

INSTITUTIONAL PLANNING COORDINATION COMMITTEE

MEETING MINUTES

December 14, 2020

Zoom Conference

Present: Edward Karpp (Chair), Ramona Barrio-Sotillo (Administration), Anthony Culpepper (Administration), Maria Czech (Joint Faculty), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Terry Flexser (CSEA), Emily Haraldson (Guild), Lara Kartalian (Resource), Beth Kronbeck (Other Faculty), Melissa Malandrakis (Resource), Kevin Meza (Resource), Narbeh Nazari (CSEA), Alfred Ramirez (Administration), Michael Ritterbrown (Administration), Francien Rohrbacher (Other Faculty), Paul Schlossman (Administration), Tobin Sparfeld (Joint Faculty), Tom Voden (Resource), Yvette Ybarra (Other Faculty)

Absent: Andrea Barry (ASGCC), Arnold Lev (ASGCC), Calvin Madlock (Admin), David Yamamoto (Resource)

Guest: Stacy Jazan

Quorum: 14/18

Call to Order: The meeting was called to order by Ed Karpp at approximately 12:20 p.m.

- I. Approval of Minutes
 - a. The minutes from October 12, 2020 were reviewed.
 - ***It was MSC (Ramirez/Barrio-Sotillo) that the Minutes from October 12, 2020 be approved without corrections.***
- II. Review of Subcommittee Minutes
 - a. Master Planning – Team A
 - i. The minutes from November 20, 2020 were reviewed.
 - ***It was MSC (Ramirez/Dickes) that the Minutes from November 20, 2020 be approved without corrections.***
 - b. Program Review
 - i. Unadopted Minutes from October 20, 2020 were reviewed.
 - ***It was MSC (Dionisio/Ramirez) that the Unadopted Minutes from the October 20, 2020 Program Review Meeting be accepted.***

Old Business:

- III. Gap Analysis and Timeline for Accreditation Self-Evaluation Report
 - a. Moving along for the ISER.
 - b. Received all content except for Technology.
 - c. Timeline: Due in Early 2023.
 - d. ACJCC Training is on March 19, 2021 via Zoom.

- IV. Enrollment Update
 - a. Registration for Winter and Spring has started.
 - b. Winter 2021 is up about 7% from Winter 2020.
 - c. Spring 2021 – down 1.7%

- V. Incorporating Changes Due to Emergency Planning into Long-Term Planning
 - a. Team B is working on changes to the IMP to incorporate some of the things we learned in the move to Remote Instruction and restructuring the plan to have its own goal on Diversity, Equity, and Inclusion, along with subgoals that will be addressed in other area plans.

- VI. Master Planning External Speaker Series
 - a. No update.
 - b. We would still like to have speakers in spring, but there has been no progress on this.

Meeting Adjourned at: 1:00 p.m.

Next Meeting: Spring 2021

Minutes Recorded by: G. Lui