



ASSIGNMENT OPPORTUNITY ANNOUNCEMENT

Next Level English/Writing Across the Curriculum Coordinator

Two 40% Assignment Positions

Closing Date: February 2, 2022

Objectives of Assignment:

1. To both equitize and improve writing across the curriculum at GCC, WAC will utilize the work of Michelle Gonzales and Kisha Quesada Turner in *Next Level English* to provide faculty across the disciplines with a cross-curricular approach to develop students' writing skills, to provide authentic assessment, and to increase the transferability of course objects.
2. To educate faculty across the curriculum about the value of encouraging "students to write with style, to bring their style to academic writing and/or to choose writing topics that engage their lived experiences."
3. To educate faculty across the curriculum in assessing student writing to privilege positionality and students' right to their own language.
4. To empower faculty across disciplines to utilize cultural wealth models in developing student writing across the disciplines

Description of Assignment:

The coordinators of the WAC program work with the DEI Committee, Staff and Faculty Development, the GCC Library, the Learning Center, Distance Education, relevant Guided Pathways committees, a WAC coordinating committee, and faculty across campus to increase and coordinate institutional support for faculty efforts to help equitize writing at GCC as an essential tool for learning across the curriculum, and to help equitize writing assessment at GCC as an authentic measure of student learning and engagement.

Supervision Exercised and Received:

Supervision provided by the Dean of Instructional Services, or designee.

Tasks and/or Activities Required:

- Work closely with the DEI chair and division DEI representatives on all aspects of NLE implementation.
- Facilitate a campus-wide conversation on equitizing writing across the curriculum, in consultation with Gonzales and Quesada Turner.

- Promote the importance of and create buy in for ideas of linguistic equity across campus as a key component of DEI while dispelling myths such as rigor reduction, or writing belonging only to a few key disciplines, through a series of presentations, a FAQ sheet, an infographic, demonstrations of student learning success, and one-on-one discussions with faculty, staff, and administrators, and.
- Create professional development to train and support faculty in adopting and implementing NLE including:
 - Developing curriculum for NLE workshops to train faculty in basic NLE strategies.
 - Developing meta-major specific workshops to train faculty in NLE for disciplines.
 - Developing workshops for faculty to learn how to create assessments of NLE materials.
 - Developing workshops for faculty to learn how to norm grading and assessment in NLE.
 - Develop a faculty inquiry or reading group around linguistic equity and equitable grading.
 - Develop an NLE Community of Practice.
 - Develop peer assignment review opportunities.
 - Develop peer grading review opportunities.
 - Developing dynamic, interactive, asynchronous workshops for faculty to learn how to incorporate basic NLE strategies.
 - Develop dynamic, interactive, asynchronous workshop for staff and administration about the importance of linguistic equity in our approaches to student learning and interaction at GCC.
- Directly facilitate all of the above as workshops, classes, CoP's, FIG's, etc.
- Market NLE workshops, training and support to GCC via flyers, email blasts, marketing presentations.
- Hold office hours to work with faculty one-on-one on NLE assignments, assessments and other aspects of implementation.
- Respond to faculty inquiries, concerns, questions and requests for assistance outside of office hours by email and phone.
- Regularly showcase the work of faculty implementing NLE.
- Attend relevant GCC committee meetings
- Serve as a resource on relevant committees
- Meet regularly with cross-campus constituency groups, including:
 - Academic divisions
 - Senate
 - Library
 - Learning Center
 - Distance Education

- Relevant Guided Pathway committees
- Faculty Development
- Research & Planning
- Create a WAC/NLE Canvas shell and information for the faculty development page in year one.
- Create a WAC/NLE website in year two.
- Work with Research & Planning to develop metrics of assessment of the impact of NLE on student success, particularly in areas addressed by NLE, such as writing, critical thinking and analysis, sense of belonging, etc.
- Solicit funding for external DEI-focused WAC experts, such as the Next Level English team, Grading for Equity experts, and so on to present at GCC.

Preferred Qualifications:

- Experience with *Next Level English* or experience with linguistic justice in higher education
- Experience using writing to teach content
- Capacity for interacting productively with diverse faculty who have varying concerns about writing in their courses
- Experience organizing and facilitating faculty workshops and/or events

Stipend and/or Released Time:

Coordinators will each receive 40% RT. Co-coordinators are welcome to apply jointly.

Term of Assignment:

Two-year assignment beginning Spring 2022.

**Released Time/Extra Pay Assignment
Application**



APPLICATION FORM
**Next Level English/Writing Across the Curriculum
Coordinator**
Two 40% Assignment Positions
Closing Date: February 2, 2022

Attach Additional Sheets, If Necessary

Name:	
Current Position at GCC:	GCC Telephone Extension:
Relevant Experience and Education:	
Other:	
References:	

Employee Signature

Date

*All activities related to this position in no way supplant contractual responsibilities such as office hours, committee assignments and curriculum revision and development.
This position is subject to availability of continued funding.*