

## ADMJ110 : Principles & Procedures Of The Justice System

### General Information

Author:	<ul style="list-style-type: none"><li>Curtis G Potter</li></ul>
Course Code (CB01) :	ADMJ110
Course Title (CB02) :	Principles & Procedures Of The Justice System
Department:	ADMJ
Proposal Start:	Spring 2025
TOP Code (CB03) :	(2105.00) Administration of Justice
CIP Code:	(43.0107) Criminal Justice/Police Science.
SAM Code (CB09) :	Clearly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000548670
Curriculum Committee Approval Date:	05/22/2024
Board of Trustees Approval Date:	07/16/2024
Last Cyclical Review Date:	05/22/2024
Course Description and Course Note:	ADMJ 110 presents an in-depth study of the role and responsibilities of each segment within the administration of justice system: Law enforcement, judicial, corrections. Students are exposed to each sub-system procedure from initial entry to final disposition and the relationship each segment maintains with its system members. Special emphasis is on the judicial processes.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none"><li>Credit</li></ul>
Author:	<ul style="list-style-type: none"><li>Curtis G Potter</li></ul>

### Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"><li>Administration of Justice (Police science, corrections, law enforcement)</li></ul>
Alternate Discipline:	No value
Alternate Discipline:	No value

### Course Development

Basic Skill Status (CB08)	Course Special Class Status (CB13)	Grading Basis
Course is not a basic skills course.	Course is not a special class.	<ul style="list-style-type: none"><li>Grade with Pass / No-Pass Option</li></ul>

Allow Students to Gain Credit by Exam/Challenge

Pre-Collegiate Level (CB21)

Not applicable.

Course Support Course Status (CB26)

Course is not a support course

## Transferability & Gen. Ed. Options

General Education Status (CB25)

Not Applicable

Transferability

Transferable to both UC and CSU

Transferability Status

Approved

## Units and Hours

### Summary

Minimum Credit Units (CB07)	3
Maximum Credit Units (CB06)	3
Total Course In-Class (Contact) Hours	54
Total Course Out-of-Class Hours	108
Total Student Learning Hours	162

### Credit / Non-Credit Options

Course Type (CB04)

Credit - Degree Applicable

Noncredit Course Category (CB22)

Credit Course.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Credit Course.

Variable Credit Course

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education Status (CB10)

### Weekly Student Hours

	In Class	Out of Class
Lecture Hours	3	6
Laboratory Hours	0	0
Studio Hours	0	0

### Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	0
Course In-Class (Contact) Hours	
Lecture	54
Laboratory	0
Studio	0
Total	54

**Course Out-of-Class Hours**

Lecture	108
Laboratory	0
Studio	0
<b>Total</b>	<b>108</b>

**Time Commitment Notes for Students**

No value

**Units and Hours - Weekly Specialty Hours**

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

**Pre-requisites, Co-requisites, Anti-requisites and Advisories**

No Value

**Entry Standards**

Entry Standards

**Course Limitations**

Cross Listed or Equivalent Course

**Specifications**

Methods of Instruction

Methods of Instruction                      Lecture

<b>Methods of Instruction</b>	Multimedia			
<b>Methods of Instruction</b>	Collaborative Learning			
<b>Out of Class Assignments</b>				
<ul style="list-style-type: none"> <li>• Homework and situational problem solving (e.g. case study)</li> <li>• Group project presentation</li> <li>• Individual student research project focusing on a specific aspect of court procedures</li> <li>• Case law analysis and presentation</li> </ul>				
<b>Methods of Evaluation</b>	<b>Rationale</b>			
Writing Assignment	Essay, case law analysis, and/or collateral reading with written book review			
Activity (answering journal prompt, group activity)	Discussions			
Exam/Quiz/Test	Quizzes			
Exam/Quiz/Test	Mid-term examination			
Exam/Quiz/Test	Final exam			
<b>Textbook Rationale</b>				
No Value				
<b>Textbooks</b>				
<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Date</b>	<b>ISBN</b>
Worrall, John L.	Criminal Procedure, Third Edition	Pearson	2021	9780137402762
<b>Other Instructional Materials (i.e. OER, handouts)</b>				
No Value				
<b>Materials Fee</b>				
No value				

## Learning Outcomes and Objectives

### Course Objectives

Diagram the federal court system.

Diagram the state court system in California and compare it with other state systems.

Define the purpose and function of a Grand Jury.

List and compare the types of pretrial release.

Synthesize the basic processes in the different agencies of the system.

List the steps in preparing a criminal case.

### SLOs

**Analyze legal concepts involved in making rational decisions about the prosecution of a case through the system.** Expected Outcome Performance: 70.0

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<i>ILOs</i> Core ILOs	Analyze and solve problems using critical, logical, and creative thinking; ask questions, pursue a line of inquiry, and derive conclusions; cultivate creativity that leads to innovative ideas.
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<i>ADMJ</i> Administration of Justice - AS-T	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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<i>ADMJ</i> Administration of Justice - Certificate	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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<i>ADMJ</i> Administration of Justice - A.S. Degree Major	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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**Articulate how bias and racism can affect the criminal justice system.** Expected Outcome Performance: 70.0

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<i>ILOs</i> Core ILOs	Communicate clearly, ethically, and creatively; listen actively and engage respectfully with others; consider situational, cultural, and personal contexts within or across multiple modes of communication.
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	Reflect and act upon personal responsibility as local and global citizens; respect and appreciate social and cultural diversity and recognize the complexity of the world; value and articulate the significance of environmental sustainability and social justice.
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**Compare and contrast the roles of prosecutors and defense attorneys.** Expected Outcome Performance: 70.0

ILOs Analyze and solve problems using critical, logical, and creative thinking; ask questions, pursue a line of inquiry, and derive conclusions; cultivate  
Core creativity that leads to innovative ideas.  
ILOs

## Additional SLO Information

**Does this proposal include revisions that might improve student attainment of course learning outcomes?**

No

**Is this proposal submitted in response to learning outcomes assessment data?**

No

**If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.**

No Value

**SLO Evidence**

No Value

## Course Content

### Lecture Content

#### Judicial Systems (3 hours)

- Magna Carta and development of American legal system
- U.S. Constitution and Bill of Rights
- Federal Court System
- California Constitution
- California Court System
- Types of law and jurisdiction
- Civil vs. criminal courts
- Court organization and procedures
- History of racism/bias in the U.S. judicial systems

#### Bail (3 hours)

- Bailable and non-bailable offenses
- Procedures upon arrest
- Increasing and decreasing bail
- Bail bondsmen
- Forfeitures
- Inequities in the bail system
- Eliminating bail

#### Extradition and Rendition (3 hours)

- Interstate and international
- Extradition Act
- Procedures in handling
- Waiver of extradition

#### Warrants and Civil Processes (3 hours)

- Service by courts and law enforcement
- Bench warrants
- Coroner warrants
  - Coroner investigations

- Cause of death determinations
- Fugitive warrants
- Out-of-State and telegraphic warrants
- Civil processes by sheriffs and other law enforcement agencies
- Potential inequities in the warrant process

#### **Search Warrants and Arrest Warrants (3 hours)**

- When issued
- Basis
- Probable cause
- Execution
- Return of property aspects
- Searches incident to arrest

#### **Methods of Securing Complaints and Indictments (3 hours)**

- City attorney complaints procedure
- Methods of arraignments in various courts and for different crimes
- Information compared to indictments
- District Attorney case filing procedure

#### **Grand Jury (3 hours)**

- Qualification and selections of jurors
- Method of presenting evidence
- Voting true bill
- Waving preliminary examination

#### **Preliminary Examination (3 hours)**

- Purposes of such examination
- Arraignments
- Waiver of preliminary examination
- Amount of evidence required
- Procedure in court as to:
  - Trial
  - Disposition
  - Holding to answer
  - Dismissals

#### **Methods of Examination, Prosecution, and Defense (3 hours)**

- Voir Dire
- Types of examination during prosecution
  - Direct
  - Cross
  - Redirect
- Rebuttal
- Judge's charge and instructions to jury
- Rights to jury trial, waiver, selection of jurors
- Challenges

#### **Writs (3 hours)**

- Habeas corpus
- Mandamus
- Prohibition
- Coram nobis (motion to set aside)
- Demurrers

#### **Motions (3 hours)**

- To set aside
- Waivers
- Amendments to pleading
- To set aside judgment

#### **Procedures Before and After Verdict (3 hours)**

#### **Appeals (3 hours)**

- What is appealable
  - By defendant
  - By people

- Notice of stay of execution
- Bail
- Rehearings
- Retrials

#### **Sentencing and Alternatives (3 hours)**

- Sentencing
- Penalties
- Fine vs. imprisonment
- Death sentence
- Degrees of crime
- Clemency
- Application for probation
- Hearing for:
  - Modification
  - Revocation
  - Conditions
  - Clemency by judge (death to life on murder, for example)
- Community corrections

#### **Juvenile Court Procedures (3 hours)**

- California Youth Authority Act
- Procedure in handling juveniles
- Declaration of unfitness
- Rehabilitative concepts

#### **Sexual Psychopath Proceedings (3 hours)**

- Sexual psychopath act
- Sexual abnormal act

#### **Racism and Racial Profiling (3 hours)**

- Definitions of racial profiling, bias, hate, prejudice, and stereotype
- Modern-day biases
- Definition of racism, structural (or institutional) racism
- Historical perspective of racism
  - *Plessy v. Ferguson* – “Separate but equal”
  - Slave patrolling as a form of law enforcement
  - Jim Crow laws
  - School segregation / housing covenants

#### **Police Policies and Community Impacts (3 hours)**

- Definition and impact of privilege
- Use of force
  - Excessive use of force
  - Community responses - protest vs. unrest
- Stop and detention policies
  - Reasonable suspicion and probable cause
  - Criminal profiling vs. racial profiling
  - Pretext stops
- Trust/distrust of the police in communities of color
- Language barriers
- Issues related to interacting with people with disabilities
- Police department budgets
  - Legal process for funding police departments
  - Community response - re-directing funding to social programs
- Law enforcement training - Commission on Peace Officer Standards and Training (POST)
  - Police academy curriculum
  - Citizen academies

**Total hours: 54**



## Additional Information

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

### GCC Major Requirements

No Value

### GCC General Education Graduation Requirements

No Value

### Repeatability

Not Repeatable

Justification (if repeatable was chosen above)

No Value

## Resources

Did you contact your departmental library liaison?

Yes

If yes, who is your departmental library liason?

Adina Lerner (Technology & Aviation, Visual & Performing Arts)

Did you contact the DEIA liaison?

Yes

Were there any DEIA changes made to this outline?

No

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

- No

If additional resources are needed, add a brief description and cost in the box provided.

No Value