

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 3

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Ransford at 5:02 p.m. on Tuesday, August 16, 2022 in Kreider Hall.

Trustees Present:

Dr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desirée P. Rabinov
 Ms. Ann H. Ransford
 Ms. Natalie Dawoodi, ST

Administrators Present:

Dr. Ryan Cornner
 Dr. Brittany Grice
 Mr. Amir Nour
 Mr. Eric Hanson represented
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Terry Flexser
 Guild: Ms. Emily Haraldson

Absent: Dr. Michael Ritterbrown

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

Mike Borisov led the Pledge of Allegiance. He is beginning his second year at GCC this fall majoring in Business Economics and Political Science. Mike stands as the student ex officio commissioner for the Sustainability Commission for the City of Glendale. He is greatly involved on campus as the Vice President of the Students for Sustainability Club and works as a student worker at the Career and Transfer Center.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

RESOLUTIONS – ACTION

1. Resolution No. 01-2022-2023: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Disabled Student Program and Services (DSP&S)

It was moved (Hacopian) and seconded (Portillo Rabinov) to adopt Resolution No. 01-2022-2023 to transfer up to \$375,083 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2021-2022.

The motion passed unanimously.

2. Resolution No. 02-2022-2023: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Administrative Allowances Claimed from Grants

It was moved (Portillo Rabinov) and seconded (Benlian) to adopt Resolution No. 02-2022-2023 to transfer \$64,682 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2021-2022 fiscal year.

The motion passed unanimously.

RESOLUTIONS – ACTION - continued

3. Resolution No. 03-2022-2023: Transfer from the Unrestricted General Fund (01) to the Student Health Services Program Fund (03)

It was moved (Davis) and seconded (Hacopian) to adopt Resolution No. 03-2022-2023 to transfer \$362,983 from the Unrestricted General Fund (01) to the Student Health Services fund (03) for the 2021-2022.

The motion passed unanimously.

4. Resolution No. 04-2022-2023: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) for 2021-2022 Child Development Center Operations

It was moved (Portillo Rabinov) and seconded (Dawoodi) to adopt Resolution No. 04-2022-2023 to transfer \$503,041 from the Unrestricted General Fund (01) to the Restricted General Fund (03) for 2021-2022 Child Development Center operations.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update
4. Glendale College (GC) Foundation – Statement of Financial Position, Income Statement, and Fourth Quarter Report of Donations Ending June 30, 2022

Informational Reports item Nos. 1 to 4 were duly noted.

PUBLIC HEARING

1. Public Hearing - 2022-2023 Proposed Budget

Ransford opened a public hearing at 5:09 p.m. on the Proposed Budget of Glendale Community College District for fiscal year 2022-2023 as required by the California Code of Regulations, Title V, Section 58301.

No public comments received.

The public hearing was closed at 5:34 p.m. following a presentation during First Reading Report No. 1.

FIRST READING REPORTS - FIRST READING OF TWO READINGS – NO ACTION

1. Adoption of the Final Budget - Year 2022-2023

This is the first of two readings before board action on the proposed budget as the college's 2022-2023 Final Budget as required by the California Code of Regulations, Title V, Section 58301.

Amir Nour, Interim Vice President of Administrative Services, presented the proposed 2022-2023 budget and provided details related to budget implications, projections, expenditure mitigation, and budget cautions. The proposed budget includes what is currently budgeted; however, GCC will continue to work with its constituencies to identify savings in the 2022-2023 budget with the goal of closing deficits and bringing the

FIRST READING REPORTS - FIRST READING OF TWO READINGS – NO ACTION - continued

reserve balance to the required 6% by the end of fall 2022. The Board will continue to consider the proposed budget prior to final action at the Tuesday, September 13, 2022 board meeting.

CONSENT CALENDAR – ACTION

- 1.a. Approval of Minutes - Regular Board Meeting of July 19, 2022
- 1.b. Approval of Minutes – Special Board Meeting of July 28, 2022
2. Warrants - District Funds July 1, 2022 through July 31, 2022 totaling \$14,421,396.85.
3. Contract Listing and Purchase Order Listing – July 1, 2022 through July 31, 2022 totaling \$7,711,224.20.
4. Authorization to Make Appropriation Transfers HEERF - Lost Revenues
5. Authorization to Make Appropriation Transfers: HEERF - Student Accounts Receivable
6. Staffing Report No. 2 – Academic, Classified, Administrators, All Other Temporary

It was moved (Benlian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1a. through 5 and pull item No. 6 for further consideration.

The motion passed unanimously.

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item No. 6 as amended to remove those names under Reclassification in the “All Other Classification Actions” portion of the staffing report.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Board and Superintendent/President Annual Goals/Focus Areas for the 2022-2023 Academic Year

It was moved (Portillo Rabinov) and seconded (Benlian) to approve the 2022-2023 Board and Superintendent/President Annual Goals/Focus Areas.

The motion passed unanimously.

2. Change Order No. 004 – San Gabriel, Level 1 DSPS Renovations

It was moved (Benlian) and seconded (Dawoodi) to approve Change Order No. 004 for the San Gabriel, Level 1 DSPS Renovations Project and that the contract price be amended to reflect an increase of \$7,935.41.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information provided.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

No comments presented.

ADJOURNMENT

Meeting adjourned at 5:56 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, August 16, 2022

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, September 13, 2022