Glendale Community College
Curriculum & Instruction Committee
Agenda
Wednesday, May 26, 2:00 PM
(via Zoom, Meeting ID 912 4074 7465)

Approval of Minutes

May 12, 2021 Curriculum & Instruction Committee

I.   Announcements

Next preliminary review deadline: **August 6**

Last CoDE deadline for spring 2021 to ensure courses don't get removed from summer/fall schedule: **June 11**

2021 Curriculum Institute July 7-9, online. Registration is $200 before Jun 9; $250 after June 9. Deadline to register is June 30.
Event website: https://www.asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event

CoDE approved DE addenda:
1. ACCTG 110
2. ACCTG 250
3. BIOL 102
4. CAM 210
5. CAM 220
6. CAM 240
7. CAM 241
8. CAM 260
9. CHLDV 160
10. CHLDV 180
11. CHLDV 181

12. CHLDV 182
13. CULIN 50
14. ENTRE 103
15. ESL 33
16. ESL 41
17. KIN 155
18. KIN 158
19. MATH 139
20. MOA 190
21. MOA 191
22. MOA 192
23. MUS 101
24. MUS 171
25. MUS 176
26. MUS 178
27. MUS 179
28. MUS 187
29. PHOTO 100
30. PHOTO 101
31. PHOTO 111
32. PHOTO 130
33. PHOTO 170
34. PSYCH 104
35. STDV 127

CORs needing cyclical review for summer/fall 2021
~~ACCTG 110~~ (approved 4/28/21)

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~~ACCTG 250~~ (approved 4/28/21)

ACCTG 50 (1st Read)

ARCH 109 (1st Read)

ARCH 143 (1st Read)

ART 175 (1st Read)

BUSAD 101 (1st Read)

BUSAD 112 (1st Read)

BUSAD 113 (1st Read)

BUSAD 114 (1st Read)

BUSAD 115 (1st Read)

BUSAD 116 (1st Read)

BUSAD 135 (1st Read)

BUSAD 136 (1st Read)

BUSAD 141 (1st Read)

BUSAD 144 (1st Read)

BUSAD 145 (1st Read)

BUSAD 162 (1st Read)

~~BUSAD 164~~ (deleted 4/7/2021)

==BUSAD 166 (prelaunch)==

==BUSAD 169 (prelaunch)==

==BUSAD 170 (prelaunch)==

~~BUSAD 175~~ (archived 4/7/2021)

==BUSAD 176==

~~BUSAD 177~~ (archived 4/7/2021)

~~BUSAD 180~~ (archived 4/7/2021)

~~BUSAD 202~~ (archived 4/7/2021)

BUSAD 204 (1st Read)

==CAM 49==

CAM 250 (1st Read)

~~CHLDV 141~~ (approved 4/7/2021)

~~CHLDV 160~~ (approved 5/12/2021)

~~CHLDV 180 (1st Read)~~ (approved 4/28/2021)

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~~CHLDV 181 (1ˢᵗ Read)~~ (approved 4/28/2021)
~~CHLDV 182 (1ˢᵗ Read)~~ (approved 4/28/2021)
CS/IS 240 (1ˢᵗ Read)
~~ECT 49~~ (deleted 4/28/2021)
ECT 210 (1ˢᵗ Read)
~~EMT 141~~ (approved 3/24/2021)
FIRE 101 (1ˢᵗ Read)
FIRE 102 (1ˢᵗ Read)
FIRE 103 (1ˢᵗ Read)
FIRE 104 (1ˢᵗ Read)
FIRE 105 (1ˢᵗ Read)
<mark>HRM 222 (preliminary review)</mark>
<mark>HRM 230 (prelaunch)</mark>
~~KIN 155~~ (approved 4/28/2021)
~~KIN 158~~ (approved 4/28/2021)
<mark>MACH 50</mark>
<mark>MACH 111</mark>
MCOMM 49 (1ˢᵗ Read)
MCOMM 120 (1ˢᵗ Read)
MOA 50 (1ˢᵗ Read)
~~MUSIC 101~~ (approved 4/28/2021)
~~MUSIC 171~~ (approved 4/28/2021)
~~MUSIC 176~~ (approved 4/28/2021)
MUSIC 177 (1ˢᵗ Read)
~~MUSIC 178~~ (approved 4/28/2021)
~~MUSIC 179~~ (approved 4/28/2021)
MUSIC 181 (1ˢᵗ Read)
MUSIC 184 (1ˢᵗ Read)
~~MUSIC 187~~ (approved 4/28/2021)
PHOTO 170 (1ˢᵗ Read)
~~ST DV 127~~ (approved 4/28/2021)
~~ST DV 128~~ (archived 5/12/2021)

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STV 11 (1st Read)
STV 12 (1st Read)
STV 13 (1st Read)
STV 14 (1st Read)
STV 21 (1st Read)
STV 22 (1st Read)
STV 23 (1st Read)
STV 31 (1st Read)
STV 33 (1st Read)
STV 34 (1st Read)
STV 40 (1st Read)
STV 50 (1st Read)
STV 62 (1st Read)
STV 63 (1st Read)
STV 70 (1st Read)
STV 80 (1st Read)
STV 90 (1st Read)
STV 91 (1st Read)
STV 95 (1st Read)
STV 97 (1st Read)
STV 100 (1st Read)
STV 101 (1st Read)
STV 111 (1st Read)
STV 113 (1st Read)
STV 138 (1st Read)
STV 140 (1st Read)
STV 150 (1st Read)

II. <u>Ongoing Business</u>

The role of C&I in promoting DEIA **(C&I Committee)**

III.   New Business

Articulation update **(Cortes)**

Curriculum Action Items

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change
	2nd Reads						
1	ADMJ 160	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	ADMINISTRATION OF JUSTICE	New Course
2	AT 119	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	PILOT TRAINING	New Course
3	Registered Nursing - AS Degree	PROGRAM	Revise	2ndRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change
4	Registered Nursing - Certificate	PROGRAM	Revise	2ndRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change
	1st Reads						
*%5	ACCTG 50	COURSE	Revise	OnlyR	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A
*%6	ARCH 109	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Nonsubstantial Change A
*%7	ARCH 143	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Nonsubstantial Change A

*8	ART 175	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Technical Change
*9	BUSAD 101	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*10	BUSAD 112	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
*11	BUSAD 113	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
*12	BUSAD 114	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*13	BUSAD 115	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*14	BUSAD 116	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
*15	BUSAD 135	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*16	BUSAD 136	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*17	BUSAD 141	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*18	BUSAD 144	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B
*19	BUSAD 145	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*20	BUSAD 162	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*21	BUSAD 204	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change A
*%22	CAM 230	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	Substantial Change
*%23	CAM 231	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	Substantial Change
*%24	CAM 232	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course
*%25	CAM 242	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course
*26	CAM 250	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	Nonsubstantial Change A
*%27	CAM 261	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course
*%28	CHLDV 150	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B
*29	CS/IS 240	COURSE	Revise	OnlyR	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change A
*%30	CS/IS 241	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B
*%31	CS/IS 242	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B

*%32	CS/IS 243	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B
*%33	ECT 210	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ELECTRONICS & COMP TECHNOLOGY	Nonsubstantial Change A
*%34	FIRE 101	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A
*%35	FIRE 102	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A
*%36	FIRE 103	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A
*%37	FIRE 104	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A
*%38	FIRE 105	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A
*39	MACH 102	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change
*40	MACH 103	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change
*41	MACH 104	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change
*%42	MCOMM 120	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change A
*%43	MCOMM 49	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change A
*%44	MOA 50	COURSE	Revise	OnlyR	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Nonsubstantial Change A
*45	MUSIC 177	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A
*46	MUSIC 181	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A
*47	MUSIC 184	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A
*%48	PSYCH 104H	COURSE	Create	1stRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	New Course
*%49	SOC 114	COURSE	Create	1stRead	SOCIAL SCIENCES DIVISION	SOCIOLOGY	New Course
*%50	ST DV 141	COURSE	Revise	1stRead	STUDENT SERVICES DIVISION	STUDENT DEVELOPMENT	Nonsubstantial Change B

*51	STV 100	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*52	STV 101	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*53	STV 11	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*54	STV 111	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*55	STV 113	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*56	STV 12	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*57	STV 13	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*58	STV 138	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*59	STV 14	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*60	STV 140	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*61	STV 150	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*62	STV 21	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*63	STV 22	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*64	STV 23	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A

*65	STV 31	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*66	STV 33	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*67	STV 34	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*68	STV 40	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*69	STV 50	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*70	STV 62	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*71	STV 63	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*72	STV 70	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*73	STV 80	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*74	STV 90	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*75	STV 91	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*76	STV 95	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*77	STV 97	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A
*78	Civil Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change

*79	Civil Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*80	Computer Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*81	Computer Networking	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program
*82	Cybersecurity Specialist	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program
*83	Digital Content Specialist - AS	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*84	Digital Content Specialist - Certificate	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*85	Digital Photography - AS Degree	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*86	Digital Photography - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*87	Digital Photography Technician - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*88	Drone Photography - Certificate	PROGRAM	Create	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program
*89	Electrical Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*90	Electrical Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*91	Engineering Entrepreneurship Skill Award	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change
*92	Engineering Technology Skill Award	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change
*93	Engineering Technology--CAD & Design Drafting AS Degree	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change
*94	Engineering Technology--CAD & Design Drafting Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change

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*95	Fitness Specialist - Certificate	PROGRAM	Revise	1stRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change
*96	Fitness Specialist AS Degree	PROGRAM	Revise	1stRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change
*97	Information Technology Technician	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program
*98	Mechanical Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*99	Mechanical, Aerospace, and Manufacturing Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change
*100	Photographic Lighting - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*101	Photography - AS Degree	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*102	Photography - Certificate	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change
*103	Traditional Photography - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change

These programs   need a catalog (program) description:

DUE DATE: **4/13/2021**

AA/AA Degrees and Certificates
Accounting
Visual Arts - Animation
Art
Visual Arts - Two/Three dimensional

Bookkeeping
Business Administration

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  Entrepreneurship/Small Business
  Financial Planning and Investment
  General Business
  International Business

  ~~Foreign Language~~
  Insurance Specialist: Property & Casualty
  Interdisciplinary Humanities
  Machinist
  Management
  Marketing
  Visual Arts - Media Arts
  Music
  Visual Arts - Photography
  ~~Registered Nursing~~
  ~~Speech Communication~~

  <u>Certificate Programs—Non-Degree</u>
  Cinematography & Editing
  Computer Programmer
  Computer Support Technician
  Fire Academy
  Verdugo Recruit Fire Academy
  Dental Front Office/Billing Coding
  Basic Medical Billing and Coding
  Unix/Linux System Administrator

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**These programs need to revise their
current catalog (program) description:**
<mark>**DUE DATE: 4/13/2021**</mark>

AS/AA Degrees and Certificates

Administration of Justice AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
~~Architectural Drafting and Design AS Degree or Certificate~~	~~(Needs to add units to end of description)~~
Visual Arts--Art History AA Degree	(Needs to add units to end of description)
Aviation and Transportation AS Degree or Certificate	(Needs to add units to end of description)
Ceramics AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
CABOT AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Computer Science AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
Fire Technology AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
~~HIT AS Degree or Certificate~~	(Needs to be shorter--no more than 3 sentences)
IT Technician II: Help Desk User Support AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences)
~~Medical Office AS Degree or Certificate: Medical Coding Assistant~~	(Needs to add units to end of description)
Music AA Degree	(Needs to add units to end of description)
Photography AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Real Estate Broker AS Degree or Certificate	(Needs to be shorter--no more than 3 sentences); (Needs to add units to end of description)
Restaurant Management AS Degree or Certificate	(Needs to add units to end of description)

Certificate Programs--Non-Degree

Business Information Worker	(Needs to be shorter--no more than 3 sentences)
Computerized Accounting Specialist	(Needs to add units to end of description)
Insurance Professional	(Needs to add units to end of description)

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Tax Preparer   (Needs to add units to end of description)
Technical Theater   (Move units to end of description)