

Side Letter
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild and the Glendale Community College District mutually agree to the following Side Letter:

- A. To compensate for additional project work, the Guild and District agree that for the 2022-23 academic year, divisions shall receive load pool hours as indicated below. Full-time faculty may receive load pool hours; adjunct faculty may receive a non-instructional stipend equivalent to the specified number of units that does not count towards load. Load pool hours may also be awarded for assessment cycles, C&I Committee curriculum, program review and other projects:

Biology	6
Business	12
Noncredit Business	8
Noncredit ESL	10
Credit ESL	9
English	10
Health/PE	10
Health Science	9
Language Arts	10
*Library	4
Math	11
Physical Sciences	10
Social Sciences	16
Student Services	6
Tech/Aviation	10
*Vice-President of Instruction	15

*Are considered divisions for purposes of this side letter.

VPA _____ 14
TOTAL: 170

- B. Using a load pool unit form, load pool units and/or stipends shall be recommended by the Division Chair and approved by the Vice President or designee and shall be announced at a Division meeting. Load pool units and/or stipends shall be board reported.
- C. Division Chairs proposing to assign hours to himself/herself must be approved by motion at an official division meeting where there is a quorum present.
- D. Allocated units that are not assigned by a division may be reallocated to another division by the Vice President of Instructional Services as needed.
- E. This side letter shall be re-evaluated after the 2022-23 academic year.
- F. The Guild and District shall review division unit usage at the end of academic year in 2023 negotiations.

DATE: May 12, 2022



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

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