

## ADMJ116 : Criminal Investigation

### General Information

Author:	<ul style="list-style-type: none"><li>Curtis G Potter</li></ul>
Course Code (CB01) :	ADMJ116
Course Title (CB02) :	Criminal Investigation
Department:	ADMJ
Proposal Start:	Spring 2025
TOP Code (CB03) :	(2105.00) Administration of Justice
CIP Code:	(43.0107) Criminal Justice/Police Science.
SAM Code (CB09) :	Clearly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000548668
Curriculum Committee Approval Date:	05/22/2024
Board of Trustees Approval Date:	07/16/2024
Last Cyclical Review Date:	05/22/2024
Course Description and Course Note:	ADMJ 116 focuses on the fundamentals of investigation, including crime scene search and recording, collection and preservation of physical evidence, scientific aids, modus operandi, sources of information, interviews and interrogation, follow-up and case preparation, mechanical truth devices, truth serums, and crime laboratories.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none"><li>Credit</li></ul>
Author:	<ul style="list-style-type: none"><li>Curtis G Potter</li></ul>

### Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"><li>Administration of Justice (Police science, corrections, law enforcement)</li></ul>
Alternate Discipline:	No value
Alternate Discipline:	No value

### Course Development

Basic Skill Status (CB08)	Course Special Class Status (CB13)	Grading Basis
Course is not a basic skills course.	Course is not a special class.	<ul style="list-style-type: none"><li>Grade with Pass / No-Pass Option</li></ul>

Allow Students to Gain Credit by Exam/Challenge

Pre-Collegiate Level (CB21)  
Not applicable.

Course Support Course Status (CB26)  
Course is not a support course

## Transferability & Gen. Ed. Options

### General Education Status (CB25)

Not Applicable

### Transferability

Transferable to CSU only

### Transferability Status

Approved

C-ID	Area	Status	Approval Date	Comparable Course
AJ	Administration of Justice	Approved	02/20/2018	AJ 140 - Criminal Investigation

## Units and Hours

### Summary

Minimum Credit Units (CB07)	3
Maximum Credit Units (CB06)	3
Total Course In-Class (Contact) Hours	54
Total Course Out-of-Class Hours	108
Total Student Learning Hours	162

### Credit / Non-Credit Options

#### Course Type (CB04)

Credit - Degree Applicable

#### Noncredit Course Category (CB22)

Credit Course.

#### Noncredit Special Characteristics

No Value

#### Course Classification Code (CB11)

Credit Course.

#### Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education Status (CB10)

Variable Credit Course

### Weekly Student Hours

	In Class	Out of Class
Lecture Hours	3	6
Laboratory Hours	0	0
Studio Hours	0	0

### Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	54
Course In-Class (Contact) Hours	
Lecture	54

Laboratory	0
Studio	0
<b>Total</b>	54

**Course Out-of-Class Hours**

Lecture	108
Laboratory	0
Studio	0
<b>Total</b>	108

**Time Commitment Notes for Students**

No value

**Units and Hours - Weekly Specialty Hours**

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

**Pre-requisites, Co-requisites, Anti-requisites and Advisories**

**Advisory**

ADMJ101 - Introduction To The Administration Of Justice (in-development)

Objectives

- Summarize criminology theories used to explain crime and criminality.
- Summarize the history and progress of efforts to reduce the effects of racism in the criminal justice system.
- Recognize a sense for the importance of education, training and professionalism in the justice system.
- Explain the extent of the crime problem in America.
- Name and describe the steps in the criminal adjudication process that involve the police, the courts, and corrections.

**Entry Standards**

Entry Standards

Write in the appropriate writing style practiced in the social sciences

## Course Limitations

Cross Listed or Equivalent Course

## Specifications

### Methods of Instruction

Methods of Instruction                      Lecture

Methods of Instruction                      Multimedia

Methods of Instruction                      Collaborative Learning

Methods of Instruction                      Presentations

### Out of Class Assignments

- Field studies and a written investigation report requiring a critical analysis of an investigation
- Essay that compares and contrasts the legalities and strategies of interviews and interrogations

### Methods of Evaluation

### Rationale

Exam/Quiz/Test

Quizzes

Exam/Quiz/Test

Midterm

Exam/Quiz/Test

Final examination

### Textbook Rationale

No Value

### Textbooks

Author	Title	Publisher	Date	ISBN
Hess, Karen M.	Criminal Investigation	Cengage	2022	9780357511671

**Other Instructional Materials (i.e. OER, handouts)**

No Value

**Materials Fee**

No value

**Learning Outcomes and Objectives**

**Course Objectives**

Assess and analyze human behavior and actions in investigation situations.

List the priorities of a criminal investigation.

Analyze and evaluate investigation results.

Explain the history and application of the Exclusionary Rule.

Prioritize the steps of a preliminary investigation.

Identify the potential risks while investigating incidents involving chemical and biological weapons.

**SLOs**

**Identify the logical structure of brief and extended communications.**

Expected Outcome Performance: 70.0

<i>ILOs</i> Core ILOs	Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.
--------------------------	--

<i>ADMJ</i> Administration of Justice - A.S. Degree Major	Discuss the techniques used in investigation procedures.
---	--

<i>ADMJ</i> Administration of Justice - Certificate	Discuss the techniques used in investigation procedures.
---	--

<i>ADMJ</i> Administration of Justice - AS-T	Discuss the techniques used in investigation procedures.
---	--

**Recognize the types of reasoning used in the criminal investigation function.**

Expected Outcome Performance: 70.0

---

*ILOs*  
Core ILOs

Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.

---

*ADMJ*  
Administration of Justice - AS-T

Discuss the techniques used in investigation procedures.

---

*ADMJ*  
Administration of Justice - A.S.  
Degree Major

Discuss the techniques used in investigation procedures.

---

*ADMJ*  
Administration of Justice -  
Certificate

Discuss the techniques used in investigation procedures.

---

**Compare and contrast preliminary and follow-up investigations.**

Expected Outcome Performance: 70.0

---

*ILOs*  
Core ILOs

Analyze and solve problems using critical, logical, and creative thinking; ask questions, pursue a line of inquiry, and derive conclusions; cultivate creativity that leads to innovative ideas.

---

*ADMJ*  
Administration of Justice - A.S.  
Degree Major

Discuss the techniques used in investigation procedures.

---

*ADMJ*  
Administration of Justice - AS-T

Discuss the techniques used in investigation procedures.

---

*ADMJ*  
Administration of Justice -  
Certificate

Discuss the techniques used in investigation procedures.

---

## Additional SLO Information

**Does this proposal include revisions that might improve student attainment of course learning outcomes?**

No

---

**Is this proposal submitted in response to learning outcomes assessment data?**

No

---

**If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.**

No Value

---

**SLO Evidence**

No Value

---

## Course Content

Lecture Content

**Requisites of Detectives as Compared to Other Police Officers (3 hours)**

**Fundamentals of Investigation (5 hours)**

- Definitions and trial processing
- Objectives
- Ethics of investigation
- Qualifications of an investigator

#### **Orientation of Scientific Aids (3 hours)**

- Aids available
- Use of crime laboratory
- Use of investigator's kit

#### **Elements of Investigation and Documentation (9 hours)**

- Evaluation of records and crime reports
  - Elements provided
  - Contact with principals for additional crime report information
  - Victims
  - Witnesses
  - Suspects
  - Interviewing
  - State reports (criminal investigation index)
  - Follow-up investigations
- Crime scene problems
  - First persons arriving
  - How to protect
  - What to look for
- Other aspects
  - Preservation of evidence
  - Transfer of property for court use
  - Treating of victims, suspects at emergency hospitals
  - Continuity of evidence
  - Types of evidence
  - Utility of evidence
  - Finger printing
  - Blood types

#### **Communication in Regard to Records (8 hours)**

- Sources available
- Use of teletypes
- Personal communication with other agencies
- Use of local and state police records
- N.C.I.C. (Computers)

#### **Public and Press Relations (3 hours)**

- Working with press reporters

#### **Special Techniques (10 hours)**

- Surveillance and stakeouts
  - Raids
  - Carrying equipment
  - Homicide investigation
  - Preserving scene
  - Coroner's function
  - Related information and evidence
- Drownings
- Suicides
- Burglary
- Receiving stolen property
- Narcotics investigation
- Photographing of evidence
- Injury and death cases
- Assault and sex crimes
- Dying declarations
- Robbery
- Fraudulent checks
- Arson investigation
- Report writing

#### **Interrogation and Polygraph Procedures (7 hours)**

- Civilian vs. police investigation
- Mechanical truth devices
- Legal standards

**New Trends in Criminal Investigation (6 hours)**

- Review of basic criminalistics
- Clairvoyance in criminal investigations

**Total hours: 54**

## Additional Information

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

### GCC Major Requirements

No Value

### GCC General Education Graduation Requirements

No Value

### Repeatability

Not Repeatable

### Justification (if repeatable was chosen above)

No Value

## Resources

Did you contact your departmental library liaison?

Yes

If yes, who is your departmental library liaison?

Adina Lerner (Technology & Aviation, Visual & Performing Arts)

Did you contact the DEIA liaison?

Yes

Were there any DEIA changes made to this outline?

No



**If yes, in what areas were these changes made:**

No Value

**Will any additional resources be needed for this course? (Click all that apply)**

- No

**If additional resources are needed, add a brief description and cost in the box provided.**

No Value