedule and Stipend Increase between the District and Guild, Retroactive to July 1, 2021

It was moved (Ransford) and seconded (Davis) to approve the compensation tentative agreement of a 5% adjustment to all salary schedules and stipends contained the Collective Bargaining Agreement between the District and Guild, July 1, 2018 through June 30, 2021, as delineated in the attached tentative agreement, retroactive to July 1, 2021.

The motion passed unanimously.

2. Tentative Agreement - Salary Schedule Increase between the District and California School Employees and Association (CSEA) Glendale Community College Chapter #76, Retroactive to July 1, 2021

It was moved (Benlian) and seconded (Davis) to approve the compensation tentative agreement of a 5% adjustment to all salary schedules and stipends contained the Collective Bargaining Agreement between the District and CSEA Glendale Community College Chapter 76, July 1, 2018 through June 30, 2021, as delineated in the attached tentative agreement, retroactive to July 1, 2021.

The motion passed unanimously.

3. Management and Confidential (MaC) Employees Schedule and Stipend Increase, Retroactive to July 1, 2021

It was moved (Portillo Rabinov) and seconded (Ransford) to approve a 5% increase to the MaC group's salary schedules and stipends, retroactive to July 1, 2021.

The motion passed unanimously.

4. Approval of Executive Search Firm for Superintendent/President Search

It was moved (Benlian) and seconded (Davis) to approve the hiring of PPL, Inc. to guide and support the 2021-22 search for Glendale Community College District's next Superintendent/President.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

5. Process for Search and Selection of Superintendent/President – Presentation, Dr. Ben Duran, President and Dr. Lisa Sugimoto, Vice President, PPL, Inc.

PPL, Inc. President Duran and Vice President Sugimoto noted the timeline proposed is 6-9 months with a goal to have a final decision by April-May 2022. It is key not to lose good candidates to other districts with open CEO positions so, moving forward quickly with the hiring process is essential. The group will begin by assessing the College Institutional Master plan, challenges, opportunities, leadership needed, professional qualifications and qualities.

Once criteria is established through the college governance process and approved by the Board, PPL, Inc. will recruit candidates through job announcements, utilize advertising and outreach, engage contacts, and identify prospects. Then selecting and evaluating semi-finalists will be done by the Screening Committee through assessment of applications and resumes based on criteria and interviews. The Screening Committee will make the decision on those to advance for Board consideration, determine the number to move forward and present individual names/qualifications to the Board in closed session.

Once candidates have been accepted for consideration by the Board, reference checks will be conducted, college and community forums will be held, and final interviews will be completed with the Board.

It was moved (Benlian) and seconded (Portillo Rabinov) to approve the composition of the Screening Committee as presented in the agenda:

- 3 faculty members identified by mutual agreement of the presidents of the Academic Senate and Guild
- 2 classified staff members identified by the president of CSEA
- 3 managers/administrators from Cabinet and identified by the Superintendent/President
- 1 student identified by the president of ASGCC
- 1 Glendale College Foundation member identified by the president of the Foundation
- 1 non-voting EEO representative
- 1 non-voting chair, vice president of human resources

The motion passed unanimously.

It was moved (Davis) and seconded (Portillo Rabinov) to approve the tentative schedule for the search screening and selection process as presented in the agenda.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information provided.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

Viar read public comment from community member, Poghos Kazarian, regarding “alleged adverse, illegal and retaliatory actions, intentional, coerced or out of fear or ignorance, that were taken against me...”

ADJOURNMENT

Meeting adjourned at 6:40 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, October 19, 2021

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, November 16, 2021.