

STRATEGIC PLANNING – TEAM A

MEETING MINUTES

May 13, 2022

ZOOM Conference

- Present: Ed Karpp (Chair), Arpi Amirian (CSEA), Saodat Aziskhanova (CSEA), Ramona Barrio-Sotillo (Admin), Joe Beeman (Div Chair), Sevada Chamras (Div Chair), Richard Cortes (Div Chair), Anthony Culpepper (Admin), Mike Davis (Senate), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Mike Dulay (Div Chair), Agnes Eguaras (Administration), Peter Green (Div Chair), Emily Haraldson (Guild), Cameron Hastings (Senate), Emelyn Judge (Div Chair), Zohara Kaye (Div Chair), Beth Kronbeck (Faculty Accreditation Coordinator), Nonah Maffit (CSEA), Sarah McLemore (Div Chair), Michelle Mora (Admin), Alfred Ramirez (Admin), Toni Reyes (Admin), Margaret Richer (Div Chair), Michael Ritterbrown (Admin), Liz Russell (Div Chair), Paul Schlossman (Admin), Ann Simon (CSEA), Christina Tangalakis (Admin), David Viar (Admin), Jan Young (Div Chair)
- Absent: Val Dantzler (Admin), Rachelle Gilbuena (ASGCC), Lourdes Girardi (Div Chair), Jon Gold (Div Chair), Eric Hanson (Admin), Calvin Madlock (Admin), Keemia Mamodian (ASGCC), Elmira Nazaryan (Admin), Asmik Oganessian (Senate), Tzoler Oukayan (Admin), Nareh Pirjanian (ASGCC), Federico Saucedo (Admin), Michael Scott (Div Chair), Paul Vera (Senate), Drew Yamanishi (Admin), Jan Young (Div Chair)
- Guest: Lisa Brooks, Piper Rooney, Naomi Sato, Maite Peterson, Melissa Malandrakis, Stacy Jazan, Yvette Ybarra
- Quorum: 31/47 Voting Members

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 1:00 p.m.

Approval of Minutes:

- I. The Minutes of November 19, 2021 were reviewed.
  - ***It was MSC (Ramirez/Russell) to approve the Minutes from November 19, 2021.***

**Old Business:**

- II. Approval of Institutional Strategic Plan (ISP) Revision to Prioritize Diversity/Equity/Inclusion/Accessibility
  - a. KPI (Key Performance Indicators) added for Goal A and updated throughout the plan.
    - i. Achievement gaps in completion by student group.
    - ii. Number of Professional Development events related to DEI (and number of employees participating)
    - iii. Number of course outlines
    - iv. Survey results related to inclusiveness
    - v. Diversity of faculty and staff compared to diversity of students; employee retention by diversity
  - b. Changes to the KPI were reviewed with slight edits made.

c. Will be prepared for July Board of Trustees Retreat

➤ **MSC to approve (Russell/Barrio-Sotillo) ISP with revised KPIs.**

New Business:

- III. Presentation on Student Outcomes Data
  - a. Ed Karpp gave a presentation on Student Outcomes Data.
- IV. Progress Report on Institutional Strategic Plan (ISP)
  - a. Ed Karpp reviewed the tasks and assignments.
    - i. Goal A:
      - 1. Everything is in Progress.
    - ii. Goal B:
      - 1. Same as last year.
      - 2. Everything is in Progress.
    - iii. Goal C:
      - 1. C3 needs to be addressed.
      - 2. C4 needs to be addressed.
      - 3. C5 should be completed soon.
    - iv. Goal D:
      - 1. All tasks have been initiated.
    - v. Goal E:
      - 1. All tasks have been initiated.
    - vi. Goal F:
      - 1. All tasks have been initiated.
  - b. Emails will be sent out next week to request updates.
- V. Update to Institution-Set Standards
  - a. Link to the Task Force Report was sent to Members for review.
- VI. Quality Focus Essay (QFE) Project for Accreditation Self Evaluation
  - a. Tiffany Ingle shared an in-progress draft of a Quality Focus Essay on Gaps for Equity and Completion and Student Outcomes Data.
  - b. Plan is to build supportive collaboration and a meaningful community.
  - c. Three specific needs for student retention:
    - i. Pandemic difficulties
    - ii. Stigma surrounding help-seeking
    - iii. Low sense of belonging
  - d. Project will introduce 3 tiers of involvement
    - i. Open the door for faculty new to equity work.
    - ii. The communities of practice providing a supportive environment for next steps and applying learning.
    - iii. Actions research involving a commitment to redesign something using the community of practice and further research on the topic and representing this to the campus community.
  - e. Timeline reviewed
    - i. Fall 2022: Communities of Practice Launch
    - ii. Spring 2023: Communities of practice continue
    - iii. DEIA Senate Committee will present recommendations to Academic Senate
- VII. Annual Goals 2022-2023 With Weightings
  - a. The Annual Goals for 2022-2023 were reviewed.
  - b. Team B is proposing:
    - i. ISP Goal A.1.
    - ii. ISP Goal A.2.

- iii. ISP Goal A.3.
- iv. ISP Goal B.4.
- v. ISP Goal D.2.
- vi. ISP Goal F.4.
- c. Team B suggests Team A consider whether to keep or delete:
  - 1. ISP Goal B.4.
    - a. It was suggested that this not be deleted.
  - 2. ISP Goal C.4.
    - a. It was suggested that this not be deleted.
- d. Team B suggests removing Annual Goals (deleting from Annual Goals not the Strategic Plan):
  - 1. Annual Goal/Focus Area 2 (IMP B.3.)
    - a. It was suggested that this should not be deleted.
  - 2. Annual Goal/Focus Area 4 (IMP C.1.)
  - 3. Annual Goal/Focus Area 4 (IMP C.5.)
  - 4. ISP Goal E.1.
  - 5. Annual Goal/Focus Area 8 (IMP D.5.)
- e. Team B suggests deleting the Guided Pathways Work Plan goals as Annual Goals; many are incorporated into the ISP Goals and Annual Goals.
- f. Note from Team B to add to 2023-2024 Annual Goals:
  - 1. ISP Goal A.4.
- g. In Team A's discussion, it was recommended that everything be kept but to delete the goal of expanding Student Online Services.
- h. For the time being, everything will remain equally weighted.

➤ ***MSC (Ramirez/Russell) to approve the Annual Goals for 2022-2023 with the deletion of expanding Student Online Services.***

VIII. Rename Team A: Master Planning Committee to Strategic Planning Committee

- a. It has been recommended that the Team A committee change its name to the Strategic Planning Committee.

➤ ***MSC (Ramirez/Russell) to change the name of the Mater Planning Committee to Team A: Strategic Planning Committee.***

Meeting Adjourned at approximately 2:45 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui