

Glendale Community College
Curriculum & Instruction Committee
Minutes
Wednesday, June 9, 2021; 2:00 p.m. via Zoom

Present (Voting Members): Francien Rohrbacher (Co-Chair), Erin Calderone, Aisha Conner-Gaten, Richard Cortes, Maria Czech, Catherine Dudley, Flavio Frontini, Chris Herwerth, Maria Kretzmann, Beth Kronbeck, Araik Eric Margaryan, Paul Mayer, Brian McDonald, Suzanne Palermo, Joanna Parypinski, David Yamamoto (proxy for VPAD reps Delto and Helgeson), Rita Zobayan

Present (Resource, Non-Voting): Agnes Eguaras, Jolie Morris, Piper Rooney, Nancy Traynor, Yvette Ybarra, Terrence Yu

Guests: Jason Bender, Karoline Rostamiani, David Yamamoto

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:02 p.m.

Approval of Minutes

MSC (Kretzmann/McDonald) to approve the minutes of May 26, 2021 Curriculum & Instruction Committee.

I. Announcements

Preliminary Review. Next preliminary review deadline is August 6. Francien will be available over summer to answer curriculum questions you may have and will hold office hours.

CoDE Deadline. The last CoDE deadline for Spring 2021 is June 11. If you have new or revised courses which will be approved today, please submit their DE addenda to CoDE to ensure they are not removed from the Summer or Fall schedules.

CoDE Approved DE Addenda. No report; committee has not met.

Academic Senate 2021 Curriculum Institute, July 7-9. Registration is \$200 by June 9; \$250 after June 9. Deadline to register is June 30. Please double check with Hasmik Sarkissian and Dr. Ritterbrown about funds, and please go through your division administrative assistants to be reimbursed. Event website: <https://www.asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event>

II. Ongoing Business

The Role of C&I in Promoting DEIA. We are continuing to discuss and gather ideas about our role in promoting DEIA in curriculum. We will resume our discussion in the Fall but if you have ideas over the Summer for a workshop or presentation, or materials you would like to create or contribute, please contact Francien.

III. New Business

Articulation (Cortes). No new update. Richard will submit remaining course outlines for GE transferability.

IV. Curriculum Action Items (ACCJC Standard II.A.2, 16)

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second

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	2nd Read								
1	BUSAD 112	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATI ON	Nonsubstantial Change B	Carried	Margaryan/McDonald
2	BUSAD 113	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATI ON	Nonsubstantial Change B		
3	BUSAD 116	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATI ON	Nonsubstantial Change B		
4	BUSAD 144	COURSE	Revise	2ndRead	BUSINESS DIVISION	BUSINESS ADMINISTRATI ON	Nonsubstantial Change B		
Margaryan: Division met and voted to remove entry standards from courses with no recommended preps.									
Kretzmann: Item 1 insurance slant does not align with course title; its focus is general business ethics.									
Morris: Item 1 part of insurance certificate, not included in other business certificate classes.									
Margaryan: Will discuss with division. Will edit future tense verbiage in Item 1; will fix redundancy in catalog statement of Items 2 and 3. Will make these changes by CoDE deadline tomorrow (6/10/21).									
Items 1, 2, 3, and 4 were taken together.									
5	CAM 232	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURI NG	New Course	Carried	Herwerth/Kretzmann
6	CAM 242	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURI NG	New Course		
7	CAM 261	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURI NG	New Course		
Herwerth: New courses, no major changes. Very advanced 5th axis courses. Will fix future tense language.									
Items 5, 6, and 7 were taken together.									

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8	MCOMM 49	COURSE	Revise	2ndRead	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change B	Carried	Frontini/Dudley
	Frontini: Fixed catalog description.								
9	PSYCH 104H	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	New Course	Carried	Kronbeck/Kretzmann
	Kronbeck: New course, no changes.								
10	SOC 114	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	SOCIOLOGY	New Course	Carried	Kronbeck/Dudley
	Kronbeck: New course, no changes.								
11	STV 31	COURSE	Revise	2ndRead	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change B	Carried	Czech/McDonald
	Czech: Deleted course title from course description.								
12	Civil Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Kretzmann
13	Civil Engineering Certificate	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		
	Herwerth: Item 13 removed BIOL 102 and 112; checked articulation CSULA, CSUN. No change in Item 12								
	Items 12 and 13 were taken together.								
14	Computer Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Dudley
	Herwerth: AS degree balanced to give students ability to get tech work done with 65 units. (ACCJC Standard II.A.5)								
15	Computer Networking	PROGRAM	Create	2ndRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program	Carried	Margaryan/Mayer
16	Cybersecurity Specialist Certificate	PROGRAM	Create	2ndRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program		

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	Rohrbacher: Instructor Paransky removed CS 241.								
	Items 15, 16, and 31 were taken together.								
17	Digital Content Specialist - AS	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	Carried	Yamamoto/Kretzmann
18	Digital Content Specialist - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
19	Digital Photography - AS Degree	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
20	Digital Photography - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
21	Digital Photography Technician - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
22	Drone Photography - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
	Yamamoto: Fixed faculty load and labor stats. Item 22 goals/objectives still need to input, CMS issue.								
	Rohrbacher and/or Traynor will help.								
	Items 17, 18, 19, 20, 21, and 22 were taken together.								
23	Electrical Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Dudley
24	Electrical Engineering Certificate	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		

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	Herwerth: Same configuration, good articulation opportunities for students wanting 2-year degree.								
	Items 23 and 24 were taken together.								
25	Engineering Entrepreneurship Skill Award	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	Carried	Herwerth/Frontini
26	Engineering Technology Skill Award	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change		
	Herwerth: Item 25 skill award multi-disciplinary opportunity for engineering majors who may want to start a company. Item 26 skill award for students wanting technician job. (ACCJC Standard II.A.14)								
	Items 25 and 26 were taken together.								
27	Engineering Technology--CAD & Design Drafting AS Degree	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change	Carried	Herwerth/Kretzmann
28	Engineering Technology--CAD & Design Drafting Certificate	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change		
	Herwerth: Uploaded labor market data from consortium; positive results. Traynor will add to State doc.								
	Items 27 and 28 were taken together.								
29	Fitness Specialist - Certificate	PROGRAM	Revise	2ndRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change	Carried	Calderone/Kretzmann
30	Fitness Specialist AS Degree	PROGRAM	Revise	2ndRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change		
	Calderone: AS degree now matches certificate; added new classes to electives.								
	Items 29 and 30 were taken together.								
31	Information Technology Technician Certificate	PROGRAM	Create	2ndRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program	Carried	Margaryan/Mayer

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	Rohrbacher: Reminder to archive old degree.								
	Item 31 was taken together with Items 15 and 16.								
32	Mechanical Engineering AS	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/McDonald
33	Mechanical, Aerospace, and Manufacturing Engineering Certificate	PROGRAM	Revise	2ndRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		
	Herwerth: No changes.								
	Items 32 and 33 were taken together.								
34	Photographic Lighting - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program	Carried	Yamamoto/Frontini
35	Photography - AS Degree	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
36	Photography - Certificate	PROGRAM	Revise	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
37	Traditional Photography - Certificate	PROGRAM	Create	2ndRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
	Yamamoto: Added competitive college and market analysis. Will upload minutes with LAOCRC recommendations.								
	Items 34, 35, 36, and 37 were taken together.								
	1st Read								
38%	ETH S 102	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change B	Carried	Kronbeck/Frontini

39%	ETH S 110	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change B	
40%	ETH S 120	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change B	
41%	ETH S 121	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change B	
42%	ETH S 132	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	ETHNIC STUDIES	Nonsubstantial Change B	
MSC to review and approve change in advisories for Items 38, 39, 40, 41, and 42.							Carried	Kronbeck/Czech
Kronbeck: Instructor Fabi Torres collected the few CORs approved at CSUs. Kronbeck, Cortes, Torres made changes to Items 38-42 to meet deadline for second submission June 1-10.								
Cortes: AB 1460 signed into law last summer. No guidance on implementation received until fall. We were denied after February submission because core competencies were not aligned. Need CG Area F approval. Submitted the CORs before C&I approval to meet deadline.								
Kronbeck: If approved for Area F, will bring CORs back to C&I for regular approval process (prelim, tech).								
Kretzmann: Items 38 and 41, ENGL 191 should be ENGL 100. Item 40, box D not checked. Items 39 and 42, suggest deleting class participation. Item 42, suggest changing ESL 151 to ESL 141 for consistency.								
Parypinski: Items 41 and 42, typos. Wrote suggestions in Zoom chat.								
Kronbeck: Will make corrections.								
MSC to approve Items 38, 39, 40, 41, and 42 for 2nd Read.							Carried	Kronbeck/Cortes
Items 38, 39, 40, 41, and 42 were taken together. (ACCJC Standard II.A.10,12)								

V. Adjournment

The meeting was adjourned at 2:00 p.m.
 Next C&I Committee Meeting: Wednesday, September 8, 2021; 2:00-4:00 via Zoom
 Minutes recorded and transcribed by Nonah Maffit.