

**Vision**

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

**Glendale Community College  
Institutional Planning Coordination Committee  
Agenda**

**May 9, 2022  
12:15 pm  
Zoom Video Conference**

**Call to Order**

**Announcements**

**Approval of IPCC Minutes**

1. April 11, 2022 IPCC Minutes

**Review of Subcommittee Minutes**

2. Team A
  - i. No Minutes to Report
3. Program Review
  - i. No Minutes to Report

**Old Business**

4. Accreditation Work Groups Update and Timeline
5. Enrollment Update
6. Vaccine Mandates Effects on Planning
7. Governance Review Recommendation: Permanent Zoom Link for Committee Meetings and Posting of Agendas to Remain Compliant with the Brown Act

**New Business**

8. New Institutional Set Standards approved by the Senate
9. Review of Standard I Section of ISER Draft

**Other**

**Adjournment**

INSTITUTIONAL PLANNING COORDINATION COMMITTEE  
MEETING MINUTES  
April 11, 2022  
Zoom Conference

Present: Edward Karpp (Chair), Ramona Barrio-Sotillo (Administration), Jennifer Briones (Resource), Anthony Culpepper (Administration), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Terry Flexser (CSEA), Emily Haraldson (Guild), Shayan Koshkefi (ASGCC), Beth Kronbeck (Other Faculty), Melissa Malandrakis (Resource), Kevin Meza (Resource), Krista Raimondo (Resource), Michael Ritterbrown (Administration), Francien Rohrbacher (Other Faculty), Tigran Saakov (ASGCC), Paul Schlossman (Administration), Tobin Sparfeld (Joint Faculty)

Absent: Maria Czech (Joint Faculty), Calvin Madlock (Admin), Alfred Ramirez (Administration), David Yamamoto (Resource), Yvette Ybarra (Other Faculty)

Guest: Stacy Jazan

Quorum: 13/17

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 12:20 p.m.

- I. Approval of Minutes
  - a. The minutes from March 14, 2022 were reviewed.
    - ***It was MSC (Culpepper/Schlossman) that the Minutes from March 14, 2022 be approved without corrections.***
- II. Review of Subcommittee Minutes
  - a. Master Planning – Team A
    - i. No Minutes to Review.
    - ii. The next Team A meeting will be held May, 13, 2022.
  - b. Program Review
    - i. The Unadopted Minutes from March 15, 2022 were reviewed.
      - ***It was MSC (Dionisio/Haraldson) that the Unadopted Minutes from the March 15, 2022 Program Review Meeting be accepted.***

**Old Business:**

- III. Accreditation Work Groups Update and Timeline
  - a. Accreditation is on track.
  - b. Meetings are being held with various groups to discuss where their drafts are.
  - c. The evidence we need is being gathered.
  - d. Student reviewers have been set up and will be looking at the text of the draft as well as Classified Staff, etc.
    - i. Standards 2, 3 are with the reading team
    - ii. Standard 4 might be brought to the next IPCC meeting.
  - e. QFE Topic is something we need to decide on, write, and put into the document.
    - i. Beth Kronbeck spoke on the QFE having an umbrella that is lead by Guided Pathways for how we can improve equitable pedagogy.
    - ii. This will be taken over by Tiffany Ingle.
- IV. Enrollment Update
  - a. Credit was down 5% for winter. Winter for Noncredit was up 50% from last winter.

- b. Credit enrollment is down almost 17% for spring 2022.
  - c. The state is discussing declining numbers and the funding formula.
  - d. How is Noncredit bouncing back?
    - i. Ramona Barillo-Sotillo stated that a lot of outreach was done.
    - ii. Having some face to face available early starting in summer of 2021 helped.
    - iii. Orientation to help people learn how to use technology.
    - iv. Refugees are enrolling. Perhaps immigration trends are a factor.
- V. Vaccine Mandates Effects on Planning
- a. Masks are no longer required in surrounding High Schools so this is something we may have to consider for the summer and fall terms. This is something we might need to keep in mind with regard to our feeder schools.
    - i. Although they have dropped masks, the schools are seeing a spike in their infection rates.
  - b. We are committed through spring for our mask and vaccine mandates as well as our check-in stations. The sense is that we might be able to relax the check-in requirement and maybe the mask requirements but we are taking our cues from LA County. There has been an increase of infection in the K-12 with the relaxation of the mask restrictions.
  - c. The check-in stations are not sustainable after HERFF funds run out.

**New Business:**

- VI. Governance Review Recommendation: Permanent Zoom Link for Committee Meetings and Posting of Agendas to Remain Compliant with the Brown Act
- a. The idea is to have ITS set up permanent Zoom meeting links for Governance meetings so that others have access to meetings and agendas.

Meeting Adjourned at: 1:00 p.m.  
Next Meeting: May 11, 2022  
Minutes Recorded by: G. Lui