

Glendale Community College
Curriculum & Instruction Committee
Minutes

Wednesday, October 26, 2022; 2:00 p.m. via Zoom

Present (Voting Members): Michael Ritterbrown (Co-Chair), Francien Rohrbacher (Co-Chair), Bridget Bershad, Erin Calderone, Reut Cohen Schorr, Aisha Conner-Gaten, Catherine Dudley, Chris Herwerth, Corey Jamieson, Kohar Kesian, Beth Kronbeck, Paul Mayer, Suzanne Palermo, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Tobin Sparfeld (proxy for Byron Delto), Paul Vera, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Agnes Eguaras, Alexandra Evans, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, Terrence Yu

Voting Members Absent: Byron Delto, Jayson Helgeson, Araik Erik Margaryan

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:04 p.m.

Approval of Minutes

MSC (Conner-Gaten/Calderone) to approve the minutes of October 12, 2022 Curriculum & Instruction Committee.

I. Announcements

Faculty who are not C&I reps and who are working on verifying CORs in eLumen need to be temporarily added to eLumen as C&I reps for their discipline. Please send Francien a list.

CoDE Approved DE Addenda (Rooney). The Committee on Distance Education approved the following courses at its October 25 meeting: PHOTO 50, PHOTO 100, PHOTO 101, PHOTO 103, PHOTO 105, PHOTO 111, PHOTO 112, PHOTO 130, PHOTO 132, PHOTO 136, PHOTO 140, PHOTO 144, PHOTO 146, and PHOTO 160.

Area C Meeting Updates. Francien attended the Academic Senate Area C virtual meeting held Saturday, October 15. AB 1111 (Common Course Numbering System), which was projected to be implemented by 2024, may take longer than two years to complete. AB 298 (CalGETC, the singular transfer pathway) may not be implemented by 2025. There was also discussion regarding Open Educational Resources (OER).

II. Ongoing Business

eLumen. Francien and Nancy gathered feedback on eLumen from the committee since C&I reps and faculty have started to verify data in their course outlines. Francien and Nancy did a demo and went over the eLumen submission process in detail. Nancy talked about codes, repeatability, hours and units, etc. She plans to create a second training video for eLumen based on issues that have come up. Please refer to the Reference Materials (video tutorials, PowerPoint quick guide, coding cheat sheet, etc.) which Nancy and Francien created. If you run into problems, please fill in the eLumen Comment Box or contact Nancy and Francien. Please send screen shots if possible.

Francien will continue to hold eLumen working sessions over Zoom on these dates:

October 27	4:00 to 5:00 p.m.
October 31	3:00 to 4:00 p.m.
November 1	3:00 to 4:00 p.m.
November 2	12:00 to 1:00 p.m.
November 8	3:00 to 4:00 p.m.
November 9	1:00 to 2:00 p.m.
November 10	12:00 to 1:00 p.m.
November 14	3:00 to 4:00 p.m.
November 16	1:00 to 2:00 p.m.
November 28	12:00 to 1:00 p.m.
November 29	12:00 to 1:00 p.m.
November 30	12:00 to 1:00 p.m.
December dates will be scheduled soon.	

The role of C&I in promoting DEIA. Alexandra and Francien co-hosted a workshop on the Equity Guide Monday, October 24. The Zoom recording will be uploaded onto the C&I website.

The second DEIA of the semester will be team hosted by Francien, Caroline Hallam, Julie Gamberg, and Rachel Ridgway sometime late November. The topic will be OER, how it eliminates barriers to student success, etc.

Please let Francien know if you would like to co-host an event in Spring. We will be reviewing the Equity Guide in 2023.

III. New Business

Articulation Update (Bershad). None

IV. Curriculum Action Items (ACCJC Standard II.A.10)

MSC (Rohrbacher/Bershad) to approve changes in BUSAD AA-T (Substantial Change-Course Requirements per TMC changes).
MSC (Rohrbacher/Calderone) to approve BUSAD AA-T for Second Read.

V. Adjournment

The meeting was adjourned at 3:37p.m.

Next C&I Committee Meeting: Wednesday, November 9, 2022; 2:00 p.m. via Zoom.

Minutes recorded and transcribed by Nonah Maffit.