

Glendale Community College
ACADEMIC SENATE
October 3rd, 2019
1:40-3:10 p.m., **LB 225**
Draft Minutes

Senators Present (24): J. Bender (Business), M. Davis (Mathematics), R. Dickes (VPA), R. Gellert (Phys. Sci.), C. Hastings (At-Large), C. Herwerth (Tech/Aviation), E. Kronbeck (At-Large), K. Mack (Soc. Sci.), R. Mauk (Biology), K. Meza (At-Large), S. Navarro (CRESL), G. Perkins (At-Large), C. Pollack (At-Large), J. Queen (At-Large), M. Richer (Noncredit ESL), P. Rooney (At-Large), R. Tropf (p) (English), J. Smith (Language Arts), F. Virani (Health Sciences)

Absent: B. Flynn (Noncredit Business), P. Mayer (At-Large)

Proxies: Brian Reff for A. Bey (At-Large)

C&I Coordinator: F. Rohrbacher

Library Resource: Adina Lerner

Resource, Non-voting: F. Strong (not present)

Guests: Nathan Venier (student), Glenn Gardner

1. Call to order – **1:40PM**
2. Comments from the audience on agenda items only (5 minutes per speaker)
3. Approval of the minutes of the Senate meeting of 9.19.19 - ****MSC** 20 Yea/0Nay/0 Abstain** Minutes approved.
4. President's Report
 - a. Past practice of barring student enrollment due to outstanding fees.
 - i. Piper Rooney read message from Ms. Angineh Baghoomian, District Accountant. "We stopped dropping students for non-payment after Spring, 2012" and "We were instructed to stop placing registration holds from Spring 2016 and after.... Some students still have holds who owe money for Winter16 and before."
 - b. Sustainability pledge – update.
 - i. Piper Rooney communicated Dr. Viar's concerns re: elements to graduation ceremony; i.e. How do we choose which pledges to include? Who gets to determine what our students are asked to pledge? It remains in the program.
5. Reports from Officers and Committees
 - a. C & I, Francien Rohrbacher (pages 1-5)
 - i. Francien Rohrbacher outlined new programs being brought to the college, such as Cloud Computing, which is being piloted by Santa Monica College, which has provided the curriculum to GCC.

- b. Budget, Kevin Mack (page 6)
 - i. College Budget Committee will be revising process for prioritizing budget requests. Kevin Mack outlined the current process along with suggestions regarding how it could be improved, such as by looking at the amount available from the outset of prioritization.
 - ii. Suggestions from the floor: a. (K. Mack) budget committee disclose its rankings; b. Campus Exec. report funding choices.
 - iii. Concern expressed regarding the potential issues arising from interaction between budget process revisions and negotiation.
 - iv. Committee formed post 2007-8 fiscal crisis to review budget items over \$6000 with respect to the operational size of the college may be experiencing mission drift.
 - v. Senate Innovation Grant outlined and proposals solicited, deadline moved up to late November so that winners can be announced at Senate Holiday Party on December 9, 2019.
 - c. Treasurer, Mike Davis (page 7)
 - i. Senate yearly budget presented – it is healthy. We may be slightly short of funds for scholarships – Michael Davis will pitch electorate re: funding scholarships via faculty contribution.
 - ii. Payroll deductions are automatically renewed on an ongoing basis.
 - iii. Argument presented that scholarships may be worth less due to cost of living and inflation increases – suggested that any increase in Senate revenue may be used to fund higher scholarship awards.
 - iv. Reminded to consult with Foundation re: this year's funding source.
 - v. Suggestion from floor to involve new faculty in Senate to increase contributions.
 - vi. **(Davis/Mack) **MSC** 20 Yea/0Nay/0 Abstain Motion 2109-43 2019-20**
Budget approved.
 - d. OER report
6. Call for additional items (for future agendas) – **(Pollack/Kronbeck) **MSC** 20 Yea/0Nay/0 Abstain Motion 2109-39** moved to top of agenda; (Perkins) Resolution in response to upcoming week of action on DACA.
7. Approval of the agenda - ****MSC** 20 Yea/0Nay/0 Abstain** Agenda approved.
8. High Priority Items
- a. ****MSC** 20 Yea/0Nay/0 Abstain Motion 2019-35:** The Senate recommends that representatives from Financial Aid, Admissions and Records, the Student Tuition and Fees Committee, the Office of Fiscal Services, and the Senate form a task force to draft a policy on student debt repayment and repayment plans, and that this draft policy be presented to the Senate before the end of the fall semester.
 - i. Glenn Gardner and Margaret Richer volunteered to serve on this task force.
 - b. ****MSC** 19 Yea/0Nay/1 Abstain Motion 2019-40:** The Senate recommends that the District begin sending notices as soon as possible, which shall include contact information for repayment, to students owing fees to inform them of their debt.
 - i. Student guest to Senate expressed interest in ensuring notification email is effective (bold, attention-grabbing) and recognizable by students; acknowledged that texting is students' preferred form of communication.

- ii. ****MSC** 19 Yea/0Nay/1 Abstain Amendment:** The Senate recommends that the District begin sending notices as soon as possible, which shall include contact information for repayment, to students owing fees to inform them of their debt.
 - iii. **Original Motion:** The Senate recommends that the District begin sending notices to students owing fees as soon as possible to inform them of their debt, and of the District's policy on debt repayment and payment plans, once that policy has been created (according to Motion 2019-35).
 - iv. Concern expressed that the college shouldn't act on fee notification without an established District policy – Motion to Table failed.
 - v. The motion received broad support in reference to addressing students who may simply be unaware of an amount owed to the college.
- c. ****MSC** 16 Yea/1Nay/3 Abstain Motion 2019-41:** The Senate advises the Office of Research and Planning to conduct a two-year pilot of debt recovery from students in order to learn what percentage of students and what demographics of students do not repay their fees. This pilot should be conducted without the District's employing a debt collection agency against students. A report of these data shall be delivered to Senate on an annual basis on or before May 15th of each calendar year.
- i. ****MSC** 16 Yea/1Nay/3 Abstain Amendment:** The Senate advises the Office of Research and Planning to conduct a two-year pilot of debt recovery from students in order to learn what percentage of students and what demographics of students do not repay their fees. This pilot should be conducted without the District's employing a debt collection agency against students. A report of these data shall be delivered to Senate on an annual basis on or before May 15th of each calendar year.
 - ii. **Original Motion:** The Senate advises the District to conduct a two-year pilot of debt recovery from students using the institution's policy (as devised according to Motion 2019-35) in order to learn what percentage of students, and what demographics of students do not repay their fees. This pilot should be conducted without the District's employing a debt collection agency against students.
 - iii. Data will be generated on students by Research and Planning so as to profile non-payers of fees/tuition.
 - iv. Senator expressed doubt the data being asked for will be produced, since Senate's role is advisory and Research and Planning has a huge mandate already.
- d. ****MSC** 19 Yea/0 Nay/1 Abstain Motion 2019-42:** The Senate requests that the Executive Vice President of Administrative Affairs provide estimates of actual cash reserves held by the college to the Budget Committee on a regular and ongoing basis.
- i. ****MSF** 20 Yea/0 Nay/0 Abstain Motion 2019-42:** The Senate requests that the Executive Vice President of Administrative Affairs provide estimates of actual cash reserves held by the college to the Budget Committee by the end of the first week of each calendar month.
- e. ****MSC** 19 Yea/0 Nay/1 Abstain Motion 2019-42: Motion 2019-43:** The Senate approves the Institution Set Standards Stretch Goals, requested by the ACCJC, recommended by the Senate's 2019 Stretch Goals task force. (page 8)
- i. Senators wanted to see trend lines for goal performance.
 - ii. Retention rate changed to 50%.

9. Old Business

- a. **Motion 2019-14:** The Senate approves the Hiring for CE Grants proposal (Tabled May 16, 2019).
- b. **Motion 2019-17:** The Senate approves the revision of AR 3430 – Prohibition of Harassment (Tabled May 16, 2019)
- c. **Motion 2019-24 (Perkins/):** The Academic Senate constitutes a College and Student Equity Committee, and that this committee have the dual task of advocating for programs that promote student equity and success for DI groups at GCC and also to promote the hiring of faculty that reflect these DI groups. (Tabled May 16, 2019)
- d. **Motion 2019-34:** (Mayer/Mack): The Senate recommends that the Graduation Committee reinstate the “Sustainability Pledge” that was removed from the graduation ceremony in 2019.
- e. **Motion 2019-38:** The Senate approves the revision of the Academic Senate Constitution for submission to a vote by the Senate Electorate. (virtual attachment)

10. New Business

- a. ****MSC** 14 Yea/1 Nay/2 Abstain Motion 2019-39:** The Senate recommends that a fifth member be added to each of the five Guided Pathways workgroups; the fifth member shall be from noncredit to ensure that GCC Guided Pathways continues to develop with noncredit students’ needs in mind.
 - i. Note: this was taken as the first business item.
 - ii. Senators expressed need for Garfield to be well represented on Guided Pathways workgroups based on the projected growth of the user base of the Garfield Campus.
 - iii. Debate on the floor centered around whether adding a non-credit representation should be done on a per-workgroup basis or as a percentage of the as yet unformed steering committee.

11. Adjournment - ****MSC** 19 Yea/0 Nay/1 Abstain Motion** Meeting extended for 2 minutes. Minutes recorded by Roger Dickes, Senate President Elect.