



FACULTY SERVICE AREA APPLICATION FORM

If you are seeking an additional Faculty Service Area (FSA), please complete the FSA Application form, attaching all transcripts or records necessary to substantiate the request for an additional FSA.

Please email the FSA Application form to the Office of Human Resources no later than **February 15th**.

Faculty service areas are listed by discipline in the following documents:

- 1. [Minimum Qualifications for Faculty and Administrators in California Community Colleges](#),
- 2. [GCCD Credit Minimum Qualifications List](#)
- 3. [GCCD Non-Credit Minimum Qualifications List](#)

The Office of Human Resources shall review your FSA Application and, if it is unable to verify the additional FSA, shall refer your FSA Application to the Senate Equivalency Committee for its recommendation.

Employee Name:

Division:

Title:

Additional FSA Requested:

Discipline for additional FSA (as listed in Numbers 1, 2 or 3 above):

List degree(s) earned supporting the additional FSA Application (as listed in documents from Numbers 1, 2 or 3 above):

If you are applying for more than one additional FSA, please duplicate the FSA Application form listing each additional FSA requested.

Employee Signature	Date
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Office of Human Resources additional FSA review

FSA awarded: FSA:

Human Resources/Name: _____	Date: _____
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FSA denied:

Human Resources/Name: _____	Date: _____
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