

Agenda
Curriculum and Instruction Committee
November 8, 2017

**Glendale Community College
Curriculum & Instruction Committee**

Agenda

Wednesday, November 8, 2017

1:40p.m., SG 138

Approval of Minutes

October 25, 2017 Curriculum & Instruction Committee

I. Announcements

C-ID revisions needed:

ADMJ 116
ART 101H
ART 107
ART 108
ECON 102H
MATH 100
MATH 110
MUSIC 211
MUSIC 236
MUSIC 237

Update on Curriculum Management System (CMS)

- **Videos and training materials**
- **Logging in and switching stages**
- **Move items between stages**
- **Reviewing agenda items in the meeting agenda tool**

II. New Business

- A. **Second Read:** Curriculum Handbook (**see attachment sent out with agenda or CMS meeting agenda tool**)
 - Update/suggestion to also include within handbook the information that it is the responsibility of senate/administration to allow for a reasonable training/onboarding of a new Curriculum Coordinator. To do so, that Curriculum Coordinator job position should be posted and filled in a timely manner such as by the end of the short session prior to the beginning of the Curriculum Coordinator’s final term.
- B. Systematizing Dean Review, Division Chair Sign-Off, Articulation, and Library approval of courses and programs within CMS **update from previous meeting—include this as part of preliminary review?**
- C. Entering official data into CMS and C & I website maintenance
- D. Division accounts and brainstorming ideas for working in CMS on collaboratively authored courses and programs
- E. Articulation update (**Cortes**)

III. New Business (Curriculum Action Items)

Item#	Proposal Name	Type	Action	Stage	Division	Department	Level Change
1	BIOL 112	COURSE	Revise	2ndRead	BIOLOGY DIVISION	BIOLOGY	Substantial Change
2	BUSAD 131	COURSE	Revise	1stRead	BUSINESS DIVISION	BUSINESS ADMINISTRATION	Nonsubstantial Change B

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3	CO ED 101	COURSE	Revise	1stRead	BUSINESS DIVISION	COOPERATIVE EDUCATION	Substantial Change
4	ENGL 111	COURSE	Revise	1stRead	ENGLISH DIVISION	TRANSFER ENGLISH	Nonsubstantial Change A
5	ENGL 114	COURSE	Create	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	New Course
7	ENGL 115	COURSE	Create	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	New Course
8	ENGL 118	COURSE	Create	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	New Course
9	HIST 141H	COURSE	Create	2ndRead	SOCIAL SCIENCES DIVISION	HISTORY	New Course
10	MATH 100	COURSE	Revise	1stRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
11	MATH 101	COURSE	Revise	OnlyR	MATHEMATICS DIVISION	DEVELOPMENTAL MATH	Nonsubstantial Change A
12	MATH 110	COURSE	Revise	1stRead	MATHEMATICS DIVISION	TRANSFER MATH	Nonsubstantial Change B
13	MATH 130	COURSE	Revise	OnlyR	MATHEMATICS DIVISION	DEVELOPMENTAL MATH	Nonsubstantial Change A
14	MATH 131	COURSE	Revise	1stRead	MATHEMATICS DIVISION	DEVELOPMENTAL MATH	Nonsubstantial Change B
15	MATH 220S	COURSE	Create	2ndRead	MATHEMATICS DIVISION	DEVELOPMENTAL MATH	New Course
16	PE 142	COURSE	Create	2ndRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course
17	PE 210	COURSE	Revise	1stRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Substantial Change
18	PE 211	COURSE	Revise	1stRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	Nonsubstantial Change B
19	PE 296	COURSE	Create	2ndRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course
20	PE 297	COURSE	Create	2ndRead	KINESIOLOGY DIVISION	PHYSICAL EDUCATION	New Course

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21	PSYCH 200	COURSE	Revise	2ndRead	SOCIAL SCIENCES DIVISION	PSYCHOLOGY	Nonsubstantial Change B
22	Armenian Language	PROGRAM	Create	2ndRead	LANGUAGE ARTS DIVISION	ARMENIAN	New Program
23	Creative Writing	PROGRAM	Create	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	New Program
24	English Option 2: Creative Writing	PROGRAM	Create	2ndRead	ENGLISH DIVISION	TRANSFER ENGLISH	New Program
25	French Language	PROGRAM	Create	2ndRead	LANGUAGE ARTS DIVISION	FRENCH	New Program
26	Italian Language	PROGRAM	Create	2ndRead	LANGUAGE ARTS DIVISION	ITALIAN	New Program
27	Japanese Language	PROGRAM	Create	2ndRead	LANGUAGE ARTS DIVISION	JAPANESE	New Program
28	Spanish Language	PROGRAM	Create	2ndRead	LANGUAGE ARTS DIVISION	SPANISH	New Program