

Minutes
Curriculum and Instruction Committee
September 9, 2020

**Glendale Community College
Curriculum & Instruction Committee
Minutes
Wednesday, September 9, 2020
2:00p.m., Zoom**

Co-Chairs: Francien Rohrbacher and Michael Ritterbrown called the meeting to order at 2:00 p.m.

Voting Members Present: Erin Calderone, Sevada Chamras, Susie Chin, Reut Cohen, Richard Cortes, Maria Czech, Byron Delto, Catherine Dudley, Jayson Helgeson, Chris Herwerth, Maria Kretzmann, Beth Kronbeck, Araik Eric Margaryan, Paul Mayer, Brian McDonald, Suzanne Palermo, Joanna Parypinski, Rita Zobayan

Resources Present: Agnes Eguaras, Edward Karpp, Jolie Morris, Freddy Saucedo, Nancy Traynor, Yvette Ybarra

Minutes Recorder: Isman Salas

Guests Present: Aisha Conner-Gaten, Nonah Maffit, Roger Dickes, Karoline Rostamiani,

Absent: Tina Andersen-Wahlberg, Eric Hanson, Arda Najarian, Alfred Ramirez, Alexa Schumacher, Jan Swinton

Approval of Minutes

MSC (**Margaryan/McDonald**) to approve the minutes of August 26, 2020 Curriculum & Instruction Committee

I. Announcements

Welcome to our new C&I members: Aisha Conner-Gaten (Library), Reut (Rory) Cohen (Language Arts), Beth Kronbeck (Social Sciences)

Next Preliminary Review deadline: **September 10**

Final Deadline for fall semester: **October 8**

Tech Review Committee Member needed

CoDE Approved DE Addenda—None

Please review attached C&I roster and send Francien any changes or corrections.

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II. Ongoing Business

The role of C&I in promoting inclusivity and equity (**C&I Committee**)
Equity Rubric Task Force Update (**Rohrbacher and Task Force Members**)

The Equity Rubric Task Force presented a rough draft of the equity rubric. Francien will share the rubric to the C&I committee via OneDrive. Committee members should review the rough draft and provide feedback. C&I reps should take the draft of the equity rubric to their divisions for feedback. The Equity Rubric Task Force will meet before the next C&I meeting to continue working on the equity rubric.

III. New Business

Curriculum Committee training session (**Rohrbacher**)
Articulation update (**Cortes**)—None

The committee discussed which topics to include in training session, how to format sessions, and possible dates. The committee decided to hold C&I trainings/workshops over w

inter session 2021 using a backwards design approach. Different members of C&I and other areas at GCC can host these sessions. For example Yvette can host a session about SLOs/PLOs and Freddy could host a session about Career Education. Francien will work with Nancy and Dr. Ritterbrown to organize the sessions and figure out how to offer flex and pay organizers and presenters.

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Curriculum Action Items

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Division	Department	Level Change	Stage	Motion	First/Seco
1	ABSE 60	COURSE	Revise	ADULT BASIC AND SECONDARY ED	NONCREDIT BUSINESS & LIFE SKILLS DIVISION	Nonsubstantial Change B	2ndRead	Carried	Czech/ Kretzman
Czech: Cyclical review, added AB705 phrase to catalog description, altered SLOs and exit standards.									
2	ARMEN 115	COURSE	Revise	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change B	2ndRead	Carried	Cohen/ McDonal
3	ARMEN 116	COURSE	Revise	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change B	2ndRead		
4	ARMEN 117	COURSE	Revise	LANGUAGE ARTS DIVISION	ARMENIAN	Nonsubstantial Change B	2ndRead		
Cohen: ARMEN 117 chose entry standards from ARMEN 102.									
Items #2-4 were taken together.									
5	ART 130	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Nonsubstantial Change B	2ndRead	Carried	Helgeson, McDonal
6	ART 131	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Nonsubstantial Change B	2ndRead		

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7	ART 150	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Nonsubstantial Change B	2ndRead		
8	ART 170	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Nonsubstantial Change B	2ndRead		
9	ART 171	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Nonsubstantial Change B	2ndRead		
10	ART 288	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	STUDIO ARTS	Substantial Change	2ndRead		
Helgeson: Change from graphic design to studio arts, equivalent will not be removed.									
ART 150 to remain as prerequisite to ART 170.									
ART 288 will need expansion on course content and methods of evaluation content will be clarified.									
Items #5-10 were taken together.									
11	ASL 101	COURSE	Revise	LANGUAGE ARTS DIVISION	AMERICAN SIGN LANGUAGE	Substantial Change	2ndRead	Carried	Cohen/ McDonald
Cohen: For ASL 101, only change was as a typo in SLO #2.									
12	ATHPE 100	COURSE	Revise	KINESIOLOGY DIVISION	ATHLETICS AND PHYSICAL EDUCATION	Substantial Change	2ndRead	Carried	Calderone/ McDonald
13	ATHPE 150	COURSE	Revise	KINESIOLOGY DIVISION	ATHLETICS AND PHYSICAL EDUCATION	Nonsubstantial Change B	2ndRead		
Calderone: No changes, corrected unit/hour issues.									
Items #12-13 were taken together.									
14	BIOL 101	COURSE	Revise	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change B	2ndRead	Carried	Kretzman/ Dudley
15	BIOL 50	COURSE	Revise	BIOLOGY DIVISION	BIOLOGY	Nonsubstantial Change B	2ndRead		
Kretzman: No changes, reorganized methods of evaluation to better reflect order of importance.									
Cyclical review, title change for BIO 101 roman numeral one was added.									

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	Items #14-15 were taken together.								
16	CS/IS 100	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	1stRead	Carried	Margarya McDonal
17	CS/IS 126	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
18	CS/IS 174	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
19	CS/IS 186	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
20	CS/IS 190	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
21	CS/IS 193	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
22	CS/IS 194	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
23	CS/IS 196	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
24	CS/IS 197	COURSE	Revise	BUSINESS DIVISION	COMP SCIENCE/ INFO SYSTEMS	Nonsubstantial Change B	2ndRead		
	Biehl: ESL 141 will be added as recommended preparation for CS/IS 100.								
	Items #16-24 were taken together.								
25	DANCE 130	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	DANCE	Nonsubstantial Change B	2ndRead	Carried	Helgeson, McDonal
26	DANCE 135	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	DANCE	Nonsubstantial Change B	2ndRead		
	Helgeson: Roman numeral one added to title of Dance 130.								
	Grammatical error fixed in catalog description of Dance 135.								
	Items # 25-26 were taken together.								

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27	ENGR 102	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Nonsubstantial Change B	2ndRead	Carried	Herwerth Kretzman	
28	ENGR 109	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	2ndRead			
29	ENGR 110	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Nonsubstantial Change B	2ndRead			
30	ENGR 111	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Nonsubstantial Change B	2ndRead			
31	ENGR 112	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	2ndRead			
32	ENGR 120	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	2ndRead			
33	ENGR 130	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING TECHNOLOGY (21)	Substantial Change	2ndRead			
34	ENGR 230	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	2ndRead			
35	ENGR 241	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	2ndRead			
36	ENGR 298	COURSE	Revise	TECHNOLOGY & AVIATION DIVISION	ENGINEERING, GENERAL (15)	Substantial Change	2ndRead			
	Herwerth: Acronym spelled out, fixed Logic with ands and ors, recommended prep for ENGR 120 fixed,									
	and formatting fixed for ENGR 230.									
	Items #27-36 were taken together.									
37	MUSIC 140	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Substantial Change	2ndRead	Carried	Delto/ Chin	
38	MUSIC 153	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Substantial Change	2ndRead			

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39	MUSIC 155	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	COMMERCIAL MUSIC	Substantial Change	2ndRead		
	Delto: Cyclical and DE revisions.								
	Items #37-39 were taken together.								
40	MUSIC 203	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	2ndRead	Carried	Helgeson, McDonald
41	MUSIC 211	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	2ndRead		
42	MUSIC 212	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	2ndRead		
43	MUSIC 213	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	2ndRead		
44	MUSIC 214	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	NON-COMMERCIAL MUSIC	Nonsubstantial Change B	2ndRead		
	Helgeson: Corequisite section cleaned up, removed concurrent wording.								
	Grammatical errors in MUSIC 213 and MUSIC 214 catalog statements were fixed.								
	Items #40-44 were taken together.								
45	ST DV 103	COURSE	Revise	STUDENT SERVICES DIVISION	STUDENT DEVELOPMENT	Nonsubstantial Change B	2ndRead	Carried	Zobayan/McDonald
46	ST DV 141	COURSE	Revise	STUDENT SERVICES DIVISION	STUDENT DEVELOPMENT	Nonsubstantial Change B	2ndRead		
	Zobayan: ST DV 141 grammatical changes in catalog statement of ST DV 141 and SLO in ST DV 103.								
	Cyclical revisions. ST DV 103 made CSU transferable.								
	Items #45-46 were taken together.								

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47	T ART 109	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	THEATRE ARTS	Nonsubstantial Change B	2ndRead	Carried	Helgeson, Kretzman
48	T ART 110	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	THEATRE ARTS	Nonsubstantial Change B	2ndRead		
49	T ART 123	COURSE	Revise	VISUAL & PERFORMING ARTS DIVISION	THEATRE ARTS	Nonsubstantial Change B	2ndRead		
Helgeson: T ARTS 123 title changed back to current catalog name.									
Acronym for theater arts was used in catalog description of T ARTS 110 for consistency.									
Items # 47-49 were taken together.									