

Glendale Community College
Curriculum & Instruction Committee
Minutes

Wednesday, October 12, 2022; 2:00 p.m. via Zoom

Present (Voting Members): Michael Ritterbrown (Co-Chair), Francien Rohrbacher (Co-Chair), Bridget Bershada, Erin Calderone, Aisha Conner-Gaten, Byron Delto, Chris Herwerth, Corey Jamieson, Kohar Kesian, Beth Kronbeck, Suzanne Palermo, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Paul Vera, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Agnes Eguaras, Alexandra Evans, Ed Karpp, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, Terrence Yu

Guest: Roger Dickes

Voting Members Absent: Reut Cohen Schorr, Catherine Dudley, Jayson Helgeson, Araik Eric Margaryan, Paul Mayer

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:03 p.m.

Approval of Minutes

MSC (Vera/Calderone) to approve the minutes of September 28, 2022 Curriculum & Instruction Committee.

I. Announcements

Faculty who are not C&I reps and who are working on verifying CORs in eLumen need to be temporarily added to eLumen as C&I reps for their discipline. Please send Francien a list.

CoDE Approved DE Addenda. None

II. Ongoing Business

eLumen Updates. eLumen is ready for C&I reps and faculty to verify their respective data. There are still issues which will need to be fixed. Francien will send a list of the CORs which Bob Zemlin and his team are working on. Francien will notify you when they are ready to be reviewed. Francien will send a second list which will contain screen shots of CORs that did not migrate from CMS to eLumen. Most of these courses are Kinesiology and Real Estate. We will upload them to eLumen manually. Lastly, Speech and Spanish courses were mixed up. Bob Zemlin and his team are also working to correct these.

Francien will send a schedule of eLumen trainings over Zoom and in-person. The first training over Zoom will be tomorrow, Thursday, October 13, 2022, from 1-2 p.m. Nancy made two training videos; one on how to review noncredit courses and the other one is more general. Francien created a PowerPoint presentation on eLumen basics. All three are available on the C&I webpage, under "eLumen: Reviewing Course Outlines of Record."

We hope to complete review of the data in eLumen by November 30. Please note we are verifying data and not revising course outlines for now.

Dr. Ritterbrown will let the committee know about compensation for C&I reps and faculty in case they would have to work and complete data verification over Winter.

The role of C&I in promoting DEIA. Alexandra and Francien will host an open conversation about the equity guide and DEIA in curriculum over Zoom on October 24, from 1:30-2:30 p.m. Francien would like to have a second workshop in November, which could be discipline specific or focus on CORs. Please let her know if you would be interested to co-present with her.

C&I Mission Statement. Per last meeting's discussion, Francien updated the C&I Mission Statement with the committee's suggestions.

MSC (Kronbeck/Conner-Gaten) to approve the changes to the C&I Mission Statement.

The C&I Mission Statement will be sent to the Academic Senate for approval.

III. New Business

Articulation (Bershad). No update. We are waiting to hear back from the UCs.

What Is our goal as a committee? The Chancellor's Office has asked C&I committees to undergo training once a year. Francien produced a PowerPoint presentation on C&I basics: member participation, responsibilities, etc. She collected information from PCAH (Program and Course Approval Handbook), Title V, community college C&I list serves, etc. She will email the PowerPoint to the committee. We may have a mini-retreat in Winter 2023.

IV. Curriculum Action Items (ACCJC Standard II.A.16)

1. ENGL 112. Updated prerequisites, Nonsubstantial B for UC transferability.
2. ENGL 212. Updated prerequisites, Nonsubstantial B and updated textbook for UC transferability; technical change.

MSC (Parypinski/Conner-Gaten) to approve changes in ENGL 112 and ENGL 212.

MSC (Parypinski/Kronbeck) to approve ENGL 112 and ENGL 212 for a second read.

V. Adjournment

The meeting was adjourned at 2:58 p.m.

Next C&I Committee Meeting: Wednesday, October 26, 2022; 2:00 p.m. via Zoom.

Minutes recorded and transcribed by Nonah Maffit.