



**GOVERNANCE UPDATE
DECEMBER 2021**

The Governance Update monthly report consists of actions taken by various governance committees. It is required by Administrative Regulation 2511 the Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **October 30, 2021 and, November 30 2021**.The College Executive Committee reviewed these items during their **December 14, 2021 meeting**.

- Items reported here may have changed or been resolved during a more recent meeting than the date noted.
- Committee minutes available in SharePoint: <https://glendale0.sharepoint.com/sites/gccgovernance>
No VPN necessary to access.
- Any questions regarding any items listed please contact the chair of the appropriate committee. Committee chairs may be emailed directly from [the Blue List](#).
- Since March 2020, Governance Committees continue to meet by virtual means. Requirements, such as meeting quorum, minutes reporting, continue to be practiced.
- Meeting Schedule for governance committee meetings is available on the Governance webpage: [Scheduled Meetings](#)

Standing Committee*

I. COLLEGE EXECUTIVE COMMITTEE * - November 9, 2021

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, Zoom Conference

QUORUM [5] 7/7 voting members present; 3 Guests

APPROVAL OF MINUTES

1. MSC - (Schlossman/Culpepper) to approve the College Executive Committee minutes of October 12, 2021.

MOTIONS APPROVED

2. MSC - (Culpepper/Ritterbrown) to approve students serving on hiring committees as voting members. (Dicke – abstain)
3. MSC - (Haraldson/Dicke) to approve the Superintendent/President Job Profile to be included in the job announcement.
4. MSC - (Schlossman/Dicke) to approve the vacant/replacement/new positions as noted above [as noted in the agenda as items a) through i).

REPORTS

5. Review and receipt of subcommittee minutes:
 - a. Budget Committee - Minutes of September 9, 2021, and September 28, 2021
 - b. College Computer Coordinating Committee – No minutes reported.
 - c. Enrollment Management – No minutes reported.
 - d. Equal Employment Opportunity - No minutes reported.
 - e. Governance Review Committee – Minutes of October 5, 2021
 - f. Released Time Extra Pay – Minutes of October 22, 2021

- g. Professional Development – Minutes of September 16, 2021
 - h. Student Equity and Achievement Committee – No minutes reported.
 - i. Web Oversight – No minutes reported.
6. The College Executive Committee reviewed the Board of Trustees agenda for the November 16, 2021 meeting.
 7. The Committee reviewed and accepted the actions of the Standing Committees.
 - a) Institutional Planning Coordination b) Academic Affairs c) Student Affairs
 - d) Administrative Affairs.
 8. The Governance Committees Summary Report was presented and reviewed.
 - a. The Committee received, reviewed, and accepted the actions and information items of all governance committees.

Scheduled Meetings: December 14, 2021, actions will be in the next Governance Update.
January 14, 2022

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

1) Budget Committee – October 26, 2021

2nd Thursday and 4th Tuesday, 12:20-1:30 pm, Zoom Conference

QUORUM 7/10 voting members present; 17 Guests

APPROVAL OF MINUTES

1. MSC to approve the minutes of September 28, 2021 as presented. Motion passed unanimously.

REPORTS

2. 2022-2023 Budget Draft, Cash Analysis and the Governor’s Budget Update.
3. Rosa Buford to send out CCC 2022-23 System Budget Proposal that was forwarded to the Governor from the Chancellor’s Office.
4. The committee is back to its regular schedule of meeting on the 4th Tuesday of the month.

Budget Committee – November 23, 2021

2nd Thursday and 4th Tuesday, 12:20-1:30 pm, Zoom Conference

QUORUM 7/10 voting members present; 1 Resource member; 15 Guests

APPROVAL OF MINUTES

1. MSC to approve the minutes of October 26, 2021 as presented. Motion passed unanimously.

REPORTS

2. 2022-2023 Budget Draft, Cash Analysis and the Governor’s Budget Update: COLA of 5.35%; FTEs rates increase; Pension liability monies to lower employer payment portion.

Scheduled Meetings: January 25, 2022

2) College Computer Coordinating Committee (4Cs) – September 16, 2021 is the last meeting reported.

3rd Thursday, 12:30-1:30 pm, Zoom Conference

Scheduled Meetings: October 21, 2021

3) Enrollment Management Committee – May 12, 2021 is the last meeting reported.

2nd Wednesday, 12:20-1:20 pm, Zoom Conference

Met on September 8, 2021, no report has been received.

Scheduled Meetings: October 2021

- 4) **Equal Employment Opportunity Committee (EEO) – September 23, 2021** is the last meeting reported.
4th Thursday, 12:30-1:30 pm, Zoom Conference
Scheduled Meetings: October 28, 2021, cancelled.
- 5) **Governance Review Committee (GRC) – November 2, 2021**
1st Tuesday, 1:40-2:40 pm, Zoom Conference
QUORUM 8/8 voting members present;
APPROVAL OF MINUTES
1. MSC approval of minutes of October 5, 2021.
MOTIONS APPROVED
2. MSC the GRC reviewed and likes the suggested changes to the document Administrative Regulation 4000: Mutual Gains Agreement. Action item: Paul V. will forward the document to the Senate as it is under their purview.
REPORTS
3. RTEP information is housed on the Human Resources webpage. When released time is approved it is important that the College Executive Committee minutes are referred when determining the approved RT percentage.
Scheduled Meetings: December 7, 2021
- 6) **Professional Development Committee – October 21, 2021**
3rd Thursday, 12:30-1:30 pm, Zoom Conference
QUORUM [9] 13/17 voting members present; 1 Resource non-voting member; 3 Guests
APPROVAL OF MINUTES
1. MSC to approve the September 16, 2021 minutes.
MOTIONS APPROVED
2. Committee adds Lara Kartalian as a [non-voting] resource.
REPORTS
3. Committee will continue discussion related to concerns and proposed changes to its Mission Statement at its next scheduled meeting, Nov. 18, 2021.
Scheduled Meetings: November 18, 2021
- 7) **Released Time Extra Pay Committee (RTEP) – December 3, 2021**
4th Friday, 10:00-11:00 am, Zoom Conference
QUORUM 7/7 voting members present
APPROVAL OF MINUTES
1. MSC that the minutes of October 22, 2021 be approved. The motion passed unanimously.
MOTIONS APPROVED
2. MSC All members approved [of the open positions].
3. MSC All members approved the second reading for the new positions of [the Next Level Writing Across the Curriculum Coordinator, and the Lead Peer Online Course Reviewer].
4. MSC All members approved [of the existing Faculty Coordinator of Institutional Effectiveness].
REPORTS
5. [The RTEP Committee will] allocate some time to create a smoother and transparent process for campus community to apply/request new RTEP positions
Scheduled Meetings: Spring 2022
- 8) **Student Equity & Achievement Committee (SEA) – September 24, 2021**

4th Friday, 1:00pm-2:00 pm, Zoom Conference

QUORUM 19/19 voting members present; 6 guests

APPROVAL OF MINUTES

1. MSC that the minutes of May 28, 2021 be approved.

MOTIONS APPROVED

2. MSC in support of prioritized allocation funds for two 40% released time for (NLE) New Level English.

Scheduled Meetings: TBD

- 9) **Web Oversight Committee** – April 28, 2021 is the last meeting reported.

Meets as needed

Scheduled Meetings: October 27, 2021

II. INSTITUTIONAL PLANNING COORDINATION COMMITTEE * (IPCC) – September 13, 2021

2nd Monday, 12:15pm-1:30 pm, Zoom Conference

QUORUM 14/18 voting members present; 2 non-voting Resource members; 1 guest

APPROVAL OF MINUTES

1. MSC that the minutes of May 10, 2021 be approved.

MOTIONS APPROVED

2. It was MSC that the [Master Planning Team A] Minutes from April 23, 2021 be accepted without corrections.
3. It was MSC that the adopted Minutes from the April 20, 2021 Program Review Meeting be accepted.

REPORTS

4. Gap Analysis and Timeline for Accreditation Self-Evaluation Report - Deadline for Draft is December 2021, for all the standards. Drafts should include as much evidence as possible. Evidence has to be the best evidence that we meet the standards.
5. Enrollment Update.
6. Update on DEI recommendation for Master Planning.
7. Update on Covid Response and Return to Campus.
8. The [Program Review] committee reviewed the revised Program Review form and questions.
9. Data/Dialog/Documentation for Data Dashboards and Learning Outcomes
10. Student Survey Questions - We do not currently have a lot of information on the number of students who are parents.

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

- 1) **Master Planning Team A Committee** – May 29, 2020 is the last meeting reported.

Meets once per semester

Met on April 23, 2021, report is forthcoming. *IPCC will review these minutes at their next scheduled meeting.*

Scheduled Meetings: TBD

- 2) **Program Review Committee** – April 20, 2021 is the last meeting reported.

3rd Tuesday, 1:30–2:30 pm, Zoom Conference

Met on May 18, 2021, report is forthcoming. *IPCC will review these minutes at their next scheduled meeting.*

Scheduled Meetings: Fall 2021

INSTITUTIONAL PLANNING COORDINATION COMMITTEE * (IPCC) – October 11, 2021

2nd Monday, 12:15pm-1:30 pm, Zoom Conference

QUORUM 16/18 voting members present; 3 non-voting Resource members; 1 guest

APPROVAL OF MINUTES

1. MSC that the minutes of September 11, 2021 be approved.

MOTIONS APPROVED

2. It was MSC that the adopted Minutes from the May 18, 2021 Program Review Meeting be accepted.
3. It was MSC that the adopted Minutes from the September 21, 2021 Program Review Meeting be accepted.

REPORTS

4. No Master Planning Team A Committee minutes to review.
5. Timeline for Accreditation Self-Evaluation Report - Deadline for Draft is December 2021.
6. Enrollment Update.
7. Review cycle for Board Policies and Administrative Regulations – proposal of a 5-year cycle.
8. Program Review Fall 2021 Timeline
9. LOA&A Committee's Assessment Day for PLOs - College Mission review cycle documentation - Accreditation Standard I requires that the College Mission Statement be reviewed on a regular basis.
10. A student, a Political Science Major, will be acting as a student liaison for Institutional Effectiveness.

Scheduled Meetings: November 8, 2021

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE (IPCC):

- 3) **Master Planning Team A Committee** – April 23, 2021 is the last meeting reported.

Meets once per semester

Scheduled Meetings: TBD

- 4) **Program Review Committee – May 18, 2021**

3rd Tuesday, 1:30–2:30 pm, Zoom Conference

QUORUM 10/10 voting members present

APPROVAL OF MINUTES

1. It was MSC that the minutes from April 20, 2021 were approved.

REPORTS

2. Task force for Guidance Checklist [to be created for validation team members to use] in addition to the Validation Manual.
3. The draft of the new Program Review (PR) form will only include hyperlinks for webpages that are not expected to be moved.
4. The Senate revised the Instructional Hiring Allocation Committee (IHAC) manual and deadline.
5. PR 2021 Timeline.

Program Review Committee – September 21, 2021

3rd Tuesday, 1:30–2:30 pm, Zoom Conference

QUORUM 10/10 voting members present

APPROVAL OF MINUTES

1. It was MSC that the minutes from May 18, 2021 were approved.

MOTIONS APPROVED

2. It was MSC to approve that Stacy Jazan and Daphne Dionisio serve as co-chairs of the committee.
3. It was MSC to approve the updated mission statement.

REPORTS

4. New Program Review form in eLumen.
5. Validation Team resources can be found on the PR webpage, in addition, one-on-one appointments for help is available.
6. New IHAC Process and form includes a question on equity.
7. PR website redesign discussed.

Scheduled Meetings: Met on October 19, 2021, report is forthcoming. *IPCC will review these minutes at their next scheduled meeting.*

III. ACADEMIC AFFAIRS COMMITTEE * - November 17, 2021

3rd Wednesday, 2:00-4:00 pm, Zoom Conference

QUORUM 33/37; 5 Resources; 4 Guests

APPROVAL OF MINUTES

1. MSC to approve minutes from October 20, 2021 meeting.

MOTIONS APPROVED

2. MSC to approve the agenda for the November 17, 2021 meeting.
3. MSC to approve that Academic Affairs Committee strongly urges to Staff Development Committee and both unions to develop mandatory professional development activities that address systemic racism on campus, in the community, and across the nation. One opposed.
4. MSC to approve the following items under the Consent Calendar:

Curriculum & Instruction Committee Minutes of:

October 27, 2021, and November 10, 2021

New Courses

- a) HLTH 105 – Introduction to Public Health
- b) HUMAN 140 – Armenian-American Experience Through Arts and Letter
- c) ST DV 130 – Professional Career Paths-Business

New Programs

- d) Noncredit Business – Drafting and Basic Interior Design Certificate
- e) Noncredit Business – Google Workspace Certificate
- f) Business Division – Healthcare Administration AS Degree
- g) Business Division – Healthcare Administration Certificate

Revised Courses

- h) BIOL 145 and 146
 - i) CHILDV 215
 - j) ECT 50
 - k) ENGL 101, 101+, 101H, 103, 105, 106, 109, 112, 122, 123, 125, and 127
 - l) ESL 90
 - m) ETH S 110, 111, 121
 - n) HUMAN 105, 105H, 110, 111, 115, 117, 125**
5. MSC to approve Library & Information Minutes from the October 28, 2021 meeting.
 6. MSC to approve Scholars Program minutes from the October 19, 2021 meeting.

NEXT MEETING – December 15, 2021

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

- 1) **Academic Calendar Committee** – May 27, 2021 is the last meeting reported.
Meets as needed
Scheduled Meetings: Met on October 28, 2021, report is forthcoming. *Academic Affairs will review these minutes at their next scheduled meeting.*

- 2) **Baja Program Committee** – May 19, 2021 is the last meeting reported.
Meets twice per academic year
Scheduled Meetings: Met on November 17, 2021, report is forthcoming. *Academic Affairs will review these minutes at their next scheduled meeting.*

- 3) **Graduation Requirements Committee** – April 2, 2021 is the last meeting reported.
Meets as needed
Scheduled Meetings: TBD

- 4) **LIBRARY & INFORMATION COMPETENCY – October 28, 2021**
4th Thursday, 12:30-1:30 pm, Zoom Conference
QUORUM 8/12 voting members
MOTIONS APPROVED
 1. MSC to approve minutes from September 23, 2021.**REPORTS**
 2. The library will reopen in Winter 2022 with limited hours
 3. Full reopening planned for Spring 2022
 4. New full time librarian hire for Spring 2022
 5. The library will oversee all technology checkout for the college**NEXT MEETING:** TBD

- 5) **SCHOLARS PROGRAM COMMITTEE – October 19, 2021**
4th Tuesday, 12:30-1:30 pm, Zoom Conference
QUORUM - 9 of 11 voting members.
APPROVAL OF MINUTES
 1. MSC Approval of the minutes from the September 21, 2021 SAC meeting.**MOTIONS APPROVED**
 2. MSC Approval of the revised Scholars Program Constitution as of October 19, 2021.**NEXT MEETING:** Met on November 16, 2021, report is forthcoming. *Academic Affairs will review these minutes at their next scheduled meeting.*

- 6) **Study Abroad Committee** – May 27, 2021 is the last meeting reported.
4th Thursday, 12:20-1:30 pm, Zoom Conference
Scheduled Meetings: Met on September 23, 2021, report is forthcoming. *Academic Affairs will review these minutes at their next scheduled meeting.*

IV. STUDENT AFFAIRS COMMITTEE * – **September 15, 2021**

3rd Wednesday, 1:00-2:00 pm, Zoom Conference

QUORUM – 23/25 voting members present; 1/3 resources

APPROVAL OF MINUTES – It was MSC that the minutes of May 19, 2021 be approved.

MOTIONS APPROVED

1. It was MSC to approve the consent calendar. [minutes included]
 - a) Placement & Assessment Committee – April 8, 2021 (adopted)

REPORTS

2. Dr. Paul Schlossman reported to the committee on the implementation of the District's vaccination mandate.
3. Ms. Andra Verstraete reported on the COVID-19 safety training that has been developed for student workers. This training is required before students may begin work.
4. Dr. Drew Yamanishi provided an update to the committee on equitable placement.
5. Dr. Tzoler Oukayan provided a report to the committee on the plans for Commencement 2021.

Scheduled Meetings: November 17, 2021

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

- 1) **International Students Committee** – November 16, 2020 is the last meeting reported.
Meets once per academic year.
Scheduled Meetings: Met on May 5, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*
- 2) **Multicultural & Community Engagement Committee** – April 8, 2021 is the last meeting reported.
2ND Thursday, 12:30 pm – 1:30 pm, Zoom Conference
Scheduled Meetings: Met on May 13, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*
- 3) **Placement and Assessment Committee – May 13, 2021**
2nd Thursday, 2:00-3:00 pm, Zoom Conference
Met on May 13, 2021, and September 9, 2021, reports are forthcoming.
QUORUM – 16/19 voting members present
APPROVAL OF MINUTES
 1. MSC to approve the minutes of April 8, 2021**Scheduled Meetings:** TBD
- 4) **Student Fees and Tuition Committee** – February 10, 2021 is the last meeting reported.
2nd Wednesday 2:00-3:30 pm, Zoom Conference
October 13, 2021 meeting cancelled.
Scheduled Meetings: Met on November 10, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*
- 5) **Technology Mediated Services Committee (TMS)** – April 6, 2021 is the last meeting reported.
Meets as needed, contact Chair
Scheduled Meetings: Met on May 4, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

STUDENT AFFAIRS COMMITTEE * – October 20, 2021

3rd Wednesday, 1:00-2:00 pm, Zoom Conference

QUORUM – 23/25 voting members present; 1/3 resources

APPROVAL OF MINUTES

1. It was MSC that the minutes of May 19, 2021 be approved.

MOTIONS APPROVED

2. It was MSC to approve the consent calendar. [minutes included]
 - b) Multicultural & Community Engagement Committee – May 13, 2021 (adopted)
 - c) Placement & Assessment Committee – September 9, 2021 (adopted)
3. It was MSC to approve the review of BP 5220: *Shower Facilities for Homeless Students*.
4. It was MSC to approve the review of AR 5220: *Shower Facilities for Homeless Students*.
5. It was MSC to accept the first reading of AR 5610: *Voter Registration* and move the regulation forward to a vote for approval.
6. It was MSC to approve AR 5610: *Voter Registration* with corrections.

REPORTS

7. Dr. Paul Schlossman gave an update on Student Services hiring priorities, including which positions will be hired this year.
8. Dr. Richard Cortes and Ms. Stephanie Yau provided an update on the writing of Accreditation Standard II.C.
9. A presentation was made by the Third Attempt Task Force on GCC's processes and their recommendations for updating it to remove barriers to students.
10. Dr. Richard Cortes reported on AB 111 and SB 928, two state bills designed to institute common course numbering among the State's community colleges and further streamline the transfer process from community college to four-year institutions.

Scheduled Meetings: November 17, 2021

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

- 1) **International Students Committee** – November 16, 2020 is the last meeting reported.
Meets once per academic year.

Scheduled Meetings: Met on May 5, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

- 2) **Multicultural & Community Engagement Committee – May 13, 2021**

2ND Thursday, 12:30 pm – 1:30 pm, Zoom Conference

QUORUM – 8 voting members present; 2 resources

APPROVAL OF MINUTES

1. MSC to approve the minutes of April 8, 2021 with no changes.

REPORTS

2. MCEC Annual Planning 2021
 - What other areas/groups/departments can we involve/engage in our work?
 - a) DSPS; ASGCC; Athletics; Veterans; Re-Entry students; Parents; Garfield/Non-Credit
 - What community organizations (off-campus) can we connect with to help us with various programs and activities?
 - a) Planned Parenthood; LA LGBT Center; Armenian General Benevolent Union; Korean Resource Center
 - What types of programs related to DEI can we potentially offer?
 - What areas or roles can the MCE Subcommittee members get involved in, including specific activities/programs/events?
 - a) Planning for the Year

- b) Develop a Policy for Student Engagement
 - c) Research Topics
 - d) Collect Data/Information
 - e) Make Presentations to Divisions
3. MCEC Feedback Survey Highlights
- a) Survey Highlights are posted on NFTC SPRING 2021 newsletter and can be found at the following link:
<https://www.glendale.edu/home/showpublisheddocument/50400/637636743195130000>
4. MCEC and Pride Center Updates
- b) Hoover Zariani updated MCEC and Pride Center plans/workshops/events
5. DREAM Resource Center Updates
- c) Anthony Garcia updated on DREAM Resource Center plans/workshops/events and scholarship fundraising efforts.

Scheduled Meetings: TBD

3) Placement and Assessment Committee – September 9, 2021

2nd Thursday, 2:00-3:00 pm, Zoom Conference

QUORUM 18/19 voting members present

APPROVAL OF MINUTES

- 1. MSC to approve the minutes of May 13, 2021

Scheduled Meetings: TBD

4) Student Fees and Tuition Committee – February 10, 2021 is the last meeting reported.

2nd Wednesday 2:00-3:30 pm, Zoom Conference

October 13, 2021 meeting cancelled.

Scheduled Meetings: Met on November 10, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

5) Technology Mediated Services Committee (TMS) – April 6, 2021 is the last meeting reported.

Meets as needed, contact Chair

Scheduled Meetings: Met on May 4, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

STUDENT AFFAIRS COMMITTEE * – November 17, 2021

3rd Wednesday, 1:00-2:00 pm, Zoom Conference

QUORUM 23/25 voting members present; 1/3 resources

APPROVAL OF MINUTES

- 1. It was MSC that the minutes of May 19, 2021 be approved.

MOTIONS APPROVED

- 2. It was MSC to approve the consent calendar. [minutes included]
 - a. International Students Committee – May 5, 2021 (adopted)
 - b. Multicultural & Community Engagement Committee – October 14, 2021 (adopted)
 - c. Multicultural & Community Engagement Committee – November 11, 2021 (adopted)
 - d. Placement & Assessment Committee – October 14, 2021 (adopted)
- 3. It was MSC to approve the first reading of AR 5501: *Academic Honesty* and move the regulation forward to a second reading and vote.
- 4. It was MSC to amend the final sentence of the AR 5501: *Academic Honesty*.
- 5. It was MSC to approve revised AR 5501: *Academic Honesty* as amended.

REPORTS

6. Mr. Andre Manukyan provided an update on the Fresh Success Program administered through the GCC CARES office.
7. Dr. Tzoler Oukayan provided a report on the Outreach & Retention Funding that was allocated by the Chancellor's Office in Summer 2021. Additional funding has been authorized moving forward and a task force will be created to coordinate future efforts.
8. Dr. Christina Tangalakis provided a report on new online processes developed by the Financial Aid Office to streamline the appeal processes for Satisfactory Academic Progress Dismissal and Term Dismissal.
9. The Financial Aid Office has launched a new chat bot which can communicate with students in multiple languages.

Scheduled Meetings: Spring 2022

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

6) **International Students Committee – May 5, 2021**

Meets once per academic year.

QUORUM 12/13 voting members present

APPROVAL OF MINUTES

1. It was MSC to approve the minutes of November 16, 2020.

REPORTS

2. An update was given on enrollment numbers for international students.
3. An update was given on the non-resident tuition and capital outlay fees approved for the 2021/022 academic year. The activities fee for international students has been waived.
4. The District's SEVIS recertification was approved, extending certification until 2023.
5. Two new enrollment options were filed for international students:
 - a) International students can be accepted for Summer sessions for 6 units.
 - b) Implementation of a transfer bridge pathway.
6. The District may be able to enroll new international students in Spring 2022 with the return of in-person course offerings.

Scheduled Meetings: November 11, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

7) **Multicultural & Community Engagement Committee – November 11, 2021**

2ND Thursday, 12:30 pm – 1:30 pm, Zoom Conference

QUORUM 7/9 voting members present

APPROVAL OF MINUTES

1. It was MSC to approve the minutes of October 13, 2021.

REPORTS

2. Volunteer/community services will resume with all COVID-19 safety protocols in place (based on organization/GCC requirements).
3. Updates were given for the MCEC, Dream Resource Center, and Pride Center.

Scheduled Meetings: TBD

8) **Placement and Assessment Committee – October 14, 2021**

2ND Thursday, 2:00-3:00 pm, Zoom Conference

QUORUM 18/18 voting members present

APPROVAL OF MINUTES

1. MSC to approve the minutes of September 9, 2021

Scheduled Meetings: Met on November 11, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

- 9) **Student Fees and Tuition Committee** – February 10, 2021 is the last meeting reported.

2nd Wednesday 2:00-3:30 pm, Zoom Conference

October 13, 2021 meeting cancelled.

Scheduled Meetings: Met on November 10, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

- 10) **Technology Mediated Services Committee (TMS)** – April 6, 2021 is the last meeting reported.

Meets as needed, contact Chair

Scheduled Meetings: Met on May 4, 2021, report is forthcoming. *These minutes will be reviewed by the Student Affairs Committee during the next scheduled meeting.*

V. ADMINISTRATIVE AFFAIRS COMMITTEE* – October 12, 2021

2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference

QUORUM (9): 14\17 present; 1 Resource; 2 guests

APPROVAL OF MINUTES

1. MSC to approve minutes of May 11, 2021. Motion passed unanimously.

MOTIONS APPROVED

2. MSC to approve minutes of Campus Development Committee for May 6, September 2, 2021. Motion passed unanimously.
3. MSC – to approve BPs and ARs 1 through 12, mentioned below, as presented.
 - 1) BP 7380 Retiree Health Benefits: Academic Employees (NEW)
 - 2) BP 7385 Salary Reductions (NEW)
 - 3) BP 7600 College Police Departments (NEW)
 - 4) AR 7215 Academic Employees: Probationary Contract Faculty
 - 5) AR 7219 Offer of Employment
 - 6) AR 7270 Student Workers
 - 7) AR 7330 Communicable Disease
 - 8) AR 7346 Employees Called to Military Duty
 - 9) AR 7348 Accommodation
 - 10) AR 7362 Dismissal/Suspension/Disciplinary Action
 - 11) AR 7367 Disciplinary Appeals
 - 12) AR 7369 Layoff/Re-employment

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

- 1) **Campus Development Committee – May 6, 2021**

1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference

QUORUM 13/16 present; 2 Resource members; 1 guest

APPROVAL OF MINUTES

1. MSC to approve minutes of April 1, 2021. Motion carried unanimously.

REPORTS

2. Indoor signage progress update.
3. Wayfinding project update.

4. Constructions update.
5. DSA [Division of the State Architect] regulation for temporary spaces and school buildings.

Campus Development Committee – September 2, 2021

1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference

QUORUM 13/15 present; 5 Resource members

APPROVAL OF MINUTES

1. MSC to approve minutes of May 6, 2021. Motion carried unanimously.

REPORTS

2. Indoor signage progress update.
3. Wayfinding project update.
4. Garfield Campus Constructions update.
5. Potential solar panel partnership with city

Scheduled Meetings: Met on October 7, 2021, report is forthcoming. *These minutes will be reviewed by the Administrative Affairs Committee during the next scheduled meeting.*

- 2) **Environment & Sustainability Committee** – April 7, 2021 is the last meeting reported.

1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference

Met on September 1, and October 7, 2021, reports are forthcoming.

Scheduled Meetings: Fall 2021

- 3) **Safety Committee** – Last meeting reported March 17, 2021 is the last meeting reported.

3rd Wednesday, 11:00am-12:00pm, Zoom Conference

Met on May 19, and September 15, 2021, reports are forthcoming.

Scheduled Meetings: Fall 2021

ADMINISTRATIVE AFFAIRS COMMITTEE* – November 9, 2021

2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference

QUORUM (9): 10/17 present; 1 Resource; 1 guest

APPROVAL OF MINUTES

1. MSC to approve minutes of October 12, 2021. Motion passed unanimously.

MOTIONS APPROVED:

2. MSC to approve BP 7370 Political Activity and AR 7370 Political Activity. Motion passed unanimously.
3. MSC to table AR 3415 Immigration Enforcement so that input from Victoria Simmons can be received with regard to the revisions being proposed.
4. MSC to approve AR 7212 – Temporary Faculty as 1st and 2nd Read, with following title change: from Temporary Faculty to Temporary Faculty/Adjunct Faculty.
5. MSC to approve AR 7212 with aforementioned change.

Scheduled Meetings: March 8, 2022

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

- 1) **Campus Development Committee** – April 1, 2021 is the last meeting reported.

1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference

Met on October 7, 2021, report is forthcoming.

Scheduled Meetings: Fall 2021

- 2) **Environment & Sustainability Committee** – April 7, 2021 is the last meeting reported.
1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Met on September 1, and October 7, 2021, reports are forthcoming.
Scheduled Meetings: Fall 2021

- 3) **Safety Committee** – Last meeting reported March 17, 2021 is the last meeting reported.
3rd Wednesday, 11:00am-12:00pm, Zoom Conference
Met on May 19, and September 15, 2021, reports are forthcoming.
Scheduled Meetings: Fall 2021

Respectfully submitted by Frankie Strong, Governance Office