

Glendale Community College
Curriculum & Instruction Committee
Minutes
Wednesday, May 26, 2021; 2:00 p.m. via Zoom

Present (Voting Members): Michael Ritterbrown (Co-Chair), Francien Rohrbacher (Co-Chair), Erin Calderone, Aisha Conner-Gaten, Richard Cortes, Maria Czech, Byron Delto, Catherine Dudley, Flavio Frontini, Jayson Helgeson, Chris Herwerth, Maria Kretzmann, Araik Eric Margaryan, Paul Mayer, Suzanne Palermo, Joanna Parypinski, Sandy Somo (proxy for Beth Kronbeck), Rita Zobayan

Present (Resource, Non-Voting): Ed Karpp, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, Yvette Ybarra, Terrence Yu

Guests: Jason Bender, Mary-Jane Biancheri, Mike Eberts, Nareh Manooki, Simon Mirzayan, Jorge Palma, Vladimir Paransky, Tracy Rickman, Karoline Rostamiani, Mike Scott, Sandy Somo, David Yamamoto

Absent: Sevada Chamras, Beth Kronbeck, Brian McDonald

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:03 p.m.

Approval of Minutes

MSC (Frontini/Calderone) to approve the minutes of May 12, 2021 Curriculum & Instruction Committee.

I. Announcements

Preliminary Review. Next Preliminary Review deadline is August 6, 2021. Please contact Francien if you have questions on proposals you would like to submit. Francien sent the current list of course outlines which have to be updated for Summer/Fall 2021. Courses highlighted in yellow may not be offered unless they are reviewed.

Last CoDE Deadline for Spring 2021. The last CoDE deadline this semester is June 11, 2021. Courses which are being revised and are scheduled for Summer and/or Fall 2021 should be approved today or at the June 9th C&I meeting. Please contact your CoDE rep regarding DE Addenda approval. Francien sent the latest list of CoDE approved DE Addenda.

Academic Senate 2021 Curriculum Institute, July 7-9. Please consider attending the virtual event, especially if you are a new rep. Registration is \$200 before June 9 and \$250 after June 9. Deadline to register is June 30. Please check with Dr. Ritterbrown or Hasmik Sarkissian with regard to District funds for reimbursement. Once you have registered, please submit your confirmation of payment to your respective division admin assistant for processing. Event website: <https://www.asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event>

II. Ongoing Business

The Role of C&I in promoting DEIA. Francien gave Daphne Dionisio, Innovation Grant Director, a list of faculty who may be interested in creating modules on curriculum and diversity, equity, inclusion and accessibility.

Please contact Francien if you have ideas about how to further C&I's mission in promoting DEIA. (ACCJC Standard II.A.7)

III. New Business

Articulation (Cortes)

GE Review. We had concerns about the new CSU GE Area F. Many community college's Ethnic Studies courses were denied because they did not align with the core competencies which were listed. Richard, Beth Kronbeck and Fabiola Torres are working on correcting those. We hope to have them submitted by our last C&I meeting in June; we were given a short window, June 1-10. Otherwise we would have to wait a whole year to have one of our courses added to the CSU GE Breadth. (ACCJC Standard II.10, 12)

Articulation Officer Position. No one was selected to replace Richard after the last hiring process. Richard would like the District to consider converting articulation officer/RT to a permanent position. In the meantime, Richard will remain as AO.

IV. Curriculum Action Items (ACCJC Standard II.A.2)

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Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2nd Reads								
1	ADMJ 160	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	ADMINISTRATION OF JUSTICE	New Course	Carried	Herwerth/Kretzmann
	Herwerth: No major changes.								
2	AT 119	COURSE	Create	2ndRead	TECHNOLOGY & AVIATION DIVISION	PILOT TRAINING	New Course	Carried	Herwerth/Frontini
	Herwerth: No major changes.								
3	Registered Nursing - AS Degree	PROGRAM	Revise	2ndRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change	Carried	Dudley/Czech
4	Registered Nursing - Certificate	PROGRAM	Revise	2ndRead	HEALTH SCIENCES DIVISION	NURSING SCIENCE	Substantial Change		
	Dudley: Incorporated suggestions from committee: separated PLOs, matched narrative, increased units. (ACCJC Standard II.A.11)								
	Items 3 and 4 were taken together.								
	1st Reads								
*%5	ACCTG 50	COURSE	Revise	OnlyR	BUSINESS DIVISION	ACCOUNTING	Nonsubstantial Change A	Carried	Margaryan/Calderone
	MSC to approve change in advisories for Item 5.								
	Margaryan: Cyclical review; changed rec prep for ENGL 120, replaced with ENGL 101; changed exit standards.								

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*%6	ARCH 109	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Nonsubstantial Change A	Carried	Herwerth/Czech
*%7	ARCH 143	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ARCHITECTURE	Nonsubstantial Change A		
MSC to approve change in advisories for Items 6 and 7.								Carried	Herwerth/Mayer
Herwerth: Cyclical review. Updated recommended prep ENGL 120 to ENGL 100; textbook update; justification for old textbook									
Items 6 and 7 were taken together.									
*8	ART 175	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Technical Change		
9	BUSAD 101	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A	Carried	Margaryan/Czech
*10	BUSAD 112	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change B		*1 Opposed;
*11	BUSAD 113	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change B		2 Abstained
*12	BUSAD 114	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*13	BUSAD 115	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*14	BUSAD 116	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change B		
*15	BUSAD 135	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*16	BUSAD 136	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*17	BUSAD 141	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		

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*18	BUSAD 144	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change B		
*19	BUSAD 145	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*20	BUSAD 162	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
*21	BUSAD 204	COURSE	Revise	OnlyR	BUSINESS DIVISION	BUSINESS ADMINISTRATIO N	Nonsubstantial Change A		
Margaryan: Cyclical review. Added DEIA on 2 items. Updated SLOs, exit standards, textbooks.									
Item 9 updated SLOs, exit standards, textbook. Item 10 updated catalog description, SLOs. Item 11 updated exit standards,									
SLOs, catalog description. Item 12 adjustments to exit standards, out-of-class assignments. Item 13 updated SLOs. Item 14 updated									
SLOs, entry standards, out-of-class assignments, catalog statement. Item 15 updated SLOs, entry standards, assignments. Item 16									
updated exit standards, separated out-of-class assignments. Item 17 addressed DEIA, reworded SLOs, deleted redundant SLO.									
Item 18 updated SLOs, exit standards, catalog statement. Item 19 updated SLOs, exit standards; addressed DEIA. Item 20 updated									
SLOs, exit standards. Item 21 deleted redundant exit standard. Adjustments made per Ybarra. (ACCJC Standard II.A.3,7)									
Kretzmann: Why do courses have entry standards but no ENGL recommended prep.(ENGL 120 or ESL 141/152)									
Margaryan: Division discussed and decided to go without recommended prep, may confuse students when enrolling.									
Ritterbrown: Need clarification regarding Business Division or instructors' expectation that students have level of prep previously									
recommended, i.e. written communication, but deleted.									
Scott: Division removed recommended prep long time ago; didn't feel necessary.									
Mayer: Bus Div should also consider number of students getting in and leaving within first 3 weeks of class; may be tough without									
ESL 141 as rec prep.									
Rohrbacher: If students completing these courses without rec prep, suggest to remove entry standards. Courses returning in 2									
years; revisit and start conversation with Bus Div. Committee will vote today with stipulation that Bus Div will consider removing									
entry standards (writing, composition) for courses with no recommended preps.									
Items 9 through 21 were taken together.									
*%22	CAM 230	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURI NG	Substantial Change	Carried	Herwerth/Dudley
*%23	CAM 231	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURI NG	Substantial Change		

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*%24	CAM 232	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course		
*%25	CAM 242	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course		
*%26	CAM 250	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	Nonsubstantial Change A		
*%27	CAM 261	COURSE	Create	1stRead	TECHNOLOGY & AVIATION DIVISION	COMPUTER AIDED MANUFACTURING	New Course		
MSC to approve change in advisories for Items 22, 23, 24, 25, and 27.								Carried	Herwerth/Frontini
Palma: Item 22 converted from 3-unit lecture only to 1-hour lecture and 2-hour lab; level 1. Item 23 follows as level 2 milling machine, more advanced. Item 24 practice class, on-the-job training. Item 25 new, lathe practice class. Item 26 4th axis CNC milling class; changes in SLO and exit standards. Item 27 more advanced, second half of Item 26.									
MSC to approve 2nd Read for Items 22 and 23. Items 24, 25, and 27 returning for 2nd Read.								Carried	Herwerth/Dudley
Items 22, 23, 24, 25, 26, and 27 were taken together.									
*%28	CHLDV 150	COURSE	Revise	1stRead	SOCIAL SCIENCES DIVISION	CHILD DEVELOPMENT	Nonsubstantial Change B	Carried	Somo/Frontini
MSC to approve change in advisories for Item 28.								Carried	Somo/Dudley
Biancheri: Removed prereqs.									
MSC to approve Item 28 for 2nd Read.								Carried	Somo/Frontini
*%29	CS/IS 240	COURSE	Revise	OnlyR	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change A	Carried	Margaryan/Dudley
*%30	CS/IS 241	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B		
*%31	CS/IS 242	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B		
*%32	CS/IS 243	COURSE	Revise	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	Nonsubstantial Change B		

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	MSC to approve change in advisories for Items 30, 31, and 32.							Carried	Margaryan/Czech
	Mirzayan: Changed prereqs from required to recommended prep, updated textbooks, updated SLOs.								
	MSC to approve Items 30, 31, and 32 for 2nd Read.							Carried	Margaryan/Frontini
	Items 29, 30, 31 and 32 were taken together.								
*%33	ECT 210	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	ELECTRONICS & COMP TECHNOLOGY	Nonsubstantial Change A	Carried	Herwerth/Kretzmann
	MSC to approve change in advisories for Item 33.							Carried	Herwerth/Parypinski
	Herwerth: Cyclical review. Programmable logic controllers (PLC). Corrected English advisory, changed language, updated textbook and SLOs, justified older textbook.								
*%34	FIRE 101	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A	Carried	Herwerth/Kretzmann
*%35	FIRE 102	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A		
*%36	FIRE 103	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A		
*%37	FIRE 104	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A		
*%38	FIRE 105	COURSE	Revise	OnlyR	TECHNOLOGY & AVIATION DIVISION	FIRE TECHNOLOGY	Nonsubstantial Change A		
	MSC to approve change in advisories for Items 34, 35, 36, 37, and 38.							Carried	Herwerth/Frontini
	Rickman: Updated SLOs.								
	Palermo: Item 37 removed course note. Traynor: Not a repeatable course; confirming removal.								
	Items 34, 35, 36, 37, and 38 were taken together.								
*39	MACH 102	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change	Carried	Herwerth/Czech
*40	MACH 103	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change		
*41	MACH 104	COURSE	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	MACHINE TECHNOLOGY	Substantial Change		
	Palma: Fixed courses to eliminate overlapping.								

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	MSC to approve Items 39, 40, and 41 for 2nd Read.							Carried	Herwerth/Frontini
	Items 39, 40, and 41 were taken together.								
*%42	MCOMM 120	COURSE	Revise	OnlyR	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change A	Carried	Frontini/Calderone
*%43	MCOMM 49	COURSE	Revise	1stRead	LANGUAGE ARTS DIVISION	MASS COMMUNICATION	Nonsubstantial Change A		
	MSC to approve change in advisories for Items 42 and 43.							Carried	Frontini/Czech
	MSC to approve Item 42 for 2nd Read.							Carried	Frontini/Calderone
	Frontini: Items 42 and 43 cyclical review process. Item 42 no change. Item 43 removed recommended prep for ENGL 120; removed 2 exit standards; updated textbooks, added justification.								
	Kretzmann: Item 43 catalog statement in future tense instead of present. [Frontini changed.] Item 42 not requiring previous MCOMM coursework.								
	Eberts: Students find experiences and exposed to media related companies; okay to offer without prior MCOMM classes.								
	Items 42 and 43 were taken together.								
*%44	MOA 50	COURSE	Revise	OnlyR	BUSINESS DIVISION	MEDICAL OFFICE ADMINISTRATION	Nonsubstantial Change A	Carried	Margaryan/Parypinski
	MSC to approve change in advisories for Item 44.							Carried	Margaryan/Czech
	Margaryan: Added recommended preps, fixed hours.								
*45	MUSIC 177	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A	Carried	Delto/Czech
*46	MUSIC 181	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A		
*47	MUSIC 184	COURSE	Revise	OnlyR	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Nonsubstantial Change A		
	Delto: Cyclical review. Updated textbook. Will correct typo in SLO.								
	Items 45, 46, and 47 were taken together.								
*%48	PSYCH 104H	COURSE	Create	1stRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	New Course	Carried	Somo/Calderone
	MSC to approve change in advisories for Item 48.							Carried	Somo/Calderone
	Somo: Scholars Program requested addition of honors course; SLO leveled up								
	Kretzmann: Should SLO for honors not match base course?								

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	Ybarra: SLOs same, but action verb may be different because rigor changes. Will check with SLO listserve.								
	Rohrbacher: Suggest to ask Michael Harnett also.								
*%49	SOC 114	COURSE	Create	1stRead	SOCIAL SCIENCES DIVISION	SOCIOLOGY	New Course	Carried	Somo/Dudley
	MSC to approve change in advisories for Item 49.								
	Somo: Course is marriage of SOC and PSYCH. SOC 114 cross listed with PSYCH 104, identical. Will add catalog note on credit for one.								
	Cortes: Prereqs for both courses across state should be consistent.								
	Somo: SOC department will revisit with PSYCH department. For now, Item 49 will mirror pre-req for PSYCH 104.								
*%50	ST DV 141	COURSE	Revise	1stRead	STUDENT SERVICES DIVISION	STUDENT DEVELOPMENT	Nonsubstantial Change B	Carried	Zobayan/Cortes
	MSC to approve change in advisories for Item 50.								
	Zobayan: Course is update to improving college performance and study skills; included DEIA component; updated catalog description, exit standards, SLOs, out-of-class assignments; changed textbook to recommended instead of required. (ACCJC Standard II.A.7)								
	MSC to approve Item 50 for 2nd Read.								
*51	STV 100	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	Carried	Zobayan/Dudley Czech/Kretzmann
*52	STV 101	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*53	STV 11	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*54	STV 111	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*55	STV 113	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*56	STV 12	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*57	STV 13	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*58	STV 138	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		

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*59	STV 14	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*60	STV 140	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*61	STV 150	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*62	STV 21	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*63	STV 22	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*64	STV 23	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*65	STV 31	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*66	STV 33	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*67	STV 34	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*68	STV 40	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*69	STV 50	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*70	STV 62	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	
*71	STV 63	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A	

*72	STV 70	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*73	STV 80	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*74	STV 90	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*75	STV 91	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*76	STV 95	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
*77	STV 97	COURSE	Revise	OnlyR	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	SHORT TERM VOCATIONAL	Nonsubstantial Change A		
Czech: Cyclical revisions. Updated SLOs, exit standards, textbooks; included justification for outdated text. Read suggestions from									
Kronbeck and Morris, and actions taken. Please email Maria with suggestions. (ACCJC Standard II.A.3)									
MSC to approve Item 65 for 2nd Read.							Carried	Czech/Mayer	
Items 51 through 77 were taken together.									
*78	Civil Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Kretzmann
*79	Civil Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		
Herwerth: Updated change in units to recently revised classes. Thanks to Nancy and Richard for approval of C-ID descriptors.									
Item 78 now with 65 units for AS degree. Item 79 is local approximation of AS-T for civil engineering. Designed to help students									
to transfer and finish with 60 units or less (engineering major) and to give students guidelines on transfer courses. (ACCJC Standard									
II.A.5)									
Kretzmann: Suggest to reconsider BIOL 102 (BIOL 101 prereq) and BIOL 112; maybe BIOL 122 and BIOL 115.									
Items 78 and 79 were taken together.									
*80	Computer Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Mayer
Herwerth: 65 units with computer science and engineering courses. (ACCJC Standard II.A.5)									

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*81	Computer Networking	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program	Carried	Margaryan/Calderone
*82	Cybersecurity Specialist	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program		
Paransky: Brand new stackable cert programs. Entry level, prepare students for continuing ed, get their associate's degree, get a job. 18-20 units to qualify for financial aid. Developing AS in computer tech. (ACCJC Standard II.A.14)									
Traynor: Item 81, CS/IS 241 in program sched for 2nd term but not listed as elective in actual req table.									
Paransky: Please list as elective.									
Items 81, 82, and 97 were taken together.									
*83	Digital Content Specialist - AS	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	Carried	Helgeson/Mayer
*84	Digital Content Specialist - Certificate	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
Yamamoto: Revised programs to reflect updated and rearranged courses, with appropriate unit loads. (ACCJC Standard II.A.5)									
Items 83 and 84 were taken together.									
*85	Digital Photography - AS Degree	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	Carried	Helgeson/Frontini
*86	Digital Photography - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
*87	Digital Photography Technician - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
*88	Drone Photography - Certificate	PROGRAM	Create	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	New Program		
Yamamoto: Item 85 more streamlined version of overall PHOTO certificate in AS, removes traditional PHOTO. Changes in programs reflect recent changes in courses. (ACCJC Standard II.A.13)									
Traynor: Section 5 in proposals asking if other colleges in local area offering similar degree. Will need to include in narrative.									
Saucedo: Sent Yamamoto link to centers of excellence for supply and demand data.									
Item 85 sequencing chart has PHOTO 103 but not listed requirement. Yamamoto PHOTO 103 not a requirement.									
Traynor: Item 88 Obj/Goals statement has PHOTO 111, 136, AT 153, but actual reqs has PHOTO 111, 130, AT 152.									

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	Yamamoto: List should have PHOTO 111, PHOTO 130 and AT 152.								
	Items 85, 86, 87, and 88 were taken together.								
*89	Electrical Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Parypinski
*90	Electrical Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		
	Item 89 for students to obtain degree. Item 90 modeled after CSUN, how to move efficiently through program.								
	Items 89 and 90 were taken together.								
*91	Engineering Entrepreneurship Skill Award	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	Carried	Herwerth/Kretzmann
*92	Engineering Technology Skill Award	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change		
	Herwerth: Item 91 multi-disciplinary skill award, entrepreneurship and engineering. Item 92 increase in units; emerging discipline.								
	Request for skills from industry partners for 3D printing.								
	Items 91 and 92 were taken together.								
*93	Engineering Technology--CAD & Design Drafting AS Degree	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change	Carried	Herwerth/Kretzmann
*94	Engineering Technology--CAD & Design Drafting Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING SUPPORT	Substantial Change		
	Herwerth: Computer-aided design AS degree and certificate. Overlap in courses; students can take ENGR major classes or get a job with certificate. Data shows recent increase in CAD jobs. (ACCJC Standard II.A.14)								
	Items 93 and 94 were taken together.								
*95	Fitness Specialist - Certificate	PROGRAM	Revise	1stRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change	Carried	Ybarra/Kretzmann
*96	Fitness Specialist AS Degree	PROGRAM	Revise	1stRead	KINESIOLOGY DIVISION	KINESIOLOGY	Substantial Change		
	Ybarra: Calderone made simple curriculum adjustments so programs match; added DEIA component. (ACCJC Standard II.A.7)								

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	Items 95 and 96 were taken together.								
*97	Information Technology Technician	PROGRAM	Create	1stRead	BUSINESS DIVISION	COMP SCIENCE/INFO SYSTEMS	New Program	Carried	Margaryan/Calderone
	Kretzmann: Existing IT tech certificate and replacement new one may be confusing to students.								
	Paransky: New cert has 18 units, existing has 28. Traynor: Old one will be removed from catalog eventually.								
	Kretzmann: Need to specify number of electives, assuming 2. Paransky confirming 2.								
	Item 97 was taken together with Items 81 and 82.								
*98	Mechanical Engineering AS	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	Carried	Herwerth/Czech
*99	Mechanical, Aerospace, and Manufacturing Engineering Certificate	PROGRAM	Revise	1stRead	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change		
	Herwerth: Item 98, 65-unit program with prep for manufacturing engineering. Item 99 guide for transfer and for manufacturing engineering and aerospace engineering, similar prep to mechanical engineering.								
	Items 98 and 99 were taken together.								
*100	Photographic Lighting - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change	Carried	Helgeson/Dudley
*101	Photography - AS Degree	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
*102	Photography - Certificate	PROGRAM	Revise	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
*103	Traditional Photography - Certificate	PROGRAM	New	1stRead	VISUAL & PERFORMING ARTS DIVISION	PHOTOGRAPHY	Substantial Change		
	Yamamoto: Change in programs reflect recent change in courses. Rewrote program sequences due to rearrangement of classes. Items 1001, 101, 102, and 103 (skill awards) turning into certificates.								
	Kretzmann: Discrepancy in number of units Item 102, 34 instead of 38. Traynor will double check CMS and fix.								
	Kretzmann: Faculty workload in maybe all 4 items says "0."								
	Items 100, 101, 102, and 103 were taken together.								

V. Adjournment

The meeting was adjourned at 4:33 p.m.

Next meeting: Wednesday, June 9, 2021; 2-4 p.m. via Zoom

Minutes recorded and transcribed by Nonah Maffit.