

Glendale Community College
Curriculum & Instruction Committee
Minutes

Wednesday, September 28, 2022; 2:00 p.m. via Zoom

Present (Voting Members): Francien Rohrbacher (Co-Chair), Bridget Bershad, Erin Calderone, Reut Cohen Schorr, Aisha Conner-Gaten, Byron Delto, Catherine Dudley, Chris Herwerth, Corey Jamieson, Kohar Kesian, Beth Kronbeck, Araik Eric Margaryan, Paul Mayer, Suzanne Palermo, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Paul Vera, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Agnes Eguaras, Alexandra Evans, Ed Karpp, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor

Guests: Zohara Kaye, Colleen Taber

Absent (Voting Members): Michael Ritterbrown, Jayson Helgeson

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:04 p.m.

Approval of Minutes

MSC (Calderone/Margaryan) to approve the minutes of September 14, 2022 Curriculum & Instruction Committee.

I. Announcements

Faculty who are not C&I reps and who will be working on verifying CORs in eLumen will need to be added temporarily to eLumen as C&I reps for their discipline. Please send Francien a list if you have not already done so.

CoDE Approved DE Addenda. None

II. Ongoing Business

eLumen Update. We are waiting for confirmation from Bob Zemlin, the eLumen project manager, that all the data are in the system. C&I reps will then verify the integrity of the data, and hopefully finish by the end of November. From October to

December, Nancy will verify the coding in the CORs, Bridget will verify articulation information, and Francien will double-check everything else. After these have been completed, C&I reps should be able to submit course proposals.

The first preliminary review deadline for CORs is January 17, 2023. Program proposals could be submitted probably by February or March. Preliminary Review and Technical Review trainings will be scheduled in November/December 2022.

If you have courses which have to go through the approval process before January to maintain their transfer status or to maintain your department's accreditation status, please let Francien and Nancy know.

Nancy gave a brief orientation on the eLumen production site. She showed where C&I reps would be able to access reference materials which they may need to verify their data and pointed out other resources.

Nancy created a video and Francien is working on a PowerPoint, both training guides to eLumen. We will also schedule in-person and Zoom training sessions. Francien will be sending the video and PowerPoint to the committee.

The role of C&I in promoting DEIA. Alexandra and Francien will co-host an equity/curriculum workshop in October. Francien would like to have another workshop in November, maybe discipline specific. Please let her know if you would be interested in co-presenting.

On the C&I webpage, we will add a DEIA section to the Curriculum Related Links and it will contain resources and links on equity driven curriculum. Please help us build the page and send Francien any resources you may have.

III. New Business

Articulation (Bershad). Next year IGETC will add Ethnic Studies requirements. We recently received notification that any courses approved for Ethnic Studies on the CSU-GE Breadth will automatically be given IGETC Ethnic Studies credit. Any new classes being considered for Ethnic Studies will have to be submitted for IGETC and CSU separately.

The impact of the proposed CalGETC, one unified California General Education Transfer Curriculum, is still being reviewed.

As you prepare to start submitting course proposals on eLumen, you may hear from Bridget about having your classes align toward IGETC. (ACCJC Standard II.A.12)

Program Review Department Data (Traynor). In 2019-2020, C&I created, revised, and approved 378 courses and programs. In 2020-2021, the number increased to 836 because remote and online instruction, which became necessary during the pandemic lockdown, required us to approve each course with a distance ed addendum. In 2021-2022, the number dropped to 302 partly because we stopped submitting and approving proposals to start the data migration from CMS to eLumen halfway through the academic year. (ACCJC Standard II.A.16)

C&I Mission Statement and Composition. The Mission Statement and Committee Composition were last reviewed in Spring 2020. In the Composition statement, it was suggested to include the Distance Education Coordinator and DEIA Rep as resources to the C&I Committee. Piper will take the suggestion regarding the addition of DE Coordinator to CoDE at its next meeting. It was suggested that “his” be deleted after “designee” in the last sentence of the Composition paragraph.

MSC (Conner-Gaten/ Calderone) to add the DEIA Rep as a resource member.

MSC (Mayer/Margaryan) to approve the C&I Mission Statement with no changes. A discussion followed regarding the inclusion of anti-racism or anti-discriminatory language; and the use of the IDEAA acronym (from the Academic Senate) instead of DEIA or adopt our own acronym.

MTC (Mayer/Conner-Gaten) to table the discussion regarding the Mission Statement until the October 12, 2022 meeting. Francien will present acronym options.

IV. Curriculum Action Items

For information only; no action required:

MEDIA 110: Update textbook for UC transferability, technical change.

MEDIA 130: Update textbook for UC transferability, technical change.

V. Adjournment

The meeting was adjourned at 3:12 p.m.

Next C&I Committee Meeting: Wednesday, October 12, 2022; 2:00 p.m. via Zoom.

Minutes recorded and transcribed by Nonah Maffit.