**Glendale Community College
Curriculum & Instruction Committee
Agenda
Wednesday, May 27, 2020
2:00 p.m., online (via Zoom, Meeting ID 993 0191 0966)**

Approval of Minutes

May 13, 2020 Curriculum & Instruction Committee

I. Announcements

CoDE Approved DE Addenda
Nareh Manooki (ENGR 100 - TAD - COR: 4/2016)
Nareh Manooki (ENGR 122 - TAD - COR: 3/2019)
Nareh Manooki (ENGR 125 - TAD - COR: 3/2019)
Nareh Manooki (ENGR 133 - TAD - COR: 11/2019)
Stacy Jazan (SPAN 124H - LAD - COR: 3/11/2020)
Sarah Mécheneau (FRENCH 101 - LAD - COR: 10/23/2019)
Mari Lopez (JAPAN 101 - LAD - COR: 10/2019)
Mari Lopez (JAPAN 102 - LAD - COR: 10/2019)
Mari Lopez (JAPAN 103 - LAD - COR: 10/2019)
Mari Lopez (JAPAN 104 - LAD - COR: 10/2019)
Lourdes Girardi (SPAN 103 - LAD - COR: 10/2019)
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Outdated CORs (Expires 12/31/2020)_ENGLISH_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Current CORs_ENGLISH (ENGL CLASSES)_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Current CORs_ENGLISH (HUMN CLASSES)_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Current CORs_HEALTH_SCIENCES&TECH_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Outdated CORs_HEALTH_SCIENCES&TECH_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
        Outdated CORs_LAD_DIVISION

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Division Blanket Distance Education (DE) Addendum Form: Courses with
Current CORs_LAD_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
Current CORs_SSD_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
Outdated CORs_SSD_DIVISION
Division Blanket Distance Education (DE) Addendum Form: Courses with
Current CORs_CESL_DIVISION

Curriculum Institute, July 7-10, online
https://www.asccc.org/events/2020-07-07-150000-2020-07-10-230000/2020-curriculum-institute-virtual-conference
- Cost is $200 if you register by June 19; $250 for late registration by June 29.
- GCC will reimburse registration costs
- When registering, select Area C

II. Old Business

2-in-1 Motion—Revised **(Rohrbacher)**
Motion: If a proposal for a revised course outline of record (COR) or program is approved at its first reading at Curriculum and Instruction (C&I), with no recommended or required changes from the committee, the C&I committee shall have the option to approve the proposal for a second reading at that same meeting, and it will not need to come to Curriculum and Instruction for a second reading. In the event that additional changes/updates are made to the proposal after the second reading, it shall come back to C&I for another reading to approve those changes.

C&I summer schedule **(Rohrbacher)**
- Clarifying compensation for Preliminary Review, Technical Review, and C&I Reps/faculty for curriculum work over the summer

III. New Business
Check-in with C&I reps on updated outdated CORs **(Rohrbacher)**
Articulation update **(Cortes)**

Curriculum Action Items

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change
1st Reads							
*1	ESL 1	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*2	ESL 10	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*3	ESL 20	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*4	ESL 30	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*5	ESL 40	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*6	ESL 50	COURSE	Revise	1stRead	NONCREDIT ESL	ESL NON-CREDIT	Substantial Change
*7	MUSIC 121	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B
*8	MUSIC 122	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B
*9	PHOTO 136	COURSE	Create	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Course
Deletions							
10	PHILO 123	COURSE	Delete	1stRead	SOCIAL SCIENCES DIVISION	PHILOSOPHY	Deletion
11	PSYCH 111	COURSE	Delete	1stRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Deletion
12	ETH S 101	COURSE	Delete	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Deletion
13	GEOG 114	COURSE	Delete	1stRead	SOCIAL SCIENCES DIVISION	GEOGRAPHY	Deletion
14	ENGR 103	COURSE	Delete	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Deletion

15	ENGR 131	COURSE	Delete	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Deletion
16	ENGR 299	COURSE	Delete	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Deletion

**These programs
need a catalog (program) description:**
DUE DATE: 9/14/20
AA/AA Degrees and Certificates
Accounting
Visual Arts - Animation
Art
Visual Arts - Two/Three dimensional
Bookkeeping
Business Administration
Entrepreneurship/Small Business
Financial Planning and Investment
General Business
International Business
~~Foreign Language~~
Insurance Specialist: Property & Casualty
Interdisciplinary Humanities
Machinist
Management
Marketing
Visual Arts - Media Arts
Music
Visual Arts - Photography
Registered Nursing
Speech Communication

Certificate Programs—Non-Degree
Cinematography & Editing

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  Computer Programmer
  Computer Support Technician
  Fire Academy
  Verdugo Recruit Fire Academy
  Dental Front Office/Billing Coding
  Basic Medical Billing and Coding
  Unix/Linux System Administrator

**These programs need to revise
their current catalog (program) description:**
<mark>**DUE DATE: 9/14/2020**</mark>**, or 2/15/2020 if you'd like this information to appear in the next GCC Catalog and are making no other changes to the program**

AS/AA Degrees and Certificates
Administration of Justice AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences)
~~Architectural Drafting and Design AS Degree or Certificate~~   ~~(Needs to add units to end of description)~~
Visual Arts--Art History AA Degree   (Needs to add units to end of description)
Aviation and Transportation AS Degree or Certificate   (Needs to add units to end of description)
Ceramics AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences)
CABOT AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences)
Computer Science AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences)
Fire Technology AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

~~HIT AS Degree or Certificate~~   (Needs to be shorter--no more than 3 sentences)

IT Technician II: Help Desk User Support AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences)
~~Medical Office AS Degree or Certificate: Medical Coding Assistant~~   (Needs to add units to end of description)
Music AA Degree   (Needs to add units to end of description)
Photography AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Real Estate Broker AS Degree or Certificate   (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Restaurant Management AS Degree or Certificate   (Needs to add units to end of description)

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<u>Certificate Programs--Non-Degree</u>

Business Information Worker   (Needs to be shorter--no more than 3 sentences)
Computerized Accounting Specialist   (Needs to add units to end of description)
Insurance Professional   (Needs to add units to end of description)
Tax Preparer   (Needs to add units to end of description)
Technical Theater   (Move units to end of description)