

Glendale Community College District

**5501**

Administrative Regulation

**ACADEMIC HONESTY**

The term “student” is defined as a person currently enrolled in GCC college credit and/or non-credit courses, a person who has filed an application for admission to the college, or a former student.

Student violations of academic honesty include, but are not limited to, the behaviors listed below:

1. The student takes copies or provides questions or answers from or to another student or source or uses unauthorized materials for any test or assignment.
2. The student turns in an assignment (labs, art projects, homework, prewritten or purchased papers, or work downloaded from the Internet) which is not his/her own.
3. The student uses words or ideas which are not his/her own without acknowledgment of the source (plagiarism).
4. The student knowingly deceives an instructor with the intent to improve his/her standing in class.
5. The student submits the same paper or project previously submitted in another class without the permission of the current instructor.
6. The student depends upon tools or assistance prohibited by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments.
7. The student acquires, without permission, tests or other academic materials belonging to a member of the GCC faculty or staff.

When a student engages in academic dishonesty, faculty have the options of requiring the student to see a college counselor, and/or assigning a lower grade, including F or 0 on the assignment in question.

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Violations of this policy will be reported to the Vice President of Instructional Services and will become part of the Glendale College Cheating Incident File, unless the instructor finds compelling reasons not to report a violation. The Vice President of Instructional Services may then impose sanctions authorized by Administrative Regulation 5520. The sanctions include, but are not limited to, issuing a reprimand, suspending the student, and/or recommending permanent expulsion.

The student has the right of due process for all the above as specified in AR 5520 and the Glendale Community College Catalog.

#### Reference:

- Accreditation Standard I C 8 (2014)
- Education Code, Section 66300

See Board Policy 5501

Adopted: 5/12/15

Revised: 1/9/18, 1/11/22