

INSTITUTIONAL PLANNING COORDINATION COMMITTEE

MEETING MINUTES

May 9, 2022

Zoom Conference

Present: Edward Karpp (Chair), Jennifer Briones (Resource), Maria Czech (Joint Faculty), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Terry Flexser (CSEA), Emily Haraldson (Guild), Shayan Koshkefi (ASGCC), Beth Kronbeck (Other Faculty), Calvin Madlock (Admin), Alfred Ramirez (Administration), Michael Ritterbrown (Administration), Francien Rohrbacher (Other Faculty), Paul Schlossman (Administration), Tobin Sparfeld (Joint Faculty), Yvette Ybarra (Other Faculty)

Absent: Ramona Barrio-Sotillo (Administration), Anthony Culpepper (Administration), Melissa Malandrakis (Resource), Kevin Meza (Resource), Krista Raimondo (Resource), Tigran Saakov (ASGCC), David Yamamoto (Resource),

Guest: Stacy Jazan, Sarah McLemore, Frankie Strong

Quorum: 14/17

Call to Order: The meeting was called to order by Ed Karpp at approximately 12:15 p.m.

- I. Approval of Minutes
 - a. The minutes from April 11, 2022 were reviewed.
 - ***It was MSC (Schollossman/Dionisio) that the Minutes from April 11, 2022 be approved without corrections.***
- II. Review of Subcommittee Minutes
 - a. Master Planning – Team A
 - i. No Minutes to Report.
 - b. Program Review
 - i. No Minutes to Report.

Old Business:

- III. Accreditation Work Groups Update and Timeline
 - a. Writing teams are mostly done.
 - b. All drafts are in the hands of reading teams.
 - c. Some of the drafts have gone to Governance Committees. Some drafts are awaiting additional information before going to Governance Committees for input.
 - d. June 1, 2022 is the deadline in place for feedback.
- IV. Enrollment Update
 - a. Winter down 5%
 - b. Spring down about 17% for Credit.
 - c. Spring 2022 for Noncredit numbers are back to 2019 numbers.

- d. Summer registration has started but it's too early to say much about the numbers.
 - e. Fall Priority enrollment starts soon for credit.
- V. Vaccine Mandates Effects on Planning
- a. Paul Schlossman gave an update.
 - b. Discussions are being had on changing the mandate.
 - c. We are currently looking at what neighboring institutions are doing re: Covid Related Policy, Mask Mandates, and Vaccine Mandates.
- VI. Governance Review Recommendation: Permanent Zoom Link for Committee Meetings and Posting of Agendas to Remain Compliant with the Brown Act.
- a. This topic stems from a Governance Review discussion that those who want to attend a meeting as guests do not have access to location/meeting links if they are not on a committee but want to attend.
 - i. Standing room links would make it easier for individuals to attend committee meetings they are not members of.
 - ii. Governance Review is going to do a pilot and see how this works.
 - 1. English Division currently has a Zoom room.
 - b. Governance Committees are not Brown Act Committees
 - c. Questions include:
 - i. Who will have controls over the room?
 - ii. How would scheduling/prioritization of an open room work?
 - iii. Will there be a designated host that can mute everyone?
 - iv. What are the security issues with an open Zoom room?

New Business:

- VII. New Institutional Set Standards approved by the Senate
- a. Senate approved some new Institutional Set Standards.
 - i. No change on Course Completion.
 - ii. Retention was lowered back to 47% where it had been before (pre-Pandemic value)
 - iii. Degree Completion was approved for 1100 as the base and 1400 stretch goal.
 - iv. Transfers were approved for 1100 as base and 1400 for stretch goal.
 - v. There was no change to certificate completion.
- VIII. Review of Standard I Section of ISER Draft
- a. Standard I: Mission, Academic Quality, and Institutional Integrity was reviewed.
 - b. IPCC is the appropriate committee to review Standard I and is therefore committee members are being asked to review and provide input to Daphne Dionisio by June 1, 2022.

Meeting Adjourned at: 1:30 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui