

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**SPECIAL BOARD OF TRUSTEES MEETING NO. 10**

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 9:05 a.m. on Friday, January 28, 2022.

Trustees Present:

Mr. Sevan Benlian  
Ms. Yvette V. Davis  
Dr. Armine Hacopian  
Ms. Desirée Portillo Rabinov  
Ms. Ann H. Ransford  
Ms. Diana Morales, ST  
(arrived at 1:30 p.m.)

Administrators Present:

Dr. David Viar  
Dr. Anthony Culpepper  
Dr. Michael Ritterbrown

Visitor:

Dr. Gohar Momjian

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board of Trustees President Hacopian.

**COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY**

No comments presented.

**STUDY SESSIONS**

1. Accreditation and the Role of the Board of Trustees

Gohar Momjian, Vice President of Accrediting Commission for Community and Junior Colleges provided a detailed presentation of Accreditation Training for the Board. The 7-year cycle of Accreditation was presented to the Board, noting the next Institutional Self-Evaluation Report (ISER) is due to ACCJC by December 15, 2022.

2. Challenge, Change, and Learning at GCC

Michael Ritterbrown, Vice President of Instructional Services, provided a broad overview of methodologies the college uses to adapt and grow to accommodate student needs. Issues were discussed concerning enrollment, demographics, student success and retention, and the need to make changes to close achievement gaps.

**RECESS**

3. GCC's Priorities for Fiscal Sustainability through Pandemic Recovery and Beyond

Anthony Culpepper, Executive Vice President of Administrative Services, presented financial comparisons of data related to student attendance trends (Full-Time Equivalent Student (FTES)), compliance within the 50% Law (spending at least half of the current operational expenses on in-class instruction) and Faculty Obligation Number (FON). Also provided were details on fund balances, revenue, expenditures, salaries, and benefits. Focus continues on future growth and sustainability with investments in operations, faculty and staff, and "SSPARC" (students, support, partnerships, alignment, retention and core programs).

**STUDY SESSIONS – continued**

4. Board Roles, Responsibilities and Operational Functioning: Assessment in Preparation for Transition

David Viar, Superintendent/President, reviewed Board policies related to general roles and responsibilities and organizational operations. The Board agreed to continue holding one Board meeting per month with retreats/special meetings held in Winter and Summer. Also, there was Board concurrence for not increasing the monthly compensation of \$400, nor creating Board committees. There was agreement to relook at the wording of Board Policy 2737: Board of Trustees' Attendance at Conference or Meetings.

**COMMENTS FROM THE AUDIENCE – SUBJECT MATTER JURISIDICION OF BOARD ONLY**

No comments presented.

**ADJOURNMENT**

Hacopian adjourned the meeting at 3:20 p.m.

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Special Meeting, January 28, 2022  
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.  
Minutes approved at the Regular Board of Trustees Meeting, February 15, 2022.