

Glendale Community College
Curriculum & Instruction Committee
Minutes
Wednesday, March 9, 2022; 2:00 p.m. via Zoom

Present (Voting Members): Michael Ritterbrown (Co-Chair), Francien Rohrbacher (Co-Chair), Erin Calderone, Reut Cohen Schorr, Aisha Conner-Gaten, Richard Cortes, Maria Czech, Byron Delto, Jayson Helgeson, Chris Herwerth, Kohar Kesian, Beth Kronbeck, Paul Mayer, Brian McDonald, Richard Neufeld, Joanna Parypinski, Karoline Rostamiani, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Ed Karpp, Piper Rooney, Freddy Saucedo, Nancy Traynor, Yvette Ybarra, Terrence Yu

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:05 p.m.

Approval of Minutes

MSC (McDonald/Parypinski) to approve the minutes of February 23, 2022 Curriculum & Instruction Committee.

I. Announcements

Academic Senate Curriculum Institute 2022. This year's Curriculum Institute will be held from July 6-9, in person at the Riverside Convention Center and virtually through Pathable. Registration is not yet open. Francien will send the registration link as soon as it becomes available. New C&I reps and committee resource staff are encouraged to attend. The Institute is a great opportunity to learn or review curriculum basics and the philosophical side of curriculum.

CoDE Approved Addenda. None.

Francien is holding C&I office hours weekly via Zoom, and available to meet one-on-one. Please reach out if you will be updating, revising, or creating curriculum when we resume submission in the Fall.

Yvette will be holding open office hours starting in two weeks for PLO revisions.

II. Ongoing Business

The role of C&I in promoting DEIA. Francien and Beth will be doing an Introduction to the Equity Guide workshop this semester and will announce the date soon. Francien and Yvette have scheduled a workshop on Creating Equitable Learning Outcome, May 5 at 12 noon, via Zoom. They are FLEX approved. DEIA workshops are being developed for Fall as well. Francien and Chris are working on an Equitable Engineering Curriculum workshop. Sevada and Rachel Ridgway are planning one on Authentic Assessment. Please contact Francien if you would be interested in hosting a workshop. She and Rita have discussed maintaining the Accessibility portion of DEIA in curriculum. Please share your sample assignments, syllabi, activities, etc. with Francien so we can build our repository of DEIA curriculum materials. (ACCJC Standard II.A.7)

Paul suggested presenting the DEIA workshops at the Academic Senate Electorate this Spring.

Beth shared that IPCC (Institutional Planning Coordination Committee) will start to review committee names and document titles in an effort to de-colonize language toward a more DEIA oriented campus. For example, the use of “Institutional Master Plan” versus “Institutional Strategic Plan.” If we are committed to de-colonizing curricula, we should start from the top. If you come across anything on campus which needs to be revised, please contact Beth. Francien will check the language when we revisit the Equity Guide.

Update on eLumen. Dr. Ritterbrown, Francien, Nancy, Yvette, Richard, and Lauren Lampietti from IT had a kick-off meeting with Megan Levins, the eLumen rep, earlier today. We are more or less on schedule. We are working on getting our data into a test environment and determine how well the data will migrate from CMS to eLumen, what will migrate and what will not. Megan is working with Nancy. We are at the configuration stage, looking at the fields, and setting up templates. Richard had positive comments about the eLumen features and workflow configuration. The next meeting with eLumen will be on March 30.

III. New Business

Articulation (Cortes). USC recently announced that for students to receive transfer credit, it would require Biology, Physical Science and Language Arts laboratory courses to be in person, starting Fall 2022 semester.

Richard gave a short presentation on the submission, review, and approval process for UC and CSU transferability. The complete process may take two years. Please look through your courses in the catalog and identify courses, which could be submitted for review and approval, and then contact Richard. (ACCJC Standard II.A.10)

IV. Curriculum Action Items

1. Nursing Programs: Correcting course requirements list and certificate descriptions. The Registered Nursing AS and Certificate Programs currently list three Nursing Science courses as required courses; however, they should be listed as optional/highly recommended. They are NS 202, NS 203, and NS 204. Historically, they were optional. Last week Francien, Nancy, Kohar, Katie, and Emelyn Judge met to discuss. This is an urgent matter for C&I because students, who have not taken these courses, are currently not eligible to take the board exams despite completing all other program requirements. (ACCJC Standard II.A.14)

MSC (Kesian/Mayer) to approve the deletion of NS 202, NS 203, and NS 204 as program requirements and the inclusion of these courses as optional for Registered Nursing AS and Certificate Programs.

MSC (Kesian/Mayer) to approve Item #1 for a second read.

2. Change of discipline title: “Addiction Studies” to “Addiction Paraprofessional Training.” The District has been using “Addiction Studies” which is not on the Disciplines list. The Office of Human Resources requested the change in discipline title to align the District’s minimum qualifications and FSA (Faculty Service Area) with established minimum qualifications and disciplines. No other change will be made. The course prefix ADST will remain. C&I approval of this change will be forwarded to the Academic Senate, Academic Affairs, and the Board of Trustees. Dean Freddy Saucedo will take it to LAORC (Los Angeles/Orange County Regional Consortium) as an informational item.

MSC (Kesian/Mayer) to approve the change in discipline title from “Addiction Studies” to “Addiction Paraprofessional Training.”

MSC (Kesian/Mayer) to approve Item #2 for a second read.

V. Adjournment

The meeting was adjourned at 2:45 p.m.

Next C&I meeting: Wednesday, March 23, 2022; 2 p.m. via Zoom

Minutes recorded and transcribed by Nonah Maffit.