

Glendale Community College  
Curriculum & Instruction Committee  
Minutes

Wednesday, April 27, 2022; 2:00 p.m. via Zoom

Present (Voting Members): Francien Rohrbacher (Co-Chair), Erin Calderone, Aisha Conner-Gaten, Richard Cortes, Maria Czech, Catherine Dudley, John Fuhrmann (proxy for Richard Neufeld), Jayson Helgeson, Chris Herwerth, Kohar Kesian, Beth Kronbeck, Araik Eric Margaryan, Paul Mayer, Joanna Parypinski, Karoline Rostamiani, Nick Smith (proxy for Reut Cohen Schorr), Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Agnes Eguaras, Alexandra Evans, Ed Karpp, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, Terrence Yu

Guests: Tanya Tufenkjian

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:03 p.m.

Approval of Minutes

MSC (Calderone/Conner-Gaten) to approve the minutes of April 13, 2022 Curriculum & Instruction Committee.

I. Announcements

Academic Senate Curriculum Institute, July 6-9, 2022. Registration for this year's Curriculum Institute is now open. Attendees have the option of attending in-person at the Riverside Convention Center or virtually via Pathable, although these are subject to change. The deadline to register is Wednesday, June 29, 2022. The District will reimburse the registration fee. Please go through your respective divisions to have the reimbursement processed. New C&I reps and committee resource staff are encouraged to attend.

CoDE Approved DE Addenda: None.

II. Ongoing Business

Update on migration to eLumen. The data is in the process of being moved from CMS to eLumen. Earlier today Megan Blevins from eLumen conducted a course flow workshop with C&I Committee members. The goal was to customize content and the different stages we have in our review process. The workshop was recorded and Francien will send the link soon. Future workshops have been scheduled on these dates:

Thursday, May 12, 11:45-12:45: Train-the-Trainer for Course Proposers (for C&I office)

Monday, May 16, 11-12:30 (new date and time): Reports and Dashboard Training

More in-depth training; committee members are invited.

Wednesday, May 18, 12:00-1:00: Train-the-Trainer for Course Reviewers (for C&I office)

Monday, June 6, 2:00-3:00: TBD

Wednesday, June 8, 1:00-2:00: TBD

Thursday, June 9, 1:00-2:00: TBD

Francien requested the June dates from Megan for committee members who may not be able to make the April or May training dates.

Depending on the migration of the data, faculty C&I reps may have to work in the summer to ensure the integrity of the data. The District will pay faculty who are 10-month employees. Please submit your hours to your division administrative assistants, who will forward them to Dr. Ritterbrown's office to be Board reported.

The role of C&I in promoting DEIA. The last of the spring semester workshops, Creating Equitable Learning Outcomes with Yvette and Francien, will be on May 5 at 12 noon.

Please share your assignments, syllabi, etc. with Francien for our collection of DEIA curriculum materials.

We will update the Equity Guide in the next academic year to reflect current and relevant information.

III. New Business

Approval of C&I schedule. MSC (Cortes/Margaryan) to approve the C&I Committee meeting schedule for academic year 2022-2023.

Articulation Update (Cortes). Richard is waiting for GE approval process to be completed, most likely in May. The hiring committee for the new articulation officer will be interviewing candidates soon.

Program Learning Outcomes (Ybarra). No update.

DSPS Presentation (Zobayan). Rita made the case on why “DSPS Representation Matters” in the DEIA conversation and should not be an afterthought or an aside. The work to destigmatize disability should be ongoing. She provided data on students who have registered with the DSPS offices at the Verdugo and Garfield campuses. She posed questions to reflect on, as C&I reps create curricula (course outlines and syllabi): content (examples, history of disabled people), language, font (Arial, Calibri, and Verdana are recommended), etc. Please reach out to Rita or the other DSPS counselors if you have any questions. Francien suggested including Rita’s presentation in the Equity Guide. (ACCJC Standard II.A.7)

#### IV. Adjournment

The meeting was adjourned at 3:15 p.m.

Next C&I meeting: Wednesday, May 11, 2022; 2 p.m. via Zoom

Minutes recorded and transcribed by Nonah Maffit.