

Minutes
Curriculum and Instruction Committee
September 26, 2018

**Glendale Community College
Curriculum & Instruction Committee**

Minutes

Wednesday, September 26, 2018

1:40p.m., SG 137

Co-Chairs: Francien Rohrbacher and Michael Ritterbrown called the meeting to order at 1:40 p.m.

Voting Members Present: Mary Elizabeth Barrett, Erin Calderone, Susie Chin, Richard Cortes, Maria Czech, Byron Delto, Catherine Dudley, Flavio Frontini, Julie Gamberg, Jayson Helgeson, Maria Kretzmann, Kevin Mack, Araik Eric Margaryan, Paul Mayer, Brian McDonald, Carol Paxton,

Resources Present: Agnes Eguaras, Edward Karpp, Jolie Morris, Freddy Saucedo, Nancy Traynor, Terrence Yu

Minutes Recorder: Patrik Namagardi

Guests Present: John Queen

Absent: Tina Andersen-Wahlberg, Mark Bowen, Chris Herwerth, Arda Najarian, Alfred Ramirez, Scott Rubke, Alexa Schumacher, Jan Swinton, Yvette Ybarra

Approval of Minutes

MSC (**Frontini/McDonald**) to approve the minutes of September 12, 2018 Curriculum & Instruction Committee

I. Announcements

C-ID revisions needed:

ADMJ-116

Minutes
Curriculum and Instruction Committee
September 26, 2018
ART 101H
ART 107
ART 108
ECON 102H
~~MATH 100~~
~~MATH 110~~
MUSIC 211
MUSIC 236
MUSIC 237

CoDE Approved DE Addenda

LING 101
ENGL 111
PE 101
PE 102

Make sure to revise the CoDE addenda when updating courses. If you have any questions you can ask the CoDE reps.

These programs need a catalog (program) description:

DUE DATE: 6/12/2019

Rohrbacher: Freddy mentioned that we should have a deadline for getting these descriptions. Ideally we would like it to be completed by the end of Spring 2019. As these descriptions come through we will cross them off our list.

Morris: If these descriptions need to be approved for the catalog, we need to have them in by the second C&I meeting of February. This is only if it is a description add.

AA/AA Degrees and Certificates

Accounting
Addiction Studies Counseling
Visual Arts - Animation

Art
Visual Arts - Two/Three dimensional

Minutes
Curriculum and Instruction Committee
September 26, 2018
Biology
Bookkeeping
Business Administration
Entrepreneurship/Small Business
Financial Planning and Investment
General Business
International Business
Engineering Technology - CAD & Design
Drafting
Foreign Language
Visual Arts - Graphic Design
Health Science
Insurance Specialist: Property & Casualty
Interdisciplinary Humanities
Machinist
Management
Marketing
Visual Arts - Media Arts
Music
Visual Arts - Photography
Registered Nursing
Social Science
Speech Communication
Welding

Certificate Programs—Non-Degree

Cinematography & Editing
Computer Programmer
Computer Support Technician
Fire Academy

Verdugo Recruit Fire Academy

Minutes
Curriculum and Instruction Committee
September 26, 2018
Dental Front Office/Billing Coding
Basic Medical Billing and Coding
Unix/Linux System Administrator

These programs need to revise their current catalog (program) description: DUE DATE: 6/12/2019

AS/AA Degrees and Certificates

Administration of Justice AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Architectural Drafting and Design AS Degree or Certificate	(Needs to add units to end of description)
Visual Arts--Art History AA Degree	(Needs to add units to end of description)
Aviation and Transportation AS Degree or Certificate	(Needs to add units to end of description)
Ceramics AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Child Development AS Degree or Certificate	(General description needs to be shorter--no more than 3 sentences)
CABOT AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Computer Science AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
English AA Degree	(Needs to add units to end of description)
Fire Technology AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Foreign Language AA Degree or Certificate (Armenian, French, Italian, Japanese, Spanish)	(Needs to be shorter--no more than 3 sentences)
HIT AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
IT Technician II: Help Desk User Support AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Medical Office AS Degree or Certificate: Medical Coding Assistant	(Needs to add units to end of description)
Music AA Degree	(Needs to add units to end of description)
Photography AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Real Estate Broker AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Restaurant Management AS Degree or Certificate	(Needs to add units to end of description)
<u>Certificate Programs--Non-Degree</u>	

Minutes

Curriculum and Instruction Committee

September 26, 2018

Business Information Worker

(Needs to be shorter--no more than 3 sentences)

Computerized Accounting Specialist

(Needs to add units to end of description)

Insurance Professional

(Needs to add units to end of description)

Tax Preparer

(Needs to add units to end of description)

Technical Theater

(Move units to end of description)

CMS Update—Section 5 changes (Rohrbacher/Cortes)

Cortes: There is a new option for education certification. If your course has been approved for BREADTH, IGETC then click the option and there is no need to fill out the rest of the page. If it is a new course, click on the new course option and complete the bottom sections.

Filling out Transfer Model Curriculum (TMC) program table for AD-Ts (new and revised) (Rohrbacher)

Rohrbacher: For transfer degrees, go to C-ID.net where you will find a transfer model curriculum table that needs to be filled out and submitted on CMS. Upload the transfer model documentation on the 1st page of CMS. This is useful information for advisory minutes, labor market information, C-ID report, CTE, and CRC. Upload all the information here.

Cortes: SB 1440.org is where you can find the TMC table. Click on “Curriculum Information” and under “Degree Submission Information” click on second link (TMC Templates for submitting AA-T and AS-T Degrees”

What Do We Expect from a COR—Prerequisites and Recommended Preps (Rohrbacher)

Set prerequisites:

Part of a course sequence

Might be required for transfer

Might be required by state/health/nursing/advisory board

Can be classes, skills, experience, TB test, etc.

“Soft” prerequisites:

Data demonstrates that prerequisite/recommended prep enhances student success

What are other colleges requiring?

Prerequisite or Recommended prep?

Sets tone for rest of COR—the higher the level of prerequisite, the more rigorous the content and work

Recommended preps allow for flexibility

Rohrbacher: It is good to create just a one-pager information sheet for the division or departments for the courses.

II. New Business
 Articulation update (**Cortes**)

Cortes: We are waiting on the UC decisions. When proposing TMCs, make sure they have alignment and all the information matches the C-ID designation. You can go to SB1440.org for curriculum information. Fill out the form and share it with me so I can verify the C-ID is correct. New and revised TMCs also have to go to Nancy because she has to submit a TMC revised form.

III. New Business (Curriculum Action Items)

Item #	Proposal Name	Type	Action	DVSN	Department	Level Change	Stage	Motion	First&Second
1	ABSE 28	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead	Carried/ Unanimous	Czech/ Mayer
2	ABSE 18	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		
3	ABSE 19	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		
4	ABSE 29	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	ADULT BASIC AND SECONDARY ED	New Course	1stRead		
Czech: These are high school math classes. ABSE 18 and 19 are integrated math courses 1st and 2nd semester.									
Czech: We created these two courses to accommodate GUSD students because they are using integrated math too.									
Czech: ABSE 28 and 29 new Algebra 1 and 2 courses. We will be changing the textbook for these courses.									
Czech: There are no prerequisites in non credit, we only have recommended preps.									
Items #1-4 were taken together.									
5	ACCTG 170	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR	Carried/ Unanimous	Margaryan/ Delto
6	ACCTG 201	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		

Minutes
Curriculum and Instruction Committee
September 26, 2018

7	ACCTG 202	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		
8	ACCTG 210	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		
9	ACCTG 220	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		
10	ACCTG 225	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change B	OnlyR		
11	ACCTG 230	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	1stRead		
12	ACCTG 235	COURSE	Revise	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	OnlyR		
Margaryan: These courses just had some updates made and some textbook changes.									
Margaryan: In addition, ACCTG 106 was removed as a prerequisite because it is not taught anymore.									
Items # 5-12 were taken together.									
13	ANTHR 101	COURSE	Revise	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Nonsubstantial Change A	OnlyR		
14	ANTHR 104	COURSE	Revise	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Nonsubstantial Change A	OnlyR		
15	ANTHR 105	COURSE	Revise	SOCIAL SCIENCES DIVISION	ANTHROPOLOGY	Nonsubstantial Change A	OnlyR		
16	ARCH 250	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Substantial Change	1stRead	Carried/ Unanimous	Rohrbacher/ Frontini
Rohrbacher: This course is just correcting units at the State.									
17	ART 119	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ART HISTOY	Nonsubstantial Change B	1stRead		
18	ART 174	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	STUDIO ARTS	Substantial Change	1stRead		
19	ART 175	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	STUDIO ARTS	Substantial Change	1stRead		

Minutes
Curriculum and Instruction Committee
September 26, 2018

	Delto: These courses were brought back and CTE was needed. Both courses have been modernized, updated, and are now in the system.								
	Rohrbacher: Check to make sure the supplemental forms have been filled out.								
	Items # 18-19 were taken together.								
20	BIOL 102	COURSE	Revise	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change A	OnlyR	Carried/ Unanimous	Kretzmann/ Frontini
	Kretzmann: The only change that was made was that the SLOs have been re-written to match evaluation instruments.								
	Kretzmann: When we wrote the SLOs to match the LEC and LAB we forgot to change the hours.								
21	CHLDV 133	COURSE	Revise	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change A	OnlyR		
22	CHLDV 135	COURSE	Revise	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change A	OnlyR		
23	DANCE 119	COURSE	Create	VISUAL & PERFORMING ARTS DIVISION	DANCE	New Course	1stRead		
24	DANCE 139	COURSE	Create	VISUAL & PERFORMING ARTS DIVISION	DANCE	New Course	1stRead	Carried/ Unanimous	Delto/ Mack
	Delto: Dance 119 is a third level hip hop class. Dance 139 is another level of choreography								
	Kretzmann: We should keep the titles and course numbering the same for consistency and set it by levels.								
	Kretzmann: For example, use Roman Numerals to indicate levels.								
	Items # 23 and 24 were taken together.								
25	ESL 128	COURSE	Revise	CREDIT ESL DIVISION	ESL SPELLING	Nonsubstantial Change B	1stRead	tabled	McDonald/ Mack
	McDonald: This is a spelling course. We changed the number to better align it in the sequence.								
	McDonald: Changes were also made to the SLO and textbooks, but the main change was the number change from 118 to 128.								
	Morris: We already have a 138.								
	McDonald: The existing 128 will become 138 in two weeks.								
	Traynor: Make sure it all comes in as a package. Don't wait.								
	Morris: Can we maybe just change the 118 to another number like 127 or 129?								
	McDonald: I will take this back to the division and we will change the number to 127.								

Minutes
Curriculum and Instruction Committee
September 26, 2018

	Calderone: There should also be a credit limitation.								
	Rohrbacher: So lets table this for now and bring it back?								
26	ESL 159	COURSE	Create	CREDIT ESL DIVISION	ESL GRAMMAR/ WRITING	New Course	1stRead	Carried/ Unanimous	McDonald/ Mack
	McDonald: This is a new course. It was created to be a supplement to ESL 151. For example, they can bring papers and research to get help.								
	Rohrbacher: This course is like a supplement course.								
	Kapp: Fix the catalog statement.								
	Cortes: Add something like, " Recommended for students that need a refresher or supplement."								
	Calderone: For the catalog description, make it match for continuity with ESL 151.								
	Dudley: Can we suggest this course to students in nursing courses who may need the extra help?								
27	ETH S 164	COURSE	Revise	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change A	OnlyR	Carried/ Unanimous	Mack/ Gamberg
	Mack: This course had normal updates and some textbook updates.								
	Kretzmann: English 191 as a recommended prep does not coincide with the course content.								
	Rohrbacher: If the success rates indicate that the recommended prep is appropriate then there is no need to change either.								
28	GEOL 115	COURSE	Revise	PHYSICAL SCIENCES DIVISION	GEOLOGY	Nonsubstantial Change B	1stRead	Carried/ Unanimous	Rohrbacher/ Mack
	Mack: In CMS, the Senate discipline is incorrect in section 2.								
	Mack: I will make the correction.								
29	HIST 103	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change A	OnlyR	Carried/ Unanimous	Mack/ Kretzmann
30	HIST 104	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change A	OnlyR		
31	HIST 105	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change A	OnlyR		
32	HIST 119	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B	1stRead		
33	HIST 120	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B	1stRead		

Minutes
Curriculum and Instruction Committee
September 26, 2018

34	HIST 133	COURSE	Revise	SOCIAL SCIENCES DIVISION	HISTORY	Nonsubstantial Change B	1stRead		
35	HIST 133H	COURSE	Create	SOCIAL SCIENCES DIVISION	HISTORY	New Course	1stRead		
Mack: Items 29-31 something about Latin sequence. Fishman updated these courses to align with scholarships.									
Mack: Items 32 and 33 had their names changed because they did not make sense. These name changes were discussed with Roger Bowerman.									
Mack: Items 34 and 35 are history of science coming from the Scholars Program.									
Kretzmann: For item 30, remove the term "eligibility for".									
Calderone: For item 34, change the spelling of valuate to evaluate on the SLOs.									
Items #29-35 were taken together.									
36	MUSIC 202	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON- COMMERCIAL MUSIC	Nonsubstantial Change B	1stRead	Carried/ Unanimous	Delto/ Kretzmann
37	MUSIC 211	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON- COMMERCIAL MUSIC	Nonsubstantial Change A	OnlyR		
38	MUSIC 236	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON- COMMERCIAL MUSIC	Nonsubstantial Change A	OnlyR		
39	MUSIC 237	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON- COMMERCIAL MUSIC	Nonsubstantial Change A	OnlyR		
Delto: These courses are being resubmitted for C-ID approval.									
Items # 36-39 were taken together.									
A call for a 10 minute extension was approved (Gamberg/Calderone).									
40	OBT 250	COURSE	Create	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	OFFICE BUSINESS TECHNOLOGY	New Course	1stRead	Carried/ Unanimous	Czech/ Kretzmann
Czech: This course is a math course for the traits. It is a transitional course. This course is created for Guided Pathways.									
Czech: This course covers a lot of mathematical areas on a basic level.									
41	PE 104	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead	Carried/ Unanimous	Calderone/ Frontini

Minutes
Curriculum and Instruction Committee
September 26, 2018

42	PE 108	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
43	PE 110	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
44	PE 140	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
45	PE 141	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
46	PE 150	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
47	PE 151	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
48	PE 152	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
49	PE 180	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
50	PE 181	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
51	PE 182	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
52	PE 202	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
53	PE 203	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
54	PE 204	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
55	PE 215	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
56	PE 238	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		

Minutes
Curriculum and Instruction Committee
September 26, 2018

57	PE 239	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Substantial Change	1stRead		
58	PE 240	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
59	PE 261	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
60	PE 262	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
61	PE 263	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
62	PE 274	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
63	PE 275	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
64	PE 276	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B	1stRead		
65	PE 295	COURSE	Revise	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Substantial Change	1stRead		
Calderone: Courses are being renamed to better align with other divisions and to present them as levels.									
Calderone: In addition, the boxes for GCC graduation requirements weren't checked so those got checked, and textbooks were updated.									
Kretzmann: PE 104 has no prerequisites for a level 4 course?									
Calderone: Yes									
Kretzmann: For Running Aerobics add "or equivalent". All the other courses have this.									
Rohrbacher: Double check that the Senate discipline is correct in CMS section 2.									
Items # 41-65 were taken together.									
66	PHOTO 142	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Nonsubstantial Change B	1stRead	Carried/ Unanimous	Delto/ Calderone
Delto: We updated the prerequisites. It was brought back for technical reasons which have now been fixed.									

Minutes
Curriculum and Instruction Committee
September 26, 2018

67	PHOTO 170	COURSE	Create	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Course	1stRead		
68	POL S 110	COURSE	Revise	SOCIAL SCIENCES DIVISION	POLITICAL SCIENCE	Nonsubstantial Change A	OnlyR	Carried/ (2 abstentions)	Mack/Delto
	Mack: This course had some standard revisions and textbook updates.								
	Mack: It also had pushback from the committee because of the SLOs and course content which John Queen will talk about.								
	Queen: The SLO and course content is set up like this deliberately for two reasons. The 1st is that this course is for current events.								
	Queen: The 2nd is that the state of the discipline of political science is trying to keep the SLO as broad as possible.								
	Queen: This will allow people with different methodologies and perspectives to teach this course. There is no need to add more SLOs.								
	Queen: This course went through the Senate like this.								
	Kretzmann: eLumen requires us to do assessments that measure, we cant just use pass or no pass.								
	Queen: This class is not a just pass or no pass. It measures if the student passed or understood the SLO or not.								
	Mack: There has not been a persuasive case that states that only 1 SLO is a problem, besides an eLumen article.								
	Kretzmann: With only one SLO, it seems like there is only one assessment tool to evaluate the course.								
	Ritterbrown: There is too much packed into one SLO, it is an all or nothing statement.								
	Chin: This issue came up five years ago and we didn't have eLumen back then.								
	Kretzmann: It juts looks like and all or nothing statement.								
	Calderone: SLO is for us to evaluate a course, not the faculty.								
	Calderone: As a tool, we want it to benefit us so we know what is in the course content and how it relates to the SLO, and if it is working.								
	Mayer: How can you assess the course content with only one SLO.								
	Queen: For an SLO to judge the whole course is misplaced.								
	Rohrbacher: Although it is not a mandate, there was a note by Yvette Ybarra that 3 unit courses should have at least 2 SLOs for best practices.								
	Chin: Do other colleges follow the same model?								
	Queen: We don't know what other colleges do.								
	Mack: This outline has been working for us so why do we have to change it?								

Minutes
Curriculum and Instruction Committee
September 26, 2018

	Queen: The history of our use of SLOs have been disruptive.								
	Rohrbacher: Our division is able to use SLOs as ways to improve or change courses.								
	Calderone: Can we monitor the SLO and see if it is an effective tool to measure student success?								
	Rohrbacher: We can move it forward and revisit it for the next update cycle.								
69	POL S 111	COURSE	Revise	SOCIAL SCIENCES DIVISION	POLITICAL SCIENCE	Nonsubstantial Change A	OnlyR	Carried/ Unanimous	Mack/Mayer
	Mack: Minor changes were made for POL S 111. This course is about Middle Eastern politics.								
70	POL S 112	COURSE	Revise	SOCIAL SCIENCES DIVISION	POLITICAL SCIENCE	Nonsubstantial Change A	OnlyR	tabled	Mayer/Cortes
	Mack: POL S 112 is kind of like a lab course for Model United Nations where they do mock Model UN trials.								
	Kretzmann: POL S 108 has to be a prerequisite because if it says corequisite that means they have to be taken together at the same time.								
	Rohrbacher: In the catalog it only states it as corequisite, but there is an option for prerequisite/corequisite. Should we consider using it instead?								
	Traynor: For clarity for students, use prerequisite/corequisite.								
	Traynor: In regard to the units for this course, the table states 1.5-3.0 units. Is it 1.0 LEC and 0.5 LAB or is it 1.5 LEC and 1.5 LAB?								
	Traynor: Should it be a minimum of 1 unit and maximum of 3 units or a minimum of 1.5 units and a maximum of 3 units.								
	Mack: The lecture part shows and explains the Model UN while in the lab portion they participate in Model UN practices.								
	Traynor: This course needs to go to the state to show 1.5 units.								
	Rohrbacher: This course is coming back for a second read.								
71	PSYCH 101H	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
72	PSYCH 103	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
73	PSYCH 104	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
74	PSYCH 106	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
75	PSYCH 110	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change B	1stRead		
76	PSYCH 113	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		

Minutes
Curriculum and Instruction Committee
September 26, 2018

77	PSYCH 115	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
78	PSYCH 131	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
79	PSYCH 150	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
80	PSYCH 203	COURSE	Revise	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change A	OnlyR		
81	Biological Sciences - AS Degree	PROGRAM	Revise	BIOLOGY DIVISION	BIOLOGY	Substantial Change	1stRead	Ca	
	Kretzmann: This degree now aligns our local degree with a UC program degree. Ours had 24 units while theirs has 39 units.								
	Kretzmann: Now it will require IGETC and STEM. This degree will also go through the Senate next month.								
	Cortes: The IGETC for STEM is 37 units. Also change science degrees from AA to AS.								
82	Biology - AS-T	PROGRAM	Revise	BIOLOGY DIVISION	BIOLOGY	Substantial Change	1stRead	Carried/ Unanimous	Frontini/ Kretzmann
	Kretzmann: This is a Cal State transfer degree. We will need to add the TMC template.								
	Kretzmann: Small changes were made. What's different from the Biology AS degree is that Cal State requires Physics and not Organic Chemistry.								
	Kretzmann: We also added another option to list B and changed the catalog statement.								
	Mack: The "or" is not there for the physics courses on CMS.								
83	Foreign Languages	PROGRAM	Create	LANGUAGE ARTS DIVISION	SPANISH	New Program	1stRead	tabled	Frontini/ Kretzmann
	Frontini: We already have a Foreign Languages AA degree. There aren't enough courses in languages like Chinese and Korean,								
	so this program will allow them to enroll in this for a degree in foreign languages.								
	Frontini: The only requirement is that two different languages need to be taken.								
	Mack: On pages 13-14 of the proposal for required courses is the "or" in the wrong place?								
	Rohrbacher: "Or" is between each language, which means to take two courses of each language.								
	Ritterbrown: The wording for the courses is confusing. Maybe we should consider making a flow chart.								
	Traynor: A possible format can be; List A- list all the courses and for List B list the same courses and mention to choose a different language.								
	Traynor: Also for some of the classes in list B, will the students meet the prerequisites? So are the bottom four courses really even needed?								

Minutes
 Curriculum and Instruction Committee
 September 26, 2018

	Traynor: Maybe this is just a 20 unit degree. Remove List B.							
	Frontini: I will take this back to my division to discuss changes							
	Items # 13-15, 17, 21, 22, 67, 71-80 did not get reviewed due to time constraints.							
	Items # 1-4, 23, and 24 advisories were approved during the course reviews.							