

Agenda  
Curriculum and Instruction Committee  
May 8, 2019

**Glendale Community College  
Curriculum & Instruction Committee  
Agenda  
Wednesday, May 8, 2019  
1:40p.m., SG 138**

**Approval of Minutes**

April 24, 2019 Curriculum & Instruction Committee

**I. Announcements**

**C-ID revisions needed:**

~~ADMJ 116~~  
ART 101H  
ART 107  
ART 108  
ECON 102H  
~~MATH 100~~  
~~MATH 110~~  
MUSIC 211  
MUSIC 236  
MUSIC 237

**CoDE Approved DE Addenda**

None

**Catalog Description Updated for  
Childhood Development Programs  
(Info Item)**

**These programs need a catalog  
(program) description:**

**DUE DATE: 2/14/20**

AA/AA Degrees and Certificates

Accounting

Addiction Studies Counseling

Visual Arts - Animation

Art

Visual Arts - Two/Three dimensional

~~Biology~~

Bookkeeping

Business Administration

Entrepreneurship/Small Business

Financial Planning and Investment

General Business

International Business

~~Engineering Technology—CAD & Design~~

Drafting

Foreign Language

~~Visual Arts—Graphic Design~~

~~Health Science~~

Insurance Specialist: Property & Casualty

Interdisciplinary Humanities

Machinist

Management

Marketing

Visual Arts - Media Arts

Music

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Visual Arts - Photography  
Registered Nursing  
Social Science  
Speech Communication  
Welding

Certificate Programs—Non-Degree  
Cinematography & Editing  
Computer Programmer  
Computer Support Technician  
Fire Academy

Verdugo Recruit Fire Academy  
Dental Front Office/Billing Coding  
Basic Medical Billing and Coding  
Unix/Linux System Administrator

**These programs need to revise  
their current catalog (program) description:**

**DUE DATE: 6/12/2019, or 2/15/19 if you'd like this information to appear in the next GCC Catalog and are making no other changes to the program**

AS/AA Degrees and Certificates

Administration of Justice AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Architectural Drafting and Design AS Degree or Certificate	(Needs to add units to end of description)
Visual Arts--Art History AA Degree	(Needs to add units to end of description)
Aviation and Transportation AS Degree or Certificate	(Needs to add units to end of description)
Ceramics AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Child Development AS Degree or Certificate	(General description needs to be shorter--no more than 3 sentences)
CABOT AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Computer Science AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
English AA Degree	(Needs to add units to end of description)
Fire Technology AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add

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~~Foreign Language AA Degree or Certificate  
(Armenian, French, Italian, Japanese, Spanish)~~  
HIT AS Degree or Certificate

units to end of description)

(Needs to be shorter--no more than 3 sentences)

(Needs to be shorter--no more than 3 sentences)

IT Technician II: Help Desk User Support AS Degree or Certificate (Needs to be shorter--no more than 3 sentences)

Medical Office AS Degree or Certificate: Medical Coding Assistant (Needs to add units to end of description)

Music AA Degree (Needs to add units to end of description)

Photography AS Degree or Certificate (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Real Estate Broker AS Degree or Certificate (Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)

Restaurant Management AS Degree or Certificate (Needs to add units to end of description)

Certificate Programs--Non-Degree

Business Information Worker (Needs to be shorter--no more than 3 sentences)

Computerized Accounting Specialist (Needs to add units to end of description)

Insurance Professional (Needs to add units to end of description)

Tax Preparer (Needs to add units to end of description)

Technical Theater (Move units to end of description)

Next Preliminary Review Deadline: August 15, 2019

Curriculum Institute 2019—July 10-13 in Burlingame

2019-2020 C&I Schedule (**Rohrbacher**)

Student Representation on C&I (**Mack, Rohrbacher**)

CMS Update—Section 5 (**Traynor, Cortes, Rohrbacher**)

**II. New Business**  
 Articulation update (Cortes)

**III. New Business (Curriculum Action Items)**

Item #	Proposal Name	Type	Action	Stage	Division	Department	Level Change
1	ABSE 120	COURSE	Create	2ndRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
2	ABSE 121	COURSE	Create	2ndRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
3	ABSE 122	COURSE	Create	2ndRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course
4	BIOL 123H	COURSE	Create	2ndRead	BIOLOGY DIVISION	BIOLOGY	New Course
5	BIOL 131	COURSE	Revise	2ndRead	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change B
6	ECON 101	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	ECONOMICS	Nonsubstantial Change B
7	EMT 141	COURSE	Create	2ndRead	HEALTH SCIENCES DIVISION	EMERGENCY MEDICAL TECHNOLOGY	New Course
8	ENGL 101H	COURSE	Revise	Info	ENGLISH DIVISION	TRANSFER ENGLISH	Technical Change
9	ENGL 109	COURSE	Revise	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	Nonsubstantial Change B
10	ENGL 120	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change
11	ENGL 188	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change
12	ENGL 189	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change
13	ENGL 190	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change
14	ENGL 191	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change

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15	ENGL 192	COURSE	Revise	Info	ENGLISH DIVISION	DEVELOPMENTAL ENGLISH	Technical Change
16	HIT 193	COURSE	Revise	Info	BUSINESS DIVISION	HEALTH INFORMATION TECHNOLOGY	Technical Change
17	MCOMM 120	COURSE	Revise	2ndRead	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change B
18	PE 111	COURSE	Revise	2ndRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B
19	SOC 141	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	SOCIOLOGY	New Course
20	Photography - AS	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
21	Photography - Certificate	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change