

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

**Glendale Community College  
Curriculum & Instruction Committee  
Minutes  
Wednesday, October 23, 2019  
1:40p.m., SG 137**

**Co-Chairs:** Francien Rohrbacher called the meeting to order at 1:40 p.m.

**Voting Members Present:** Erin Calderone, Sevada Chamras, Susie Chin, Richard Cortes, Maria Czech, Catherine Dudley, Flavio Frontini, Jayson Helgeson, Maria Kretzmann, Kevin Mack, Araik Eric Margaryan, Brian McDonald, Suzanne Palermo, Joanna Parypinski, Margaret Richer (Proxy), Rita Zobayan

**Resources Present:** Agnes Eguaras, Edward Karpp, Jolie Morris, Freddy Saucedo, Nancy Traynor, Yvette Ybarra, Terrence Yu

**Minutes Recorder:** Patrik Namagardi

**Guests Present:** Troy Davis, Kohar Kesian, Sonali Perera, Jan Young

**Absent:** Tina Andersen-Wahlberg, Byron Delto, Eric Hanson, Chris Herwerth, Paul Mayer, Arda Najarian, Alfred Ramirez, Michael Ritterbrown, Alexa Schumacher, Jan Swinton

**Approval of Minutes**

MSC (**Frontini/McDonald**) to approve the minutes of October 9, 2019 Curriculum & Instruction Committee

**I. Announcements**

Next Preliminary Review Deadline: January 13, 2020  
C&I Regional Consortium at Pierce College: November 2, 2019  
CoDE Approved DE Addenda (on 10/22/2020)  
ART 132  
ART 134  
ART 199

Minutes  
Curriculum and Instruction Committee  
October 23, 2019  
CHEM 110  
ACCT 170  
ACCT 220  
ACCT 225

## II. New Business

### eLumen (Ritterbrown)

**MSC (Calderone/McDonald) to move forward with adapting eLumen. There was one abstention.** There was a discussion regarding whether eLumen was the best fit for us or not. Yvette Ybarra mentioned the multiple issues we have with CMS and how it is causing problems with the learning outcomes because they are on the eLumen system. Having one software that will house everything from C&I to learning outcomes is beneficial. Richard Cortes mentioned that we have not seen any other product besides eLumen. There was a concern about if we will be changing software again in a couple of years, and it was mentioned that as long as the state sticks with this system, we will too. Maria Kretzmann asked if we have a contingency plan if the state does not accept it. Nancy Traynor mentioned that no contracts are being signed until we see what the state does. Francien Rohrbacher added that this vote does not mean we are saying we will use eLumen for sure. Yvette Ybarra explained that even if we do sign on with eLumen in November, we won't even be ready to get it going till this summer. We are ready to move out of CMS Nancy explained. Sevada Chamras mentioned that it does not matter what the state does if this is a program that will help us. (ACCJC Standard IV: A. 4—Faculty and administrators' roles in recommending curricular programs)

### Mirrored Courses (Rohrbacher/Young)

The basics

The benefits

The logistics

**Jan Young:** Mirrored courses allow students to take seats in credit classes by registering for credit classes via noncredit. The classes are taught by faculty with the minimum qualifications are the course content does not change. Noncredit spoke with Jan Swinton and they agreed that mirrored courses will help build a bridge between credit and noncredit. The way it works is that CE courses reserve 3-5 seats for noncredit students. The instructor has to take positive attendance for the noncredit students. The students do not pay for the class. Mirrored courses are a pathway between noncredit and credit. It was discussed that this will not be for classes that are heavily impacted and that the final call on whether to participate in mirrored courses is made by the credit instructor. Nancy Traynor mentioned that these will be multipull classes. It was also discussed that divisions who want these classes to be labeled as credit by exam category will have to do this through C&I. (ACCJC Standard IV: A. 4—Faculty and administrators' roles in recommending curricular programs)

**Skill Awards Take Two (Rohrbacher/Saucedo/Traynor)**

LMI Data—Centers of Excellence <http://www.coeccc.net/>

Making sure skill awards are current

Advertising skill awards

Rohrbacher: The requirement to attach LMI data and get onto consortium is not actually a requirement, but we strongly recommend that skill awards contain LMI data. We have found skill awards that do not exist or have courses that do not exist. We cannot advertise things that we do not offer. (ACCJC Standard II: A. 14—CE/vocational programs ensure that graduates have the competencies to meet employment requirements)

**Articulation update (Cortes)**

**Curriculum Action Items**

Items with (*) need to be reviewed. Items with (%) have new or revised advisories	Proposal Name	Type	Action	Division	Department	Level Change	Stage	Motion	First/Second
*%1	ABSE 35	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead	Carried	Czech/Chin
*%2	ABSE 36	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		
*%3	ABSE 37	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

*%4	ABSE 38	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		
MSC to review and approve the prerequisites for these courses. <b>Motion: Carried</b> <b>First/Second:</b> <b>Czech/Dudley</b>									
We are working with the Glendale Unified School district in creating these courses for high school students who need them. GUSD uses integrated math, so we created these as integrated math courses.									
Palermo: For ABSE 36 is it supposed to be right triangles instead of right angles?									
Czech: Yes.									
Kretzmann: There are no required preparations for these courses?									
Czech: Most noncredit courses only use recommended preps.									
5	ACCTG 101	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR	Carried	Margaryan/ Czech
6	ACCTG 150	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		
Margaryan: There were updates made to the textbooks.									
Items #5-6 were taken together.									
MSC to extend for 3 minutes. Kretzmann/Calderone									
7	ANTHR 103	COURSE	Revise	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Nonsubstantial Change B	2ndRead	Carried	Mack/ Cortes
8	ARMEN 101	COURSE	Revise	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change A	OnlyR	Carried	Frontini / Kretzmann
9	ARMEN 102	COURSE	Revise	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change A	OnlyR		
*10	ARTH 102	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B	1stRead	Tabled	Rohrbacher/ Kretzmann
*11	ARTH 199	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	ART HISTORY	Nonsubstantial Change B	1stRead		

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

*%12	BIOL 114	COURSE	Revise	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change B	1stRead	Carried	Kretzmann/ Calderone
	MSC to review and approve the prerequisites for this course. <b>Motion: Carried First/Second: Kretzmann/Calderone</b>								
	This course is going through a cyclical review and there were a lot of changes because of the archiving of the HIT degree. All HIT wording has been removed. We also removed the recommended preps for high school students. We kept the MOA classes for now unless they change.								
13	CHIN 101	COURSE	Revise	LANGUAGE ARTS DIVISION	CHINESE	Nonsubstantial Change A	OnlyR		
14	CHIN 102	COURSE	Revise	LANGUAGE ARTS DIVISION	CHINESE	Nonsubstantial Change A	OnlyR		
15	ENGL 102H	COURSE	Delete	ENGLISH DIVISION	TRANSFER ENGLISH	DELETE	OnlyR	Carried	Parypinski/ Kretzmann
16	ENGL 102H	COURSE	Revise	ENGLISH DIVISION	TRANSFER ENGLISH	Nonsubstantial Change A	OnlyR		
	Parypinski: The wrong version of 102H was approved so that is why it is coming through twice.								
	It was discussed to check one of the entry standards and to use abbreviation for English in the description.								
	Items #15 and 16 were taken together.								
17	ENGL 188	COURSE	Delete	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE	OnlyR	Carried	Parypinski/ Chin
18	ENGL 189	COURSE	Delete	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE	OnlyR		
19	ENGL 190	COURSE	Delete	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE	OnlyR		
20	ENGL 191	COURSE	Delete	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE	OnlyR		
21	ENGL 192	COURSE	Delete	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	DELETE	OnlyR		
	Parypinski: These courses are being deleted as a result of AB 705.								
	Items #17-21 were taken together.								
22	FREN 101	COURSE	Revise	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A	OnlyR		

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

23	FREN 102	COURSE	Revise	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A	OnlyR		
24	FREN 103	COURSE	Revise	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A	OnlyR		
25	FREN 104	COURSE	Revise	LANGUAGE ARTS DIVISION	FRENCH	Nonsubstantial Change A	OnlyR		
26	ITAL 101	COURSE	Revise	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A	OnlyR		
27	ITAL 102	COURSE	Revise	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A	OnlyR		
28	ITAL 103	COURSE	Revise	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A	OnlyR		
29	ITAL 104	COURSE	Revise	LANGUAGE ARTS DIVISION	ITALIAN	Nonsubstantial Change A	OnlyR		
30	JAPAN 101	COURSE	Revise	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A	OnlyR		
31	JAPAN 102	COURSE	Revise	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A	OnlyR		
32	JAPAN 103	COURSE	Revise	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A	OnlyR		
33	JAPAN 104	COURSE	Revise	LANGUAGE ARTS DIVISION	JAPANESE	Nonsubstantial Change A	OnlyR		
34	KOREA 101	COURSE	Revise	LANGUAGE ARTS DIVISION	KOREAN	Nonsubstantial Change A	OnlyR		
35	KOREA 102	COURSE	Revise	LANGUAGE ARTS DIVISION	KOREAN	Nonsubstantial Change A	OnlyR		
36	MATH 100	COURSE	Revise	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B	2ndRead	Carried	Palermo/ Kretzmann
37	MATH 133	COURSE	Revise	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B	2ndRead		

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

38	MATH 135	COURSE	Revise	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B	2ndRead		
39	MATH 136H	COURSE	Revise	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B	2ndRead		
40	MATH 138	COURSE	Revise	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B	2ndRead		
Palermo: There were no changes made to these courses.									
Mack: What about Math 118?									
Palermo: We are leaving Math 118 till next year.									
Items #36-40 were taken together.									
*%41	MOA 184	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead		
*%42	MOA 188	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead		
*%43	MOA 193	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead		
*%44	MOA 194	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead		
*%45	MOA 195	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead		
*%46	MOA 197	COURSE	Revise	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Substantial Change	1stRead	Carried	Margaryan/ Dudley
MSC to review and approve the prerequisites for these courses. <b>Motion: Carried First/Second: Margaryan/McDonald</b>									
Perera: All previously HIT courses and are now being changed to MOA. The catalog description has changed to remove the CAHIM and AHIMA accreditation language and made changes to preconditions for enrollment.									
Morris: MOA 193 is missing a grading option.									
Perera: It is grade only.									
Kretzmann: With the change in the prefix, who is qualified to teach these courses?									
Perera: The same instructors who are teaching currently.									

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

	Kretzmann: Why was there an increase in units in MOA 193?								
	Perera: We increased it by one unit and made it more of a health care delivery course. This aligns with other colleges.								
	It was discussed that there are some entry standards that are not from MOA 180 and that they are going to be deleted by Sonali.								
	It was also mentioned that SLO #3 seems like it is two different learning outcomes and was determined that Sonali would delete one. (ACCJC Standard II: A. 3—Student Learning Outcomes)								
	It was discussed that MOA 193, 194, and 195 are all different coding courses. Coding varies based on different areas and systems, for example,								
	hospital coding is different versus a physician's office coding.								
	There was some confusion about MOA 197 and how the exit standards and SLOs don't line up with the course content because the content is								
	more biological and who would be qualified to teach this course. It was also mentioned that this course has a pharmacology approach as well.								
	It was clarified that students need to know the different biological systems in order to figure out and learn about the diseases, and that any								
	MOA instructor can teach this course. In regard to it being a pharmacology approach, it is not because there are no descriptions of drugs taught.								
	Furthermore, Kohar from nursing discussed with Sonali who was qualified to teach the course.								
	A discussion about the wording "therapeutic function of disease process" in the course content took place and it was mentioned that it doesn't								
	make sense because it doesn't make the class sound like it is a coding class but instead makes it sound like biology course. Perera informed								
	us that it is a coding course and the students need to understand the disease, the body or system function, and the codes associated with								
	them. Rohrbacher questioned if all diseases and drugs have different codes that are used to classify them and Perera confirmed that this is the								
	case. Recommendations were made to maybe add the words coding and explain how it is used or change it to "therapeutic management."								
	Karpp: Regarding the name change from HIT to MOA, the MOA stuff is listed under office technology whereas HIT is more in the field. It sounds								
	like someone who knows Microsoft Word can teach these courses. For the minimum qualifications to be under office technology doesn't seem								
	appropriate.								
	Perera: MOA is more than medical office and coding is office technology. Rohrbacher added that after going through the different disciplines,								
	MOA seemed to be the best fit. It was recommended to have a chat with Beth Kronbeck, which Sonali will do. It was also recommended to								
	take these changes to Senate as info items.								
	Items #41-46 were taken together.								
*47	MUSIC 125	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	1stRead	Tabled	Rohrbacher/ Cortes
*48	MUSIC 126	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	1stRead		



Minutes  
Curriculum and Instruction Committee  
October 23, 2019

*49	MUSIC 148	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	1stRead		
50	MUSIC 160	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change A	OnlyR		
51	MUSIC 161	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change A	OnlyR		
There was no representative from Visual Performing Arts when it was time to review these courses, so they were tabled.									
Items #10-11 and 47-51 were taken together.									
52	NS 277	COURSE	Create	HEALTH SCIENCES DIVISION	NURSING SCIENCE	New Course	2ndRead	Carried	Dudley/ Mack
Dudley: This course is for registered nurses who are pursuing critical care. We added subtopics and changed the language on a SLO as									
recommended during the 1st read.									
*53	PE 256	COURSE	Create	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course	1stRead	Carried	Calderone/ Cortes
*%54	PE 257	COURSE	Create	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course	1stRead		
*%55	PE 258	COURSE	Create	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course	1stRead		
MSC to review and approve the prerequisites for PE 257 and PE 258. <b>Motion: Carried First/Second: Calderone/Cortes</b>									
Calderone: These courses are Pickleball which is an indoor sport like racquetball but instead, it is played on a smaller court. This smaller court									
allows for less running.									
Parypinski: PE 256 has a typo in the course content. Calderone will fix.									
Items #53-55 were taken together.									
56	PHILO 117	COURSE	Revise	SOCIAL SCIENCES DIVISION	PHILOSOPHY	Nonsubstantial Change B	2ndRead		
57	SPAN 101	COURSE	Revise	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A	OnlyR		

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

58	SPAN 102	COURSE	Revise	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A	OnlyR		
59	SPAN 103	COURSE	Revise	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A	OnlyR		
60	SPAN 104	COURSE	Revise	LANGUAGE ARTS DIVISION	SPANISH	Nonsubstantial Change A	OnlyR		
MSC to review and approve the prerequisites for these courses. <b>Motion: Carried First/Second: Frontini/Mack</b>									
Frontini: We are changing the SLOs on all the languages to have them match. For example, the SLO for Fren 102 will be the same as ARMEN 102,									
	ITAL 102, etc.								
Items #8,9, 13-14, 23-35, and 57-60 were taken together. (ACCJC Standard II: A. 3—Student Learning Outcomes)									
*%61	STV 151	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course	1stRead	Carried	Czech/Dudley
*%62	STV 152	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course	1stRead		
MSC to review and approve the prerequisites for these courses. <b>Motion: Carried First/Second: Czech/Calderone</b>									
STV 151 and STV 152 are mirrored ENGR 101 and ARCH 141 courses respectively that allow students to enroll as a pathway to CTE.									
Mack: STV 151 has two old English courses as recommended preps. Can we change them and put the new courses?									
Czech: No, the division has to change to the new number system before we can because they are mirrored courses.									
Rohrbacher: List what the recommended preps are in section 3.									
Young: Can we list our own recommended preps for these courses?									
Traynor: I don't know because these are mirrored courses. Let's leave it off for now and research it.									
Czech: Maybe we can have a catalog note?									
Rohrbacher: We will see what other folks are doing.									
Cortes: Will there have to be special coding in PeopleSoft for these courses.									
Traynor: Yes.									
Traynor: For mirrored courses the workload will follow the credit workload.									
Items #61-62 were taken together.									

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

*%63	STV 60	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course	1stRead	Carried	Czech/ Calderone
*%64	STV 61	COURSE	Revise	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B	1stRead	Carried	Czech/ Margaryan
MSC to review and approve the prerequisites for this course. <b>Motion: Carried First/Second: Czech/Frontini</b>									
Czech: This course has been in existence. The title has been changed to Administrative Medical Assistant. In addition, the content hours changed because we added CPR and the SLOs changed.									
Young: Before, one person used to work in the back office and one in the front but not anymore. We put front office and back office together.									
There was a glitch displaying a large amount of contact hours that Jan Young said they will fix.									
*%65	STV 64	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course	1stRead		
MSC to review and approve the prerequisites for this course. <b>Motion: Carried First/Second: Czech/Calderone</b>									
Czech: STV 60 is an introductory course that talks about the pathways to different health careers and STV 64 is designed for students who are seeking training in the health field for intermediate entry- level employment. Based on LMI data, there is a growing need for workers in the medical fields.									
Young: After conducting focus groups, we did not find alternate pathways so we created these courses to inform students and explain what these careers entail.									
Mack: Can you clarify if these courses have prerequisites or recommended preparations?									
Czech: Noncredit has recommended preps.									
It was discussed to provide examples of the OERs that will be used in the classes.									
Items #63 and #65 were taken together.									
*%66	STV 65	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	New Course	1stRead	Carried	Czech/ Dudley
MSC to review and approve the prerequisites for this course. <b>Motion: Carried First/Second: Czech/Dudley</b>									
Czech: This course is not part of any certificate. It is for students who have completed certificates and need to review for the Certified									

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

	Medical Assistant (CMA) exam. It is a three-part exam basic, clinical, and administrative which is reflected in the course.									
	Young: We also have computers through Pearson onsite where students can take the CMA exam.									
	It was mentioned to fix the typo in SLO #3.									
*67	T ART 112	COURSE	Create	VISUAL & PERFORMING ARTS DIVISION	THEATRE ARTS	New Course	2ndRead			
	T ART 112 was not reviewed or tabled.									
68	Biological Sciences - AA Degree	PROGRAM	Delete	BIOLOGY DIVISION	BIOLOGY	DELETE	OnlyR	Carried	Kretzmann/ Calderone	
69	Biology - AS-T	PROGRAM	Revise	BIOLOGY DIVISION	BIOLOGY	Substantial Change	1stRead			
	Kretzmann: We are archiving the Biological Sciences AA Degree because we have an AS degree now. For the Biology AS-T, we made some									
	minor changes like removing BIOL 103 and updating Math 103E. We also removed one PLO that was hard to assess.									
	Items #68 and 69 were taken together.									
70	Digital Photography Skill Award	PROGRAM	Revise	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	2ndRead	Tabled	Rohrbacher/ Cortes	
*71	Foreign Languages AA	PROGRAM	Create	LANGUAGE ARTS DIVISION	SPANISH	New Program	1stRead	Carried	Frontini/ Cortes	
	Frontini: This is an old program that had problems with the class list. We changed the wording of the required courses to make it clearer									
	for students and removed the Spanish class.									
	Morris: The PLO and the catalog description are very wordy and they have a lot of repetition. Can we perhaps edit them or use the old PLO.									
	In addition, there is no need for a comment about getting a BA.									
72	Photographic Lighting Skill Award	PROGRAM	Revise	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	2ndRead			
73	Psychology - AA-T	PROGRAM	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Substantial Change	2ndRead			
	Mack: There were no changes made between the 1st read and 2nd read.									

Minutes  
Curriculum and Instruction Committee  
October 23, 2019

	Items #7, 56, and 73 were taken together.								
74	Spanish - AA-T	PROGRAM	Revise	LANGUAGE ARTS DIVISION	SPANISH	Substantial Change	2ndRead	Carried	Frontini/ Kretzmann
75	Speech/ Communication- AA Degree	PROGRAM	Revise	LANGUAGE ARTS DIVISION	SPEECH COMMUNICATIONS	Substantial Change	2ndRead		
Frontini: For the Speech AA degree no changes were made between the 1st and 2nd read, and for the Spanish AA-T, recommended changes during the 1st read were made.									
Items #74-75 were taken together.									
76	Traditional Photography Skill Award	PROGRAM	Revise	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	2ndRead		
There was no representative from Visual Performing Arts when it was time to review these awards, so they were tabled.									
Items #70, 72, and 76 were taken together.									