

INSTITUTIONAL PLANNING COORDINATION COMMITTEE

MEETING MINUTES

March 8, 2021

Zoom Conference

Present: Edward Karpp (Chair), Anthony Culpepper (Administration), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Terry Flexser (CSEA), Emily Haraldson (Guild), Lara Kartalian (Resource), Beth Kronbeck (Other Faculty), Rishi Lakhnori (ASGCC), Calvin Madlock (Admin), Kevin Meza (Resource), Narbeh Nazari (CSEA), Michael Ritterbrown (Administration), Francien Rohrbacher (Other Faculty), Paul Schlossman (Administration), Tobin Sparfeld (Joint Faculty), Arthur Ward (ASGCC)

Absent: Ramona Barrio-Sotillo (Administration), Maria Czech (Joint Faculty), Melissa Malandrakis (Resource), Alfred Ramirez (Administration), Tom Voden (Resource), David Yamamoto (Resource), Yvette Ybarra (Other Faculty)

Guest: Stacy Jazan

Quorum: 14/18

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 12:15 p.m.

- I. Approval of Minutes
  - a. The minutes from December 14, 2020 were reviewed.
    - ***It was MSC (Dionisio/Schlossman) that the Minutes from December 14, 2020 be approved without corrections.***
- II. Review of Subcommittee Minutes
  - a. Master Planning – Team A
    - i. No Minutes to Report.
  - b. Program Review
    - i. Adopted Minutes from November 17, 2020 were reviewed.
      - ***It was MSC (Dionisio/Dickes) that the Unadopted Minutes from the November 17, 2020 Program Review Meeting be accepted.***

**Old Business:**

- I. Gap Analysis and Timeline for Accreditation Self-Evaluation Report Report [ACCJC Standard I.B.4, I.B.7, I.B.9, I.C.12]
  - a. 2023 ACCJC Comprehensive Evaluation Timeline reviewed.
  - b. Gap Analysis in December 2020 was completed. Will be sent out after the first training.
  - c. Fall 2020 – Worked on Gap Analysis and putting together writing teams for each of the standards.

- d. Spring 2021 – We are asking workgroups to get started. Continuing to work on Self-Evaluation reports.
- II. Enrollment Update
  - a. Bigger drops for spring semester 2021 than there have been in the past.
    - i. As of today, March 8, 2021, we are down 7.5% from last spring 2020.
- III. Master Planning External Speaker Series
  - a. We will try to re-invite Cecilia Rios-Aguilar who was previously scheduled to speak.
  - b. If anyone has suggestions for speakers to invite, email them to Ed.

**New Business:**

- III. Accreditation Work Groups Report [**ACCJC Standard I.B.4, I.B.7, I.B.9, I.C.12**]
  - a. Standards Workgroups Composition was reviewed.
  - b. Chairs have been notified.
  - c. Work Groups will start meeting after the Accreditation Training on March 19, 2021.
- IV. Accreditation Trainings Report [**ACCJC Standard I.B.4, I.B.7, I.B.9, I.C.12**]
  - a. Trainings have been scheduled with ACCJC. Gohar Momjian will be visiting GCC on March 19, 2021.
  - b. Invitations will go out today, March 8, 2021.
  - c. We will hear from the VP of Accrediting Commission as to what they are looking for.

Meeting Adjourned at: 12:46 p.m.  
Next Meeting: May 10, 2021  
Minutes Recorded by: G. Lui