

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
 (818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 8**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:03 p.m. on Tuesday, December 21, 2021 in Kreider Hall.

Trustees Present:

Mr. Sevan Benlian  
 Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Ms. Desirée P. Rabinov  
 Ms. Ann H. Ransford  
 Ms. Diana Morales ST

Administrators Present:

Dr. David Viar  
 Dr. Anthony Culpepper  
 Dr. Alfred Ramirez  
 Dr. Paul Schlossman

Representatives Present:

Academic Senate: Mr. Roger Dickes  
 CSEA: Outgoing Mr. Narbeh Nazari  
 Incoming Mr. Terry Flexser  
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Rosabella Naldzhyan who is a 2<sup>nd</sup> year student at GCC, ASGCC Vice President of Activities and planning to transfer to either UC Santa Barbara or UC San Diego majoring in Political Science and working in law.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented regarding items on the agenda.

**RESOLUTIONS - ACTION**

1. Resolution No. 15-2021-2022: Glendale Community College District Resolution to Order a Biennial Governing Board Election, June 7, 2022

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 15-2021-2022.

The motion passed unanimously.

2. Resolution No. 16-2021-2022: Physical Education Locker and Shower Building

It was moved (Portillo Rabinov) and seconded (Benlian) to adopt Resolution No. 16-2021-2022.

The motion passed unanimously.

3. Resolution No. 17-2021-2022: Declaring Energy Conservation with Expansion on Central Plant #1

It was moved (Ransford) and seconded (Portillo Rabinov) to adopt Resolution No. 17-2021-2022.

The motion passed unanimously.

## **INFORMATIONAL REPORTS - NO ACTION**

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports item Nos. 1 and 3 were duly noted.

4. Superintendent/President Search Update

Viar introduced Dr. Ben Duran and Dr. Lisa Sugimoto of PPL, Inc. to provide information regarding the Superintendent/President search process. Duran indicated the hiring committee had met to discuss their roles, responsibilities and confidentiality as a member and that candidate recruiting had begun. Sugimoto noted outreach to appropriate candidates had taken place and is moving forward. Sugimoto noted it is not uncommon for applicants to wait until the application deadline (January 31, 2022) for confidentiality reasons. Appreciation was shared to the GCC Communications and Community Relations staff for their work in making the Superintendent/President search webpage informative, thorough and easy to navigate.

5. Report from Glendale College Foundation Task Force on Capital Campaign Feasibility

Glendale College Foundation Executive Director, Lisa Brooks introduced Capital Campaign Task Force member, Ellyn Semler, who highlighted the mission of the Foundation to create public awareness of the needs of the college, promote the college to business/industry and the Glendale community, and raise funds for facilities and programs. To assist the college raise funds for three of its major facilities priorities: Athletics, Science, and Performing and Media Arts. Ms. Semler announced the Foundation would engage in a three-year phased effort to raise at least \$1 million to provide equipment enhancements and provide an operations endowment for each of the three areas. She detailed the findings of the feasibility study conducted to identify what needed to be done for a successful campaign and actions now underway.

6. Federal and State Relief Funding for Pandemic Related Costs at GCC - 2020-2022

Culpepper presented a status report on the \$67.4 million received from the State and Federal government to address COVID-19 issues and detailed how the funds were being used for direct student-related support, mitigating lost revenue due to the pandemic, providing instruction and student services in a remote environment, assuring prevention and mitigation of the virus, and supporting needs of college personnel.

## **FIRST READING REPORTS – NO ACTION**

1. Board Policy 7380 - Retiree Health Benefits: Academic Employees (new)
2. Board Policy 7385 - Salary Deductions (new)
3. Board Policy 7600 - College Police Department (new)

First Reading Reports item Nos. 1 – 3 were duly noted.

## CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of November 16, 2021
2. Warrants - District Funds November 1, 2021 through November 30, 2021 totaling \$13,616,117.22.
3. Contract Listing and Purchase Order Listing – November 1, 2021 through November 30, 2021 totaling \$2,021,162.28.
4. Budget Revisions and Appropriation Transfers – General Fund Restricted (03)
5. Budget Revisions and Appropriation Transfers – Student Financial Aid (09)
6. New Courses

### Revised Courses

HLTH 105 – Introduction to Public Health

HUMAN 140 – Armenian-American Experience Through Arts and Letters

ST DV 130 – Professional Career Paths – Business

7. Revised Courses

BIOL 145, 146

CHLDV 215

ECT 50

ENGL 101, 101+, 101H, 103, 105,

106, 109, 112, 122, 123, 125, 127

ESL 90

ETH S 110, 111, 121

HUMAN 105, 105H, 110, 111,

115, 117, 125

8. New Programs

Noncredit Business – Drafting and Basic Interior Design Certificate

Noncredit Business – Google Workspace Certificate

Business Division – Healthcare Administration AS Degree

Business Division – Healthcare Administration Certificate

9. Staffing Report No. 6 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Benlian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 - 9.

The motion passed unanimously.

## NEW BUSINESS REPORTS – ACTION

1. Academic Rank

It was moved (Ransford) and seconded (Benlian) to grant advancement of academic rank, effective Fall semester 2021, to the 40 faculty members as presented by the Academic Senate.

The motion passed unanimously.

2. Tentative Agreement between the District and the Glendale College Guild, Local 2276, American Federation of Teachers

It was moved (Davis) and seconded (Portillo Rabinov) to approve the tentative agreement regarding changes to Article I, Class Size between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION - continued**

3. Acceptance of Bid - San Gabriel DSPS L1 Renovation

It was moved (Portillo Rabinov) and seconded (Ransford) to accept the bid for the San Gabriel, Level 1 DSPS Renovations submitted by the lowest responsive, responsible bidder, JR Universal Construction Inc., in the amount not to exceed \$1,055,067.

The motion passed unanimously.

4. Change Order No. 010 – PE Gym Replacement Increment 2 Project

It was moved (Ransford) and seconded (Davis) to approve Change Order No. 010 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$140,477.34

The motion passed unanimously.

5. Acceptance of Bid – Civic Auditorium Tenant Improvement – Dance and CARES Swing Space

It was moved (Portillo Rabinov) and seconded (Ransford) to accept the bid for the Civic Auditorium Tenant Improvements-Dance and CARES Swing Space of the lowest responsive, responsible bidder, R Dependable Construction Inc., in the amount not to exceed \$263,000.00.

The motion passed unanimously.

6. Establish Juneteenth as a Local Glendale Community College District Holiday

It was moved (Davis) and seconded (Portillo Rabinov) to approve Friday, June 17, 2022 as a local holiday in commemoration and celebration of Juneteenth and that Juneteenth be included in the Academic and College Calendars in future years.

The motion passed unanimously.

**COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

**BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information provided.

**COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented regarding any subject.

**ADJOURNMENT**

Meeting adjourned at 6:25 p.m. in memory of Armineh Gourgian, longtime member of the GCC family, who passed away recently at the age of 61. Armineh worked in several Student Services roles during her twenty plus years at GCC that included serving as a Financial Aid Advisor for the past six years.

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Regular Meeting, December 21, 2021

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, January 18, 2022.