

**GLENDALE COMMUNITY COLLEGE
LO&A COMMITTEE MINUTES
Zoom
May 27, 2021**

Meeting called to order: 12:32pm

Members Present: Susie Chin-Library, Elis Lee- Credit ESL, Nick Smith- Language Arts, Travis Ames- SSD, Rosemarie Shamieh- NCBLSD, Cynthia Flores- English, Deborah Diehl- VPA, Terrence Yu- Research and Planning, Anna Grygoruk- BIO, Tiffany Ingle- NCESL, Jason Plourde- KIN, Thye Peng Ngo- HSD, Charlotte Schulten- Math, Gagik Labadzhyan- PSD, Jorge Palma- Tech and Aviation, Sonali Perera- Business, Anahit Boduryan- Student Services, David Yamamoto- Coordinator and Yvette Ybarra Coordinator.

Members Absent- Francine Rohrbacher

Proxys: None

Quorum: 19/20

Approval of Minutes from April 29, 2021

*****MSC Shamieh/Perera Approved**

Informational Items

Outcome

<ul style="list-style-type: none"> • Shared common PLO (universal PLO) with C&I- need to also think “Guided Pathways” especially CTE, AA/AS Degrees, Certificate Programs 	<ul style="list-style-type: none"> • Tracking students: Freddy has provided materials about communication with students after enrollement and we’ll need to start doing in the future, using surveys. Especially CTE, AA/AS Degrees, Certificate Programs- continued work on these. • Sonali: Perhaps alumni surveys should consider online and offline/in-person delivery. Each division will need surveys more customized to themselves. Not only Karpp’s general one. Non-
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<ul style="list-style-type: none"> • End of Year Report: Dues August 27th • Banked hours for LO Committee? • Using Canvas and eLumen for Assessment Workshop <p><i>ACCJC Standard I.A.3, ACCJC Standard I.B.1, ACCJC Standard I.B.2 and ACCJC Standard II.A.3 (these apply to all above)</i></p>	<ul style="list-style-type: none"> • Patricia and Yvette are almost done with the form. Going to Senate and they will send to coordinators before July 15. LO Coordinators will collect division information and, using eLumen assessment reflections, create the reports. Yvette will supply example from English and Soc Sciences to coordinators craft them. • They will be due August 27th and will be submitted to David and Yvette. • Is it possible? LO committee will be looking into it. • May 28th 10-11am
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Action Item

<ul style="list-style-type: none"> • Quick overview of eLumen and setting up new assessments (15 minutes) • Look at eLumen/Canvas integration 	<ul style="list-style-type: none"> • Briefly went over how to set-up assessments when the courses have already been planned. If SLOs have changed must re-plan assessment report. • Brief look into the training that will occur on May 28th. Not seamless at all.
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New Business

<ul style="list-style-type: none">• DE Addendum, SLOs, and assessment (see Doc. 1 Proposed DE Addendum)	<ul style="list-style-type: none">• Inside CMS there can be some confusion about ILOS, PLOs and SLOs, especially from the Adjunct Faculty. To avoid inconsistency in answers, and to create more awareness about the differences between the different types of objectives the committee is recommending the DE Addendum use drop downs or check boxes. <p>Motion: To add checkboxes to the Student Learning Objectives of the DE Addendum.</p> <p><i>***MSC Boduryan/Chin Motion passes unanimously</i></p>
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Old Business

<p>ILO Review (See OB 3)</p> <p>SLO/PLO C&I Process (See OB 4- two documents)</p>	<ul style="list-style-type: none">• Need sustainability. We will brainstorm about ILOs important to developing solid ILOS.• Yvette will send a google docs.• We will use summertime to for faculty to process and adjust documents and explanations so that we don't need to work on them during our LO meetings.
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Items at Senate:

1. **Assessment Cycles and formula for what courses to assess.**
2. **Yearly Progress Reports**

Future Focus:

1. **eLumen and how to use for follow-up on assessments- reports**
2. **Guided Pathways, Meta Majors and Learning Outcomes (moving in this direction with PLOs)**

Meeting Adjourned: 1:33pm

Next Meeting: September 30, 2021 Zoom

Respectfully Submitted by Yvette Ybarra and Deborah Diehl

Reviewed by: Yvette Ybarra