

Side Letter Between
the Glendale Community College District and
the Glendale College Guild

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District) hereby agree to the following Side Letter:

Article VI, Sections 10-12, of the Collective Bargaining Agreement, between the Glendale Community College District and the Glendale College Guild, Local 2276, July 1, 2018 through June 30, 2021, shall be modified as follows:

Section 10. Load Banking for Instructors

F. An employee ~~must~~ shall notify the area administrator and division chair ~~division chairperson and District~~ of her/his intention to use banked hours ~~by the due date of the first rollover schedule~~ for ~~that~~ a semester for the following reasons:

- To make load
- To reduce load for non-leave reasons
 - Requires a minimum of three weeks-notice prior to the beginning of the semester
- To cash out load up to 9 banked hours in accordance with section N

Section 11. Load Banking for Counselors

D. An employee ~~must~~ shall notify the area administrator and division chair ~~division chairperson and District~~ of her/his intention to use banked hours ~~by the due date of the first rollover schedule~~ for ~~that~~ a semester for the following reasons:

- To make load
- To reduce load for non-leave reasons
 - Requires a minimum of three weeks-notice prior to the beginning of the semester
- To cash out load up to 9 banked hours in accordance with section N

If utilization of banked time would jeopardize the program in the counselor's organizational unit, the District may postpone use for one semester.

Section 12. Load Banking for Library Faculty

D. An employee ~~must~~ shall notify the area administrator and division chair ~~division chairperson and District~~ of her/his intention to use banked hours ~~by the due date of the first rollover schedule~~ for ~~that~~ a semester for the following reasons:

- To make load
- To reduce load for non-leave reasons
 - Requires a minimum of three weeks-notice prior to the beginning of the semester
- To cash out load up to 9 banked hours in accordance with section N

If utilization of banked time would jeopardize library services, the District may postpone use for up to ~~two~~ one semesters.

Date of Agreement: September 18, 2020



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District