

Agenda
Curriculum and Instruction Committee
March 11, 2020

**Glendale Community College
Curriculum & Instruction Committee
Agenda
Wednesday, March 11, 2020
2:00 p.m., SG 137**

Approval of Minutes

December 11, 2019 and February 26, 2020 Curriculum & Instruction Committee

I. Announcements

Next Preliminary Review Deadline: March 11, 2020
2020 Curriculum Institute—July 8-11 in Riverside
PCAH 7th edition

CoDE Approved DE Addenda

- MOA 184
- MOA 197
- MOA 182
- TART 101
- ENGL 103
- ENGL 130
- ENGR 156
- ESL 159
- ESL 151
- ESL 141
- ESL 133
- LING 101
- SPCH 117
- FIRE 106
- FIRE 108
- FIRE 114
- ARTH 101
- FREN 104

II. New Business

Making changes to courses/programs that not finalized. **(Rohrbacher/Traynor)**
 Quick Start Guide **(Rohrbacher)**
 Articulation update **(Cortes)**

Curriculum Action Items

Items with (*) ned to be reviewed. Items with (%) have new or revised advisories	Proposal Name	Type	Action	Stage	Division	Department	Level Change
	AB 705 Changes--Not Cyclical						
1	ECON 101	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	ECONOMICS	Nonsubstantial Change B
2	ECON 102	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	ECONOMICS	Nonsubstantial Change B
3	ECT 162	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ELECTRONICS & COMP TECHNOLOGY	Nonsubstantial Change B
4	ECT 163	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ELECTRONICS & COMP TECHNOLOGY	Nonsubstantial Change B
5	ENGR 101	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Nonsubstantial Change B
6	ENGR 125	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Nonsubstantial Change B
7	ENGR 156	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Nonsubstantial Change B
8	GEOG 111	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	GEOGRAPHY	Nonsubstantial Change B

Agenda
Curriculum and Instruction Committee
March 11, 2020

9	GEOG 155	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	GEOGRAPHY	Nonsubstantial Change B
10	MATH 105	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
11	MATH 105H	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
12	MATH 110A	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
13	Architectural Drafting & Design - AS Degree	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Substantial Change
14	Architectural Drafting & Design - Certificate	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Substantial Change
15	Civil Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
16	Computer Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
17	Electrical Engineering AS Degree	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
18	Engineering Certificate--Civil	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
19	Engineering Certificate--Electrical	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
20	Engineering Certificate--Mechanical	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
21	Mechanical Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
	2nd Reads						
22	ANTHR 101	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Substantial Change
23	ARTH 102H	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
24	ARTH 103	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B

Agenda
 Curriculum and Instruction Committee
 March 11, 2020

25	ARTH 104	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
26	ARTH 105	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
27	ARTH 106	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
28	ARTH 107	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
29	ARTH 108	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
30	ARTH 111	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
31	ARTH 112	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
32	ARTH 113	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
33	ARTH 115	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
34	ARTH 116	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
35	ARTH 118	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
36	ARTH 119	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
37	ARTH 120	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
38	ARTH 121	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B

Agenda
Curriculum and Instruction Committee
March 11, 2020

39	ARTH 125	COURSE	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
40	BUSAD 131	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
41	BUSAD 158	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
42	CHLDV 101	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
43	CHLDV 133	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
44	CHLDV 140	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
45	CHLDV 142	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
46	CHLDV 156	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
47	CHLDV 159	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	New Course
48	CS/IS 125	COURSE	Revise	2ndRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B
49	ECON 127	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	ECONOMICS	New Course
50	ENGL 298	COURSE	Create	2ndRead	ENGLISH	ENGLISH	New Course
51	ENGL 298H	COURSE	Create	2ndRead	ENGLISH	ENGLISH	New Course
52	ENGR 152	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Nonsubstantial Change B
53	FIRE 106	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change B
54	FIRE 108	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change B
55	FIRE 114	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change B
56	HIST 111	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B
57	HIST 111H	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B
58	HIST 117	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B

Agenda
Curriculum and Instruction Committee
March 11, 2020

59	HIST 135	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B
60	MATH 136A	COURSE	Create	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	New Course
61	MATH 136B	COURSE	Create	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	New Course
62	PHY 101	COURSE	Revise	2ndRead	PHYSICAL SCIENCES DIVISION	PHYSICS	Nonsubstantial Change B
63	PHY 101H	COURSE	Revise	2ndRead	PHYSICAL SCIENCES DIVISION	PHYSICS	Nonsubstantial Change B
64	PHY 102	COURSE	Revise	2ndRead	PHYSICAL SCIENCES DIVISION	PHYSICS	Nonsubstantial Change B
65	PHY 103	COURSE	Revise	2ndRead	PHYSICAL SCIENCES DIVISION	PHYSICS	Nonsubstantial Change B
66	PSYCH 170	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	New Course
67	SPAN 124H	COURSE	Revise	2ndRead	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change B
68	AS Fitness Specialist	PROGRAM	Create	2ndRead	KINESIOLOGY DIVISION	KINESIOLOGY	New Program
69	Engineering Entrepreneurship Skill Award	PROGRAM	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	New Program
70	Medical Assistant	PROGRAM	Create	2ndRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Program
71	ADMINISTRATIVE MEDICAL ASSISTANT - Certificate	PROGRAM	Revise	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
72	ADMINISTRATIVE MEDICAL ASSISTANT AS Degree	PROGRAM	Revise	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
73	Medical Coding Assistant - AS Degree	PROGRAM	Revise	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
74	Medical Coding Assistant - Certificate	PROGRAM	Revise	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change

Agenda
Curriculum and Instruction Committee
March 11, 2020

75	Sociology - AA-T	PROGRAM	Revise	2ndRead	SOCIAL SCIENCES DIVISION	SOCIOLOGY	Substantial Change
76	Sports Coaching - AS Degree	PROGRAM	Create	2ndRead	KINESIOLOGY DIVISION	KINESIOLOGY	New Program
77	Sports Coaching--Certificate	PROGRAM	Create	2ndRead	KINESIOLOGY DIVISION	KINESIOLOGY	New Program
78	Transitional Kindergarten Certificate	PROGRAM	Create	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	New Program
	1st Reads						
*%79	ECON 102H	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ECONOMICS	Nonsubstantial Change B
%80	MATH 108	COURSE	Revise	1stRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
%81	MATH 108H	COURSE	Revise	1stRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
82	PHOTO 142	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Nonsubstantial Change B
%83	STV 35	COURSE	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B
%84	STV 55	COURSE	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B
%85	STV 71	COURSE	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B
86	Account Clerk I	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
87	Account Clerk II	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
88	Dental Front Office Clerk	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
89	Medical Front Office Clerk	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change

Agenda
Curriculum and Instruction Committee
March 11, 2020

90	General Office Clerk I	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
91	General Office Clerk II	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
92	General Office Clerk III	PROGRAM	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Substantial Change
93	French Language AA Degree	PROGRAM	Revise	1stRead	LANGUAGE ARTS DIVISION	FRENCH	Substantial Change
94	French Language Certificate	PROGRAM	Revise	1stRead	LANGUAGE ARTS DIVISION	FRENCH	Substantial Change
95	Italian Language AA Degree	PROGRAM	Revise	1stRead	LANGUAGE ARTS DIVISION	ITALIAN	Substantial Change
96	Italian Language Certificate	PROGRAM	Revise	1stRead	LANGUAGE ARTS DIVISION	ITALIAN	Substantial Change
97	Health Occupations skill award	PROGRAM	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
98	Medical Office Skill Award	PROGRAM	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
99	Medical Records Skill Award	PROGRAM	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
	Deletions						
100	ATHPE 120	COURSE	Delete	OnlyR	KINESIOLOGY DIVISION	ATHLETICS AND PHYSICAL EDUCATION	Deletion
101	ATHPE 121	COURSE	Delete	OnlyR	KINESIOLOGY DIVISION	ATHLETICS AND PHYSICAL EDUCATION	Deletion
102	Introduction to Hospitality and Tourism	PROGRAM	Delete	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	OFFICE BUSINESS TECHNOLOGY	Deletion
103	OBT 120	COURSE	Delete	ONLYR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	OFFICE BUSINESS TECHNOLOGY	Deletion
	Technical Change. No Vote Required						
104	MATH 15	COURSE	Revise	OnlyR	MATHEMATICS DIVISION	DEVELOPMENTAL MATH	Technical

**These programs
need a catalog (program) description:**

DUE DATE: 2/14/20

AA/AA Degrees and Certificates

Accounting

Visual Arts - Animation

Art

Visual Arts - Two/Three dimensional

Bookkeeping

Business Administration

Entrepreneurship/Small Business

Financial Planning and Investment

General Business

International Business

~~Foreign Language~~

Insurance Specialist: Property & Casualty

Interdisciplinary Humanities

Machinist

Management

Marketing

Visual Arts - Media Arts

Music

Visual Arts - Photography

Registered Nursing

Speech Communication

Certificate Programs—Non-Degree

Agenda
 Curriculum and Instruction Committee
 March 11, 2020
 Cinematography & Editing
 Computer Programmer
 Computer Support Technician
 Fire Academy
 Verdugo Recruit Fire Academy
 Dental Front Office/Billing Coding
 Basic Medical Billing and Coding
 Unix/Linux System Administrator

These programs need to revise their current catalog (program) description:

DUE DATE: 6/12/2019, or 2/15/19 if you'd like this information to appear in the next GCC Catalog and are making no other changes to the program

AS/AA Degrees and Certificates

- Administration of Justice AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)
- Architectural Drafting and Design AS Degree or Certificate (Needs to add units to end of description)
- Visual Arts--Art History AA Degree (Needs to add units to end of description)
- Aviation and Transportation AS Degree or Certificate (Needs to add units to end of description)
- Ceramics AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)
- CABOT AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)
- Computer Science AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)
- Fire Technology AS Degree or Certificate (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
- ~~HIT AS Degree or Certificate~~ (Needs to be shorter--no more than 3 sentences)
- IT Technician II: Help Desk User Support AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)
- Medical Office AS Degree or Certificate: Medical Coding Assistant (Needs to add units to end of description)
- Music AA Degree (Needs to add units to end of description)
- Photography AS Degree or Certificate (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
- Real Estate Broker AS Degree or Certificate (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Agenda

Curriculum and Instruction Committee

March 11, 2020

Restaurant Management AS Degree or Certificate

(Needs to add units to end of description)

Certificate Programs--Non-Degree

Business Information Worker

(Needs to be shorter--no more than 3 sentences)

Computerized Accounting Specialist

(Needs to add units to end of description)

Insurance Professional

(Needs to add units to end of description)

Tax Preparer

(Needs to add units to end of description)

Technical Theater

(Move units to end of description)