Glendale Community College
Curriculum & Instruction Committee
Agenda
Wednesday, May 12, 2:00 PM
(via Zoom, Meeting ID 932 2561 2434)

Approval of Minutes

April 28, 2021 Curriculum & Instruction Committee

I. Announcements

Next preliminary review deadline: **August 6**

Last CoDE deadline for spring 2021 to ensure courses don't get removed from summer/fall schedule: **June 11**

2021 Curriculum Institute July 7-9, online. Registration is $200 before Jun 9; $250 after June 9. Deadline to register is June 30. Event website: https://www.asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event

~~ACCTG 110~~ (approved 4/28/21)
~~ACCTG 250~~ (approved 4/28/21)
ACCTG 50 (FacPostTech)
ARCH 109 (FacPostTech)
ARCH 143 (FacPostTech)
ART 175 (FacPostTech)
BUSAD 101 (FacPostTech)
BUSAD 112 (FacPostTech)
BUSAD 113 (FacPostTech)
BUSAD 114 (FacPostTech)
BUSAD 115 (FacPostTech)
BUSAD 116 (FacPostTech)
BUSAD 135 (FacPostTech)
BUSAD 136 (FacPostTech)

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BUSAD 141 (FacPostTech)
BUSAD 144 (FacPostTech)
BUSAD 145 (FacPostTech)
BUSAD 162 (FacPostTech)
~~BUSAD 164~~ (archived 4/7/2021)
BUSAD 166 (prelaunch)
BUSAD 169 (prelaunch)
BUSAD 170 (prelaunch)
~~BUSAD 175~~ (archived 4/7/2021)
BUSAD 176
~~BUSAD 177~~ (archived 4/7/2021)
~~BUSAD 180~~ (archived 4/7/2021)
~~BUSAD 202~~ (archived 4/7/2021)
BUSAD 204 (FacPostTech)
CAM 49
CAM 250 (FacPostTech)
~~CHLDV 141~~ (approved 4/7/2021)
CHLDV 160 (2nd Read)
~~CHLDV 180 (1st Read)~~ (approved 4/28/2021)
~~CHLDV 181 (1st Read)~~ (approved 4/28/2021)
~~CHLDV 182 (1st Read)~~ (approved 4/28/2021)
CS/IS 240 (FacPostTech)
~~ECT 49~~ (approved 4/28/2021)
ECT 210 (FacPostTech)
~~EMT 141~~ (approved 3/24/2021)
FIRE 101 (FacPostTech)
FIRE 102 (FacPostTech)
FIRE 103 (FacPostTech)
FIRE 104 (FacPostTech)
FIRE 105 (FacPostTech)
HRM 222 (prelaunch)
HRM 230 (prelaunch)

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~~KIN 155~~ (approved 4/28/2021)
~~KIN 158~~ (approved 4/28/2021)
<mark>MACH 50</mark>
<mark>MACH 111</mark>
MCOMM 49 (FacPostTech)
MCOMM 120 (FacPostTech)
<mark>MOA 50</mark> (prelaunch)
~~MUSIC 101~~ (approved 4/28/2021)
~~MUSIC 171~~ (approved 4/28/2021)
~~MUSIC 176~~ (approved 4/28/2021)
MUSIC 177 (FacPostTech)
~~MUSIC 178~~ (approved 4/28/2021)
~~MUSIC 179~~ (approved 4/28/2021)
MUSIC 181 (FacPostTech)
MUSIC 184 (FacPostTech)
~~MUSIC 187~~ (approved 4/28/2021)
~~PHOTO 170 (FacPostTech)~~
~~ST DV 127~~ (approved 4/28/2021)
~~ST DV 128~~ (archived 5/12/2021)
STV 11 (FacPostTech)
STV 12 (FacPostTech)
STV 13 (FacPostTech)
STV 14 (FacPostTech)
STV 21 (FacPostTech)
STV 22 (FacPostTech)
STV 23 (FacPostTech)
STV 31 (FacPostTech)
STV 33 (FacPostTech)
STV 34 (FacPostTech)
STV 40 (FacPostTech)
STV 50 (FacPostTech)
STV 62 (FacPostTech)

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STV 63 (FacPostTech)
STV 70 (FacPostTech)
STV 80 (FacPostTech)
STV 90 (FacPostTech)
STV 91 (FacPostTech)
STV 95 (FacPostTech)
STV 97 (FacPostTech)
STV 100 (FacPostTech)
STV 101 (FacPostTech)
STV 111 (FacPostTech)
STV 113 (FacPostTech)
STV 138 (FacPostTech)
STV 140 (FacPostTech)
STV 150 (FacPostTech)

II.   **Ongoing Business**

The role of C&I in promoting DEIA **(C&I Committee)**

Ideas from other California Community Colleges about the role of C&I in promoting DEIA:

(Hartnell)
1. In our Curriculum Committee we had small groups of members each select a section of the course outline. The group is then presenting to the Curriculum Committee with some training about both what should be included by faculty authors and how it should be evaluated by committee members in that section of the COR. The presenters include recommendations on how to address DEIA within that component of the COR. The basis of this information is the PCAH, our local stylistic practices, an Equity Rubric adopted by our Senate, and the Glendale College Equitable Curriculum Guide. The groups may also bring in other resources that they find helpful. That information is a starting point for leading a discussion of the committee about evaluating that portion of the COR and all the things that we will be looking for as a committee when we evaluate a course revision proposal or a new course proposal. (So this will serve as broader training for members and faculty course authors, including DEIA as well as other COR requirements.)
2. Our Academic Senate, Curriculum Committee, Student Success and Equity Committee, and Outcomes and Assessment Committee are working together to propose a Cultural Curriculum Audit similar to LBCC. In addition to changes to the syllabus, faculty who participate will also create a course outline revision for the course that they work on in the Audit. We are pretty early in the timeline of planning for the event, but the idea has been well received by the administration and we think we will have funding from a few sources.

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(Las Positas)

Adding an "Equity-Based Curriculum" page on CurricUNET. Whenever a given course goes through its next regular update (or whenever a new course is created), faculty will now complete that page, where they can describe how they incorporated equity, diversity, and inclusivity considerations in their course design. There are different checkboxes that can be selected-- at least one box should be checked, and then a short description of the work accompanies that box.

For instance, a faculty member might be updating the textbooks for a certain course, and they click the "Textbooks" box to describe how they chose an OER/free textbook for the course to allow materials to be accessible for students of all socioeconomic backgrounds. A new course that was launched here recently had the "Content" and "Measurable Objectives" boxes checked, because the course was designed to look at how certain groups are portrayed in documentaries and films. Maybe a different course would check "Assignments" because they ask students to reflect upon their own lives and circumstances, encouraging a curriculum that is Reflective, Responsive, and Relevant (our "3 R's").

This doesn't print out on our PDF versions of the COR; it's more of an internal process for now.

Also

The ASCCC Guided Pathways Taskforce hosted a discussion related to this March 31st. Access the recording here: https://asccc.org/guided-pathways (scroll down to "past webinars, and access the linked recording for "Coffee Tea and GP: Culturally Responsive Curriculum"). There were some good resources and practices shared during the discussion.

III.   **New Business**
Articulation update **(Cortes)**
PLOs **(Ybarra)**
DE Addenda Deadline **(Rooney)**

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Curriculum Action Items

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change
	Deletions						
1	ST DV 128	COURSE	Delete	OnlyR	STUDENT SERVICES DIVISION	STUDENT DEVELOPMENT	Deletion
	2nd Reads						
2	CAM 210	COURSE	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	Nonsubstantial Change B
3	CAM 241	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course
4	CAM 260	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course
5	CHLDV 160	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
6	ENTRE 103	COURSE	Create	2ndRead	BUSINESS DIVISION	ENTREPRENEURSHIP	New Course
7	ESL 33	COURSE	Create	2ndRead	NONCREDIT ESL	ESL NON-CREDIT	New Course
8	ESL 41	COURSE	Create	2ndRead	NONCREDIT ESL	ESL NON-CREDIT	New Course
9	MOA 190	COURSE	Create	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	New Course
10	MOA 191	COURSE	Create	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	New Course
11	MOA 192	COURSE	Create	2ndRead	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	New Course

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12	PSYCH 104	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change B
13	Biological Sciences - AS Degree	PROGRAM	Revise	2ndRead	BIOLOGY DIVISION	BIOLOGY	Substantial Change
14	Biology - AS-T	PROGRAM	Revise	2ndRead	BIOLOGY DIVISION	BIOLOGY	Substantial Change
	1st Reads						
15	ADMJ 160	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	ADMINISTRATION OF JUSTICE	New Course
%16	AT 119	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	PILOT TRAINING	New Course
17	Registered Nursing - AS Degree	PROGRAM	Revise	1stRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change
18	Registered Nursing - Certificate	PROGRAM	Revise	1stRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change

These programs   need a catalog (program) description:
DUE DATE: 4/13/2021
AA/AA Degrees and Certificates
Accounting
Visual Arts - Animation
Art
Visual Arts - Two/Three dimensional

Bookkeeping
Business Administration
Entrepreneurship/Small Business
Financial Planning and Investment
General Business

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  International Business

~~Foreign Language~~
Insurance Specialist: Property & Casualty
Interdisciplinary Humanities
Machinist
Management
Marketing
Visual Arts - Media Arts
Music
Visual Arts - Photography
~~Registered Nursing~~
~~Speech Communication~~

Certificate Programs—Non-Degree
Cinematography & Editing
Computer Programmer
Computer Support Technician
Fire Academy
Verdugo Recruit Fire Academy
Dental Front Office/Billing Coding
Basic Medical Billing and Coding
Unix/Linux System Administrator

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**These programs need to revise their
current catalog (program) description:**
<mark>**DUE DATE: 4/13/2021**</mark>

<u>AS/AA Degrees and Certificates</u>

Administration of Justice AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
~~Architectural Drafting and Design AS Degree or Certificate~~	~~(Needs to add units to end of description)~~
Visual Arts--Art History AA Degree	(Needs to add units to end of description)
Aviation and Transportation AS Degree or Certificate	(Needs to add units to end of description)
Ceramics AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
CABOT AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Computer Science AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Fire Technology AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
~~HIT AS Degree or Certificate~~	(Needs to be shorter--no more than 3 sentences)
IT Technician II: Help Desk User Support AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
~~Medical Office AS Degree or Certificate: Medical Coding Assistant~~	(Needs to add units to end of description)
Music AA Degree	(Needs to add units to end of description)
Photography AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Real Estate Broker AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Restaurant Management AS Degree or Certificate	(Needs to add units to end of description)

<u>Certificate Programs--Non-Degree</u>

Business Information Worker	(Needs to be shorter--no more than 3 sentences)
Computerized Accounting Specialist	(Needs to add units to end of description)
Insurance Professional	(Needs to add units to end of description)
Tax Preparer	(Needs to add units to end of description)
Technical Theater	(Move units to end of description)