

Payroll Schedule - Fall 2022

Amir Nour <amir@glendale.edu>

Fri 9/2/2022 9:35 AM

To: ftf <ftf@glendale.edu>;ptf <ptf@glendale.edu>;managers <managers@glendale.edu>

Cc: Amelita Cortes <acortes@glendale.edu>;Armen Mnatsakanian <armenm@glendale.edu>;Gevork Msryan <gmsryan@glendale.edu>;Gohar Gasparyan <gohar@glendale.edu>;Lianna Khatcherian <lkhatcherian@glendale.edu>

Please note: Dates are tentative and subject to change by the Los Angeles County Office of Education.

Dear Colleagues,

Payroll Schedule for **Fall 2022** is as follows:

Full Time and Adjunct Faculty: Hourly, Non-Instruction & Substitute Hours (Less than 15.5 Weeks):

<u>Payroll Periods</u>	<u>Time Report Due</u>	<u>Warrants Issued</u>
08-29-22 to 09-20-22	09-14-22	09-30-22
09-21-22 to 10-20-22	10-14-22	10-31-22
10-21-22 to 11-20-22	11-09-22	11-30-22
11-21-22 to 12-17-22	12-09-22	01-03-22

Full Time and Adjunct Faculty: Full Semester Classes:

There are 5 equal checks including office hours where applicable. Checks are issued on the 1st working day of each month. For Fall 2022, issue dates are: **10/03/22, 11/01/22, 12/01/22, 01/03/22 & 02/01/22.**

Please e-mail your Payroll Technician if you have any questions/concerns:

Ms. Amie Cortes: acortes@glendale.edu for Full Time Faculty and Classified except Facility, Garfield, and Faculty Overload

Ms. Gohar Gasparyan: gohar@glendale.edu for Non-Credit Adjunct Faculty, Classified Hourly, and Stipends

Mr. Armen Mnatsakanian: armenm@glendale.edu for Credit Adjunct Faculty

Ms. Lianna Khatcherian: lkhatcherian@glendale.edu for Facility, Garfield, and Student Employment

Thanks.



Amir Nour

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