

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 11

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Dr. Hacopian at 5:09 p.m. on Tuesday, February 15, 2022 in Kreider Hall.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desirée P. Rabinov
 Ms. Ann H. Ransford
 Ms. Diana Morales ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Terry Flexser
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice President Ann Ransford.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

INFORMATIONAL REPORTS - NO ACTION

1. Second Quarter Budget Balances as of December 31, 2021
2. Second Quarter Financial Status Report
3. Glendale College Foundation – Statement of Financial Position, Income Statement and Second Quarter Report of Donations for Period Ending December 31, 2021
4. Enrollment Update
5. Measure GC Funds Balances and Schedule Update
6. Guided Pathways Update

Informational Reports item Nos. 1 to 6 were duly noted.

7. Superintendent/President Search Update

Viar introduced Dr. Ben Duran and Dr. Lisa Sugimoto of PPL, Inc. to provide information regarding the Superintendent/President search process. Sugimoto outlined progress made by the hiring committee in determining candidate selection. 41 applications had been received by January 31, 2022, although applicants may be considered after that date. The hiring committee plans to meet on February 28th to determine potential candidates and semi-finalist will be named by March 10th and March 11th. Candidate forums and Board interviews are tentatively scheduled for March 28th through March 30th.

INFORMATIONAL REPORTS - NO ACTION - continued

8. Retention and Outreach Enrollment Efforts

Dr. Paul Schlossman, Vice President of Student Services, Dr. Tzoler Oukayan, Dean of Student Affairs, and Drew Sugars, Director of Communications and Community Relations provided an overview of efforts made in student retention and enrollment outreach, and funding received to support these efforts. Specifically, a Student Success Team worked to contact students lost related to the impacts of COVID-19, with focus on DI student groups, first-time students, older students, and male students. Sugars outlined the various methods used to reach potential students; paid media (digital), owned media (website, social, YouTube, email, banners/signage and digital maps/tours), and earned media such as media coverage, best of reviews/lists, social media shares and, especially, word of mouth.

UNFINISHED BUSINESS REPORTS – ACTION

1. Board Policy 7370 – Political Activity (new)

It was moved (Davis) and seconded (Benlian) to approve new Board Policy 7370: Political Activity.

The motion passed unanimously.

CONSENT CALENDAR – ACTION

- 1.a Approval of Minutes – Regular Board Meeting of January 18, 2022
- 1.b Approval of Minutes – Special Board Meeting of January 28, 2022
2. Warrants - District Funds January 1, 2022 through January 31, 2022 totaling \$16,584,919.29.
3. Contract Listing and Purchase Order Listing – January 1, 2022 through January 31, 2022 totaling \$5,022,685.15.
4. Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01) of \$552.
5. Budget Revisions and Appropriation Transfers – General Fund Restricted (03) of \$2,334,552.
6. Staffing Report No. 8 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Portillo Rabinov) and seconded (Benlian) to approve Consent Calendar item Nos. 1 to 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Change Order No. 001 – Civic Auditorium Tenant Improvements – Dance and CARES Swing Space

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Change Order No. 001 for Civic Auditorium TI Dance and CARES Swing Space Project and that the contract price be amended to reflect an increase of \$20,059.28.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

2. Change Order No. 011 – PE Gym Replacement Increment II Project

It was moved (Portillo Rabinov) and seconded (Ransford) to approve Change Order No. 011 for the PE Gym Replacement Increment II Project and that the contract price be amended to reflect an increase of \$2,875,000.

The motion passed unanimously.

3. Change Order No. 012 – PE Gym Replacement Increment II Project

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Change Order No. 012 for the PE Gym Replacement Increment II. Project and that the contract price be amended to reflect an increase of \$386,372.85.

The motion passed unanimously.

4. Non-Resident Tuition and Capital Outlay Fees for the 2022-2023 Academic Year

It was moved as amended (Ransford) and seconded (Portillo Rabinov) to increase the non-resident tuition fee at \$260 per unit and the non-resident capital outlay fee at \$40 per unit for the 2022-23 academic year.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information provided.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

Comments presented by Alex Hoag who shared concerns related to in-person student attendance and the effect on local food businesses located adjacent to the Verdugo campus.

CLOSED SESSION

Board President Hacopian announced at 6:50 p.m. the Board would move into Closed Session to consider item No. 1, and noted action would be provided in Report of Closed Session.

1. Pursuant to Education Code §54957, subdivisions (b)(1) and (b)(2): Public Employee Discipline/Dismissal/Release

RECONVENE IN PUBLIC SESSION

The Board reconvened to Public Session at 7:05 p.m.

REPORT OF CLOSED SESSION ACTION

The Board of Trustees will only report out its action regarding a permanent academic employee after the time to appeal by the employee subject to the action has expired or all administrative remedies have been exhausted.

REPORT OF CLOSED SESSION ACTION - continued

The Board of Trustees unanimously acted to suspend without pay for three days an Assistant Instructional Technology Support Specialist. The district has not received any appeal and the action is final.

ADJOURNMENT

Meeting adjourned at 7:07 p.m. in memory of Elsa Kreider who recently passed away just two months from her 104th birthday. Mrs. Kreider worked as a secretary to GCC Dean of Instruction. Contributions to honor her may be made to the Glendale Community College John and Elsa Kreider Scholarship Fund.

Also, in memory of David Glover who passed away recently. Glover taught in the Business and VPA divisions in his 24-year teaching career at GCC. He taught Digital Imaging, Desktop Publishing and other CS/IS courses and retired in 2019. He was active in college governance and served as chair of the Judicial Board. Glover was a great person, colleague, artist and instructor.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, February 15, 2022
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, March 15, 2022