GLENDALE COMMUNITY COLLEGE LO COMMITTEE MINUTES Zoom May 28, 2020

Meeting called to order: 12:30pm

Members Present: John Rome, Charlotte Schulten, Susie Chin, Kirk Vaughn, Alex Gilewski, Nick Smith, Travis Ames, Elizabeth Fremgen, David Yamamoto, Margaret Mansour, Cynthia Flores, Deborah Diehl (Paul Sherman) Terrence Yu, Emelyn Judge, Tiffany Ingle, Jon Holt, Yvette Ybarra.

Members Absent: Francien Rohrbacher

Guests: Daphne Dionisio, Edward Karpp, Thye Peng Ngo (Nursing)

Quorum: 17/20

Approval of Previous Minutes MSC Schulten/Yamamoto

Informational Items

Outcome

Guest Program Review PLO Report from Program Reviewsome departments or divisions answering and some seem confused about how to get this information. This makes sense considering the work being done redoing PLOs and updating the catalog, C&I and eLumen. Our goal continues to be sure that the college has assessed all SLOs by fall 2020 and assess PLOs by Spring 2021/Fall 2020 Completion goal to have We need to keep assessing stay with assessments complete is still fall cycle 2020. Despite our current situation this has to occur. Accreditation continues and this is a good time to assess-noting specifics about needs in areas. If we need to meet in August date? August 27th Deborah Diehl has volunteered Volunteer needed to help with minutes

Thank you for help with Midterm We were able to supply report information and documentation to support our efforts in the learning outcomes area-thank you Yvette is wanting to add examples Please send examples of reflection of reflection questions from questions different areas on campus to add to the website as examples of faculty. C&I SLOs-Yvette will be talking to the C&I committee regarding SLOs and PLOs. The need to use different action verbs instead of demonstrate an understanding- it isn't wrong but the LO becomes stronger with a change of the action verb. More thoughtful about what is meant. David has to go to campus to Data loads complete the data loads (FERPA issues). Match fields need to be corrected so overlap will not occur—this is a PeopleSoft issue and with a new curriculum management system this should help as long as the corrections are made. How to write SLOs, using assessment Workshopsdata and using it in a meaningful way (evidence based story telling), how to use eLumen (I will video and upload to the website)—wanting to run workshops and video each workshop to add to the LO website.

• Communicate with Divisions

ACCJC Standard I.A.3, ACCJC Standard I.B.1, ACCJC Standard I.B.2 and ACCJC Standard II.A.3 (these apply to all above)

- We are assessing every SLO,
- We are still on our 3 year cycle unless you choose to assess more
- The whole college needs to assess every course because we are behind-by Fall 2020
- This will allow Divisions and/or Departments to re-evaluate cycles

New Business

• Name change to Learning Outcomes and Assessment

ACCJC Standard I.B.2 and Standard I.A.3

- Move to vote to change our name to Learning Outcomes and Assessment Committee- rationalwe are not just about learning outcomes we are also about the assessment process.
- Motion: Change name of Learning Outcomes Committee to Learning Outcomes and Assessment Committee.

***MSC Susie Chin/ Gilewski-Approved will move to Senate

• Dialog on Campus-how to make it part of our culture.

ACCJC Standard I.A.3, ACCJC Standard I.B.1, ACCJC Standard I.B.2 and ACCJC Standard II.A.3

 Using yearly progress reports to help create dialogue across the college. Using this as a catalyst to share thoughts and ideas to broaden the importance of assessment.

Old Business

What do we want to ask eLumen? Using assessment data for to better understand student learning.

Outcome

 This will happen once the SLOs are mapped to PLOs and ILOs. We will be able to help Divisions and Departments understand the statistics. • Yearly progress reports to add into eLumen (folders).

ACCJC Standard II.A.3

- Yvette created a document for LO reps to take back to Divisions and Departments. We will bring it back for review in the fall. Yvette asked for divisions and DC's to try and fill it out to see what changes need to be changed to move forward.
- Any immediate adjustments to form:
 - Creating a rubric so it is easy to fill out
 - The use of obstacles instead of limitations
 - Form would be filled out at the end of the year and returned back to Yvette to add to folders in eLumen
 - Allow for immediate information regarding LO assessment for program review. Due date: July 15th
 - Forward to DC to receive feedback on form- what does each criteria meandefined in detail.
 - This will help eliminate rushing around to gather information for accreditation reports.

Items to move to Senate:

1. Name change to Learning Outcomes and Assessments (moved will be voted on in October)

Future Focus:

- 1. eLumen and how to use for follow-up on assessments- reports
- 2. Guided Pathways, Meta Majors and Learning Outcomes

Meeting Adjourned: 1:40pm

Next Meeting: September 24, 2020 Zoom **Respectfully Submitted by Yvette Ybarra**

Reviewed by: Yvette Ybarra