

## STV60 : Pathways to Health Careers

### General Information

Author:	<ul style="list-style-type: none"><li>Maria Czech</li></ul>
Course Code (CB01) :	STV60
Course Title (CB02) :	Pathways to Health Careers
Department:	STV
Proposal Start:	Spring 2025
TOP Code (CB03) :	(1299.00) Other Health Occupations
CIP Code:	(51.9999) Health Professions and Related Clinical Sciences, Other.
SAM Code (CB09) :	Possibly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000613450
Curriculum Committee Approval Date:	05/22/2024
Board of Trustees Approval Date:	07/16/2024
Last Cyclical Review Date:	05/22/2024
Course Description and Course Note:	In STV 60, students who are interested in health careers explore explore the basic concepts of this profession and field. Concepts include roles in health careers, compassion for individuals in other cultures, and customer/patient service. Lecture 24 hours. Note: This course is pass/ no pass only.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none"><li>Noncredit</li></ul>
Mode of Delivery:	
Author:	
Course Family:	

### Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"><li>Health and Safety: Non-Credit</li></ul>
Alternate Discipline:	No value
Alternate Discipline:	No value

### Course Development

<b>Basic Skill Status (CB08)</b> Course is not a basic skills course. <input type="checkbox"/> Allow Students to Gain Credit by Exam/Challenge	<b>Course Special Class Status (CB13)</b> Course is not a special class. <b>Pre-Collegiate Level (CB21)</b> Not applicable.	<b>Grading Basis</b> <ul style="list-style-type: none"><li>Pass / No-Pass Only</li></ul> <b>Course Support Course Status (CB26)</b> Course is not a support course
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## General Education and C-ID

### General Education Status (CB25)

Not Applicable

### Transferability

Not transferable

### Transferability Status

Not transferable

## Units and Hours

### Summary

**Minimum Credit Units (CB07)** 0

**Maximum Credit Units (CB06)** 0

**Total Course In-Class (Contact) Hours** 24

**Total Course Out-of-Class Hours** 0

**Total Student Learning Hours** 24

### Credit / Non-Credit Options

#### Course Type (CB04)

Non-Credit

#### Noncredit Course Category (CB22)

Short-Term Vocational.

#### Noncredit Special Characteristics

No Value

#### Course Classification Code (CB11)

Workforce Preparation Enhanced Funding.

#### Funding Agency Category (CB23)

This course was partially developed using Economic Development funds.

Cooperative Work Experience

Education Status (CB10)

Variable Credit Course

### Weekly Student Hours

	In Class	Out of Class
Lecture Hours	24	0
Laboratory Hours	0	0
Studio Hours	0	0

### Course Student Hours

**Course Duration (Weeks)** 18

**Hours per unit divisor** 54

#### Course In-Class (Contact) Hours

Lecture 24

Laboratory 0

Studio 0

**Total** 24

#### Course Out-of-Class Hours

Lecture 0

Laboratory 0

Studio 0

**Total** 0

## Time Commitment Notes for Students

No value

## Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

## Pre-requisites, Co-requisites, Anti-requisites and Advisories

### Advisory

ESL30 - ENGLISH AS A SECOND LANGUAGE LEVEL 3

#### Objectives

- Write paragraphs at the low-intermediate level with sufficient unity.
- Develop coherence and mechanical accuracy.
- Demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level.
- Converse at a functional level adequate for everyday use on the campus and in the community.
- Respond to questions about recorded and live speeches, dialogues, role plays, and lectures.
- Decode 2,500-word reading passages, respond to inference and recall questions, and utilize a monolingual English dictionary to advantage.

## Entry Standards

Entry Standards

## Course Limitations

Cross Listed or Equivalent Course

## Specifications

### Methods of Instruction

Methods of Instruction

Lecture

Methods of Instruction

Collaborative Learning

Methods of Instruction

Discussion

Methods of Instruction

Multimedia

Methods of Instruction

Demonstrations

Methods of Instruction

Field Activities (Trips)

Methods of Instruction

Guest Speakers

Methods of Instruction

Presentations

### Out of Class Assignments

N/A

### Methods of Evaluation

Activity (answering journal prompt, group activity)

### Rationale

Journal notes showing initial decision making process in career choices

### Textbook Rationale

No Value

## Textbooks

Author	Title	Publisher	Date	ISBN
Judith Gerdin	Workbook for Health Careers Today	St. Louis, Missouri : Elsevier	2022	9780323764629

## Other Instructional Materials (i.e. OER, handouts)

No Value

## Materials Fee

No value

## Learning Outcomes and Objectives

### Course Objectives

Identify essential qualities of a healthcare worker.

Describe the healthcare industry today.

Compare careers within the health science career pathways.

Classify the personal traits or attitudes desirable in a member of the healthcare team.

Demonstrate respectful and empathetic treatment of all patients/clients (customer service).

Identify records and files common to the healthcare setting.

Explain principles of infection control.

Apply personal safety procedures.

### SLOs

Describe the nine healthcare occupations and the skills and knowledge required for each.

Expected Outcome Performance: 70.0

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STV  
Certified Nursing Aide Certificate  
of Completion

Apply job search skills to the healthcare professions.

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STV Home Caregiver Certificate Program	Compare the various pathways in health careers
STV Home Caregiver Certificate of Completion	Compare the various pathways in health careers.
ILOs Core ILOs	Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.
STV Administrative Medical Assisting Certificate	Describe the duties, processes, and procedures in managing the medical front office
STV Certified Nursing Aide Certificate	Identify and address the needs of clients undergoing various stages of care including long-term care, rehabilitative care, and the dying process.  Perform nursing assistant procedures safely and effectively, including accurate measurement of vital signs, transfer techniques, bathing/grooming principles and feeding techniques.
<b>Apply job search skills to the healthcare professions.</b>	
Expected Outcome Performance: 70.0	
STV Certified Nursing Aide Certificate	Apply job search skills to the healthcare professions.
STV Certified Nursing Aide Certificate of Completion	Apply job search skills to the healthcare professions.
STV Home Caregiver Certificate Program	Compare the various pathways in health careers
ILOs Core ILOs	Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.  Practice ethical and responsible behavior within personal, academic, professional, social, and societal contexts; recognize and welcome diverse lifestyle choices that promote physical, intellectual, psychological, and social well-being.
STV Home Caregiver Certificate of Completion	Demonstrate proficiency in personal care tasks.  Pass a cumulative course exam.

## Additional SLO Information

### Does this proposal include revisions that might improve student attainment of course learning outcomes?

Yes

### Is this proposal submitted in response to learning outcomes assessment data?

No

### If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

This course was consistently closed due to low enrollment. Upon reviewing informal responses from students, enrollment numbers, and exploring what other Allied Health programs' Pathways courses have, we have decided to reduce the number of hours.

### SLO Evidence

No Value

# Course Content

## Lecture Content

### **Overview of Healthcare Careers (3 hours)**

- Identify essential qualities of a healthcare worker
- Examine basic professional standards of healthcare workers?
- Apply employ-ability skills and exemplify professional characteristics
- Discuss levels of education, credentialing requirements, and employment trends in healthcare

### **Administrative Medical Assistant—Front Office (2hours)**

- Medical front office duties
- Medical terminology
- Customer service etiquette and issues
- Basic Billing and transcription
- Medical office software

### **Administrative Dental Assistant (2 hours)**

- Dental front office duties
- Dental terminology
- Customer service etiquette and issues
- Basic billing and transcription
- Dental office software

### **Medical Assistant—Front and Back Office (2 hours)**

- Administrative and clinical office procedures
- Recording patient medical history
- Taking and documenting vital signs
- Basic understanding human physiology and anatomy
- Laboratory procedures

### **Home Caregiver/Aide (2 hours)**

- Home care industry
- Managing a healthy, sanitary environment
- Home care procedures
- Working with ill, disabled, and elderly clients

### **Certified Nursing Assistant (CNA) (2 hours)**

- Assisting licensed practicing nurses (LPN) and registered nurses (RNs)
- Duties of a CNA
- Infection control
- Cardiopulmonary resuscitation (CPR), First Aid and Automated external defibrillator (AED) usage
- Teamwork in the workplace

### **Home Health Aide (2 hours)**

- CNA certification
- Home care record keeping
- Assisting with physical therapy
- Administering medications
- Collaboration with other health care givers

### **Acute Care (2 hours)**

- Short-term health services
- Stabilizing during medical emergencies, illnesses, or accidents
- Pediatric and adult
- Hospitals, rehabilitation facilities, urgent care clinics, birthing centers, and other healthcare environments
- Patient advocacy

### **Emergency Medical Services (2 hours)**

- Emergency medical care
- Management of immediate life-threatening situations and emergencies
- Clinical and ride-along
- Certifications

### **GCC Registered Nursing Program (2 hours)**

- Prerequisites
- Duties and responsibilities
- Common types of nursing, such as critical care, pediatrics, cardiac, etc.

- Career Ladder: Licensed Vocational Nurse (LVN) to Registered Nurse (RN)
- Foreign Nurse Graduate
- RN program transfer

**Professional Skills (3 hours)**

- Career development, choosing the right pathway for you
- Program completion and certification
- Continuing education
- Resumes, interviews, job searches
- Future healthcare career possibilities

**Total hours: 24**

**Laboratory/Studio Content**

No value

**Additional Information**

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

**GCC Major Requirements**

No Value

**GCC General Education Graduation Requirements**

No Value

**Repeatability**

Repeatable

**Justification (if repeatable was chosen above)**

Non-credit courses

**Resources**

Did you contact your departmental library liaison?

No

If yes, who is your departmental library liason?

Shelley Aronoff (ESL-Noncredit, Noncredit Business & Life Skills)

Did you contact the DEIA liaison?

No

Were there any DEIA changes made to this outline?



No

**If yes, in what areas were these changes made:**

No Value

**Will any additional resources be needed for this course? (Click all that apply)**

- No

**If additional resources are needed, add a brief description and cost in the box provided.**

No Value