

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 16

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Dr. Hacopian at 5:02 p.m. on Tuesday, June 21, 2022 in Kreider Hall.

Trustees Present:

Dr. Sevan Benlian
Ms. Yvette V. Davis
Dr. Armine Hacopian
Ms. Desirée P. Rabinov
Ms. Ann H. Ransford
Ms. Diana Morales Outgoing ST
Ms. Natalie Dawoodi, Incoming ST

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Michael Ritterbrown
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Mr. Roger Dickes
CSEA: Mr. Terry Flexser
Guild: Ms. Emily Haraldson

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

Outgoing Student Trustee, Diana Morales, led the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

Natalie Dawoodi took and subscribed to the Oath of Office as required by the Constitution of California. The Student Trustee Oath of Office follows the Associated Students of GCC (ASGCC) election held on May 21, 2022. Dawoodi was elected as ASGCC President and Student Trustee to the Governing Board of the Glendale Community College District for the 2022-2023 academic year.

The Board of Trustees welcomed incoming Student Trustee Dawoodi and thanked outgoing Student Trustee Morales for her service to the Board, students and community. Morales' contributions to the board and commitment to GCC students were highly valued. The Board wished her continued success as she transfers to the University of California, Los Angeles. Morales shared how grateful she had been to the Board for the leadership opportunity and valuable learning experience.

ADMINISTRATION OF OATH OF OFFICE – BOARD OF TRUSTEES

Viar administered the Oath of Office to Ann H. Ransford (Trustee Area 2), Dr. Armine Hacopian (Trustee Area 3) and Yvette Vartanian Davis (Trustee Area 4) who took and subscribed to the Oath of Office as required by the Constitution of California. Each were appointed to the Board of Trustees Glendale Community College District for a four-year term to expire in 2026 for the areas designated.

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION

1. Reorganization of the Glendale Community College District Board of Trustees

1.1 Election of Board of Trustees President, Vice President, and Clerk

Board of Trustee President

It was moved (Davis) and seconded (Benlian) that Ann H. Ransford be elected to serve as President of the Board of Trustees for a one-year term.

The motion passed unanimously.

On behalf of the Board of Trustees, President Ransford thanked outgoing President Hacopian for her exemplary service and dedication to the college and community during the past, challenging year. Hacopian appreciated the opportunity to serve and shared her gratitude to the Board, students, staff and community.

Board of Trustee Vice President

It was moved (Portillo Rabinov) and seconded (Hacopian) that Dr. Sevan Benlian be elected to serve as Vice President of the Board of Trustees for a one-year term.

The motion passed unanimously.

Board of Trustee Clerk

It was moved (Benlian) and seconded (Davis) that Desirée Portillo Rabinov serve as Clerk of the Board of Trustees for a one-year term.

The motion passed unanimously.

1.2 Glendale Community College District Board of Trustees' Representative to the Los Angeles County Committee on School District Organization

It was moved (Hacopian) and seconded (Davis) to designate Dr. Sevan Benlian as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

1.3 Glendale Community College District Board of Trustees' Representative to the Los Angeles County School Trustees Association for July 1, 2022 - June 30, 2023

It was moved (Benlian) and seconded (Hacopian) to designate Desirée Portillo Rabinov as the Board's annual representative to the Los Angeles County School Trustees Association (LACSTA) for July 1, 2022 – June 30, 2023.

The motion passed unanimously.

1.4 Glendale Community College District Board of Trustees Regular Board Meetings Schedule for the 2022-2023

Tuesday, July 19, 2022

Thursday, July 28, 2022 (Special Meeting – Summer Retreat)

Tuesday, August 16, 2022 (Public Hearing on Final Budget)

Tuesday, September 13, 2022 (Budget Adoption - on or before September 15)

Tuesday, October 18, 2022

Tuesday, November 15, 2022

Tuesday, December 20, 2022

Tuesday, January 17, 2023

Friday, January 27, 2023 (Special Meeting – Winter Retreat)

Tuesday, February 21, 2023

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION - continued

Tuesday, March 21, 2023
Tuesday, April 18, 2023
Tuesday, May 16, 2023
Tuesday, June 20, 2023

It was moved (Hacopian) and seconded (Portillo Rabinov) to adopt the 2022-2023 Glendale Community College District Board of Trustees regular board meetings schedule as presented above.

The motion passed unanimously.

RESOLUTIONS - ACTION

1. Resolution Nos. 27-2021-2022 through 30-2021-2022: Signature Resolutions

It was moved (Davis) and seconded (Portillo Rabinov) to adopt Resolution No. 27-2021-2022 through Resolution No. 30-2021-2022 to carry on the business affairs of the Glendale Community College District from June 22, 2022 to April 18, 2023.

2. Resolution No. 31-2021-2022: Use of Education Protection Account Funding

It was moved (Hacopian) and seconded (Portillo Rabinov) to adopt Resolution No. 31-2021-2022 to expend the estimated \$17,520,408 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.

3. Resolution No. 32-2021-2022: Board of Trustees Absence

It was moved (Benlian) and seconded (Hacopian) to adopt Resolution No. 32-2021-2022 which specifies that trustees be compensated for absence as indicated.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports item Nos. 1 to 3 were duly noted.

4. E-Sports Presentation Update

Chris Cicuto, Athletics Dean, Freddie Saucedo, Workforce Development Dean, and Armando Sanchez, Senior IT Support Specialist presented information about E-Sports at GCC. E-Sports may increase exploratory alignment with Career Education Programs in the courses outlined below:

- | | |
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| • Animation (Video Game Design Option)
Certificate of Achievement | • Cloud Computing
Certificate of Achievement |
| • Marketing
Certificate of Achievement or Degree | • Computer Programmer
Certificate of Achievement |
| • Web Development
Certificate of Achievement or Degree | • Computer Science
Certificate of Achievement or Degree |

The technical infrastructure is in place and plans are underway for marketing, promotional, outreach, and branding.

INFORMATIONAL REPORTS - NO ACTION - continued

5. Garfield Noncredit Healthcare Programs

Jan Young, Garfield Noncredit Business and Life Skills Division Chair, presented highlights from the Garfield Noncredit Healthcare Programs. Specific certificates offered and discussed are noted as follows:

- Dental Front Office
- 21st Century Employment
- Home Caregiver/Aide
- Pathways to Health Careers
- Certified Nursing Assistant
- Pathways to Health Careers

UNFINISHED BUSINESS REPORTS - ACTION

1. Board Policy 7122: Recruitment and Selection (Delete)

It was moved (Benlian) and seconded (Hacopian) to approve deletion of Board Policy 7122.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS - ACTION

1. District Openers for the 2021-2024 Collective Bargaining Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers

First Reading Report No. 1 was duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of May 17, 2022
2. Warrants - District Funds May 1, 2022 through May 31, 2022 totaling \$22,37,251.45
3. Contract Listing and Purchase Order Listing – May 1, 2022 through May 31, 2022 totaling \$88,325,776.08
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) – May 1, 2022 through May 31, 2022 - Appropriation Transfers of \$7,836
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) – May 1, 2022 through May 31, 2022 – Budget Revisions of \$12,000
6. 2022-2023 Retroactive Pay Adjustment
7. Authorization to Make Appropriation Transfers
8. Agreements for Business, Payroll and Financial Data Processing Services
9. Memberships in Associations and Organizations – Fiscal Year 2022-2023
10. Five-Year Construction Plan 2024-2028 (First Funding Year 2024-2025)
11. Travel Outside of United States – Baja Field Station in Estación del Mar Cortés
12. Travel Outside of United States – Nantes and Paris, France
13. Use of Volunteers for the 2022-2023 Fiscal Year
14. Dannis Woliver Kelley (DWK) 2022-2024 Agreement for Professional Services
15. Approval of Agreement for Auditing Services
16. Staffing Report No. 12 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Davis) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 to 16.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Reorganization of Glendale Community College Board of Trustees

Action taken at beginning of meeting.

NEW BUSINESS REPORTS – ACTION - continued

2. Tentative Agreements Between the District and Glendale College Guild Local 2276 (Guild) of the American Federation of Teachers

It was moved (Davis) and seconded (Dawoodi) to approve the tentative agreements between the District and Glendale College Guild Local 2276.

The motion passed unanimously.

3. Tentative Agreements Between the District and California School Employees Association (CSEA) Glendale College, Chapter 76

It was moved (Davis) and seconded (Benlian) to approve the tentative agreements between the District and CSEA Glendale College, Chapter 76.

The motion passed unanimously.

4. Recognition of Outgoing Members and Appointment of Members to the Independent Citizens' Bond Oversight Committee

It was moved (Dawoodi) and seconded (Portillo Rabinov) to approve the reappointments of Daniel Kim and Alex Parajon to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.

The motion passed unanimously.

It was moved (Hacopian) and seconded (Benlian) to approve the appointment of Jim Spencer and Ladonna Romans Larrea to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.

The motion passed unanimously.

5. Change Order No. 004 – Garfield Parking and Landscape Project

It was moved (Hacopian) and seconded (Davis) to approve Change Order No. 004 for the Garfield Parking and Landscape Project and that the contract price be amended to reflect an increase of \$149,625.75.

The motion passed unanimously.

6. Adoption of the 2022-2023 Tentative Budget

It was moved (Hacopian) and seconded (Benlian) to adopt the 2022-2023 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self-Insurance Fund, Cafeteria Fund, Professional Development Fund and General Obligation Bond Fund.

The District's proposed 2022-2023 Final Budget will be available for public inspection Monday, August 8, 2022 through Tuesday, August 16, 2022 and a public hearing on the budget will be held at 5:00 p.m., Tuesday, August 16, 2022 with Board action Tuesday, September 13, 2022 on the 2022-2023 Final Budget.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

COLLEGE LEADERS REPORTS - continued

Viar shared appreciation to the Board of Trustees, Administrators, staff, students and the Glendale community for their support over the last 9 years. He outlined numerous college program successes and advancements during his time of service. Viar welcomed new Vice President, Human Resources, Brittany Grice and bid a fond farewell to Executive Vice President, Administrative Services, Dr. Anthony Culpepper. He was confident the college would be in good hands led by dedicated, caring souls.

Administrators, Governance Presidents and the Board of Trustees each expressed their gratitude for Viar's service to the college and wished him the best in retirement.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information provided.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

No comments presented.

ADJOURNMENT

Meeting adjourned at 7:25 p.m. in memory of Drake Hawkins, a long-time faculty member and Division Chair in Social Sciences. In the words of Mike Dulay:

Drake Hawkins was a pillar in the history and development of Glendale Community College. In addition to serving as Professor of Political Science from 1970 to 2001, Drake had many campus-wide impacts. He was instrumental in helping the college separate from the Glendale Unified School District, and in the establishment of our own union, the Glendale College Guild. Drake also served as Division Chair for Social Sciences from 1985 to 2001. In 1999, he was awarded the William L. Parker Award for institutional service. Over the course of his 31-year career, Drake impacted the lives of countless students and employees. Drake's legacy of helping to build a college where faculty voices are celebrated and respected as an integral part of governance cannot be ignored. Drake was 80 years old when he passed away.

Board of Trustees President

Board of Trustees Clerk