

FOUNDATIONAL SKILLS

MISSION

The mission of the committee is to promote student learning in foundational skills in reading, writing, mathematics, and English as a Second Language, as well as learning skills which are necessary for students to succeed in college-level work. The committee will work to promote an integrated and coherent approach to offer foundational skills to maximize the benefit to students.

MEMBERSHIP

VOTING MEMBERS:

| | | |
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| Joint Faculty (7) | English ESL Credit Mathematics Non-credit Continuing Education Non-credit ESL Student Services Student Services | Michael Ritterbrown Kathy Flynn Peter Stathis Jan Young Pat Zayas Jeanette Stirdivant Ellen Oppenberg |
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Administration (3) Mary Mirch, Rick Perez, Brenda Jones

CSEA (2) Tatyana Bartholomew, Dana Nartea

ASGCC (2) Jessica Tjokro, Karineh Hovagimyan

Confidential/Manager (1) Amir Nour

NON-VOTING MEMBER:

Resource Ed Karpp, Terrence Yu

Recording Sect: Zepiour Shabani

Foundational Skills Committee Meeting Minutes Tuesday, September 22, 2009

Present: Rick Perez, Mary Mirch, Amir Nour, Ellen Oppenberg, Dana Nartea, Peter Stathis, Michael Ritterbrown, Jan Young, Kathy Flynn, Pat Zayas, Brenda Jones, Tatyana Bartholomew, Ed Karpp, Terrence Yu, Jeanette Stirdivant, Zepiour Shabani, Jessica Tjokro

Absent: Karine Hovagimyan

Guests: Paul Schlossman, Kathy Holmes, Alen Andriassian, Narineh Movsessian

Meeting was called to order at 3:00PM

MSC (Jones, Stirdivant) to approve meeting minutes from June 23, 2009.

Coordinators Report/Update Ellen Oppenberg

Ellen presented a power point that included information on the BSI conference she attended last week, ARCC numbers for GCC, and discussed the need for all campus entities to integrate to build a more comprehensive and cohesive basic skills program.

Much discussion ensued regarding success rates, retention rates, and improvement rates. Improvement rates will be the focus of committee discussion in the future.

Reported 8 faculty members will be accompanying her to the BSI Workshop at the end of October.

Volunteering going well for basic skills Math and English courses. Coming soon are SI's for basic skills Math and English. Mary Mirch suggested internship/tutorial offer for volunteers for basic skills courses.

Terrence Yu to research data on the correlation between students' grades and units taken.

Budget Amir Nour

Budget for 07-08 & 08-09 – 700k

Projected budget for 09-10 at 375k marks a great reduction of funds.

Ellen and Amir to offer a mandatory Budget Meeting on Thursday September 24th for all newly funded projects. Discussion of how to set up a budget will be the focus.

Each project's budget will be due to Ellen by October 2nd.

During the workshop Ellen will ask the projects to give a written explanation as to why they would need more money and what their goals would be for the money, if more money came available.

Allocating Extra Money

Representatives for the Math Collaborative advocated for an additional 25k to be allocated to their project. Their concerns were that the money given them for 09-10 would not be sufficient to cover expenses such as food and transportation. Discussion ensued, topic was tabled.

MST (1 Nay) - to allocate an additional 25k for the Math Collaborative project.

Rick Perez recommended having information/data from Math Collaborative project be documented for SLO's.

Amir Nour reported that most of the projects from 08-09 spent all of their allocation or had little left and the money was swept. He also stated that projects continued to spend money. This has created a deficit because their accounts for 09-10 are not set up. It could come to the point where they will exhaust their allocation and have to end their project early.

Next meeting set for October 13, 2009 from 3-4:30PM

Transcribed by Zepiour Shabani