

Agenda  
Curriculum and Instruction Committee  
October 23, 2019

**Glendale Community College  
Curriculum & Instruction Committee  
Agenda  
Wednesday, October 23, 2019  
1:40p.m., SG 137**

**Approval of Minutes**

October 9, 2019 Curriculum & Instruction Committee

**I. Announcements**

Next Preliminary Review Deadline: January 13, 2020  
C&I Regional Consortium at Pierce College: November 2, 2019  
CoDE Approved DE Addenda (on 10/22/2020)  
ART 132  
ART 134  
ART 199  
CHEM 110  
ACCT 170  
ACCT 220  
ACCT 225

**II. New Business**

eLumen (**Ritterbrown**)  
Mirrored Courses (**Rohrbacher/Young**)  
    The basics  
    The benefits  
    The logistics  
Skill Awards Take Two (**Rohrbacher/Saucedo/Traynor**)  
    LMI Data—Centers of Excellence <http://www.coeccc.net/>  
    Making sure skill awards are current  
    Advertising skill awards  
Articulation update (**Cortes**)

**Curriculum Action Items**

Items with (*) need to be reviewed. Items with (%) have new or revised advisories	Proposal Name	Type	Action	Stage	Division	Department	Level Change
*%1	ABSE 35	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
*%2	ABSE 36	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
*%3	ABSE 37	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
*%4	ABSE 38	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
5	ACCTG 101	COURSE	Revise	OnlyR	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A
6	ACCTG 150	COURSE	Revise	OnlyR	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A
7	ANTHR 103	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Nonsubstantial Change B
8	ARMEN 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change A
9	ARMEN 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change A
*10	ARTH 102	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B

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*11	ARTH 199	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B
*%12	BIOL 114	COURSE	Revise	1stRead	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change B
13	CHIN 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	CHINESE	Nonsubstantial Change A
14	CHIN 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	CHINESE	Nonsubstantial Change A
15	ENGL 102H	COURSE	Delete	OnlyR	ENGLISH DIVISION	TRANSFER ENGLISH	DELETE
16	ENGL 102H	COURSE	Revise	OnlyR	ENGLISH DIVISION	TRANSFER ENGLISH	Nonsubstantial Change A
17	ENGL 188	COURSE	Delete	OnlyR	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE
18	ENGL 189	COURSE	Delete	OnlyR	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE
19	ENGL 190	COURSE	Delete	OnlyR	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE
20	ENGL 191	COURSE	Delete	OnlyR	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE
21	ENGL 192	COURSE	Delete	OnlyR	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE
22	FREN 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A
23	FREN 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A
24	FREN 103	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A
25	FREN 104	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A
26	ITAL 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A
27	ITAL 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A
28	ITAL 103	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A

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29	ITAL 104	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A
30	JAPAN 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A
31	JAPAN 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A
32	JAPAN 103	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A
33	JAPAN 104	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A
34	KOREA 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	KOREAN	Nonsubstantial Change A
35	KOREA 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	KOREAN	Nonsubstantial Change A
36	MATH 100	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
37	MATH 133	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
38	MATH 135	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
39	MATH 136H	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
40	MATH 138	COURSE	Revise	2ndRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
*%41	MOA 184	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
*%42	MOA 188	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
*%43	MOA 193	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
*%44	MOA 194	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
*%45	MOA 195	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change

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*%46	MOA 197	COURSE	Revise	1stRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change
*47	MUSIC 125	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B
*48	MUSIC 126	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B
*49	MUSIC 148	COURSE	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B
50	MUSIC 160	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change A
51	MUSIC 161	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change A
52	NS 277	COURSE	Create	2ndRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	New Course
*53	PE 256	COURSE	Create	1stRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course
*%54	PE 257	COURSE	Create	1stRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course
*%55	PE 258	COURSE	Create	1stRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course
56	PHILO 117	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	PHILOSOPHY	Nonsubstantial Change B
57	SPAN 101	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A
58	SPAN 102	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A
59	SPAN 103	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A
60	SPAN 104	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A
*%61	STV 151	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course
*%62	STV 152	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course

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*%63	STV 60	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course
*%64	STV 61	COURSE	Revise	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B
*%65	STV 64	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course
*%66	STV 65	COURSE	Create	1stRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course
*67	T ART 112	COURSE	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	THEATRE ARTS	New Course
68	Biological Sciences - AA Degree	PROGRAM	Delete	OnlyR	BIOLOGY DIVISION	BIOLOGY	DELETE
69	Biology - AS-T	PROGRAM	Revise	1stRead	BIOLOGY DIVISION	BIOLOGY	Substantial Change
70	Digital Photography Skill Award	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*71	Foreign Languages AA	PROGRAM	Create	1stRead	LANGUAGE ARTS DIVISION	SPANISH	New Program
72	Photographic Lighting Skill Award	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
73	Psychology - AA-T	PROGRAM	Revise	2ndRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Substantial Change
74	Spanish - AA-T	PROGRAM	Revise	2ndRead	LANGUAGE ARTS DIVISION	SPANISH	Substantial Change
75	Speech/Communication - AA Degree	PROGRAM	Revise	2ndRead	LANGUAGE ARTS DIVISION	SPEECH COMMUNICATIONS	Substantial Change
76	Traditional Photography Skill Award	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change

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**C-ID revisions needed:**

ART 101H  
ART 107  
ART 108  
ECON 102H  
MUSIC 211  
MUSIC 236  
MUSIC 237

**CoDE Addenda That Need to Be  
Renewed this Semester**

LING 101  
ARCH 229  
ARCH 230  
FIRE 106  
FIRE 108  
FIRE 114  
ART 101  
MUS 127  
T ART 101

**These programs  
need a catalog (program)  
description:**

**DUE DATE: 2/14/20**

AA/AA Degrees and Certificates

Accounting

Visual Arts - Animation

Art

Visual Arts - Two/Three dimensional

Bookkeeping

Business Administration

Entrepreneurship/Small Business

Financial Planning and Investment

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General Business  
International Business  
Foreign Language  
Insurance Specialist: Property & Casualty  
Interdisciplinary Humanities  
Machinist  
Management  
Marketing  
Visual Arts - Media Arts  
Music  
Visual Arts - Photography  
Registered Nursing  
Speech Communication

Certificate Programs—Non-Degree

Cinematography & Editing  
Computer Programmer  
Computer Support Technician  
Fire Academy  
Verdugo Recruit Fire Academy  
Dental Front Office/Billing Coding  
Basic Medical Billing and Coding  
Unix/Linux System Administrator

**These programs need to revise  
their current catalog (program) description:**

**DUE DATE: 6/12/2019, or 2/15/19 if you'd like this information to appear in the next GCC Catalog and are making no other changes to the program**

AS/AA Degrees and Certificates

Administration of Justice AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)  
Architectural Drafting and Design AS Degree or Certificate (Needs to add units to end of description)



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Visual Arts--Art History AA Degree

(Needs to add units to end of description)

Aviation and Transportation AS Degree or Certificate

(Needs to add units to end of description)

Ceramics AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences)

CABOT AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences)

Computer Science AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences)

Fire Technology AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

HIT AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences)

IT Technician II: Help Desk User Support AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)

Medical Office AS Degree or Certificate: Medical Coding Assistant (Needs to add units to end of description)

Music AA Degree

(Needs to add units to end of description)

Photography AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Real Estate Broker AS Degree or Certificate

(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Restaurant Management AS Degree or Certificate

(Needs to add units to end of description)

Certificate Programs--Non-Degree

Business Information Worker

(Needs to be shorter--no more than 3 sentences)

Computerized Accounting Specialist

(Needs to add units to end of description)

Insurance Professional

(Needs to add units to end of description)

Tax Preparer

(Needs to add units to end of description)

Technical Theater

(Move units to end of description)