



Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208

BOARD OF TRUSTEES

Agenda

**Meeting No. 7
Regular Board Meeting
Tuesday, December 20, 2022 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road

Glendale, California

(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 7

San Rafael Building, Kreider Hall

Pursuant to AB 361 (California Government Code §54953), members of the Board of Trustees of Glendale Community College District, staff, and the public will be able to participate in the regular Board meeting in person or via videoconference. To attend via videoconference, you may use the following link: <https://www.glendale.edu/about-gcc/board-of-trustees/live-meetings>. For those who wish to attend in person, the meeting will be held in the San Rafael Building, Kreider Hall at the Verdugo campus.

Tuesday, December 20, 2022 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building, GCC Verdugo Campus;
- In the display case on the outside wall of the San Gabriel Building, GCC Verdugo Campus;
- On the first-floor entrance of the Mariposa Building, GCC Garfield Campus;
- On display at the front door entrance of the GCC Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

ADDRESSING THE BOARD OF TRUSTEES – The public may address the Board of Trustees on any agenda item in person or via email to comms@glendale.edu sent no later than 4:00 p.m. the day of the meeting. For email communications, please indicate your request to comment on a Board agenda item and identify the specific item. To speak in person a “Request to Speak” card must be submitted at the meeting.

All submissions received are considered a public record under the Public Records Act and subject to public disclosure. Email submissions will be read into the record at the Board meeting and must stay within the five (5) minute time limit and no more than twenty (20) minutes will be allotted for a specific item, except by unanimous consent of the Board. Those speakers attending in person must comply with the time limit guidelines.

INFORMATIONAL REPORTS - NO ACTION

- | | | |
|----|---|----|
| 1. | Enrollment Update | 6 |
| 2. | Measure GC Funds Balances and Schedule Update | 8 |
| 3. | Guided Pathways Update | 10 |
| 4. | Communications and Community Relations - Spring Semester Marketing Efforts
Drew Sugars, Director of Communications and Community Relations and
Cheryl Broom, CEO of Graduate Communications | 30 |

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

- | | | |
|----|--|----|
| 1. | Board Policy 3250: Institutional Planning | 31 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 3250. | |
| 2. | Board Policy 3430: Prohibition of Harassment | 34 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 3430. | |
| 3. | Board Policy 3433: Prohibition of Sexual Harassment Under Title IX | 37 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 3433. | |
| 4. | Board Policy 4020: Course, Program and Curriculum Development | 40 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 4020. | |
| 5. | Board Policy 4050: Course and Program Articulation | 43 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 4050. | |
| 6. | Board Policy 4100: Graduation Requirements for Degrees and Certificates | 45 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 4100. | |

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION – continued

- | | | |
|----|--|----|
| 7. | Board Policy 7130: Compensation | 47 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 7130. | |
| 8. | Board Policy 7230: Classified Employees | 49 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 7230. | |
| 9. | Board Policy 7600: College Police Department | 51 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 7600. | |

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- | | | |
|----|--|----|
| 1. | Approval of Minutes - Regular Board Meeting of November 15, 2022 | 54 |
| | The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of November 15, 2022. | |
| 2. | Warrants - District Funds November 1, 2022 through November 30, 2022 | 59 |
| | The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of November 2022 totaling \$17,909,616.20. | |
| 3. | Contract Listing and Purchase Order Listing – November 1, 2022 through November 30, 2022 | 65 |
| | The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of November 2022 totaling \$3,552,204.53. | |
| 4. | Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01) | 87 |
| | The Superintendent/President recommends that the Board of Trustees approve the appropriation transfer of \$97,246.00. | |
| 5. | Budget Revisions and Appropriation Transfers – General Fund Restricted (03) | 89 |
| | The Superintendent/President recommends that the Board of Trustees approve the budget revision of \$1,259,465 and appropriation transfer of \$4,000. | |
| 6. | ITS E-Waste Surplus | 91 |
| | The Superintendent/President recommends that the Board of Trustees authorize the ITS items listed as surplus to the needs of the college and that college staff be authorized to dispose of the items. | |
| 7. | Approval of Travel Outside of the United States – Italy | 93 |
| | The Superintendent/President recommends that the Board of Trustees approve Mr. Flavio Frontini and Mr. Darren Leaver to travel to Italy from January 11 through January 22, 2023. | |

CONSENT CALENDAR – ACTION – continued

8. Approval of Travel Outside of the United States – Baja Field Station 94
- The Superintendent/President recommends that the Board of Trustees approve Mr. Guy Van Cleave and Mr. Greg Meyer to travel to the Baja Field Station (Estación del Mar Cortés) during the Winter Intersession from January 10, 2023 to January 21, 2023.
9. Revised Program 95
- The Superintendent/President recommends that the Board of Trustees approve the revised program as presented.
10. Staffing Report No. 6 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports 97
- The Superintendent/President recommends that the Board of Trustees confirm the following reports:
- | | | |
|-------------------|---|-------------------------|
| Academic Report | Administrators Report | Student Employee Report |
| Classified Report | All Other Temporary Employee Actions Report | |

NEW BUSINESS REPORTS – ACTION

1. Academic Rank 106
- The Superintendent/President recommends that the Board of Trustees grant advancement of academic rank, effective Fall semester 2022, to the faculty members as presented.
2. Appointment of Members to the Glendale Community College District Independent Citizens' Bond Oversight Committee 114
- The Superintendent/President recommends that the Board of Trustees approve the reappointments of Harry Leon and Roberta Hacopian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.
3. Change Board of Trustees Special Winter Retreat Date to Friday, January 20, 2023 117
- The Superintendent/President recommends that the Board of Trustees approve changing the Special Winter Retreat date to Friday, January 20, 2023.
4. Tentative Agreements Between the District and the Glendale College Guild, Local 2276, American Federation of Teacher 118
- The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and Glendale College Guild, Local 2276, American Federation of Teachers.
5. Contract with the Verdugo Workforce Development Board for GlendaleLEARNs Regional Consortium with Glendale Community College as the Fiscal Agent 142
- The Superintendent/President recommends that the Board of Trustees approve the renewal of contract with Verdugo Workforce Development Board for the fiscal year 2022-2023.

COLLEGE LEADERS REPORTS

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents

5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

This is an opportunity for the Board of Trustees to request information.

COMMENTS FROM THE AUDIENCE – SUBJECT MATTER JURISDICTION OF BOARD ONLY

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CLOSED SESSION

1. Pursuant to Education Code §54957(b): Personnel Matters

RECONVENE IN PUBLIC SESSION

REPORT OF CLOSED SESSION ACTION (IF TAKEN)

ADJOURNMENT

FUTURE DATES

Friday, December 23 through Monday, January 2, 2023	Winter Break – College Closed
Monday, January 16	Martin Luther King, Jr. Day Observed – College Closed
Friday, February 17	Lincoln Day Observed – College Closed
Monday, February 20	Washington Day Observed – College Closed
Friday, March 31	Cesar Chaves Day Observed – College Closed
Monday, April 24	Genocide Remembrance Day Observed – College Closed
Monday, May 29	Memorial Day Observed – College Closed

COLLEGE EVENTS

For a complete listing of college events please visit the GCC Calendar at:
<https://www.glendale.edu/about-gcc/gcc-overview/inside-gcc/gcc-calendar-all-events>

UPCOMING BOARD OF TRUSTEES MEETINGS

- Tuesday, January 17, 2023
- Friday, January 20, 2023 (Winter Retreat)
- Tuesday, February 21, 2023
- Tuesday, March 21, 2023
- Tuesday, April 18, 2023
- Tuesday, May 16, 2023
- Tuesday, June 20, 2023

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the Chancellor's Office has approved alternative positive attendance methods for classes held through distance education. The table included here shows actual FTES rather than FTES calculated by this method.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2022-2023

	2021- 2022	2022- 2023	Difference	% Change
Summer Credit FTES excluding Positive Attendance	983	910	-73	-7.4%
Summer Credit FTES from Positive Attendance	8	10	+2	+25.0%
Summer Noncredit FTES	254	349	+95	+37.4%
Summer Total	1,245	1,269	+24	+1.9%
Fall Credit FTES excluding Positive Attendance (Day 97 of Classes)	3,873	3,446	-427	-11.0%
Fall Credit FTES excluding Positive Attendance (Projected End of Term)	3,884	3,457	-427	-11.0%
Fall Credit FTES from Positive Attendance	7	7	+0	+0.0%
Fall Noncredit FTES	674	674	+0	+0.0%
Fall Total FTES (Projected End of Term)	4,565	4,138	-427	-9.4%
Winter Credit FTES excluding Positive Attendance (36 Days Before Start of Classes)	709	601	-108	-15.2%
Winter Credit FTES excluding Positive Attendance (Projected End of Term)	776	668	-108	-13.9%
Winter Credit FTES from Positive Attendance	7	7	+0	+0.0%
Winter Noncredit FTES	266	266	+0	+0.0%
Winter Total FTES (Projected End of Term)	1,049	941	-108	-10.3%
Spring Credit FTES excluding Positive Attendance (79 Days Before Start of Classes)	1,651	1,744	+93	+5.6%
Spring Credit FTES excluding Positive Attendance (Projected End of Term)	3,351	3,444	+93	+2.8%
Spring Credit FTES from Positive Attendance	8	8	+0	+0.0%
Spring Noncredit FTES	885	885	+0	+0.0%
Spring Total FTES (Projected End of Term)	4,244	4,337	+93	+2.2%
Annual Credit FTES excluding Positive Attendance (Projected End of Year)	8,994	8,479	-515	-5.7%
Annual Credit FTES from Positive Attendance (Projected End of Year)	30	32	+2	+6.7%
Annual Noncredit FTES (Projected End of Year)	2,079	2,174	+95	+4.6%
Annual Total FTES (Projected End of Year)	11,103	10,685	-418	-3.8%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Amir Nour, Interim Vice President
Administrative Services

PREPARED BY: Silva Sorkazian, Interim
Facilities Project Manager

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached are summary reports on Measure GC Fund activity and budget balances through November 30, 2022.



MEASURE GC FUND SOURCE USAGE

Identified Project	A Original Budget (As of June 2020)	B Estimated Costs at Completion (EAC) (As of December 2022)	C Encumbrance	D Spent to Date (Actuals)	Unencumbered Funds (A-D) (Original less Encumbrance)	E Original Project Contingency (As of June 2020)	F Current Project Contingency (As of December 2022)	(E-F) Original - Current Project Contingency Balance	Original Substantial Completion Date	Anticipated or Actual Substantial Completion Date	%-age Complete (D / B)	Status
Admin Window Replacement	\$2,525,000	\$1,638,382	\$1,846,138	\$1,638,382	\$114,311	\$75,000	\$114,311	(\$39,311)	Summer 2020	Summer 2020	100%	Complete
Administration Building for Human Resources	\$820,000	\$846,766	\$846,766	\$846,766	\$0	\$45,000	\$0	\$45,000	Winter 2019	Winter 2019	100%	Complete
Central Plant #1 Expansion	\$5,625,000	\$10,511,855	\$10,511,855	\$5,518,336	(\$5,433,121)	\$0	\$0	\$0	Spring 2022	Spring 2023	52%	Construction
Centralized Storage Facility	\$2,000,000	\$2,000,000	\$178,440	\$75,948	\$1,821,560	\$0	\$0	\$0	Fall 2023	Fall 2023	4%	Design
Classroom Lab Renovation Projects	\$7,000,000	\$5,328,623	\$5,328,623	\$5,328,623	\$0	\$402,500	\$0	\$402,500	Winter 2021	Winter 2021	100%	Complete
David Viar Performing and Media Arts Center (IBCC)	\$75,000,000	\$90,600,000	\$12,191,839	\$7,576,509	\$48,029,154	\$4,352,031	\$500,000	\$3,852,031	Fall 2024	Fall 2024	8%	Design
Fire Academy Project	\$1,100,000	\$815,000	\$815,000	\$815,000	\$0	\$0	\$0	\$0	Winter 2019	Winter 2019	100%	Complete
Garfield Mariposa Renovations	\$4,000,000	\$1,591,930	\$1,591,930	\$1,497,177	\$308,070	\$175,750	\$308,071	(\$132,321)	Winter 2021	Winter 2021	94%	Complete
Garfield Property Acquisition, Parking & Landscape	\$35,000,000	\$37,488,492	\$36,172,098	\$37,488,492	(\$172,098)	\$304,500	\$541,770	(\$237,270)	Fall 2022	Summer 2022	100%	Construction
Infrastructure	\$6,600,000	\$21,880,422	\$21,857,124	\$21,632,656	\$23,299	\$199,003	\$0	\$199,003	Winter 2021	Winter 2021	99%	Complete
Kinesiology and Vaquero Athletic Complex (Expansion and Seismic Retrofitting) incl PE Student Locker & Shower Building	\$44,000,000	\$45,229,364	\$45,229,364	\$41,173,046	(\$1,229,364)	\$2,700,000	\$273,536	\$2,426,464	Summer 2022	Summer 2022	91%	Construction
Minor Capital Projects	\$1,000,000	\$1,315,000	\$1,089,901	\$483,248	\$225,099	\$0	\$0	\$0	Winter 2021	Winter 2021	37%	Complete
Montrose Campus	\$26,000,000	\$4,575,710	\$4,575,710	\$4,575,632	\$0	\$750,000	\$0	\$750,000	Unknown	Unknown	100%	Programming
New Science Building and Ancillary Projects	\$92,900,000	\$108,546,266	\$106,291,647	\$62,283,817	\$2,254,619	\$6,237,000	\$201,753	\$6,035,247	Fall 2023	Fall 2023	57%	Construction
Safety & Security	\$4,135,000	\$780,000	\$751,579	\$715,759	\$28,421	\$0	\$0	\$0	Unknown	Unknown	92%	Programming
San Gabriel First Floor-DSPS Office Space	\$1,500,000	\$1,635,739	\$1,635,739	\$853,893	(\$35,739)	\$88,000	\$1,070	\$86,930	Spring 2022	Spring 2022	52%	Construction
San Gabriel Second Floor Renovation for Math Department	\$6,500,000	\$3,800,000	\$476,075	\$216,310	\$3,323,925	\$379,500	\$4,627	\$374,873	Winter 2024	Winter 2024	6%	Design
San Rafael Renovations Second Floor	\$3,100,000	\$2,953,529	\$3,080,423	\$2,953,529	\$55,577	\$182,000	\$55,577	\$126,423	Summer 2020	Summer 2020	100%	Complete
Sierra Vista Closeout	\$0	\$10,000,000	\$10,000,000	\$10,000,000	\$0	\$0	\$0	\$0	Winter 2019	Winter 2019	100%	Complete
Technology	\$4,500,000	\$4,820,000	\$4,811,999	\$4,811,999	\$8,001	\$0	\$0	\$0	Winter 2021	Winter 2021	100%	Complete
Welding Lab Alteration-Tongva (fka Aviation/Art) Building	\$4,315,000	\$5,094,694	\$5,094,694	\$4,971,654	\$29,615	\$225,000	\$33,416	\$191,584	Winter 2021	Winter 2021	98%	Complete
Z-Program Reserve	\$700,857	\$1,506,040	\$0	\$0	\$1,506,040	\$700,857	\$883,728	(\$182,872)	ONGOING	ONGOING	-	In Progress
Totals	\$328,320,857	\$362,957,810	\$274,376,941	\$215,456,774	\$50,857,371	\$16,816,141	\$2,917,859	\$13,898,281	-	-	-	-

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

GUIDED PATHWAYS

December 2022

YEARS
2016
2017

INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAP) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAP in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC's Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Representatives from the college attended IEPI workshop in February
- ✓ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✓ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✓ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✓ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- ✓ Develop Guided Pathways framework for Student Equity and Achievement Program
- ✓ Classified GP Coordinator selected: Frankie Strong
- ✓ Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✓ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✓ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✓ Create embedded metamajors counselors who will work directly with instructional divisions
- ✓ 49 program maps have been completed

GOALS

- ✓ Continue development of meta-majors and default schedules
- ✓ Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- ✓ Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation

(CONTINUED)

YEARS

2019
2020

INITIAL IMPLEMENTATION

ACTIONS (CONTINUED)

- ✓ Working with division chairs to integrate instructional services into EAB Navigate
- ✓ Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair
- ✓ Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- ✓ Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps

GOALS

- ✓ Refine and improve scale implementation of the system from intake to completion.
- ✓ Continue faculty and staff development to increase high-impact practice
- ✓ Continue communications and engagement with the college community
- Complete full-featured implementation of EAB Navigate
- Establish Coordination with GCC CARES

ACTIONS

- ✓ Begin scale implementation of meta-majors and default schedules
- ✓ Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- ✓ Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- ✓ Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year
- ✓ State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.
- ✓ Configure new Learning and Professional Pathways (LPPs) and first wave of program maps in Program Mapper
- ✓ Develop and launch Noncredit Guided Placement Survey
- ✓ Advance the implementation of EAB Navigate in key areas: (1) new program maps; (2) appointment center; (3) early alert and coordinated care network tools; (4) course registration through Navigate
- ✓ Welcome new team of GP Student Co-developers

ACTIONS (CONTINUED)

- ✓ Logo



- ✓ The Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair. Tentatively scheduled for November
- ✓ The Guided Pathways Counseling Coordinator (Kevin Meza) is now leading the counseling department training meetings
- ✓ Counselors are working on matching Career Theory (Holland Codes) to each Learning & Professional Pathway
- ✓ Learning & Professional Pathways workshops have begun to be offered in collaboration with ASGCC
- ✓ Hosted Information Session at the Garfield Information Day
- ✓ Establishing coordination between Guided Pathways, Student Equity and Achievement, and Title V efforts and projects
- ✓ Mobilizing planning of long-term sustainability of Guided Pathways initiatives
- ✓ Training is underway for appointment scheduling in EAB Navigate.
- ✓ Development of an Early Alert protocol in EAB Navigate has begun.
- Initiating an information campaign to inform faculty and staff regarding the capabilities of EAB Navigate
- ✓ Hosted information session at Garfield Information Day
- ✓ Begin technical planning of the integration of onboarding tools (e.g., CCC Apply, Guided Placement Survey, Navigate, MyPath, etc) into a cohesive system taking into account AB705 requirements and early evaluation findings
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- Launch pilot of several Coordinated Care Teams in conjunction with new Early Alert functions in Navigate

ACTIONS (CONTINUED)

- ✓ Submitted Learning & Professional Pathways icons to academic departments and students for feedback
- ✓ Presented proposal to various constituencies and the Academic Senate to amend graduation requirements to include IGETC/CSU Breadth as general education options to promote local associate's degree completion and clarify pathways
- ✓ Complete and submit 2020-21 Scale of Adoption Assessment
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- ✓ Michael Ritterbrown appointed as one of two CIO representatives to the Chancellor's Office Guided Pathways Advisory Committee
- ✓ Launch new Guided Pathways Interactive Sessions model for involving the campus in Guided Pathways initiatives
- Integrate Program Mapping into the C&I process when updating or creating programs

GOALS

- ✓ Begin technical planning of the integration of onboarding tools (e.g. CCC Apply, Guided Placement Survey, and Navigate) into a cohesive system
- Launch new Guided Pathways interactive sessions model for involving the campus in Guided Pathways initiatives
- ✓ Align HSI grant goals and projects with larger Guided Pathways goals and projects
- Instructional faculty inquiry groups will engage discipline specific high-impact instruction data and practices in the various modalities of instruction.
- Ensure a unified and comprehensive college wide vision of Guided Pathways

ACTIONS

- ✓ Partner with Keys for Success workshop program to assess its ability to support students with persistence and completion of core classes.
- ✓ Guided Pathways proposal to allow IGETC and CSU breadth requirements to qualify for a degree is now in effect
- Counselors will send guides to students regarding Learning and Professional Pathways (GCC's identifier for metamajors) and how to choose courses within an LPP. Guides will be sent in October
- ✓ All GCC program maps have been completed
- ✓ Coordinators will meet with division chairs to review and approve program maps
- ✓ Publish Program Maps and link to Learning and Professional Pathways webpage
- Update the AB705 compliant placement process to be integrated with CCC. Apply, making the placement process seamless for most students
- ✓ Learning and Professional Pathways workshops have begun to be offered in collaboration with ASGCC

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Meetings held with HSI grant leaders and Guided Pathways leadership and administrative leadership to discuss collaboration and alignment
- ✓ The College has begun to build Success Teams to support students through their college experience. Success Teams will be comprised of Instructional Faculty, Classified Staff, Counselors, Administrators, and Students. An equity framework will be a major component of the Teams
- ✓ Student Success Teams are being created to support students in each Learning & Professional Pathway
- ✓ Having reached the conclusion of a three year term, Guided Pathways Coordinators have completed self-evaluations for their release-time positions. Vice President of Instructional Services and Vice President of Student Services have completed supervisor-employee evaluations. The Guided Pathways Coordinator positions will be opened for applicants
- ✓ Expenditure deadlines for the current Guided Pathways funding have been extended to at least July of 2023
- ✓ An additional Guided Pathways allocation from the state will be distributed in July 2022. The total allocation will be \$50 million. GCC will receive about \$500,000 of this. The allocation will be a one-time distribution with an expenditure deadline of July 2026
- ✓ Statewide priorities for Guided Pathways will include collaboration with other programs including Student Equity and Achievement and the Strong Workforce program.
- ✓ Counselors and instructional faculty leads are being recruited for each Success Team
- ✓ A Canvas Shell is being created for each Learning & Professional Pathway
- ✓ Coordinate projects across Student Equity, Office of Hispanic Serving Institutions and Guided Pathways
- ✓ Publish Program Mapper maps for all credit and noncredit degrees and certificates
- ✓ Update and improve LPP website to include links to active Program Maps
- Partner with Student Outreach and Early College Acceptance Program (ECAP) to integrate the use of LPPs and Program Maps into student's onboarding experience
- ✓ Partner with Career Education on marketing of Skill Awards and integrating Skill Award milestones into Program Maps for degrees and certificates

GOALS

- ✓ Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps
- Institutionalize evaluation and continuous improvement
- ✓ Complete Program Maps for all credit and noncredit programs and institute an ongoing review and updating process for continuous mapping

ACTIONS

- ✓ Scale implementation of co-requisite programs in Math and English
- ✓ Reviewed regional Guided Pathways coordinators YouTube site
- Addressing issues related to the integration of EAB Navigate and PeopleSoft
- ✓ Melissa Malandrakis has been selected to serve a second term as the Guided Pathways Classified Coordinator
- ✓ Kevin Meza has been selected to serve a second term as Guided Pathways Counseling Coordinator
- ✓ Tiffany Ingle has been selected to serve as the Interim Guided Pathways Faculty Coordinator. A search to fill the full three year term will be conducted in spring 2022. Our thanks to Tom Voden for his long service in this position
- ✓ The Guided Pathways 2021 Expenditure Report was submitted to the Chancellor's Office
- ✓ Attend the Chancellor's Office Regional Convenings with a team from Guided Pathways and the Office of HSI
- ✓ Host social lunches to encourage conversations across departments and disciplines.
- Create a student voice dashboard
- ✓ Attend the Strengthening Student Success Conference with a team from Guided Pathways, Office of HSI, and Success Team representatives

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Working with a cross-disciplinary group of faculty to write a Quality Focus Essay focused on Pillars 3 and 4 Regional Convenings with a team from Guided Pathways and the Office of HSI
- ✓ Working with individual faculty to increase community and collaboration around equitable teaching practice development at the college through the QFE
- ✓ Attended Chancellor's Office Guided Pathways Advisory Committee
- ✓ Convening groups of faculty to define the faculty roles needed for success teams
- ✓ Gathered student voice data to complete the ISS report for falling below the set standard for retention
- ✓ Tiffany Ingle was selected to serve a full term as the Guided Pathways Faculty Coordinator
- ✓ Update LPP website to include links to active program maps
- ✓ Continue development of Success Teams with the vision of "creating a sense of belonging for students"
- ✓ Continued development of the counselor's role in Success Teams
- ✓ Continued discussions and training of the Guided Pathways approach at Counseling Academic Information Meetings
- ✓ Created Senate approved task force to update Pass/No Pass policy to align with Ed Code
- Investigate communication strategies through existing platforms (Canvas, PeopleSoft, MyPath).
- Investigate outside communication platforms to possibly replace Navigate.
- ✓ Collaborating with Professional Development Coordinator, Krista Raimondo, for an integrated plan for the QFE for fall Semester 2022.
- ✓ Convening Community of Practice Groups related to the QFE.
- Explore integrated approach for at-risk students for the college coordinating between early alert, counseling, student services, divisions, LPPs, SEA, etc...
- ✓ Onboard instructional faculty to Success Teams
- ✓ Preparing for fall launch of Success Teams
- ✓ Preparing for fall Welcome Week professional development activities in collaboration with Faculty Development

GOALS

- Institutionalize Learning & Professional Pathways to be part of students' experiences from application through graduation
- Institutionalize the Program Mapping process with the Curriculum and Instruction Committee
- Set procedures and goals for launching Success Teams in Fall 2023
- Prelaunch Early Alert processes and set procedures for launching in Fall 2023
- Partner with DEIA committee on aligning the Guided Pathways DEIA goals with Glendale's
- Institutionalize Guided Pathways integration with SEA
- Commit to increasing open educational resources, zero-cost and low-cost textbooks and material
- Institutionalize the use of data in decision making
- **New:** Partner with OER Academic Senate Committee on establishing Zero Textbook Cost transfer degree pathways

ACTIONS

- ✓ Held first meetings of the Success Teams; faculty and counselors working together to continue defining roles and creating opportunities for sense of belonging
- ✓ Created first round of Early Alert triggers and responses; coordinating across areas to launch pilot Early Alert structure
- ✓ Completed Acknowledgement of Assurances - Phase 1 Report Plan for next funding period for Guided Pathways
- ✓ Attended Strengthening Student Success Conference with Guided Pathways, Office of Hispanic Serving Institutions, and Professional Development staff, counselors, and faculty
- Develop Glendale's Guided Pathways Workplan for the next funding period (due January 2023)
- Create professional development for faculty and staff around Program Mapper.
- Develop a majors fair with ASGCC centered around Learning and Professional Pathways

ACTIONS

- ✔ Success Teams met for each Learning & Professional Pathway. Additional meetings are being scheduled
- Canvas shells for each Success Team are being developed and will be student-ready by January 9
- The Pass/No Pass grading option revisions submitted by Guided Pathways Coordinators, and reviewed by a Senate task force, were approved by the Senate and are moving forward through the governance process
- The Academic Renewal policy revisions submitted by the Probation Committee and supported by Guided Pathways Coordinators were approved by the Senate and are moving through the governance process
- ✔ The Community of Practice Leaders convened to generate norms and do professional reading about why teachers do not integrate research based practices into their courses
- ✔ Communities of practice are preparing for winter offerings during flex week. Some will hold Design Labs
- **New:** Working with Senate to eliminate restrictions on students attaining multiple degrees
- **New:** Research and create more faculty development flex opportunities related to counseling faculty
- **New:** Senate approved the Guided Pathways lead item to allow students to take any course Pass/No Pass when appropriate for their academic goals
- **New:** Success Team/Learning & Professional Pathways Canvas shells will open to students on a pilot basis in the winter session
- **New:** Success Team/Learning & Professional Pathways Canvas shells will open to all students in the spring semester
- **New:** Offer an English Liaison Release Time position for Spring 2023 to focus on integrating English success strategies across LPP Success Teams and creating messaging and resources for students struggling in/dropping/re-attempting English 101
- **New:** Create team internships focused on design challenges at GCC around the Guided Pathways Pillars and identified friction points for students
- **New:** Coordinate with Summer Bridge, utilizing Summer Bridge students as Student Voice across topics at GCC

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

PREPARED BY: Drew Sugars, Director of Communications and
Community Relations and Cheryl Broom, CEO of
Graduate Communications

SUBJECT: COMMUNICATIONS AND COMMUNITY RELATIONS -
SPRING SEMESTER MARKETING EFFORTS

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 1 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
SUBJECT: BOARD POLICY 3250: INSTITUTIONAL PLANNING

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3250: Institutional Planning is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 3250.

Glendale Community College District

3250

Board Policy

Institutional Planning

The Superintendent/President, in consultation with the Academic Senate, shall ensure that the college has a comprehensive, broad-based ongoing planning and evaluation cycle that is driven by the college's Mission and Goals, and supported by institutional effectiveness research. This planning process involves appropriate segments of the college and is inclusive of all constituent groups.

The institution assures the effectiveness of its ongoing planning processes by systematically reviewing, evaluating and modifying, as appropriate, all parts of the cycle, including institution and other research efforts.

The planning system shall include plans required by law, including, but not limited to:

- Long range educational ~~master~~ plan, which shall be updated periodically as deemed necessary by the Board of Trustees (*Title 5, Sections 55080 & 55190*)
- Facilities plan (*Title 5, Section 51008*)
- Faculty and staff diversity plan (*Title 5, Section 53003*)
- Student equity plan (*Title 5, Section 54220*)
- Student Success and Support Program (*Title 5, Section 55510*)
- Transfer Center (*Title 5, Section 51027*)
- Cooperative Work Experience (*Title 5, Section 55250*)
- Extended Opportunity Programs and Services (EOPS) plan (*Title 5, Section 56270*)
- Equal Employment Opportunity plan (*Title 5, Section 51010*)

The Superintendent/President shall submit those plans for which Board approval is required by Title 5 to the Board.

The Superintendent/President shall inform the Board about the status of planning and various plans, and seek Board input during their development.

Reference:

- Accreditation Standard 1.B.9, III.B4, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5 (2014)
- Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, 56270 et seq.

Adopted 2/22/10

Reviewed 6/29/15; 8/07/17; 1/31/20

BP 3250 Institutional Planning

References:

Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, and 56270 et seq.;

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5

NOTE: *This policy is legally required.*

The [**CEO**] shall ensure that the District has and implements a broad-based comprehensive, systematic, and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to:

- Long Range Educational or Academic Master Plan, which shall be updated periodically as deemed necessary by the Governing Board
- Facilities Plan
- Equal Employment Opportunity Plan
- Student Equity Plan
- Student Success and Support Program Plan;
- Transfer Center Plan
- Cooperative Work Experience Plan
- EOPS Plan

The [**CEO**] shall submit those plans for which Board approval is required by Title 5 to the Board.

NOTE: *The following language is suggested as good practice.*

The [**CEO**] shall inform the Board about the status of planning and the various plans.

The [**CEO**] shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

Revised 8/07, 10/13, 11/14

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 2 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Corner, Superintendent/President
SUBJECT: BOARD POLICY 3430: PROHIBITION OF HARASSMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3430: Prohibition of Harassment is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 3430.

3430

Board Policy

PROHIBITION OF HARASSMENT

All forms of harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit harassment, and the District will not tolerate harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, immigration status, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, or because he/she/they is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. The District will investigate all allegations of retaliation swiftly and thoroughly. If the District determines that someone has retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, unpaid intern or volunteer who believes that he/she/they has/have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AR 3435 Discrimination and Harassment Complaints and Investigations. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the Superintendent/President shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President shall establish administrative regulations that define harassment on campus. The Superintendent/President shall further establish regulations for employees, students, unpaid interns, volunteers and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by the District, its employees, students, and agents.

The District will publish and publicize this policy and related written regulations (including the regulation for making complaints) to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices, and shall be posted on the District's website. (See [Board of Trustees, Board Policies and Administrative Regulations](#)).

Employees who violate the policy and regulations may be subject to disciplinary action up to and including termination. Students who violate this policy and related regulations may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measures up to and including termination from the internship or other unpaid work experience program.

References:

- Education Code Sections 212.5, 44100, 66252, and 66281.5;
- Government Code Sections 12923, 12940 and 12950.1;
- Civil Code Section 51.9;
- Title 2 Sections 10500 et seq.;
- Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e;
- Age Discrimination in Employment Act of 1967 (ADEA);
- Americans with Disabilities Act of 1990 (ADA)

See Administrative Regulations 3430, 3435

Adopted: 03/17/14

Revised: 12/15/15, 8/20/19, 12/15/20, x/x/22

Reviewed: 06/29/15, 08/07/17, 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 3 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
SUBJECT: BOARD POLICY 3433: PROHIBITION OF SEXUAL HARASSMENT UNDER TITLE IX

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3433: Prohibition of Harassment under Title IX is recommended for review as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to review Board Policy 3433.

PROHIBITION OF SEXUAL HARASSMENT UNDER TITLE IX

All forms of sexual harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit sexual harassment and the District will not tolerate sexual harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence.

The District seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission feel free to report incidents of sexual harassment in violation of this policy and Title IX, without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of sexual harassment in violation of this policy and Title IX or for participating, or refusing to participate, in a sexual harassment investigation. The District will investigate all allegations of Title IX retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will take reasonable steps within its power to stop such conduct. Individuals who engage in Title IX retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission who believes he/she/they has/have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 Responding to Harassment Based on Sex under Title IX. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end, the Superintendent/President shall ensure that the institution undertakes education and training activities to counter sexual harassment and to prevent, minimize, or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

Glendale Community College District
3433
Board Policy

The Superintendent/President shall establish procedures that define sexual harassment on campus. The Superintendent/President shall further establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding sexual harassment in violation of this policy, and procedures to resolve complaints of sexual harassment in violation of this policy. State and federal law and this policy prohibit retaliatory acts against all participants by the District, its employees, students, and agents.

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the District's website. (See [Board of Trustees, Board Policies and Administrative Regulations](#)).

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

References:

- Title IX of the Education Amendments Act of 1972;
- 34 Code of Federal Regulations Part 106

Adopted: 12/15/20

Reviewed: x/x/22

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 4 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Corner, Superintendent/President
SUBJECT: BOARD POLICY 4020: COURSE, PROGRAM AND CURRICULUM DEVELOPMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 4020: Course, Program and Curriculum Development is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 4020.

COURSE, PROGRAM, AND CURRICULUM DEVELOPMENT

All curriculum offered by the Glendale Community College District complies with state law as defined by the California Education Code, Sections 78200 – 78208.

The programs and curricula of the District shall be of high quality appropriate to college standards and lower division study, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the president shall establish procedures for the development and review of all curricular offerings, including their creation, modification, or discontinuation.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- for all new programs, a consideration of student need, a comparison of the proposed programs to other programs in the college service area, the transferability of coursework within the program to upper division coursework at appropriate baccalaureate institutions;
- for all career technical education and occupational programs as well as academic and avocational programs as is appropriate, a consideration of labor market data and other related information including recommendations from advisory boards;
- use of data in the regular review and justification of programs and course descriptions including an analysis of student need, a comparison of the course to other comparable courses within the college service area, course offerings at baccalaureate institutions, and labor market data;
- training opportunities for persons involved in aspects of curriculum development.

All new programs and program deletions from the curriculum shall be approved by the Board.

All new programs shall be submitted to the California Community Colleges Chancellors Office for approval as required.

All courses must satisfy the conditions authorized by Title 5 regulations and, as required, shall be approved by the Board.

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

The president will establish procedures which define “credit hour” consistent with applicable federal regulations, as they apply to community college districts.

The president shall establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour,” where applicable. The president shall also establish procedure for using a clock-to credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

References:

- Education Code Sections 70901(b), 70902(b), and 78016;
- Title 5 Sections 51000, 51022, 55100, 55130 and 55150;
- U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.
- Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8
- Accreditation Standard II.A.2; II.A. 9 and II.A. 11

See Administrative Regulation 4020

Revised: 3/31/83, 1/17/17

Reviewed: 4/21/08; 01/20/18

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 5 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Corner, Superintendent/President
SUBJECT: BOARD POLICY 4050: COURSE AND PROGRAM
ARTICULATION

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 4050: Course and Program Articulation is recommended for review as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee	November 8, 2022
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FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to review Board Policy 4050.

Glendale Community College District

4050

Board Policy

COURSE AND PROGRAM ARTICULATION

It is the policy of the Glendale Community College district that its courses and programs are articulated with proximate four-year colleges and high schools. All agreements are developed and coordinated under the direction of the campus articulation officer and approved (as required) by the college curriculum committees.

The procedures may also support articulation with institutions, including community colleges and those not geographically proximate, which are appropriate and advantageous for partnership with the District.

Reference:

- Title 5, Section 51022 (b); Education Code Section 66720 – 66744

Adopted: 4/16/01

Revised: 4/21/08

Reviewed 01/20/18

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 6 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
SUBJECT: BOARD POLICY 4100: GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 4100: Graduation Requirements for Degrees and Certificates is recommended for review as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to review Board Policy 4100.

Glendale Community College District

4100

Board Policy

GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

The Superintendent/President, or designee, in consultation with the Academic Senate, shall establish administrative regulations to determine degree and certificate requirements that include appropriate involvement of the curriculum committee. The administrative regulations shall assure that graduation requirements are published in the College's catalog and web site, and included in other resources that are convenient for students.

Reference:

- Education Code Section 70902(b)(3); Title 5, Sections 55060 et seq.

See Administrative Regulation 4100

Adopted: 4/16/01

Revised: 10/18/2010

Reviewed: 1/20/18

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 7 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
SUBJECT: BOARD POLICY 7130: COMPENSATION

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7130: Compensation is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee: November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 7130.

Glendale Community College District

7130

Board Policy

COMPENSATION

Salary schedules, compensation and benefits, including health and welfare benefits, for all classes of employees and each contract employee administrator employed pursuant to a contract under Education Code Section 72411 shall be approved by the Board.

Prohibition of Incentive Compensation

The District shall not provide any commission, bonus, or other incentive payment based, directly or indirectly, on the success in securing enrollments or financial aid, to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. Employees covered by this ban shall be referred to as “covered employees” for purposes of this policy.

Compensation Study

The Superintendent/President or their designee shall provide the Board, when requested, with a pay equity report study for all classes of employees and each administrator employed pursuant to a contract. This study must disaggregate employees by race, age, gender, religion, or any other characteristic identified by the Board.

Reference:

- Education Code Section 70902(d), subdivision (b)(4), 72411, 87801, and 88160;
- Government Code Section 53200;
- 34 Code of Federal Regulations Part 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended)

Adopted: 6/25/08

Reviewed: 1/13/17; 8/28/20

Revised: x/x/22

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 8 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Corner, Superintendent/President
SUBJECT: BOARD POLICY 7230: CLASSIFIED EMPLOYEES

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7230: Classified Employees is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 7230.

Glendale Community College District

7230

Board Policy

CLASSIFIED EMPLOYEES

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The classified service does not include:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full-time students employed part-time, and part-time students employed part-time in any college work-study program or in a work experience education program conducted by the District.

The Board shall fix and prescribe the duties of the members of the classified service. (See BP 7110 Delegation of Authority, Human Resources)

Before a short-term employee is employed, the Board, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board may later act to shorten or extend the ending date, but shall not extend it beyond 75 percent of an academic year.

The *Superintendent/President* shall establish procedures to assure that the requirements of state law and regulations regarding the classified service are met.

The probationary period for classified employees, other than a Police Officer, shall be ~~one year~~ six months or 130 days of paid service whichever is longer, unless a different probationary period has been lawfully established for a classified employee pursuant to relevant collective bargaining agreement. The probationary period for a Police Officer, shall be one year.

References:

Education Code §§ 88003, 88004, 88009, and 88013

Adopted: 7/10/73

Revised: 3/31/83; 4/15/91; 8/17/21; x/x/22

Reviewed: 1/13/17

Renumbered from Board Policy 4200: 2/2/15

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

UNFINISHED BUSINESS REPORT NO. 9 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
SUBJECT: BOARD POLICY 7600: COLLEGE POLICE DEPARTMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7600: College Police Department is recommended for revisions as indicated by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

College Executive Committee November 8, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action to revise Board Policy 7600.

Glendale Community College District

7600

Board Policy

COLLEGE POLICE DEPARTMENT

The Board has established a police department under the supervision of one Chief of Police, who shall report directly to the Superintendent/President. The purpose of the department is to enforce the law on or near the campus(es) and other grounds or properties owned, operated, controlled or administered by the District or by the State acting on behalf of the District.

District police officers shall be employed as members of the classified service but shall, when duly sworn, be peace officers as defined by law. Prior to employment, they shall satisfy the training requirements set out in Penal Code Sections 830 et seq.

The Superintendent/President shall establish minimum qualifications of employment for the Chief of Police including, but not limited to, prior employment as a peace officer or completion of a peace officer training course approved by the Commission on Peace Officers' Standards and Training.

The Superintendent/President shall ensure that every member of the police department first employed by the District before July 1, 1999, satisfies the requirements of state law regarding qualifications for continued employment.

Every member of the police department shall be issued a suitable identification card and badge bearing words "Glendale Community College Police Department.'

The Superintendent/President, in cooperation with the Chief of Police, shall issue such other regulations as may be necessary for the administration of the police department.

Use of Military Equipment

The Chief of Police shall obtain approval from the Board of Trustees to adopt a military equipment use policy prior to purchasing, raising funds for, or acquiring military equipment. The Superintendent/President or their designee shall submit the proposed military equipment policy to the Board of Trustees and make those documents available on the police department website at least 30 days prior to any public hearing concerning the military equipment at issue. The Board of Trustees shall consider the proposed military equipment policy as an agenda item for an open session meeting in accordance with the Brown Act.

Use of Force

The Chief of Police shall maintain guidelines regarding reasonable use of force for District police officers. The Board expects every District police officer to carry out their duties, including the use of force, in a fair and unbiased manner and to use reasonable force in any situation and make decisions in a professional, impartial, and reasonable manner and to use of de-escalation techniques whenever possible.

Report Regarding Complaints

The Chief of Police shall provide the Board, when requested, with a report regarding complaints against the police department and police officers. This report must disaggregate the complainants by race, gender, religion, or any other characteristic identified by the Board.

References:

Education Code Sections 72330 et seq.;
Government Code Sections 3300 et seq. and 7070
et. seq.

Adopted: 1/18/22

Revised: x/x/22

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: Ryan Cornner, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of November 15, 2022.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 6

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Ransford at 5:00 p.m. on Tuesday, November 15, 2022 at the Garfield campus, Mariposa Building, Community Room.

Trustees Present:

Dr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desirée P. Rabinov
 Ms. Ann H. Ransford
 Ms. Natalie Dawoodi, ST

Administrators Present:

Dr. Ryan Corner
 Mr. Amir Nour
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman

Absent:

Dr. Brittany Grice

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Terry Flexser
 Guild: Ms. Emily Haraldson

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

Student Trustee, Natalie Dawoodi, led the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

INFORMATIONAL REPORTS - NO ACTION

1. First Quarter Budget Balancers as of September 30, 2022
2. First Quarter Financial Status Report
3. Enrollment Update
4. Measure GC Funds Balances and Schedule Update
5. Guided Pathways Update
6. Glendale College Foundation – Statement of Financial Position, Income Statement and 1st Quarter of Donation Report

Informational Reports item Nos. 1 to 6 were duly noted.

7. Associated Students of GCC (ASGCC) Presentation

Natalie Dawoodi, Student Trustee and ASGCC President presented progress made within the ASGCC for greater outreach to students to encourage campus engagement, become aware of ASGCC leadership and service, and strive to increase understanding of diversity and advocating policies and programs.

8. Quality Focus Essay (QFE) Presentation

Dr. Daphne Dionisio, Dr. Ed Karpp, and Dr. Stacy Jazán introduced Tiffany Ingle who presented a summary of the QFE. The QFE report was outlined, specifically focusing on a commitment to equitable classroom practice and increasing student sense of belonging at GCC through faculty learning and research.

INFORMATIONAL REPORTS - NO ACTION - continued

9. Information Technology Strategic Plan (ITSP)

Calvin Madlock presented a summary of the ITSP and its support in relation to Accreditation and other GCC planning documents, that include the vision and direction of Glendale Community College with specific alignment to the following institutional documents.

- Accreditation Standards
- GCC Institutional Strategic Plan (ISP)
 - Goal A: Clarify Student Pathways
 - Goal B: Facilitate Student Entry into Pathways
 - Goal C: Help Students Stay on Pathway
 - Goal D: Ensure Student Learning
 - Goal E: Improve Operational Effectiveness
- GCC Facilities Plan
- Cyber Security Risk Assessment

10. Accreditation – Invitation for Third Party Comment

Dr. Cornner opened for third party comments in relation to the Accreditation – Institutional Self-Evaluation Report (ISER).

No comments provided.

UNFINISHED BUSINESS REPORTS - SECOND READING OF TWO READINGS – ACTION

1. Accreditation - Institutional Self-Evaluation Report (ISER)

It was moved (Portillo Rabinov) and seconded (Davis) to approve Accreditation - Institutional Self-Evaluation Report (ISER).

The motion passed unanimously

FIRST READING REPORTS - FIRST READING OF TWO READINGS – NO ACTION

1. Board Policy 3250: Institutional Planning
2. Board Policy 3430: Prohibition of Harassment
3. Board Policy 3433: Prohibition of Sexual Harassment Under Title IX
4. Board Policy 4020: Course, Program and Curriculum Development
5. Board Policy 4050: Course and Program Articulation
6. Board Policy 4100: Graduation Requirements for Degrees and Certificates
7. Board Policy 7130: Compensation
8. Board Policy 7230: Classified Employees
9. Board Policy 7600: College Police Department

First Reading Report items No. 1 – 9 were duly noted. The Board briefly discussed the procedure in reviewing and approving revised policies.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of October 18, 2022
2. Warrants - District Funds October 1, 2022 through October 31, 2022 totaling \$21,540,507.11
3. Contract Listing and Purchase Order Listing – October 1, 2022 through October 31, 2022 totaling \$2,023,621.59
4. Budget Revisions and Appropriations Transfers – General Fund Unrestricted (01) of \$1,848
5. Budget Revisions and Appropriations Transfers – General Fund Restricted (03) of \$2,786,242

CONSENT CALENDAR – ACTION - continued

6. Revised Courses
7. California Minimum Wage Increase/Student Assistant Salary Schedule
8. Staffing Report No. 5 – Academic, Classified, Administrators, All Other Temporary

It was moved (Portillo Rabinov) and seconded (Benlian) to approve Consent Calendar item No. 1 through 8.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Information Technology Strategic Plan

It was moved (Portillo Rabinov) and seconded (Davis) to approve the Information Technology Strategic Plan.

The motion passed unanimously.

2. Change Order No 008: Owner-Controlled Allowance – New Science Building

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 008 for the New Science Building Project and that the contract price be amended to reflect an increase of \$24,583.00.

The motion passed unanimously.

3. Change Order No 007: San Gabriel, Level 1 DSPS Renovations Project

It was moved (Portillo Rabinov) and seconded (Dawoodi) to approve Change Order No. 007 for the San Gabriel, Level 1 DSPS Renovations Project and that the contract price be amended to reflect an increase of \$13,684.00.

The motion passed unanimously.

4. Sabbatical Reports for Fall 2021 and Spring 2022

It was moved (Davis) and seconded (Portillo Rabinov) to accept the sabbatical reports for David Attyah, Byron Delto, Jennifer Krestow, Charlotte Schulten, and Alexa Schumacher.

The motion passed unanimously.

5. CSEA Initial Proposal for 2022-23 Contract Negotiations

It was moved (Hacopian) and seconded (Benlian) to approve the California School Employees Association and its Glendale Chapter #76 initial proposal for changes, modifications and improvements for contract negotiations for 2022-23.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information made.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

No comments presented.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m. in memory of retired Glendale Community College English Professor, Kenneth Trupp. Language Arts co-worker Sue Brinkmeyer shared the following:

I want to take a moment tonight to remember and pay tribute to retired Professor Kenneth Trupp who died peacefully at his home in Blaine, Washington on October 28. Ken served this college from 1969 to 1998, first as a member of the Language Arts Department and then as Director of the Learning Center. When Ken wasn't teaching one of his classes in English or Humanities, or working one-on-one with students in the Learning Center, he was often out on campus meeting students for coffee and being the voice of wise counsel they sought. Ken was so loved that many of his students and colleagues stayed in touch with him for years after he retired and even visited him in Blaine. This College has been blessed by many caring and dedicated teachers over the years, and Ken was one of the best.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, November 15, 2022

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, December 20, 2022

GLENDALE COMMUNITY COLLEGE DISTRICT
 December 20, 2022
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: Ryan Cornner, Superintendent/President
 REVIEWED BY: Amir Nour
 Interim Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, Interim Controller
 SUBJECT: WARRANTS - DISTRICT FUNDS
 NOVEMBER 01, 2022 THROUGH NOVEMBER 30, 2022

It is recommended that "A" form (Payroll Warrants) as shown below totaling:	\$ 7,093,704.09
and "B" form (Other Than Payroll Warrants) NO 11515 through 12715 be approved:	10,815,912.11
	\$ 17,909,616.20

REGISTER NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1D C	7519374 --- 7519448	Certificated Monthly	\$ 3,931,813.05
	2544534 --- 2545173	Certificated Monthly	-
C1D N	7519449 --- 7519450	Classified Hourly	34,915.19
	2545174 --- 2545183	Classified Hourly	-
304 C	7519877 --- 7519878	Certificated Monthly	6,671.40
304 N	7519879 --- 7519879	Certificated Monthly	179.00
306 C	7523953 --- 7523954	Certificated Monthly	-
307 C	7300976 --- 7300976	Certificated Monthly	(4,260.53)
	7314617 --- 7314617	Certificated Monthly	-
308 C	7525154 --- 7525154	Certificated Monthly	2,777.71
311 C	7480565 --- 7480565	Certificated Monthly	(145.85)
	7530157 --- 7530157	Certificated Monthly	-
E4H N	7527182 --- 7527200	Classified Monthly	2,164,133.30
	2585756 --- 2586082	Classified Monthly	-
C3D C	7535402 --- 7535402	Certificated Monthly	1,792.28
	2610472 --- 2610473	Certificated Monthly	-
C3D N	7535403 --- 7535709	Classified Hourly	266,999.42
	2610474 --- 2610501	Classified Hourly	-
312 N	7536470 --- 7536486	Classified Monthly	7,230.00
313 C	7536610 --- 7536610	Certificated Monthly	9,076.14
314 N	7538105 --- 7538107	Classified Monthly	3,733.91
319 C	7539863 --- 7539863	Certificated Monthly	825.00
319 N	7539864 --- 7539870	Classified Monthly	35,034.56
320 N	7540458 --- 7540464	Classified Monthly	3,783.92
321 N	7542518 --- 7542518	Classified Monthly	730.23
322 N	7546447 --- 7546452	Classified Monthly	13,842.61
325 N	7546524 --- 7546525	Classified Monthly	1,042.50
C2E C	7549547 --- 7549569	Certificated Monthly	578,354.84
	2663936 --- 2664109	Certificated Monthly	-
C2E N	7549570 --- 7549570	Classified Monthly	35,175.41
	2664110 --- 2664116	Classified Monthly	-
			\$ 7,093,704.09

Expired warrant(s) to be reissued:

01/04/22	71691960	Jose Jimenez	\$	394.20
02/16/22	20416676	Seojin Han	\$	1,473.00
03/30/22	20455963	Seojin Han	\$	618.00
05/04/22	20484390	Seojin Han	\$	250.00

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	1,920,246.09	248
TEMP	27.21	1
GENERAL FUND - RESTRICTED	1,096,579.49	240
STUDENT FINANCIAL AID	1,176,366.44	5
SELF INSURANCE	54,871.43	9
PROFESSIONAL DEVELOPMENT CENTER	56,390.93	33
GO BOND SERIES A	6,114,112.26	28
PAYROLL CLEARING	397,318.26	28

\$10,815,912.11	592
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3790	RETIREE EMPLOYEE BENEFITS	3	27,848.54
4300	INSTRUCTIONAL SUPPLIES	3	1,590.82
4500	OTHER SUPPLIES AND MATERIALS	2	537.17
4530	SUPPLIES & MATERIALS-BLDGS	10	4,667.84
4540	SUPPLIES & MATERIALS-GROUNDS	2	2,927.13
4550	SUPPLIES & MATERIALS-EQUIPMENT	1	402.43
4560	SUPPLIES & MATERIALS-CUSTODIAL	1	5,204.52
4590	OTHER SUPPLIES	55	21,119.16
4710	FOOD	4	30,258.82
5110	CONTRACT CONSULTANT	6	21,779.69
5130	CONTRACT DOCTORS & NURSES	1	95.00
5220	TRAVEL	22	22,905.11
5300	MEMBERSHIP AND DUES	1	120.00
5510	NATURAL GAS	1	20,313.34
5520	LIGHT AND POWER	3	188,899.04
5521	GLENDALE WATER/SEW/RUBBISH	2	13,533.81
5540	TELEPHONE	3	11,431.32
5550	LAUNDRY AND CLEANING	1	177.75
5560	TRASH DISPOSAL	2	5,774.38
5650	VENDOR REPAIRS-EQUIPMENT	5	5,442.67
5655	VENDOR REPAIRS-VEHICLES	2	2,903.91
5690	ALL OTHER CONTRACT SERVICES	77	472,194.94
5730	LEGAL SERVICES	2	15,403.50
5825	PRINTING AND ADVERTISING	5	2,602.96
5850	POSTAGE	4	907.29
5860	OPER. COST-DIST VEHICLES	2	4,637.10
5885	STUDENT TRANSPORTATION	6	29,144.29
5890	OTHER EXPENSE	3	883.00
5892	CREDIT CARD SERVICE CHARGE	1	32.62
6310	LIBRARY BOOKS	1	331.58
6420	NON-INSTRUCTIONAL EQUIPMENT	8	17,034.33
6520	LEASE PURCHASE-PERSONAL PROP.	3	23,538.61
9530	FB-SUBS-H&W	4	797,127.82
9535	FB SUBS-ARP	1	28,973.39
9552	USE TAX PAYABLE	-2	-31.74
9555	STUDENT REFUNDS	3	139,533.95
		248	\$1,920,246.09

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 TEMP

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4590	OTHER SUPPLIES	1	27.21
		1	\$27.21

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4100	TEXTBOOKS	3	13,352.44
4300	INSTRUCTIONAL SUPPLIES	66	175,184.67
4500	OTHER SUPPLIES AND MATERIALS	1	214.52
4550	SUPPLIES & MATERIALS-EQUIPMENT	1	18,176.32
4590	OTHER SUPPLIES	34	55,919.32
4710	FOOD	4	17,988.47
5110	CONTRACT CONSULTANT	40	54,921.00
5220	TRAVEL	27	21,150.27
5300	MEMBERSHIP AND DUES	1	968.00
5540	TELEPHONE	1	129.99
5610	RENT & LEASES - REAL PROP	1	4,140.00
5615	RENTS & LEASE-PERSONAL PROPERT	1	260.28
5690	ALL OTHER CONTRACT SERVICES	34	526,202.30
5825	PRINTING AND ADVERTISING	5	76,762.10
5860	OPER. COST-DIST VEHICLES	1	2,123.95
5890	OTHER EXPENSE	4	1,934.98
6240	INSPECTION AND TESTING FEES	1	5,288.00
6310	LIBRARY BOOKS	2	115.16
6410	INSTRUCTIONAL EQUIPMENT	3	2,806.70
6420	NON-INSTRUCTIONAL EQUIPMENT	5	12,458.35
8876	BAJA FIELD STUDIES	1	783.64
9530	FB-SUBS-H&W	7	100,563.09
9535	FB SUBS-ARP	1	6,174.81
9552	USE TAX PAYABLE	-4	-1,038.87
		240	\$1,096,579.49

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5110	CONTRACT CONSULTANT	1	2,512.50
7500	STUDENT FINANCIAL AID	4	1,173,853.94
		5	\$1,176,366.44

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	49,700.49
3790	RETIREE EMPLOYEE BENEFITS	1	3,073.32
4590	OTHER SUPPLIES	4	1,606.18
6420	NON-INSTRUCTIONAL EQUIPMENT	1	491.44
		9	\$54,871.43

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4590	OTHER SUPPLIES	2	453.55
5510	NATURAL GAS	1	30.99
5520	LIGHT AND POWER	1	1,574.66
5530	WATER	2	152.23
5560	TRASH DISPOSAL	1	127.21
5590	MISC. HOUSEKEEPING SERVICES	1	600.00
5690	ALL OTHER CONTRACT SERVICES	21	53,299.91
5890	OTHER EXPENSE	1	85.95
9530	FB-SUBS-H&W	3	66.43
		33	\$56,390.93

Fund: 70 GO BOND SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	7	224,286.09
6210	BUILDING IMPROVEMENT	2	1,097,588.40
6215	NEW CONSTRUCTION	2	4,420,726.49
6220	ARCHITECT AND ENGINEERING	5	159,989.70
6230	CONSTRUCTION MANAGEMENT	5	65,534.46
6240	INSPECTION AND TESTING FEES	5	94,026.08
6410	INSTRUCTIONAL EQUIPMENT	1	19,022.54
6420	NON-INSTRUCTIONAL EQUIPMENT	1	32,938.50
		28	\$6,114,112.26

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	1	35,148.20
9517	VOLUNTARY DEDUCTIONS	4	56,280.00
9530	FB-SUBS-H&W	7	50,687.82
9550	INTERFUND PAYABLE	2	180,267.09
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	92.00
9577	VOLUNTARY UNION DEDUCTIONS	10	57,382.86
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	2	17,460.29
		28	\$397,318.26

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

11/01/22 - 11/30/22

REPORT DATE: 01-DEC-22
 REPORT OF RECOMMENDATION
 TO: THE BOARD OF TRUSTEES
 SUBMITTED BY: DR. CORNNER, SUPERINTENDENT/PRESIDENT
 REVIEWED BY: AMIR NOUR, INTERIM VP OF ADMIN SERVICES
 PREPARED BY: ROCIO MALDONADO, PURCHASING MANAGER
 SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

TEMP	\$27.21	1
GENERAL FUND - UNRESTRICTED	\$298,228.60	183
GENERAL FUND - RESTRICTED	\$708,440.70	336
STUDENT FINANCIAL AID	\$18,666.75	2
SELF INSURANCE	\$390.00	1
PROFESSIONAL DEVELOPMENT CENTER	\$3,303.58	3
GO BOND SERIES A	\$2,523,147.69	15

Grand Total:	\$3,552,204.53	541
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 1

TEMP

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

88169	AMERICAN EXPRESS	Additional Ribbon with Expedited Shipment	27.21
			<hr/> \$27.21 <hr/>

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-PERSONAL SERVICE

88244	NICHOLAS JUSTIN HALL	Sound Services and Equipment for Theatre Production Inv1001	2,419.69
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CONTRACT-SERVICE

86785	FPS	POA to Blanket PO 86785 - ITS - College's Computer Room Fire Suppression System	3,000.00
88121	STUDIO SPECTRUM INC	Board Meeting 10/18/22 Videotaping and Editing Inv 192261	600.00
88122	MONTROSE CHRISTMAS PARADE ASSN	Parade Sponsorship for the Superintendent President 12/3/22	2,500.00
88192	ICE MACHINE SALES & SERVICE	Ice Machine Labor Order 0120172	330.00
88207	COMMUNITY COLLEGE LEAGUE OF CA	Library Services Platform Program Jan 1 2023-Jun 30 2023 Inv 13268	11,734.00
88208	FACILITIES PLANNING AND CONSULTING SERVICES INC	Facilities Planning and Consulting Services 11/1/2022	10,000.00
88236	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Software Consulting Inv 1585	990.00
88242	VERTIV CORPORATION	Campus Data Center Maintenance ITS Computer Room Air Conditioners & UPS systems Order CPQ 297410	12,200.00

EQUIPMENT-COMPUTER

88139	APPLE INC	3yr AppleCare	79.00
88139	APPLE INC	sales tax	46.02
88139	APPLE INC	recycle fee	4.00
88139	APPLE INC	Item MK7P3LL/A iPad mini Wifi 64GB Starlight	449.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-INSTRUCTIONAL			
88099	THERMO ELECTRON NORTH AMERICA LLC	Shipping	30.00
MAINT AGREEMENT-COPIER			
88176	MRC SMART TECHNOLOGY SOLUTIONS	Non Credit ESL Copier SN Y4X847311 Copier Maintenance Agreement 10/3/22-10/2/23	1,102.29
88203	MRC SMART TECHNOLOGY SOLUTIONS	Inv 3057039 Overage invoice for Work room Copier Admin Building	371.09
88209	MRC SMART TECHNOLOGY SOLUTIONS	Counselig Copier SN AE9569858 Maintance Contract Service Contract Valid 10/28/22-10/27/23	879.74
88243	MRC SMART TECHNOLOGY SOLUTIONS	Police Dept Copier SN AE9892688 Maintenance Agreement Renewal 10/22/22 -10/21/23	875.46
OTHER SERVICES-OTHER SERVICE			
86789	HUNTINGTON HARDWARE CO INC	Facilities - POA to PO 86789 \$5000	5,000.00
87589	PAULINE'S FOOD SERVICE	Supplies - GCC Student Taco Tuesday Students weekly	13,000.00
87878	BUSINESS CARD	Finance Charges	32.62
88088	TZOLER OUKAYAN	Reimburse Tickets to Glendale Educational Foundation State of the Schools Breakfast	306.00
88106	HOOVER ZARIANI	Reimburse Supplies for Unity Meal 10/25/22	216.10
88107	HOOVER ZARIANI	Reimburse Supplies for AB 540 Financial Aid Workshop and MCEC Events	154.40
88112	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002872-51-0A8-IN Week 10/23/22	5,850.00
88112	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002854-51-0A8-IN	5,850.00
88116	MONTROSE TIRE CO INC	Tire Repair for College Police Vehicle	35.00
88118	KOURY ENGINEERING & TESTING	T-Mobile Cell Site Final Lab Verified Report DSA 291 Inv 953592	800.00
88124	TK ELEVATOR CORPORATION	Garfield Campus Tropico Bldg. Elevator removal and proper disposal of the used hydraulic oil	5,865.05
88149	ROSENDIN ELECTRIC	Facilities Work Orders Job 370335 Inv 226927	20,183.00
88152	INSTRUCTURE INC	Impact Cloud Subscription Nov 1 2022-Oct 31 2023 Inv 388700	25,650.00
88157	UNITE-LA INC	Inv 2022-CFC-100 Cash for College Exhibitor Table	150.00
88161	KRISTI FLORES	Reimburse Sewing of Patches for Uniform 9/12/22	28.50
88161	KRISTI FLORES	Reimburse Uniform Items 8/16/22	224.00
88168	SPARKLING LAUNDRY SERVICES	Laundry Services for Nursing Pgm Inv 12574	177.75
88173	STATE OF CALIFORNIA	Fingerprinting Apps Inv 609036	128.00
88177	GLENDALE COLLEGE FOUNDATION	Blackbaud Reimbursment	4,000.00
88184	BUSINESS CARD	SCAQMD Rule 1415 & 222 permit processing fees	1,172.79
88197	CITY OF GLENDALE	Annual Permit Fire/Haz Mat Waste Account 50007294-00	2,378.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88197	CITY OF GLENDALE	Annual Permit Fire Assembly Acct 50026304-00	585.00
88197	CITY OF GLENDALE	Annual Permit CUPA Haz Mat Accountn 50021934-00	745.00
88198	STEVE MARTINEZ	Reimburse Shoes for Work Uniform	200.00
88200	RENE RESENDIZ	Reimburse Shoes for Work Uniform	142.99
88202	ADMIRAL INSURANCE GROUP	Legal fees Inv A000000036733-00001	5,000.00
88206	JOSE HERNANDEZ	Reimburse Gasoline for Facilities Vehicle 11/9/22	20.00
88228	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002863-51-0A8-IN Week 10/16/22	5,850.00
88228	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002889-51-0A8-IN Week 11/6/22	5,850.00
88228	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002879-51-0A8-IN Week 10/30/22	5,850.00
88231	COMPUTERLAND - SILICON VALLEY	Azure usage EES Campus Oct 2022 Inv 285048	1,239.52
88231	COMPUTERLAND - SILICON VALLEY	Disaster Recovery and Documentation Inv 284797	2,417.58
88235	SUBWAY SANDWICHES AND SALADS	Supplies - SAGA meeting	339.60
88237	EDWARD KARPP	Reimburse Supplies for Team A Meeting 11/4/22	90.61
88239	BUSINESS CARD	Flicker Pro Annual Subscription Nov 17 2022- Nov 17 2023	71.99
88240	BUSINESS CARD	BaseCamp project management subscription - 2 users \$22/mo	176.00
88245	STATE OF CALIFORNIA	Fingerprinting Apps Inv 615658	446.00
88248	GOTO TECHNOLOGIES USA INC	IT Modules - Central Base Security, Insight, Automation Inv IN60001400990	3,554.47
88254	NE SYSTEMS INCORPORATED	System Administration Support Sept 2022 Inv 3965	39,334.05
88257	ORACLE AMERICA INC	Linux Premier Limited support services Quote 18804205 Nov 8 2022-Nov 8 2023	16,088.20
88259	GAY'S AUTOMOTIVE AND TOWING SERVICE	Police Department Blanket Purchase Order for Towing Services FY 22-23	300.00
88282	MRC SMART TECHNOLOGY SOLUTIONS	Facilities Copier - SDA842174 Maintenance Contract Renewal Valid 10.26.22-10.25.23 Invoice 3038743	515.93
88286	STOTZ EQUIPMENT	Ground mower servicing Model 1550 C064198 Quote 033264	1,254.51
88286	STOTZ EQUIPMENT	Ground mower servicing Modelt 1550 C064197 Quote 033263	1,191.41
88287	COUNTY OF LOS ANGELES	Backflow Assembly Invoice FY22-23 Facility ID FA0205953 Acct AR0243239	1,258.00
88292	VIK AVAKIANS	Supplies - GCC students	1,000.00
88292	VIK AVAKIANS	Supplies - GCC Student Hot Dog/Sandwich Tuesday	4,267.76
88292	VIK AVAKIANS	Supplies - GCC students addtl funds	2,000.00
88294	OMNIGO SOFTWARE LLC	Omnigo 360 Stay Safe SaasS Aug 31 2022-Aug 30 2023 Inv I-OS012620	12,368.74
88294	OMNIGO SOFTWARE LLC	sales tax - pickup	1,267.80

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88303	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S Inv 0002905-51-0A8-IN Week 11/20/22	4,680.00
88304	COLLEGENET INC	Lynx 25Live S25i Campus Solutions Service Inv 077870	7,614.26
88330	BUSINESS CARD	Cancelled - Webinar Registration for Brittany Grice Public Agency Legislative Round Up 12/6/22	150.00
PRINTING-MISC			
88100	ALCO PRINTING INC	Sales Order No 22412 1000 FLYers 2 Sided Color Copy	319.73
88113	DARREN LEAVER	Reimburse Postcards for Armenia Bali and Ireland Study Abroad	281.71
88113	DARREN LEAVER	Reimburse Posters for Study Abroad Summer 2023	174.39
88305	ALCO PRINTING INC	Sales Order 22414 Post Cards Counselor Day 2023	780.88
REPAIRS-EQUIPMENT			
88099	THERMO ELECTRON NORTH AMERICA LLC	Sales Tax	20.50
88099	THERMO ELECTRON NORTH AMERICA LLC	Special Shipping Box	170.00
88099	THERMO ELECTRON NORTH AMERICA LLC	Quote 1095845/1095846 Repair of teh Calibrate IR Machines 1 IR Nieolet i55 and 2-IR Nieolet Summit FTIR Spectrometer Location AS-216	3,128.00
88264	SCBA SALES & RENTALS LLC	Inv 104036 Scott 2002/2007 Hude Cable AP50/Ap75 Repairs	2,935.00
88264	SCBA SALES & RENTALS LLC	Shipping	689.12
88264	SCBA SALES & RENTALS LLC	Adjustment of Sales Tax 10.25%	22.00
88264	SCBA SALES & RENTALS LLC	Sales Tax 9.5 %	278.83
STUDENT TRANSPORTATION-TRANSPORTATION			
88185	CORPORATE COACH CHARTER AND TOURS INC	Athletics Men's Student Teams Transportation Oct 27 2022 Inv 14591	690.00
SUBSCRIPTIONS-SUBSCRIPTIONS			
88166	LOS ANGELES TIMES	LA Times subscription	197.37
SUPPLIES-INSTRUCTIONAL			
88016	LAKESHORE CURRICULUM MATERIALS	Shipping	59.63
88089	AMERICAN EXPRESS	Sales Tax	4.36
88131	ODP BUSINESS SOLUTIONS LLC	Item 620007 Purelife Water Case of 24	16.80
88131	ODP BUSINESS SOLUTIONS LLC	Sales Tax	15.05
88140	ODP BUSINESS SOLUTIONS LLC	Item 732987 Post it Notes	21.34
88181	AMERICAN EXPRESS	Gift cards for Step Challenge Prize	50.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88181	AMERICAN EXPRESS	ten \$40 for Step Challenge Prizes	400.00
88214	AMERICAN EXPRESS	Shure PGA311-TQG Performance Headset	88.00
88251	ODP BUSINESS SOLUTIONS LLC	Office Supplies for Duplicating	131.52
SUPPLIES-OFFICE			
87385	OCEAN INTERFACE CO., INC.	Price Increase \$60 each	120.00
88084	AMERICAN EXPRESS	Supplies for Police Department	101.06
88114	ODP BUSINESS SOLUTIONS LLC	Sales Tax	9.83
88114	ODP BUSINESS SOLUTIONS LLC	Item 493876 Realspace MFTC Multifunction Ergonomic Mesh/Fabric Mid Back Task Chair Black	95.89
88131	ODP BUSINESS SOLUTIONS LLC	Item 423590 Bic Round Stick Pens Red	0.92
88131	ODP BUSINESS SOLUTIONS LLC	Item 542812 Chisel Tip Highlighter Pink	1.70
88131	ODP BUSINESS SOLUTIONS LLC	Item 347098 HP 78A	121.88
88131	ODP BUSINESS SOLUTIONS LLC	Item 110284 Cleaning Duster Pack of 6 Cans	12.35
88131	ODP BUSINESS SOLUTIONS LLC	Item 2822349 Calculator Ribbon	11.78
88140	ODP BUSINESS SOLUTIONS LLC	Item 269763 Dymo Rhino Vinyl Labels Item # 269763	48.98
88140	ODP BUSINESS SOLUTIONS LLC	Sales Tax	7.80
88140	ODP BUSINESS SOLUTIONS LLC	Item 620007 Pure Life 16.9 oz. case 24 Bottles Item #1684708	16.80
88140	ODP BUSINESS SOLUTIONS LLC	Item 491694 Sheet Protectors	5.75
88154	KST DATA INC	Item APCRBC115 Replacement Battery Cartridge	6,309.00
88154	KST DATA INC	sales tax	646.67
88158	AMERICAN EXPRESS	Samsill Durable 4 Inch 3 Ring Binder	53.28
88158	AMERICAN EXPRESS	27 Inch Computer Privacy Screen For Widescreen	63.55
88158	AMERICAN EXPRESS	Sales Tax	31.32
88158	AMERICAN EXPRESS	Avery Recycle GC Reinforced Preprinted Laminated Tab Dividers	10.24
88158	AMERICAN EXPRESS	Swingling Stapler Optima	24.30
88158	AMERICAN EXPRESS	Blue Summit Supplies 3 Ring Binder 2" Round Rings	19.59
88158	AMERICAN EXPRESS	Cardinal Economy 3 Ring Binders	42.81
88158	AMERICAN EXPRESS	Easy View Premium 2 inch Binders	91.98
88162	ODP BUSINESS SOLUTIONS LLC	Item 504728 Post it SuperSticky Notes	21.56
88162	ODP BUSINESS SOLUTIONS LLC	Item 9968715 Monthly Calendar	19.99
88162	ODP BUSINESS SOLUTIONS LLC	Item 322674 Post it Greener Notes	21.64
88162	ODP BUSINESS SOLUTIONS LLC	Item 503222 Post it Super Sticky Pop-Up Notes 3x3 "	13.95
88162	ODP BUSINESS SOLUTIONS LLC	Item 824832 Pilot Gel Pens 0.7mm	16.30
88162	ODP BUSINESS SOLUTIONS LLC	Item 8542339 Tul Gel Pens	7.49
88162	ODP BUSINESS SOLUTIONS LLC	Sales Tax	37.34
88162	ODP BUSINESS SOLUTIONS LLC	Item231822 HP Genuine Toner	124.92
88162	ODP BUSINESS SOLUTIONS LLC	Item 504808 Post it Super Sticky Notes	20.56
88162	ODP BUSINESS SOLUTIONS LLC	Item 523959 HP 61XL	95.78

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88169	AMERICAN EXPRESS	Amazon Order for Garfield Ribbon Cutting - Red Satin Ribbon 4 inch 30 yards	12.99
88169	AMERICAN EXPRESS	Sales Tax	1.94
88169	AMERICAN EXPRESS	Shipping	5.99
88191	GALLS/QUARTERMASTER LLC	Partial Blanket for Emily Heuter-Willoughby	750.00
88214	AMERICAN EXPRESS	Sales Tax	9.02
88223	ODP BUSINESS SOLUTIONS LLC	1385335 Kleenex 100 Tissues 36 Boxes to be used for 40 Counselors,10 Classified and 3 Manager Staff during Peak Cold and Flu Season Along with students- as there is lots of Student traffice In the offices (more than 300 in one week)	74.56
88223	ODP BUSINESS SOLUTIONS LLC	Sales Tax	7.65
88232	NICHOLAS ALLEN	Pre Encumbrance for Uniform allowance for Officer Nicholoas Allen for FY 22-23 He will turn in receiptps upto his allowed amount	1,500.00
88238	ODP BUSINESS SOLUTIONS LLC	Item 9921480 USB C to USB A Adapter Cable	27.98
88238	ODP BUSINESS SOLUTIONS LLC	Item 196697 Multi Use Copy Paper	50.15
88238	ODP BUSINESS SOLUTIONS LLC	Sales Tax	8.01
88247	ODP BUSINESS SOLUTIONS LLC	Item #774878 Gigabit Ethernet Card	79.98
88247	ODP BUSINESS SOLUTIONS LLC	Sales Tax	22.66
88247	ODP BUSINESS SOLUTIONS LLC	Item #5560612 Dell USB-C to HDMI/DP	99.98
88247	ODP BUSINESS SOLUTIONS LLC	Item #620007 Life Purified Water	16.80
88247	ODP BUSINESS SOLUTIONS LLC	Item #603476	41.09
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 210106 Energizer Max AA Alkaline Batteries, Pack Of 16	10.64
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 706265 Scotch Magic Invisible Tape, 3/4 in x 2592 in, Clear, Pack of 2 rolls	26.58
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 790801 Pilot G-2 Retractable Gel Pens, Fine Point, 0.7 mm, Clear Barrels, Blue Ink, Pack Of 12 Pens	10.39
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 526587 Pilot G2 Gel Refill, Fine Point, 0.7mm, Blue Ink, Pack of 2 Refills	9.98
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 775666 Brother TZ Flexible Label Tape, TZEFX-231, 0.47 inch x 26.2' inch Black Print White Label	44.78
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 504728 Post it Super Sticky Notes, 3 in x 3 in, Canary Yellow, Pack Of 12 Pads	10.78
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 875250 Scotch Magic 810 Tape, 3/4 in x 1,000 in, Pack Of 12 Rolls	22.24
88258	ODP BUSINESS SOLUTIONS LLC	Item No. E7175023 AT-A-GLANCE 2023 RY Daily Loose-Leaf Desk Calendar Refill	26.37
88258	ODP BUSINESS SOLUTIONS LLC	Estimated sales tax	20.64
88258	ODP BUSINESS SOLUTIONS LLC	Item No. 958033 Scotch 845 Book Tape, 1-1/2 in x 540 in, Clear	39.57
88268	ODP BUSINESS SOLUTIONS LLC	Sales Tax	15.51
88268	ODP BUSINESS SOLUTIONS LLC	Item 7164607 Label Maker	59.99
88268	ODP BUSINESS SOLUTIONS LLC	Item 636040 Heavy Duty 3 hole punch	37.10
88268	ODP BUSINESS SOLUTIONS LLC	Item 2701236 Trimmer	54.99

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88272	MRC SMART TECHNOLOGY SOLUTIONS	INV 3020507 Dated 10.19.2022 Culinary Arts Copier Freight charges for Toner	16.54
88314	AMERICAN EXPRESS	Glorich ACK-DC90 AC Power Adapter	31.98
88316	AMERICAN EXPRESS	Sales Tax	11.51
88316	AMERICAN EXPRESS	Seat Cushion	49.25
88316	AMERICAN EXPRESS	Docking Station	62.99
88323	ODP BUSINESS SOLUTIONS LLC	Item 9269886 Desk Pad Calendar	12.98
88323	ODP BUSINESS SOLUTIONS LLC	Sales Tax	13.94
88323	ODP BUSINESS SOLUTIONS LLC	Item 8015997 Canon Black Toner	123.04
88324	ODP BUSINESS SOLUTIONS LLC	Sales Tax	50.00
88324	ODP BUSINESS SOLUTIONS LLC	Item 431632 HP 952XI/952 Pack of 4 Cartridges	122.45
88324	ODP BUSINESS SOLUTIONS LLC	Item 675732 Yellow Toner	97.45
88324	ODP BUSINESS SOLUTIONS LLC	Item 193031 HP410A Cartridge Black	75.46
88324	ODP BUSINESS SOLUTIONS LLC	Item 493274 HP410A Toner Magenta	97.45
88324	ODP BUSINESS SOLUTIONS LLC	Item 934547 HP410A Cyan Toner	97.45
88332	ODP BUSINESS SOLUTIONS LLC	Item 426220 Hot Coffee Cups	5.80
88332	ODP BUSINESS SOLUTIONS LLC	Item 5833190 Case of Water	14.49
88332	ODP BUSINESS SOLUTIONS LLC	Item 8219569 Lablemaker Paper Labels	20.69

TRAVEL-CONFERENCE

86961	ANN RANSFORD	Leadership Congress expenses	1,189.53
88102	HEATHER L RAMOS	Puente Equity Summit Nov 2 to 4 2022 UCLA Lake Arrowhead Lodge CA	348.76
88103	SANGITA DUBE	Puente Equity Summit Nov 2 to 4 2022 UCLA Lake Arrowhead Lodge CA	315.00
88104	RIO HONDO COMMUNITY COLL DIST	Police Training for Rony Aharonians GCCPD Inv F22-115-ZGCC	50.00
88119	JULIE GAMBERG	Puente Equity Summit Nov 2 to 4 2022 UCLA Lake Arrowhead Lodge CA	337.50
88163	NICHOLAS ALLEN	POST Supervisory Course Oct 17 to 21 2022 Rio Hondo College CA	107.44
88164	NICHOLAS ALLEN	POST Supervisory Course Oct 24 to 28 2022 Rio Hondo College CA	131.58
88196	LAWRENCE LAMPIETTI	Chief Information Systems Officers Assoc Certification Program Dec 9 to 11 2022 Ontario CA	488.33
88275	YVETTE DAVIS	ACCT Leadership Congress Oct 26 to 31 2022 New York NY	3,916.31
88276	SEVAN BENLIAN	ACCT Leadership Congress Oct 26 to 31 2022 New York New York NY	3,960.16

\$298,228.60

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
87295	PEARSON EDUCATION	Shipping	723.01
87760	CENGAGE LEARNING	Shipping	304.53
BOOKS-LIBRARY			
88194	OXFORD UNIVERSITY PRESS	Book order Inv 195390906	85.58
CONTRACT-PERSONAL SERVICE			
88117	LEELA MARTIN	Class 22FDA028-M Beginning Belly Dancing With Leela 9/19/22	300.00
88146	LONNI LYONS	Presenter - Native American Heritage Month Indigenous Mental Health Awareness Nov 3 2022	250.00
88147	STACY DYMALSKI	Class 22FBU99B Nine Steps to Self Publishing Your Book 10/29/22	18.00
88171	STACY DYMALSKI	Class 22FBU98C Turn Your Story Into a Book Virtual 11/5/22	18.00
88189	THOMAS JAMES REED	Presenter Native American Heritage Month Nov 17 2022	500.00
88190	ARAKEL ARISTAKESSIAN	Provide Mental health support and services for student Nov 1-Dec 162	10,200.00
88212	ERNIE GRITZEWSKY	Cultural Diversity and Student Equity Event Performer Nov 16 2022	1,500.00
88241	RAKEL HABASHIAN	GCC Cares Fresh Success Calfresh Program - Consulting and support Nov 16 2022-June 30 2023	39,000.00
88298	JOSEPH PIERCE	Presenter - Native American Heritage Month Nov 30 2022	800.00
88300	STACY DYMALSKI	Class 22FBU99C Nine Steps to Self Publishing Your Book 11/19/22	18.00
88302	CLAUDIA BUENFIL	Support College Corps on various duties Dec 1 2022-Feb 28 2023	8,500.00
CONTRACT-SERVICE			
88204	CAREER TRAINING SOLUTIONS LLC	Class 22FBU089S Pharmacy Technician Inv 1333	7,596.00
88205	CAREER TRAINING SOLUTIONS LLC	Classes for Pharmacy Tech 9/19/22 and Verterinary Asst 9/7/22	11,690.42
88249	GOOD TIMES TRAVEL	Trip 22FTRSECRETS Secrets of Santa Ines 11/12/22 Inv GCC111222	4,640.00
88280	PATON GROUP	Quote No 00002522 Technical Installation Set up and Basis Operator Training	500.00
88280	PATON GROUP	Technical Training H21/Paton 1/2 Rate 4 Hrs	500.00
88301	RONALD WAYNE WILLIAMS	Class 22FBU233-1 Dealer Education Manual Inv 637778	133.33
88315	PAPERCUT SOFTWARE INTERNATIONAL PTY LTD	Quote No Q298205 12 Month Maintenance and Support Updating the Software for Equipment htat does the Digital Prints	264.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-COMPUTER			
88141	APPLE INC	3yr AppleCare	119.00
88141	APPLE INC	recycle fee	5.00
88141	APPLE INC	sales tax	143.40
88141	APPLE INC	Item MGPC3LL/A 24in iMac 8-core 256GB Silver	1,399.00
88142	APPLE INC	3yr AppleCare	578.00
88142	APPLE INC	sales tax	471.30
88142	APPLE INC	Item MK1ELL/A 16in MacBook Pro 512GB Silver	2,299.00
88142	APPLE INC	recycle fee	10.00
88142	APPLE INC	Item MK183LL/A 16in MacBook Pro 512GB Space Gray	2,299.00
88145	DELL MARKETING LP	sales tax	132.41
88145	DELL MARKETING LP	envt fee	5.00
88172	OCEAN INTERFACE CO., INC.	freight	10.00
88172	OCEAN INTERFACE CO., INC.	Xerox C230/DNI Printer	419.00
88172	OCEAN INTERFACE CO., INC.	sales tax	42.95
88220	APPLE INC	3yr AppleCare	119.00
88220	APPLE INC	sales tax	163.90
88220	APPLE INC	recycle fee	5.00
88220	APPLE INC	Item MGPD3LL/A 24in iMac 512GB Silver	1,599.00
88221	OCEAN INTERFACE CO., INC.	sales tax	53.20
88221	OCEAN INTERFACE CO., INC.	HP Laserjet Pro 4001dw	519.00
88221	OCEAN INTERFACE CO., INC.	freight	10.00
88309	APPLE INC	3yr AppleCare	238.00
88309	APPLE INC	recycle fee	10.00
88309	APPLE INC	sales tax	327.80
88309	APPLE INC	Item MGPD3LL/A 24in iMac 512GB Silver	3,198.00
88312	DELL MARKETING LP	Laptop Precision 7670	2,708.65
88312	DELL MARKETING LP	envt fee	5.00
88312	DELL MARKETING LP	sales tax	262.71
EQUIPMENT-INSTRUCTIONAL			
87151	AMERICAN EXPRESS	Reordering of the Table instead of the Credit for Missing Item	186.20
88145	DELL MARKETING LP	Latitude 5520	1,313.88
88159	STUDIO SPECTRUM INC	TG104 AV Non-Hyflex Upgrade Quote 1877b	2,205.56
88279	PATON GROUP	Sales Tax	420.56
88279	PATON GROUP	Feight	45.00
88279	PATON GROUP	Quote No 00002523 Dated 10.27.22 Item F123 Series Extrusion Heads for 3 D printers	4,104.00
88325	B & H PHOTO VIDEO	B&H #PAAWRP150GJQ PANASONIC TOUCHSCREEN REMOTE CAMERA CONTROLLER	4,495.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88325	B & H PHOTO VIDEO	B&H #CA702004RF CANON RF 70 200 MM LENS	1,499.00
88325	B & H PHOTO VIDEO	B&H #BLHDS4KPRO BLACKMAGIC DESIGN HYPERDECK STUDIO 4k RPO	1,595.00
88325	B & H PHOTO VIDEO	B&H #MAMVK608TMA MANFROTTO 608 NITRONECH TWIN LEG TRIPOD	999.88
88325	B & H PHOTO VIDEO	Sales Tax	6,687.59
88325	B & H PHOTO VIDEO	B&H #LA4794RBB250 Laird Digital 4794R-B-B 12G SDI/4K-UHD SINGLE CHANNEL BNC CABLE 250"	1,393.90
88325	B & H PHOTO VIDEO	#LIQ31ABBP LILLIPUT 31.5 INCH BROADCAST GOLD MOUNT	2,399.00
88325	B & H PHOTO VIDEO	B&H #SACFXTBT1TBC SABRENT 1TB ROCKET CFX MEMORY CARD AND READER KIT	519.99
88325	B & H PHOTO VIDEO	B&H #PAAWUE100B PANSONIC 4K NDI PRO CAMERA	36,475.00
88325	B & H PHOTO VIDEO	B&H #BLATEM4ME4K BLACKMAGIC DESIGN BROADCAST STUDIO 4K	6,545.00
88325	B & H PHOTO VIDEO	B&H #BLDLKPR8K12G BLACKMAGIC DESIGN DECKLINK 8K PRO CINEMA CAPTURE CARD	745.00
88325	B & H PHOTO VIDEO	B&H #CAER5C24105 CANON EOS MIRRORLESS CINEMA CAMERA	5,499.00
88325	B & H PHOTO VIDEO	B&H #BLATEM1A BLACKMAGIC DESIGN ATEM 1 ADVANCED PANEL	3,079.00
88328	ALLSTAR FIRE EQUIPMENT INC	CMC 752001 Basic SKED REscue System	625.60
88328	ALLSTAR FIRE EQUIPMENT INC	Sales Tax	64.12
88328	ALLSTAR FIRE EQUIPMENT INC	Shipping UPS Charges	52.00

EQUIPMENT-OFFICE

88246	ULINE SHIPPING SUPPLIES SPECIALISTS	Quote No 80130380 Storage Cabinetts for Flammable Liquids used in Training Center :Item No H-8711M Outdoor Safety Cabinet Cabinetts	3,900.00
88246	ULINE SHIPPING SUPPLIES SPECIALISTS	Sales Tax	512.14
88246	ULINE SHIPPING SUPPLIES SPECIALISTS	Shipping to Fire Station at 541 Chevy Chase Fire Station 541 Chevy Chase Dr Glendale CA 91203	184.00
88246	ULINE SHIPPING SUPPLIES SPECIALISTS	Item H-2574 Vertical Gas Cylinder Cabinet - Assembled 8 Clynder Capacity	1,095.00

OTHER SERVICES-OTHER SERVICE

87654	VERIZON WIRELESS	Wireless Hotspots Devices	300.00
87998	BUSINESS CARD	GCC Cares Item 912357 Dove Body Wash	575.70
87998	BUSINESS CARD	GCC Cares Item 1421932 Dove Bar Soap	2,422.80
88086	CLIA LABORATORY PROGRAM	Lab Fee Certificate 9/1/22 to 8/31/24 Health Center	180.00
88096	PANERA BREAD COMPANY	Supplies - Calworks Halloween event Oct 28 2022	767.29
88098	DIANA BRANDIN	Real Time Captioning Inv GCC.09.2022	33,444.26
88098	DIANA BRANDIN	Real Time Captioning Inv GCC.08.2022	20,458.75

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88108	JOBELEPHANT.COM INC	Publication Advertisement Inv 2962889	435.00
88109	PACIFIC DINING - FOOD SERVICE MANAGEMENT	Supplies - CalWorks Halloween Party Oct 28 2022	2,993.60
88110	JOHN LELAND	Reimburse Supplies for the Geology Department	201.97
88129	AMERICAN FINGERPRINTING LIVESCAN	Livescan services - CollegeCorps students Inv 2943	1,122.00
88132	GRADUATE COMMUNICATIONS	Marketing and Communications Services - Media Buying, Marketing/Communication Plan, Social Media	95,000.00
88133	SALT & OLIVE INC	Supplies - Student Equity event Nov 11 2022	454.37
88134	NANE KAKOSIAN	Reimburse Supplies for College Corps Fellow Swearing In Ceremony 10/7/22	29.93
88135	NANE KAKOSIAN	Reimburse Supplies for College Corps Fellow Swearing In Ceremony 10/7/22	184.59
88137	T-MOBILE	Calworks Student Hotspots 50ea 12mos	9,840.00
88151	ANDY'S TRANSFER & STORAGE	MODS Move - Garfield Nursing Program	1,725.00
88153	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies - Learning Communities Thanksgiving Social Event Nov 17 2022	1,912.50
88155	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies - Alliance for BIEN in STEM Summit Sept 16 2022	712.25
88155	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies - Alliance for Equity in STEM Summit Sept 16 2022	597.50
88165	PANERA BREAD COMPANY	Supplies - California Volunteers Event Nov 9 2022	476.54
88167	JEANETTE TASHIRO	Reimburse Supplies for CDC	200.00
88179	GAY'S AUTOMOTIVE AND TOWING SERVICE	Inv No 22-4792 Towing of the Fire Truck	55.00
88187	TEXTHELP INC	Group Read&Write and EquatIO 12-month subscription Quote TH31085	3,003.00
88195	CARLA RUIZ	Reimburse Supplies for Dia de los Muertos Celebration 11/1/22	157.93
88195	CARLA RUIZ	Reimburse Supplies for Pushouts Documentary and Discussion for Latinx Heritage Event 10/13/22	109.70
88201	GOVERNMENTJOBS.COM INC DBA NEOGOV	NEGOV subscriptions 1year - eForms, Perform, Onboard INV15447	65,023.20
88211	JOBELEPHANT.COM INC	Publication Advertisement Inv 2929561	400.00
88216	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies - The Value of Struggling & Strategies for Future Success Student Event Nov 16 2022	1,695.00
88217	SPARKLETTS	Acct No 96475622901208 Parent Support Center Blanket po for Water Supplies Valid 7/1/22-6/30/23	1,000.00
88229	BRITTANY GRICE	Reimburse Supplies for New Hire Orientation and Employee Event	769.23
88230	CCLC	Library Consortium Subscriptions Jan 1 2023-Dec 31 2023 Inv 13358	61,213.00
88252	BUSINESS CARD	Employee re-engagement prizes - Descanso Garden tickets	388.00
88253	JOSE A MERCADE	Reimburse Station Director Expenses for Baja Field Station June to August 2022	4,212.14
88256	TAP TOURING LLC	Livesound workshop/clinic for students Nov 8 2022 Inv 1050	1,500.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88261	HOOVER ZARIANI	Reimburse Supplies for SAGA and Friendsgiving Event	100.00
88269	CUSTOM SIGNS INC	GCC Marquee Replacement includes material, labor, and sales tax Quote	66,800.71
88270	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies for MAC meeting Oct 19 2022	397.50
88271	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Supplies for Faculty Institute Day Sept 9 2022	1,424.50
88274	BARBARA FALKOWSKI	Reimburse Supplies for Physics Lab	18.79
88284	AXIOM PRINT INC	ADA Braille Signs Quote INV57015	257.00
88285	EXPRESS AIR TESTING INC	Lead Survey for Water - 3 faucets plus a mandatory sample for the flush 1314	865.00
88293	VERKPLEYS IIC	Welcome Center - panels and furniture Quote date 11/9/2022	10,189.09
88297	SCBA SALES & RENTALS LLC	Inv No 103885 -Adj of Tax from 9.5 to 10.25% on Inv 101654	87.33
88299	JOSE A MERCADE	Reimburse Station Director Expenses for Baja Field Station	4,722.55
88322	AMERICAN EXPRESS	Invoice 1122552 OC71-CDM Credentialing Exam Live Review Course	325.00
88326	VALSOFT CORPORATION INC - SARS SOFTWARE PRODUCTS INC	Annual Renewal SARS Support License Dec 13 2022-Dec 12 2023 INV-001436-SARS	9,050.00
88327	ANDRE MANUKYAN	Reimbursement - food/pantry supplies for GCC Cares	15,000.00

PRINTING-MISC

88186	PRINTEFEX	Inv 70553 Dated 10/28/22 for Doorhangers	5,358.15
88186	PRINTEFEX	Inv 70554 Dated 11/1/22 For Additional DoorHangers	362.72
88219	PRINTEFEX	Theatre Arts Sticker printes - Invoice No 70551 Dated 10.20.22	220.50

SOFTWARE-MULTI USER

88234	CUSTOMGUIDE.COM	Site License Quote dated 10.20.22 Customer Interactive Course (12 Month License) Includes 15% Education Discount please send the key codes to mczech@glendale.edu	3,060.00
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SUPPLIES-INSTRUCTIONAL

86774	HARDY DIAGNOSTICS	Biology Increase of Funds	500.00
86960	BUSINESS CARD	Increase of Funds	2,000.00
87207	MARK'S PAINT	Increase of Funds	500.00
87483	JOHN ZARCONI	Increase of Funds	100.00
87702	AARDVARK CLAY	Increase of Funds	1,000.00
88087	AMERICAN EXPRESS	Pronoun Buttons Pack of 300 Color	198.00
88087	AMERICAN EXPRESS	Pronoun Buttons Pack of 250	165.00
88087	AMERICAN EXPRESS	Sales Tax	37.30
88089	AMERICAN EXPRESS	Test 886-E 100 Question for Geography Dept for Students on Scheduled Test Dates	42.50

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88091	ANDREW FELDMAN	Reimburse Supplies for Culinary Arts Classes	82.18
88092	ANDREW FELDMAN	Reimburse Supplies for Culinary Arts Classes	57.80
88095	AVID	Ebook PT110 20221 9511-66152-00 Training Materials Needed for Class As Part of Contract with Avid for Pro Tools Certificaiton	240.00
88097	LAGUNA CLAY CO	Sales Tax -Please note Items are to be Picked up do not Ship	10.74
88097	LAGUNA CLAY CO	MPLUSG 150 Plaster USG #1 Pottery (50/LB-Bag) 100 lbs	54.90
88105	AMERICAN EXPRESS	Inateck 23.5 Inch Hard Drive Cae HDD Protective Box with Shockproof and Dustproof Function Storage Case (HPFx6)	39.98
88105	AMERICAN EXPRESS	Sales Tax	5.32
88105	AMERICAN EXPRESS	Shipping	11.98
88126	FOLLETT HIGHER EDUCATION GROUP LLC	100 Arco \$50 Gas Cards for GCC College Corps Fellows	5,000.00
88127	THOMAS SCIENTIFIC	Quote no 00150676 Customer No 04406500 - Item no 1154Q61 Denville 100-Place Polycarbonate Cyro-Boxes Package 4/Pk	208.50
88127	THOMAS SCIENTIFIC	Shipping	24.00
88127	THOMAS SCIENTIFIC	CA pick up Sales Tax 10.25%	21.40
88128	ANDREW FELDMAN	Reimburse Supplies for Culinary Arts Classes	2,646.75
88130	ANDREW FELDMAN	Reimburse Supplies for Culinary Arts Classes	2,324.23
88136	UNI HYDRO INC	Quote 60246-2 Instructional Supplies for the New Uni Hydro Ironworker Machine	765.00
88136	UNI HYDRO INC	CA pick up Sales Tax 10.25%	78.41
88136	UNI HYDRO INC	Shipping	122.00
88143	POCKET NURSE ENTERPRISES INC	Item 02-99-0051 Training Pad Set Replacement	380.00
88143	POCKET NURSE ENTERPRISES INC	Tax	363.67
88143	POCKET NURSE ENTERPRISES INC	Shipping Estimate	392.00
88143	POCKET NURSE ENTERPRISES INC	Quote NO 1293835-0Item 02-44-0052 AED Trainer Plus with Adult Child Training Pad	3,168.00
88144	MEDLINE INDUSTRIES INC	Item K-C46727Z Respirators: PFR95 Filter Respirator Surgical Mask Box of 35	459.72
88144	MEDLINE INDUSTRIES INC	Tax	47.62
88144	MEDLINE INDUSTRIES INC	Item NON27498H Gauze Bandages: Bulkee Lite Sterile Gauze Bandage, 4" Box of 12	4.91
88148	CASHSTAR INC	Rising Schloral Ralphs Gifts cards for 55 Students \$50 each and Order Includes \$55 Discount	2,695.00
88150	ANDREW FELDMAN	Reimburse Supplies for Culinary Arts Classes	3,134.67
88174	BIO-RAD LABORATORIES	CA Pick Up Tax 10.25%	10.55
88174	BIO-RAD LABORATORIES	Freight	31.89
88174	BIO-RAD LABORATORIES	Item 1660005EDU Green Flurescent Protein Chromatography Kit Protein Purification Classroom Kit	103.00
88175	SKY SPORTSWEAR	Quote no 10692 Dreamer Students T-Shirts	610.50
88175	SKY SPORTSWEAR	Sales Tax 10.25% CA Pick up Tax	62.57
88178	KASL PRINTING & GRAPHICS INC	8 Feet Table Cloth 3 Sided Full Color Printing	265.00

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88178	KASL PRINTING & GRAPHICS INC	One Time Set Up Fee	14.39
88178	KASL PRINTING & GRAPHICS INC	Sales Tax- please note this items will be picked up	39.70
88178	KASL PRINTING & GRAPHICS INC	Banner Width 108 Inches X height 48 Inches 1 sided Printing with hem and grommet every 2 feet, full color printing	108.00
88180	TENNIS WAREHOUSE	Women's Tennis Equipment Quote 14743480	308.70
88182	FOLLETT HIGHER EDUCATION GROUP LLC	Cedat Diploma Holders for Class XXV Graduation	523.25
88182	FOLLETT HIGHER EDUCATION GROUP LLC	Sales Tax	53.63
88183	EDWARD DOSAMANTES	Quote no 0010 - 1.75"x1.75" Die Cut Hologram Vinyl UV Print Decals	225.00
88183	EDWARD DOSAMANTES	1.75"X1.75" Die Cut Gold Vinyl UV Print Decals	81.00
88183	EDWARD DOSAMANTES	Sales Tax- Please note order will be picked up do not ship it	29.07
88199	CASHSTAR INC	400 \$50 Kroger Gift Cards for Students at Dream Resource Center to be given out Monthly includes discount Order No CBD6UV93P9	19,200.00
88215	ARBOR SCIENTIFIC	Sales Tax	14.65
88215	ARBOR SCIENTIFIC	Item P8-1123 Pair of Neodymium Magnets	15.00
88215	ARBOR SCIENTIFIC	Item P6-3300-1 Delouxle Van De Graff Replacement Belt	20.00
88215	ARBOR SCIENTIFIC	Item P6-3350-01 Wimshurst Replacement Belt Pair	12.00
88215	ARBOR SCIENTIFIC	Item P6-4000 Electricity and Magnetism Light Bulb Demo	56.00
88215	ARBOR SCIENTIFIC	Item 92-7660 Adjustable Laser Stand	29.90
88215	ARBOR SCIENTIFIC	Item P3-3505 Springs Set	10.00
88218	ALCO PRINTING INC	Sales Tax	155.80
88218	ALCO PRINTING INC	Inv 28453 -100 College Corps Fellow T-Shirts	1,520.00
88233	ODP BUSINESS SOLUTIONS LLC	Item #259271 Blue Markers	107.80
88233	ODP BUSINESS SOLUTIONS LLC	Item #790741 Pens	61.60
88233	ODP BUSINESS SOLUTIONS LLC	Item #307512 Eraser	18.90
88233	ODP BUSINESS SOLUTIONS LLC	Item #305466 Writing Pads	23.70
88233	ODP BUSINESS SOLUTIONS LLC	Tax	84.04
88233	ODP BUSINESS SOLUTIONS LLC	Item #259251 Black Markers	215.40
88233	ODP BUSINESS SOLUTIONS LLC	Item #328649 Green Markers	182.60
88233	ODP BUSINESS SOLUTIONS LLC	Item #203174 Highlighters	17.73
88233	ODP BUSINESS SOLUTIONS LLC	Item #256861 Red Markers	111.30
88233	ODP BUSINESS SOLUTIONS LLC	Item #619627 Highlighters	6.60
88233	ODP BUSINESS SOLUTIONS LLC	Item #806858 Black Markers	78.36
88255	QIAGEN LLC	Quote No 221109US01576195LMItem 74104 Rneasy Mini Kit (50)	360.96
88255	QIAGEN LLC	Sales Tax	68.70
88255	QIAGEN LLC	Item 76506 RNQ Protect Bacteria Reagent (2x100ml)	309.26
88265	AMERICAN EXPRESS	Aviditi Jumbo Corrugated Cardboard Storage Bins 10"x18"x10"	154.64

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88265	AMERICAN EXPRESS	Sales Tax	21.12
88265	AMERICAN EXPRESS	X-Acto 26315 Heavy Duty Wood Guillotine Trimmer	51.33
88267	SUMMERLAND BAGS LLC	Sales Tax	225.22
88267	SUMMERLAND BAGS LLC	Sales Order no SO-00165 CedatBackpacks for Incoming Class XXVI Cedats In January	2,197.25
88281	PATON GROUP	MTR FDM (S) QSR Support 60CI	3,150.00
88281	PATON GROUP	MTRL FDM (M) ABS-M30 ORG 60CI	635.04
88281	PATON GROUP	Shipping	1,100.00
88281	PATON GROUP	Waterworks/P400 Soluble Concentrate	165.00
88281	PATON GROUP	Quote No 00002524 F270 Modeling Bases	2,490.00
88281	PATON GROUP	MTRL FDM (M) ABS-M30 WHT 60 CI	1,587.60
88281	PATON GROUP	Sales Tax	953.02
88281	PATON GROUP	MTRL FDM (M) ABS-M30 DK GRY 60 CI	635.04
88281	PATON GROUP	MTRL FDM (M) ABS-30 BLU, 60 CI	635.04
88307	PRINTEFEX	Sales Tax	26.14
88307	PRINTEFEX	College Corps Coroplast Sign	50.00
88307	PRINTEFEX	College Corps Recruitment Flyer (11x17)	25.00
88307	PRINTEFEX	Inv 70555 College Corps Banner	180.00
88321	EDWARD DOSAMANTES	Inv No 41 Dated 11/19/22 for Fire Academy Helmet Passports adn Name Panels	662.42
88331	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Shipping Estimate	120.00
88331	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 765875 GLOVE, EXAM NTRL MEDIUM Case of 2000	600.00
88331	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 765876 GLOVE, EXAM NTRL LARGE Case of 2000	600.00
88331	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Sales Tax	123.00
88333	AMERICAN EXPRESS	Sales Tax	30.13
88333	AMERICAN EXPRESS	Dial Antibacterial Liquid Hand Soap Spring Water 7.5 Oz, Blue, 12 Count	19.99
88333	AMERICAN EXPRESS	NYHI 300-Pack 4 Oz. White Paper Disposable Cups- Hot/Cold Beverage Drinking cup	25.99
88333	AMERICAN EXPRESS	Sakushi 100% Compostable 7 Inch Disposable Paper Plates, Heavy Duty Sugacane Fiber- 125 count	63.32
88333	AMERICAN EXPRESS	Sakushi 100% Compostable 9 Inch Disposable Paper Plates, Heavy Duty Sugacane Fiber- 125 count	101.48
88333	AMERICAN EXPRESS	Tongs, Set of 3 -White	27.76
88333	AMERICAN EXPRESS	Chef's Star Stainless Steel Milk Frothing Pitcher, 32 Oz	40.71
88333	AMERICAN EXPRESS	12 Pieces Sugar Tongs Ice Tongs Stainless Steel Mini Serving Tongs - Silver- 4.3 Inch	8.99
SUPPLIES-LAB			
86777	JOSEPH BEEMAN	Increase of PO 86777 Reimbursment for Joseph Beeman	700.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
86780	JOSEPH BEEMAN	Biology Division increase blanket PO 86780. Reimbursement for Joseph Beeman	500.00
SUPPLIES-MEDICAL			
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921602 Glove small 100/bs	142.08
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#1111737 Bismuth Tab 100x2	22.25
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#454619 3x5 Elas Bandage box	12.56
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#960300 Bld Glc True Metrix box/50	21.46
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#1127722 Glucose, 3/pk	19.30
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Sales Tax	49.52
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921603 Glove med 100/bx	142.08
88123	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921605 Glove XL 100/bx	177.60
SUPPLIES-OFFICE			
87516	ODP BUSINESS SOLUTIONS LLC	Excahnge for Missing Post it Notes	29.12
88073	DAVID ATTYAH	Additional Funds	300.00
88076	ULINE SHIPPING SUPPLIES SPECIALISTS	Shipping	20.53
88090	ODP BUSINESS SOLUTIONS LLC	Sales Tax	23.37
88090	ODP BUSINESS SOLUTIONS LLC	Item 625502 Legal Pads Canary	20.88
88090	ODP BUSINESS SOLUTIONS LLC	Item 9895656 Black and Tri Color Ink Cartridges	197.64
88090	ODP BUSINESS SOLUTIONS LLC	Item 305466 Legal Pads White	9.48
88101	ODP BUSINESS SOLUTIONS LLC	Item 833522 High Yield Yellow Toner	168.50
88101	ODP BUSINESS SOLUTIONS LLC	Item 415481 High Yield Cyan Toner	168.50
88101	ODP BUSINESS SOLUTIONS LLC	Item 308739 high Yield Black Toner	124.35
88101	ODP BUSINESS SOLUTIONS LLC	Item 102029 High Yield Magenta Toner	168.50
88101	ODP BUSINESS SOLUTIONS LLC	Sales Tax	71.14
88115	ODP BUSINESS SOLUTIONS LLC	Sales Tax	8.81
88115	ODP BUSINESS SOLUTIONS LLC	Item 153758 Canon PGI-1200	85.98
88138	DELL MARKETING LP	sales tax	31.46
88138	DELL MARKETING LP	Item AB846010 Xerox B235/DNI printer	306.89
88170	BUSINESS CARD	GCC Cares - Cottonelle Flushable Wipes 420ct - 30ea	536.32
88210	ODP BUSINESS SOLUTIONS LLC	Item '8916234 HP414A Cyan Toner	224.82
88210	ODP BUSINESS SOLUTIONS LLC	Item 8742665 Logitech Keyboard	119.99
88210	ODP BUSINESS SOLUTIONS LLC	Sales Tax	101.89
88210	ODP BUSINESS SOLUTIONS LLC	Item 6999867 HP414A- Black toner	173.70
88210	ODP BUSINESS SOLUTIONS LLC	Item 9705427 HP414-A Yellow Toner	224.74
88210	ODP BUSINESS SOLUTIONS LLC	Item 8575644 HP414A Magenta Toner	241.78
88210	ODP BUSINESS SOLUTIONS LLC	Item 730751 Ergonomic Mouse	13.99

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88213	ODP BUSINESS SOLUTIONS LLC	Item#323093 HP64XLBlack	90.92
88213	ODP BUSINESS SOLUTIONS LLC	Item#620750 2.0 Flash Drive	14.95
88213	ODP BUSINESS SOLUTIONS LLC	Item#385702 HP80A Black toner	296.28
88213	ODP BUSINESS SOLUTIONS LLC	Sales Tax	41.22
88222	AMERICAN EXPRESS	Tomtoc Shoulder Bag for 16 inch New Macbook Pro M1	342.93
88222	AMERICAN EXPRESS	Sales Tax	36.70
88222	AMERICAN EXPRESS	Amazon Basics Narrow Ruled Lined Writing Pads	15.22
88262	ODP BUSINESS SOLUTIONS LLC	Sales Tax	31.06
88262	ODP BUSINESS SOLUTIONS LLC	Item 246428 HP 26A Toner	316.50
88263	ODP BUSINESS SOLUTIONS LLC	Sales Tax	10.40
88263	ODP BUSINESS SOLUTIONS LLC	Item 246428 HP 26A Toner	101.50
88266	ODP BUSINESS SOLUTIONS LLC	Item 908210 Swingline Eco Version Sgtandard Stapler	9.58
88266	ODP BUSINESS SOLUTIONS LLC	Item 307512 Expo Dry Eraser	11.34
88266	ODP BUSINESS SOLUTIONS LLC	Item 825265 OD Brand Pushpins	8.66
88266	ODP BUSINESS SOLUTIONS LLC	Item 696386 Colorox Wipes Pack of 3	44.00
88266	ODP BUSINESS SOLUTIONS LLC	Item 9757149 Xerox Yellow Toner	99.99
88266	ODP BUSINESS SOLUTIONS LLC	Sales Tax	58.03
88266	ODP BUSINESS SOLUTIONS LLC	Item 9941309 Xerox Cyan Toner	99.99
88266	ODP BUSINESS SOLUTIONS LLC	Item 1379557 Heavy Duty Binder	7.66
88266	ODP BUSINESS SOLUTIONS LLC	Item 8710837 Xerox Black Yeild Toner	184.99
88266	ODP BUSINESS SOLUTIONS LLC	Item 5352658 Xerox Magenta Toner	99.99
88267	SUMMERLAND BAGS LLC	Shipping	90.00
88283	ODP BUSINESS SOLUTIONS LLC	Item No 7553982 2023 12x17 wall calendar	39.98
88283	ODP BUSINESS SOLUTIONS LLC	Sales Tax	10.00
88283	ODP BUSINESS SOLUTIONS LLC	Item No 737765 Papermate med black box/60	5.06
88283	ODP BUSINESS SOLUTIONS LLC	Item No 8797724 2023 Desk Pad Calendar	43.98
88283	ODP BUSINESS SOLUTIONS LLC	Item No 6405487 2023 loose leaf calendar	8.79
88306	ODP BUSINESS SOLUTIONS LLC	Item 9790902 Liquid Ink Rollerball Pens, Ultra Micro Point, 0.38 mm, Blue Barrel, Blue Ink,	21.55
88306	ODP BUSINESS SOLUTIONS LLC	Item 919648 Fabric Bulletin Board, 48" x 36", Plastic Frame With Light Blue/Navy Finish	132.99
88306	ODP BUSINESS SOLUTIONS LLC	Sales Tax	21.49
88306	ODP BUSINESS SOLUTIONS LLC	Item 7830752 Liquid Ink Rollerball Pens, Ultra Micro Point, 0.38 mm, Black Barrel, Black Ink,	21.55
88306	ODP BUSINESS SOLUTIONS LLC	Item 620007 Water Bottles	33.60
88310	ODP BUSINESS SOLUTIONS LLC	Item 987578 Advantus Keyklenn Cleaning Swabs	38.98
88310	ODP BUSINESS SOLUTIONS LLC	Sales Tax	29.66
88310	ODP BUSINESS SOLUTIONS LLC	Item 356247 Fellowes Gel Wrist Rest	16.71
88310	ODP BUSINESS SOLUTIONS LLC	Item 6684266 Logitech ErgoK860 Wireless Keyboard	103.99
88310	ODP BUSINESS SOLUTIONS LLC	Item 696386 Colorex Disinfecting Wipes 7"x8"	32.98
88310	ODP BUSINESS SOLUTIONS LLC	Item 11506 Endust LCD and Plasma Screen Cleaner	51.98

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88310	ODP BUSINESS SOLUTIONS LLC	Item 110284 Office Deopt Air Duster	24.70
88310	ODP BUSINESS SOLUTIONS LLC	Item 8580697 Blue Sky Monthly Planning Calendar	20.99
88311	ODP BUSINESS SOLUTIONS LLC	Item 431632 HP 952XI/952 Ink Cartridges	122.45
88311	ODP BUSINESS SOLUTIONS LLC	Item 696386 Clorox Disinfecting Wipes Pack of 3	49.47
88311	ODP BUSINESS SOLUTIONS LLC	Sales Tax	23.10
88311	ODP BUSINESS SOLUTIONS LLC	Item 265084 Lysol Disinfecting Spray	54.53
88313	AMERICAN EXPRESS	Fatugue Balance Mat	64.99
88313	AMERICAN EXPRESS	Kleenex	15.45
88313	AMERICAN EXPRESS	Protection Screen	108.28
88313	AMERICAN EXPRESS	Sales Tax	25.49
88313	AMERICAN EXPRESS	Footrest	59.99
88319	ODP BUSINESS SOLUTIONS LLC	Item 431632 HP 952XL	244.90
88319	ODP BUSINESS SOLUTIONS LLC	Sales Tax	29.88
88319	ODP BUSINESS SOLUTIONS LLC	Item 250983 Multi Use Paper	48.12
88329	ODP BUSINESS SOLUTIONS LLC	Item 826876 White Out	10.11
88329	ODP BUSINESS SOLUTIONS LLC	Item 698535 Bulletin Board	142.90
88329	ODP BUSINESS SOLUTIONS LLC	Item 545469 AAA Batteries	39.46
88329	ODP BUSINESS SOLUTIONS LLC	Item 458914 AA Batteries	35.72
88329	ODP BUSINESS SOLUTIONS LLC	Item 355094 Ballpoint Pens	6.99
88329	ODP BUSINESS SOLUTIONS LLC	Item 796611 Retractable ball Points	6.54
88329	ODP BUSINESS SOLUTIONS LLC	Item 545946 Document Covers	5.07

SUPPLIES-PRINTING

88094	MINUTEMAN PRESS	Blanket po for Printing Orders by Geri Ulrey and Deb Diel for FY22-23 Valid till 6/30/23	250.00
88097	LAGUNA CLAY CO	SQ178365 WC379 B-Mix 10 Moist Clay Boxed 100 lbs	58.08

TRAVEL-CONFERENCE

87618	JAMES CASTEL DE ORO	Further Reimbursement for James Castel Del Oro at the CA Community Colleges Extended Opportunity Program & Services Assn Conference Oct 25 to 27 2022 Palm Springs CA	118.73
88111	RACHEL RIDGWAY	Strengthening Student Success Conference Oct 5 to 7 2022 Garden Grove CA	902.55
88120	SHELBY MCINTYRE	Registration Fee for NCORE Virtual Conference Nov 2 to 4 2022	375.00
88188	AMIR NOUR	Association of Chief Business Officials Conference Oct 24 to 26 2022 Indian Wells CA	1,437.68
88224	BRITTANY GRICE	Assoc of Chief Human Resources Officers Professional Development Aug 10 to 12 2022 Pomona CA	483.53
88225	BRITTANY GRICE	Assoc of Chief Human Resources Academy Oct 25 to 28 2022 Incline Village NV	1,242.69
88226	BRITTANY GRICE	Assoc of Community College Administrators Retreat Sep 8 to 9 2022 San Diego Mesa College CA	673.98

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88227	BRITTANY GRICE	Community College League of CA Professional Development Nov 17 to 19 2022 San Francisco CA	1,808.84
88250	ALFRED RAMIREZ	Assoc of Community & Continuing Education Workshop Virtual 11/10/22	300.00
			<hr/> \$708,440.70 <hr/>

Fund: 09

STUDENT FINANCIAL AID

BOOKS-INSTRUCTIONAL

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88125	FOLLETT HIGHER EDUCATION GROUP LLC	Additional EOPS Summer 2022 Book Vouchers	5,216.96
88125	FOLLETT HIGHER EDUCATION GROUP LLC	EOPS Summer 2022 Book Vouchers	13,449.79
			<hr/> \$18,666.75 <hr/>

Fund: 18

SELF INSURANCE

OTHER SERVICES-OTHER SERVICE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88295	FULGENT THERAPEUTICS LLC	Covid Plus Testing Inv #361877	390.00
			<hr/> \$390.00 <hr/>

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 59

PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
88160	GLENDALE CHAMBER OF COMMERCE	Business Outlook Community Sponsor for PDC	650.00
OTHER SERVICES-OTHER SERVICE			
88085	PATON GROUP	Mastercam Site License Renewal PDC Inv 222102	2,400.00
PRINTING-MISC			
88296	PRINTEFEX	Banner for PDC Inv 1029	253.58
			\$3,303.58

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
88156	VCA ENGINEERS INC	Potholing Services - original PO 79476	5,292.00
OTHER SERVICES-OTHER SERVICE			
85001	DPR CONSTRUCTION, A GENERAL PARTNERSHIP	Change Order #08	24,583.00
85001	DPR CONSTRUCTION, A GENERAL PARTNERSHIP	Change Order 007	28,427.00
86674	DPR CONSTRUCTION, A GENERAL PARTNERSHIP	Change Order CP1-CO-001 DPR-Addendum #1 Revisions	558,553.83
88193	STUDIO SPECTRUM INC	NSB Studio Whole Site AV Quote1937d	636,204.80
88273	CCS INC	SG 1st Floor Data Cabling Installation and IDF room relocation Quote 22-013A	16,620.90
88277	VECTOR USA	Verdugo Gym Backbone Fiber Cabling Quote1 Ver 002 -	33,742.80
88278	VECTOR USA	NSB Fiber Cabling Quote/VRN 113162-001	27,229.62
88288	COMMUNICATION CABLING SOLUTIONS INC	SC Bldg CAT6A Data and Fiber Optic Cabling Quote 22-027A	801,869.06
88289	COMMUNICATION CABLING SOLUTIONS INC	NSB - Adm Bldg MPOE Pair Copper Cable Quote 22-056B	38,690.73
88290	ANIXTER	Talk-A-Pho supplies - NSB bldg Quote Q008GST7	9,049.94

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing and Purchase Order Listing

11/01/22 - 11/30/22

December 1, 2022

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
88291	EASY FLOW PLUMBING INC	Relocate approx 15' of 2" overhead gas line. Includes parts and labor Quote 1425	3,500.00
88308	PLATINUM VISUAL SYSTEMS	NSB FFE Project P-0030 Quote SQ036759-8	316,624.01
88317	ANDY'S TRANSFER & STORAGE	Moving services from Duplicating to San Gabriel Annex - Gafcon Trailer	6,140.00
88318	COMMUNICATION CABLING SOLUTIONS INC	Data Cabling and Server Relocation AT107A CAT6E Quote 22-005D	16,620.00
			<u>\$2,523,147.69</u>

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO.1

December 20, 2022

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Amir Nour
 Interim Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, Interim Controller

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND UNRESTRICTED (01)
 NOVEMBER 01, 2022 THROUGH NOVEMBER 30, 2022

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 46,537,692	\$ -	\$ 10,400	\$ 46,548,092
2000	Classified Salaries	23,622,804	-	-	23,622,804
3000	Employee Benefits	28,505,742	-	2,600	28,508,342
4000	Books/Supplies	463,348	-	14,500	477,848
5000	Contract Services	12,768,315	-	69,746	12,838,061
6000	Capital Outlay	134,500	-	-	134,500
7000	Other Outgo	4,150,026	-	-	4,150,026
7900	Reserve for Contingencies	4,197,040	-	(97,246)	4,099,794
	Total	\$ 120,379,467	\$ -	\$ -	\$ 120,379,467

Note: See attached for significant transfers.

Significant Transfers:

1.	\$	10,400	1XXX - Certificated Salaries	
		2,600	3XXX - Employee Benefits	
		14,500	4XXX - Supplies and Materials	
		67,600	5XXX - Operating Expenses and Services	
		<u>95,100</u>		
				7900 - Reserve for Contingencies

To adjust Faculty Development budget.

2.	\$	<u>2,146</u>	5220 - Travel	7900 - Reserve for Contingencies
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To provide funds for Travel for Mathematics.

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 5
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2

December 20, 2022

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Amir Nour
 Interim Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, Interim Controller

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 NOVEMBER 01, 2022 THROUGH NOVEMBER 30, 2022

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 8,416,924	\$ 705,123	\$ -	\$ 9,122,047
2000	Classified Salaries	5,810,785	30,746	-	5,841,531
3000	Employee Benefits	4,688,162	141,120	-	4,829,282
4000	Books/Supplies	2,650,848	98,778	-	2,749,626
5000	Contract Services	6,831,343	3,733,169	(4,000)	10,560,512
6000	Capital Outlay	1,881,129	364,916	-	2,246,045
7000	Other Outgo	108,983	1,041,409	-	1,150,392
7900	Reserve for Contingencies	10,800,720	(4,855,796)	4,000	5,948,924
	Total	\$ 41,188,894	\$ 1,259,465	\$ -	\$ 42,448,359

NEW INCOME

8690	AmeriCorps the Learning Lab Grant	\$ 123,629
8690	Career Pathway Regional Grant	(110,000)
8690	COVID-19 Recovery Block Grant	294,204
8690	Strong Workforce	917,778
8690	Undocumented Resources Liaisons	33,854
		<u>\$ 1,259,465</u>

Note: See attached for significant transfers.

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ (4,000)</u>	5690 - All Other Contract Services	7900 - Reserve for Contingencies

To adjust Campus Police budget.

New Income:

1.	\$ 500,000	1XXX - Certificated Salaries
	52,000	4XXX - Supplies and Materials
	3,598,000	5XXX - Operating Expenses and Services
	1,000,000	7500 - Student Financial Aid
	<u>(4,855,796)</u>	7900 - Reserve for Contingencies
	<u>\$ 294,204</u>	

To adjust budget for COVID-19 Recovery Block Grant

2.	\$ 13,854	4590 - Other Supplies
	10,000	5110 - Contract Consultant
	10,000	5690 - All Other Contract Services
	<u>\$ 33,854</u>	

To establish budget for Undocumented Resources Liaisons.

3.	\$ 35,177	1295 - Release Time
	7,609	1395 - Stipends
	17,145	2110 - Non-Instructional Salary Clerical
	2,201	2360 - Non-Cert., Student Assistant
	36,507	3000 - Employee Benefits
	15,724	4300 - Instructional Supplies
	9,266	6410 - Instructional Equipment
	<u>\$ 123,629</u>	

To adjust AmeriCorps Learning Lab budget.

4.	\$ (76,000)	1450 - Counselors, Hourly
	<u>(34,000)</u>	3000 - Employee Benefits
	<u>\$ (110,000)</u>	

To adjust Career Pathway Regional budget.

5.	\$ 238,337	1XXX - Certificated Salaries
	11,400	2XXX - Classified Salaries
	138,613	3XXX - Employee Benefits
	17,200	4XXX - Supplies and Materials
	115,169	5XXX - Operating Expenses and Services
	355,650	6XXX - Capital Outlay
	41,409	7XXX - Other Outgo
	<u>\$ 917,778</u>	

To adjust Strong Workforce budget.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 6

TO: Board of Trustees

SUBMITTED BY: Ryan Corner, Superintendent/President

REVIEWED BY: Amir Nour, Interim Vice President,
Administrative Services

PREPARED BY: Rocío Maldonado, Purchasing Manager

SUBJECT: ITS E-Waste Surplus

DESCRIPTION OF HISTORY/BACKGROUND

It is recommended that the attached list of ITS electronic items be declared surplus to the needs of the college. The items are inoperable and/or have little to no monetary value. It is also recommended that college staff be authorized to dispose of the items pursuant to the Education Code 81300 et seq., 70902 (b)(6), and 81452.

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

Negligible.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees authorize the ITS items listed as surplus to the needs of the college and that college staff be authorized to dispose of the items.

ITEM	MODEL	GCC#	SERIAL #
Computer	Dell Optiplex 3020	15451	6M9FGH1
Computer	Dell Optiplex 3020	18510	CQ7PP22
Computer	Dell Optiplex 3020	18518	CRHQ022
Computer	Dell Optiplex 7010	18036	GNXZCX1
Computer	Dell Optiplex 9020	404056	8SLTG42
Computer	Dell Optiplex 9020	13707	96Z6B42
Computer	Dell Optiplex 9020	404056	8SLTG42
Computer	Dell Optiplex 980	401716	FK0NBP1
Computer	Dell Optiplex 990	10807	5L8LHQ1
Computer	Dell Optiplex 990	10742	GOC3IQ1
Computer	Dell Precision T1650	16188	2RJ1RW1
Computer	Dell Precision T1650	16185	2RG0RW1
Computer	Dell Precision T1650	16202	2RL1RW1
Computer	Dell Precision T1650	16196	2RG2RW1
Computer	Dell Precision T1700	16356	5XWKS22
Computer	iMac	401063	W873618ZX87
Computer	iMac	15316	QP8060MCX88
Computer	iMac	15303	QP8060MMX88
Computer	iMac	15604	W802085F5PC
Computer	iMac 21	18725	C02NX4GPFY0T
Computer	iMac 21	31860	C02WPORWH7VF
Computer	iMac 21	31929	C02X6077J1G5
Computer	iMac 21"	13530	D25KNOVVDNML
Computer	IMAC 27"	17908	C02FV04HDHJQ
Computer	IMAC 27"	15580	QP00601B5RU
Computer	iMac21"	15608	W802085CSPC
Computer	iMAC27"	16005	D25HG11ADHJW
Computer	Macintosh Plus	11569	F742ANYM0001A
Laptop	Dell Latitude 100	2400	CN0T4962129614B85747
Laptop	Dell XPS	30108	20Y2633
Laptop	Macbook	18829	C1MQT1RNG944
Laptop	Macbook Pro		18691
Monitor	Asus Tuf Gaming Curved Monitor		MBLMTF110719
Monitor	Dell		MXOW06644760545LAHL2
Monitor	Dell	21198	CN0D54287287254L334L
Monitor	Dell 1901FP		CN05Y2327161847EAB7C
Monitor	Dell 1908FPt		CN0FP18271618763AGGC
Monitor	Dell 1908FPt		CN0FP18271618763AGGC
Monitor	Dell 1909Wb		N/A
Monitor	Dell 1909Wb		N/A
Monitor	Dell 2009Wt		CN-OG433H-71618
Monitor	Dell E173PF		CN0D54287287254L334L
Monitor	Dell E177FPf		CN0WH318728726A55KGL
Monitor	Dell P1913b		CN0DT0PH74261261090M
Monitor	Dell S2409Wb		CN0Y183D7426193M0UTU
Printer	HP Color LaserJet M452nw		VNB3N34272
Printer	HP Color LaserJet pro 400 m45nw		CNDG154847
Printer	HP Color Laserjet2600n		CNHC7212RY
Printer	HP Color Laserjet500 m55i	403347	CNCCF9B19D
Printer	HP Deskjet 6940		MY08DCK1X004Q9
Printer	HP Laserjet 400N	439	USQF019569
Printer	HP LaserJet 500 Color		CNCCF9B19D
Printer	HP Laserjet 600 m601	16250	CNDG7G01C
Printer	HP LaserJet P2055dn		cnb9i30822
Printer	HP Laserjet P4014n	3680	CNDX103518
Printer	HP Laserjet P4015n		CNDY807843
Printer	HP LaserJet Pro 400 Color		CNDG154847
Scanner	Canon LiDE 210		KEKB96115M
Scanner Fujitsu	Fujitsu fi-7160	31353	a36dj25584
Transparency Projector	Eiki 3875BA		3219047
Transparency Projector	Eiki 3875BA		3216061
Video Projector	Eiki LC-WNS3200	18822	33110006A5310022
Video Projector	Eiki LC-WNS3200		33110006A6040040

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 7

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
PREPARED BY: Rocio Maldonado, Purchasing Manager
SUBJECT: APPROVAL OF TRAVEL OUTSIDE OF THE UNITED STATES – ITALY

DESCRIPTION OF HISTORY / BACKGROUND

As per Board Policy 7400: *Travel*, all travel outside the United States must be approved in advance by the Board of Trustees.

The Glendale Community College District employees listed below are scheduled to travel to Italy with the Study Abroad Program during the Winter Intersession from January 11 through January 22, 2023. The State Department has issued a travel warning for American citizens to exercise increased caution in Italy. The Centers for Disease Control (CDC) have counselled that travelers to the aforementioned region be up to date with their COVID-19 vaccinations.

Mr. Flavio Frontini will teach the Italian Field Studies Course 48.
Mr. Darren Leaver will be the Program Director.

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

There is no travel cost to the District.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Mr. Flavio Frontini and Mr. Darren Leaver to travel to Italy from January 11 through January 22, 2023.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 8

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Amir Nour, Interim Vice President,
Administrative Services

PREPARED BY: Rocio Maldonado, Manager, Purchasing

SUBJECT: APPROVAL OF TRAVEL OUTSIDE OF THE UNITED STATES – BAJA FIELD STATION

DESCRIPTION OF HISTORY / BACKGROUND

As per Board Policy 7400: *Travel*, all travel outside the United States must be approved in advance by the Board of Trustees.

The Glendale Community College District employees listed below are scheduled to travel to the Baja Field Station (Estación del Mar Cortés) during the Winter Intersession from January 10, 2023 to January 21, 2023. The State Department has issued a travel warning for American citizens to exercise increased caution in the Baja and Baja California Sur region. The Centers for Disease Control (CDC) have counselled that travelers to the aforementioned region be up to date with their COVID-19 vaccinations.

Mr. Guy Van Cleave will teach Biology 146
Mr. Greg Meyer will be the Program Director

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

There is no travel cost to the District.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Mr. Guy Van Cleave and Mr. Greg Meyer to travel to the Baja Field Station (Estación del Mar Cortés) during the Winter Intersession from January 10, 2023 to January 21, 2023.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 9

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED PROGRAM

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to a program that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised program as presented.

Program Revisions

Program Name	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
BUSAD—BUSAD AA-T	Change in Course Requirements	(Oct. 26, 2022 1 st Reading, Oct. 26, 2022 2 nd Reading)	November 16, 2022	December 13, 2022

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

CONSENT CALENDAR NO. 10

STAFFING REPORT NO. 6

TO: BOARD OF TRUSTEES

SUBMITTED: Ryan Cornner, Superintendent/President

REVIEWED BY: Brittany Grice, Vice President, Human Resources

PREPARED BY: Frinna De La Cruz, Admin Asst IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATOR, AND ALL OTHER TEMPORARY EMPLOYEE ACTIONS REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached personnel actions. The actions are consistent with federal and state laws and regulations, District policies and regulations, the District budget, and relevant collective bargaining agreements.

The Superintendent/President recommends that the Board of Trustees confirm the following staffing reports:

Academic Report – Action Order
Classified Report – Action Order
Administrator Report
All Other Temporary Employee Actions Report
Student Employee Reports

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
Separation of Employment: Retirements/Resignations									
Hilario, Ms. Michelle Melissa	Credit ESL Division	Credit ESL Adjunct	11/11/22 -						Resignation
All Other Academic Actions									
Maier, Dr. Mark	Economics	Economic Istructor	12/17/22 -	-		\$0		0	Correction to the Board: 11/15/22: Retirement Date
Garcia-Acevedo, Ms. Karen	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22- Account Number
Ippolito, Ms. Mary Agnes	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22- Account Number
Chan Godoy, Ms. Sara Elizabeth	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Donnelly, Ms. Emma K	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Flores, Mr. David Anthony	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Maldonado, Ms. Mileidy Samira	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Moreno, Joshua Anthony	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Urionabarrenchea Guerrero, Ms. Clara A	Human Resources	Faculty Intern	06/21/22 - 12/31/22	03 3773 0 630002 1395		\$500		100	Correction to the Board: 7/19/22-Account Number
Abraham, George	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		100	Intersession - Adjunct Counselor
Blackmon, Ms. Destinee	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-2		100	Intersession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 2200 0 642000 1456		C IV-2		40	Intersession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-2		60	Intersession - Adjunct Counselor
Burgos, Erica	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		100	Intersession - Adjunct Counselor
Chu, Mr. Andy	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-1		50	Intersession - Adjunct Counselor
Chu, Mr. Andy	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		50	Intersession - Adjunct Counselor
Contreras, Elizabeth	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 3920 0 120300 1456		C IV-1		50	Intersession - Adjunct Counselor
Contreras, Elizabeth	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		50	Intersession - Adjunct Counselor

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Del Real, Mr. Antonio	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-4		100	Interession - Adjunct Counselor
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-2		100	Interession - Adjunct Counselor
Dulay, Ms. Breanna	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-4		100	Interession - Adjunct Counselor
Estrada, Consuelo	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C III-2		100	Interession - Adjunct Counselor
Garcia, Dulce	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Gonzalez, Martin Jr.	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-1		100	Interession - Adjunct Counselor
Hemeng, Mr. Eric K	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-3		100	Interession - Adjunct Counselor
Jerome, Ms. Gayane	CalWORKS	Adjunct Counselor	01/09/23 - 02/16/23	03 4820 2 601001 1456		C IV-2		80	Interession - Adjunct Counselor
Malekzadeh, Arshia	CalWORKS	Adjunct Counselor	01/09/23 - 02/16/23	03 4820 2 601001 1456		C IV-1		100	Interession - Adjunct Counselor
Milani, Rebecca	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-1		100	Interession - Adjunct Counselor
Molla, Meklit	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Ramos, Dr. Renee	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-2		100	Interession - Adjunct Counselor
Rice, Mr. Eros P Jr.	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-2		100	Interession - Adjunct Counselor
Ruiz, Ms. Carla A	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Ryan, Melinda	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-1		100	Interession - Adjunct Counselor
Samani, Ms. Nicole	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-4		100	Interession - Adjunct Counselor
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-4		50	Interession - Adjunct Counselor
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-4		50	Interession - Adjunct Counselor
Tran, Heather	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		50	Interession - Adjunct Counselor
Tran, Heather	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 1150 0 120300 1456		C IV-1		50	Interession - Adjunct Counselor
Tufenkjian, Ms. Tanya	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-4		100	Interession - Adjunct Counselor
White, Shawnnie	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	03 0611 3 632100 1456		C IV-1		100	Interession - Adjunct Counselor

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Whitson, Beau	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	01/09/23 - 02/16/23	01 1000 0 630000 1456		C IV-2		100	Interession - Adjunct Counselor
AbiSaab, Samar	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-2		100	Non-Instructional Assignment
Alas, Mr. Brian	Health Sciences Division	Health Sciences Adjunct	12/01/22 - 12/10/22	03 3920 0 120300 1460	NTE 12 hours	C II-1		100	Non-Instructional Assignment
Bahrami, Dr. Mohammad	Office of VP Instructional Services	Physical Sciences Adjunct	10/13/22 - 10/13/22	03 3780 0 630002 1460	NTE 2 hrs	C III-3		100	Non-Instructional Assignment
Borey, Mr. Christopher W.	Student Services	Media Arts Adjunct	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 3 hrs	C III-2		100	Non-Instructional Assignment
Bowman, Kimberly J	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-1		100	Non-Instructional Assignment
Diehl, Ms. Deborah Lynn	Student Services	Media Arts Instructor	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Drummond, Mrs. Karin A	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-4		100	Non-Instructional Assignment
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	12/01/22 - 12/10/22	03 3920 0 120300 1460	NTE 25 hours	C III-4		100	Non-Instructional Assignment
Farwell, Mr. Tanner Dillon	Kinesiology Division	Health & PE Adjunct	11/04/22 - 11/04/22	01 1000 0 083500 1460	6 hrs	C III-3		100	Non-Instructional Assignment
Fogarty, Kerry B	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-1		100	Non-Instructional Assignment
Fonua, Mr. John	Kinesiology Division	Health & PE Adjunct	11/04/22 - 11/04/22	01 1000 0 083500 1460	6 hrs	C II-2		100	Non-Instructional Assignment
Garcia, Celsa	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-1		100	Non-Instructional Assignment
Hill, Taylor R	Health Sciences Division	Health Sciences Adjunct	12/01/22 - 12/10/22	03 3920 0 120300 1460	NTE 25 hours	C II-1		100	Non-Instructional Assignment
Kelly, Miss Brigid A.	Student Services	Media Arts Adjunct	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 3 hrs	C III-1		100	Non-Instructional Assignment
Mayer, Mr. Paul Stuart	Noncredit ESL Division	Noncredit ESL Instructor	10/01/22 - 12/17/22	01 0300 0 150801 1460	NTE 6 hrs	C III-4		100	Non-Instructional Assignment
Oganesyan, Mrs. Asmik	Office of VP Instructional Services	Chemistry Instructor	11/17/22 - 11/17/22	03 3780 0 630002 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Oliver, Christopher W	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-1		100	Non-Instructional Assignment
Perez, Mr. Moises	Student Services	Media Arts Adjunct	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 3 hrs	C III-2		100	Non-Instructional Assignment
Rooney, Ms. Marian Amanda C	Office of VP Instructional Services	English Instructor	11/03/22 - 11/03/22	03 3780 0 630002 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Sierra, Ms. Mayra	Student Equity & Achievement	Math Instructor	11/01/22 - 12/16/22	03 0610 3 632100 1460	NTE 40 hrs	C II-4		100	Non-Instructional Assignment

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Steiner, Miss Carley	Student Services	Media Arts Adjunct	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 3 hrs	C III-4		100	Non-Instructional Assignment
Ulrey, Ms. Geraldine J. (Geri Ulrey)	Student Services	Media Arts Instructor	10/27/22 - 12/17/22	03 0612 2 632100 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Van Horne, Mr. Vincent	Kinesiology Division	Health & PE Adjunct	11/04/22 - 11/04/22	01 1000 0 083500 1460	6 hrs	C III-2		100	Non-Instructional Assignment
Zardaryan, Edgar	Student Equity & Achievement	Noncredit ESL Adjunct	09/23/22 - 12/17/22	03 0612 2 632100 1460	4 hrs	C III-1		100	Non-Instructional Assignment
Ingle, Mrs. Tiffany Erin	Noncredit ESL Division	Non -Credit ESL Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1460	12	C II-4		100	Non-Instructional Assignment FDIP Trainer
Leong-Brattain, Miss Denise	Student Services	Counselor	06/21/22 - 12/16/22	03 3700 0 673200 1460	8	CIII-4		100	Non-Instructional Assignment FDIP Trainer
Somo, Sandy	Social Sciences Division	Sociology Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1460	12	C II-4		100	Non-Instructional Assignment FDIP Trainer
Swett, Karen L	Speech Communications	Speech Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1460	12	C II-4		100	Non-Instructional Assignment FDIP Trainer
Bey, Ms. April C.R.	Office of VP Instructional Services	Art Instructor	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Djrbashian, Dr. Ashot	Office of VP Instructional Services	Mathematics	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Fonarow, Dr. Wendy	Office of VP Instructional Services	Anthropology	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Helgeson, Mr. Jayson Joe	Office of VP Instructional Services	Music Instructor	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Mack, Mr. Kevin J.	Office of VP Instructional Services	History Instructor	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Somo, Sandy	Office of VP Instructional Services	Sociology Instructor	08/29/22 - 06/17/23			\$0		0	Sabbatical Leave (Guild)
Voden, Dr. Thomas B	Office of VP Instructional Services	Mathematics Instructor	02/22/22 - 12/20/22			\$0		0	Sabbatical Leave (Guild)
Alas, Mr. Brian	Health Sciences Division	Health Sciences Adjunct	11/01/22			C111-1			Salary Schedule Advancement
Banaag, Mr. Paolo	Student Services	Counselor	08/29/22 -			AC III-7		0	Salary Schedule Advancement
Bey, Ms. April C.R.	Visual and Performing Arts Division	Art Instructor	09/01/22 -			AC V-11		0	Salary Schedule Advancement
Calderone, Mrs. Erin E	Kinesiology Division	Kinesiology Instructor	08/29/22 -			AC IV-13		0	Salary Schedule Advancement
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	09/01/22 -			AC IV-19		0	Salary Schedule Advancement
Markoulakis, Mr. Ioannis	Office of Instructional Services	Visual and Performing	11/01/22 - 12/17/22	01 1000 0 601000 1395		\$1,495.00		100	Stipend - Ancillary Activities
Popova, Ms. Biliana K	Office of Instructional Services	Visual and Performing	11/01/22 - 12/17/22	01 1000 0 601000 1395		\$520.00		100	Stipend - Ancillary Activities
Rios, Mr. Christopher A	Office of Instructional Services	Visual and Performing Arts Adjunct	11/01/22 - 12/17/22	01 1000 0 601000 1395		\$1,495.00		100	Stipend - Ancillary Activities
Bakhshian, Ms. Kaitlin	Student Affairs	Health & PE Adjunct	11/21/22 - 05/30/23	01 1000 0 696100 1395		\$8,000.00		100	Stipend - Assistant Coach Softball

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Donayan, Ms. Sona S.	Office of VP Instructional Services	Nutrition Instructor	01/09/23 - 02/16/23	01 0100 0 499900 1395		\$1,189.08		100	Stipend Dietetic Nutrition Internship Prep Work
Biancheri, Mrs. Mary Jane	Social Sciences Division	Child Development Instructor	01/01/23 - 06/30/23	03 1300 0 663200 1395		\$2,516.40		100	Stipend Facilitating Equity 101 online professional development(Winter&Spring)
Dube, Ms. Sangita	English Division	English Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Dulay, Mr. Michael	Psychology	Psychology Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Gomez, Mr. Gabriel Dante	English Division	English Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Kamei, Mr. Richard T	Social Sciences Division	Sociology Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000		100	Stipend FDIP Mentor
Kronbeck, Mrs. Elizabeth I	Social Sciences Division	Social Sciences Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Mayer, Mr. Paul Stuart	Noncredit ESL Division	Non-Credit ESL Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Owens, Dr. Deborah L	Child Development	Child Development Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Sherman, Dr. Paul Jon	Visual and Performing Arts Division	Music Instructor	06/21/22 - 12/16/22	03 3700 0 673200 1395		\$1,000.00		100	Stipend FDIP Mentor
Dionisio, Dr. Daphne	Office of VP Instructional Services	Program Manager I, Accred'n & Institutional Effect	01/01/23 - 03/31/23	03 1300 0 663200 1395		\$14,500.20		100	Stipend Planning, Consultation, Logistics, Technology Configuration, Implementation of Grant Activities
Nguyen, Beverly A	Health Sciences Division	Health Sciences Adjunct	10/21/22 - 12/10/22	01 0100 0 120300 1320		C IV-1		100	Substitute - Absence Replacement
CREDIT (as received from IT and Instructional Services)									
Aguirre, Tomas	Social Sciences Division	CLS Teach OVL - Social Science	08/29/2022 - 12/10/2022	01 0100 0 200300 1310	3	C III-6			Adjunct Assignment - Full Semester
Aguirre, Tomas	Social Sciences Division	CLS Teach OVL - Social Science	08/29/2022 - 12/10/2022	01 0100 0 200300 1311	1	C III-6			Adjunct Assignment - Office Hours
Galvez, Brenda	Student Services	Adjunct Counselor	10/24/2022 - 12/17/2022	01 0100 0 493000 1310	1	C IV-1			Adjunct Assignment - Short
Galvez, Brenda	Student Services	Adjunct Counselor	10/24/2022 - 12/17/2022	01 0100 0 493000 1311	0.33	C IV-1			Adjunct Assignment - Office
Garcia, Elizabeth	Kinesiology Division	Health and PE Adjunct	10/25/2022 - 12/15/2022	01 0100 0 083500 1310	3	C IV-3			Adjunct Assignment - Short Session
Garcia, Elizabeth	Kinesiology Division	Health and PE	10/25/2022 - 12/15/2022	01 0100 0 083500 1311	0.79	C IV-3			Adjunct Assignment - Office
Garcia, Jesus	Kinesiology Division	Health and PE	10/24/2022 - 12/14/2022	01 0100 0 083500 1310	3	C IV-2			Adjunct Assignment - Short
Garcia, Jesus	Kinesiology Division	Health and PE Adjunct	10/24/2022 - 12/14/2022	01 0100 0 083500 1311	0.79	C IV-2			Adjunct Assignment - Office Hours

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
All Other Classified Actions									
Galadjian, Ms. Hermine Helen	Human Resources	Human Resources Assistant	10/28/22 - 10/28/22	01 1000 0 673200 2110	2.5 hrs	Est Rate of Pay		0	Additional Hours
Gomez Tagle, David	Information and Technology Services	Senior IT Support Specialist	11/10/22 -			\$0		100	Correction to the Board: 11/15/22 - Date
Hamond, Mr. Alexandre A.	Information and Technology Services	Senior Computer Lab Technician	11/01/22 -	01 0100 0 079900 2210		\$300.00/mo		100	Stipend - Classified Professional Growth
Lelikyan, Mari	Life Skills - Noncredit Business Division	Assistant Instructional Computer Lab Technician	11/01/22 -	01 0300 0 601001 2210		\$75.00/mo		100	Stipend - Classified Professional Growth
Marouti, Hasmic	Life Skills - Noncredit Business Division	Assistant Instructional Computer Lab Technician	11/01/22 -	01 0300 0 601001 2210		\$100.00/mo		100	Stipend - Classified Professional Growth
Perez, Ms. Martha C.	Community Services Education	Program Assistant	11/01/22 -	03 0400 0 680000 2110		\$50.00/mo		100	Stipend - Classified Professional Growth
Soriano, Joseph M	Biology Division	Senior Instructional Lab Technician	10/01/22 -	01 0100 0 040000 2210		\$75.00/mo		100	Stipend - Classified Professional Growth
Babakhanians, Ms. Roubina	CalWORKS	Student Services Assistant	11/14/22 - 12/31/22	01 1000 0 647001 2495		\$229.04/mth		100	Stipend - Out of Classification
Briones, Mrs. Jennifer	Human Resources	HR Generalist	11/08/22 - 02/28/23	01 1000 0 673200 2495		\$428.00/mth		100	Stipend - Out of Classification
Rosas, Ms. Pamela	CalWORKS	Student Services Technician	11/14/22 - 12/31/22	01 1000 0 647001 2495		\$319.67/mth		100	Stipend - Out of Classification
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Sanchez, Jose A	Kinesiology Division	Assistant Coach - Football	11/04/22 - 11/04/22	01 1000 0 083500 2390		\$337.40		100	Professional Expert
Cappiello, Anthony	Athletics	Assistant Coach-Baseball	11/01/22 - 05/30/23	01 1000 0 696000 2390		\$8,000.00		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Harris, Darrius	Student Affairs	Assistant Coach - Football	11/21/22 - 02/28/23	01 1000 0 696000 2390		\$4,000.00		100	Professional Expert
Harris, Darrius	Athletics	Assistant Coach - Football	11/04/22 - 11/04/22	01 1000 0 083500 2390		\$337.40		100	Professional Expert
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Plasencia, Mr. Jordan	Athletics	Assistant Coach-Baseball	11/01/22 - 05/30/23	01 1000 0 696000 2390		\$8,000.00		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Rivera, Patricia Elizabeth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Rivera, Patricia Elizabeth	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$39.44/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$39.44/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	01/09/23 - 02/16/23	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired to perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Andrade, Kelly	MCEC	Student Services Technician- Substitute	12/01/22 - 02/01/23	01 1000 0 615000 2370		\$28.20/hr		100	Substitute - Vacancy Replacement (NTE 60 Days)
Beverly, Tatiana A	Library and Learning Resources	Library and Learning Support Assistant	11/21/22 - 01/21/23	01 1000 0 612000 2370		\$19.96/hr		100	Substitute - Absence Replacement
Oldfield, Danielle N	Library and Learning Resources	Library and Learning Support Assistant	11/22/22 - 01/22/23	01 1000 0 612000 2370		\$19.96/hr		100	Substitute - Absence Replacement
Zargaryan, Ms. Lili	Student Outreach	Student Services Assistant II	12/01/22 - 01/31/23	01 1000 0 671100 2370	30 hrs/wk	\$21.49/hr		100	Substitute - Vacancy Replacement (NTE 60 Days)
Student Employee									
Adams, Ginger		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Baghdasaryan, Anna N		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Balians, Erik		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 2308 0 696500 2360		\$15.00			
Burton, Max		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 0612 3 601003 2360		\$15.00			
Cipriano, Guia Marie		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 3780 0 630002 2360		\$15.00			
Cortes Zuniga, Luis		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Cruz, Jailene		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Estrada, Joseph		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 696000 2360		\$15.00			
Garcia, Diego		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 0610 3 615000 2360		\$15.00			
Garcia, Eduardo		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 696000 2360		\$15.00			
Harutyunyan, Vachagan		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 2110 0 051400 2360		\$15.00			
Harutyunyan, Vachagan		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 2110 0 051400 2360		\$15.00			
Hoff, Stephanie		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Hovsepian, Celia		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 612000 2360		\$15.00			
Islam, Mosidul		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 630300 2360		\$15.00			
Legaspi, Cherilyn		STU. ASSIST. I	11/01/2022 - 06/30/2023	03 2200 0 642000 2360		\$15.00			
Madariaga, Israel		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 696000 2360		\$15.00			
Mirzakhanyan, Arpine		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 0100 0 150801 2360		\$15.00			
Naylor, Anthony		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Noravian, Jillian		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 612000 2360		\$15.00			
Oh, Christina		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			
Orudzhyan, Lilit		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 0100 0 150801 2360		\$15.00			
Perez, Ricardo		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 696000 2360		\$15.00			
Petrosian, Rafael		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 0100 0 190100 2360		\$15.00			
Solis, Arianna		STU. ASSIST. I	11/01/2022 - 06/30/2023	01 1000 0 040000 2360		\$15.00			

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees
SUBMITTED BY: Ryan Cornner, Superintendent/President
REVIEWED BY: Roger Dickes, Academic Senate President
PREPARED BY: Frankie Strong, Governance Office Coordinator
SUBJECT: ACADEMIC RANK

DESCRIPTION OF HISTORY / BACKGROUND

Provisions for advancement in academic rank are defined in Board Policy 7220 (general authorization) and Administrative Regulation 7220 (definitions of the rank and the procedure for advancement).

COMMITTEE HISTORY

Applications for advancement in rank are reviewed annually by the Academic Senate's Academic Rank committee and submitted to the Academic Senate for approval. The Academic Senate approved the candidates listed below at its November 3, 2022 meeting.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees grant advancement of academic rank, effective Fall semester 2022, to the faculty members as presented.

ADJUNCT ASSISTANT PROFESSOR

1. Tanya Baronian, English
2. Katrina Klaasmeyer, Art History

ADJUNCT ASSOCIATE PROFESSOR

1. Rafael Cardona, CE Business
2. Araceli Ruiz, CE Student Success Center
3. Patrick Shahnazarian, Electronics and Computer Technology
4. Marine Ter-Kazaryan, Music

ADJUNCT PROFESSOR

1. Eric Danielson, Computer Science Information Systems
2. Amity Grimes, CE Parent Education
3. Yvette Kayzakian, Business, CABOT
4. Caryn Panec, CE Parent Education and Student Success Center
5. Sidney Stark, Kinesiology
6. Alvard Uzunyan, ESL and Armenian

ASSISTANT PROFESSOR

1. Anahit Ana Boduryan, Counselor, EOPS
2. Samantha Garagliano, Speech Communication
3. Karoline Rostamiani, Biology

ASSOCIATE PROFESSOR

1. Rory Cohen Schorr, Journalism
2. John Furhmann, Mathematics
3. Tiffany Ingle, ESL

PROFESSOR

1. Sona Donayan, Culinary Arts
2. Robyn Fishman, History
3. Lara Kartalian, English
4. Janet Langon, ESL
5. James Brett Miketta, Computer Science Information Systems
6. Alexa Schumacher, ESL
7. Yvette Ybarra, Kinesiology

Glendale Community College District

7220

Board Policy

ACADEMIC RANK

Members of the faculty at Glendale Community College may be assigned the academic rank of Instructor, Assistant Professor, Associate Professor, Professor, or Visiting Professor in accordance with the qualifications and procedures which are recommended by the Glendale Community College Faculty Senate and Superintendent/President of the College District, and approved by the Board of Trustees.

The Academic Rank Policy at Glendale Community College is in no way attached to salary, nor is it considered the basis for a merit plan for salary increase.

Adopted: 7/10/73

Revised: 3/31/83

Reviewed: 1/13/17; 8/28/20

Renumbered from Board Policy 4113: 2/2/15

7220

Administrative Regulation

ACADEMIC RANK

A. Academic Rank

Academic Ranking is a celebration of personal and professional achievement and a commitment to the GCC community. It appropriately establishes the professor's position in the academic community, enhances professional and academic prestige, and increases the reputation of the college.

Academic Ranking is strictly an honorary title bestowed by the Academic Senate under its authority. It is not attached to salary, nor is it a merit plan for increased salary or benefits.

1. **Instructor.** The title of a faculty member shall be Instructor while he/she is serving in probationary status and in any case until she/he has completed four years of full-time Glendale College teaching/service.
2. **Assistant Professor.** Any faculty member who has gained tenure and has completed four years of full-time or equivalent of teaching/service may apply to become an Assistant Professor. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate Career and Technical Education credential in order to qualify as an Assistant Professor. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
3. **Associate Professor.** A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Associate Professor upon the fulfillment of a. and one of b., c., or d. following:
 - a. Seven (7) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned Master's degree or an earned doctorate from an accredited institution of higher learning.

- c. Forty-two (42) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 42 academic and/or trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree. (A trade experience unit is equal to 40 hours of approved work in the subject area field).
4. **Professor.** A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Professor upon the fulfillment of a. and one of b., c., d., or e. following:
- a. Twelve (12) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned doctorate from an accredited institution of higher learning.
 - c. Eighty-four (84) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. National or international eminence, which shall be demonstrated by publications recognized by scholars in the applicant's field, by citation rates (the number of times the applicant has been quoted by his or her colleagues in learned journals), by sponsorship of symposia, by invited addresses, and/or by such other relevant evidence of wide acceptance by his or her colleagues as will satisfy the Academic Rank Committee of the Faculty Senate.
 - e. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 84 academic and/or trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree.
5. **Emeritus Professor.** Faculty who retire, but continue to teach part-time at Glendale College, will retain Academic Rank and be designated with that rank followed by "Emeritus".

6. **Visiting Professor.** This is a temporary rank and subject to renewal each year. This rank is to be awarded to a teacher of obvious national or international eminence (as defined in 4(d) above) who may not have the requisite number of years of college service and/or academic qualifications to receive an appropriate rank among the foregoing. The choice of subject area must follow the policy below.

7. **Adjunct Faculty Academic Ranks**

- a. **Instructor.** The title of an adjunct faculty member shall be Instructor until eligible to apply for the rank of Adjunct Assistant Professor, Adjunct Associate Professor, or Adjunct Professor.
- b. **Adjunct Assistant Professor.** An adjunct faculty member is eligible to apply for the title of Adjunct Assistant Professor when the prorated equivalent of four (4) cumulative years of full-time service has been reached and he or she has shown evidence of professional responsibility. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential in order to qualify as an Adjunct Assistant Professor.
- c. **Adjunct Associate Professor** An adjunct faculty member is eligible to apply for the title of Adjunct Associate Professor when the prorated equivalent of seven (7) cumulative years of full-time service has been reached, he or she has shown evidence of professional responsibility, and the faculty member meets the equivalent of the requirements under 3(b) or 3(c) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 3(d) above. Up to two prorated years of service teaching at other California Community Colleges may be applied to the service total.
- d. **Adjunct Professor.** An adjunct faculty member is eligible to apply for the title of Adjunct Professor when the prorated equivalent of twelve (12) cumulative years of full-time service has been reached, he or she has shown evidence of professional responsibility, and the faculty member meets the equivalent of the requirements under 4(b), 4(c), or 4(d) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 4(e) above. Up to five prorated years of service teaching at other California Community Colleges may be applied to the service total.

For the purposes of determining eligibility for advancement in academic rank, the teaching load or college service load at Glendale College is prorated as compared to full-time college teaching/service in the applicant's discipline.

One year of full-time instruction equals 30 semester units (or instructional contact hours). For information about a specific discipline, the complete list of teaching loads at GCC is included in the Guild contract.

Academic rank earned by adjunct faculty is retained if a faculty member is hired into a tenure-track position.

B. The Procedure

1. The application for advancement in rank is to be submitted to the Academic Rank Committee of the Faculty Senate for review and evaluation. Faculty members who are otherwise eligible for advancement in rank and who will complete the duration-of-service requirements during the current academic year may apply for such advancement. Academic Senate approval of any such applications, if granted, will be contingent on, and shall become effective on, actual completion of the duration requirement.
2. A favorable vote of the Academic Rank Committee and of The Academic Senate will result in the submission of a recommendation to the Superintendent/President of the College. When the Superintendent/President of the College receives a recommended change in rank, he will forward a copy of this notification to the Office of Human Resources for insertion in the instructor's personnel file. The Academic Rank Chairman will give official notification of academic rank advancement to those who have earned it.
3. An unfavorable decision of the Committee or the Senate may be appealed before an augmented committee composed of the members of the Academic Rank Committee of the Academic Senate and three (3) additional faculty members appointed by the President of the Academic Senate. An unfavorable decision by this augmented committee shall be considered as the final appeal. An applicant so denied advancement in rank may reapply not earlier than one year from the date of the original application.
4. Academic rank may be discontinued upon the request of a majority of the faculty.
5. The execution of the above policy shall be the responsibility of the Academic Rank Committee of the Academic Senate.
 - a. To arrive at a recommendation, the committee will require evidence of professional responsibility in one of the following three areas:
 - i. Materials for the up-grading of courses or college assignments (i.e., new courses, course revisions, recent research, etc.)

- ii. Contributions to the academic life of the community (i.e., public lectures, recitals, concerts, readings, exhibits, publications, etc.).
 - iii. Offices in faculty, professional, scholarly, or social service associations.
- b. Academic rank, as herein defined, will apply to the teaching staff, librarians, counselors, administrators, and nurses. Non-teaching faculty and administrators must list their rank in the college catalog without a subject area.
- c. All academic units shall be defined as semester units.
- d. The faculty member applying for rank should select a single subject title (e.g., "Associate Professor of English" not "Associate Professor of English and French")-that of the subject area in which he/she commonly teaches; however, in unusual cases, dual subjects may be approved if the instructor has adequate credentials and spends half his/her time in two subject areas. An instructor of a Career and Technical Education subject may choose the subject area of "Applied Technology." In the case of a teaching staff member, the subject area in which the title is granted must be one in which there is a sequence of course offerings in the day program of the college, and the subject title must be one of the subjects listed in the official college catalog. Non-teaching faculty and administrators may not list a subject area after their rank. Any change in title must be made by application to the Academic Rank Committee.
- e. All units and degrees used in an application for academic rank must be from institutions accredited by a regional accrediting agency listed by the Federation of Regional Accrediting Commissions of Higher Education by the American Council on Education. Special problems (like degrees from foreign countries) shall be evaluated by the Academic Rank Committee.

Adopted: 7/10/73

Revised: 3/31/83; 2/21/95; 5/15/07, 09/05/17

Renumbered from Administrative Regulation 4113: 02/02/15

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

SUBJECT: APPOINTMENT OF MEMBERS TO THE INDEPENDENT
CITIZENS' BOND OVERSIGHT COMMITTEE

DESCRIPTION OF HISTORY / BACKGROUND

An election was held in the Glendale Community College District on November 8, 2016 for the issuance and sale of general obligation bonds of the Glendale Community College District (the "District"). Measure GC was approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. The District previously had a bond oversight committee established for Measure G in connection with the issuance of bonds under Measure G. In December 2016 the Board expanded the responsibilities of the Glendale Community College District Independent Citizens' Bond Oversight Committee to include the review of expenditures of the Measure GC bond proceeds and approved Amended and Restated Bylaws which set forth the expanded powers and responsibilities of the Committee. The GCC Executive Vice President of Administrative Services serves as the chief college staff member in support of the work of the Committee.

Proposition 39 and the By-Laws require that the oversight committee consist of at least seven members representing the following areas:

- Local business organization
- Senior citizens' organization
- Taxpayer organization
- Currently enrolled student active in student government
- District support organization such as the College Foundation
- Community at-large (at least two)

Following the passage of Measure GC in 2016, the Committee determined the size of the Committee should be at least 12 members. This number has since been revised down to at least 7 members.

Members of the committee may serve no more than three consecutive terms of two years each. Terms commence as of the date of the appointment by the Board of Trustees, with an effort to have terms run from July 1 – June 30.

The Oversight Committee is comprised of the following individuals:

First Term Members:

- Monica Campagna – Community (1st term ending June 2023)
- Tina Parsegian – Community (1st term ending June 2023)
- Ladonna Larrea – Community (1st term ending June 2024)
- James Spencer – Community (1st term ending June 2024)

Second Term Members:

- Daniel Kim – Community (2nd term ending June 2024)
- Alex Parajon – Community (2nd term ending June 2024)

Third Term Members:

- Zanku Armenian – Local Business Organization (3rd term ending June 2023)

Student member replacement appointment to be recommended by ASGCC.

Two former public members have terms that expired on June 30, 2022 and are interested in continuing their service: Harry Leon and Roberta Hacopian.

According to the By-Laws of the Oversight Committee, the Superintendent/President is to review applications and make recommendations to the Board. Criteria considered in development of the recommendations are: 1. Proposition 39 required representation, 2. Glendale geographic diversity, 3. demographic diversity, 4. special areas of expertise and experience helpful to the work of the committee, and 5. community service.

It is recommended the Board reappoint Harry Leon (taxpayer organization) and Roberta Hacopian (senior citizens' organization), to the Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

Because the Education Code prohibits the use of bond funds for the support of the Committee, there may be a limited fiscal impact to the General Fund resulting from the creation of and the District's support of the Committee.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the reappointments of Harry Leon and Roberta Hacopian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

SUBJECT: CHANGE BOARD OF TRUSTEES SPECIAL WINTER
RETREAT DATE TO FRIDAY, JANUARY 20, 2023

DESCRIPTION OF HISTORY / BACKGROUND

Request to change Board of Trustees Special Winter Retreat date to Friday, January 20, 2023 as original date established on Friday, January 27, 2023 conflicts with the CCLC 2023 Effective Trusteeship and Board Chair Workshops.

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees change the Special Winter Retreat date to Friday, January 20, 2023.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

PREPARED BY: Brittany Grice, Vice President, Human Resources

SUBJECT: TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND
THE GLENDALE COLLEGE GUILD, LOCAL 2276, AMERICAN
FEDERATION OF TEACHERS

DESCRIPTION OF HISTORY/BACKGROUND

The District and the Glendale College Guild, Local 2276, American Federation of Teachers reached tentative agreement on the following items:

1. Article X1, Sections 2-3: Part Time Faculty Health Insurance
2. Article XI, Section 3: Early Retirement Incentive
3. Article VI Hours, Section 1: Basic hours
4. Article VI Hours, Section 3: Office Hours
5. Article VI Hours, Section 4: Workload (hereinafter 'load')
6. Article VIII Salaries, Section 15: Division Chairpersons
7. Article VIII, Salaries, Section 18C: Independent Study

COMMITTEE HISTORY

College Executive Committee December 13, 2022

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

**Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

Section 2. ~~Adjunct~~ Part-Time Faculty Health Insurance Buy-in Program

Note: Provisions and mechanisms described in sections 2 and 3 are complementary and should be interpreted and applied jointly.

...

Section 3. Part-Time Faculty Health Insurance

Note: Provisions and mechanisms described in sections 2 and 3 are complementary and should be interpreted and applied jointly.

The District and the Guild mutually support the goal of part-time faculty healthcare parity in concept, which may potentially be made possible pursuant to Education Code Sections 87861, 87862, 87863, 87864, and 87867. The District will engage in reasonable efforts towards making implementation of Section 3 a viable option for the District. Until Section 3 has been certified and implemented by the District to the Guild for a calendar year that is covered during the period of this agreement, Section 2 above shall control as the default health insurance program for part-time faculty in the District.

The Part-Time Faculty Health Insurance program described below shall not be in effect under this agreement until the District certifies to the Guild that requisite conditions to allow the District's participation have been met. The District shall retain sole discretion in determining whether the conditions outlined have been met; however, the District must confer with the Guild to discuss its assessment. The existence and implementation of this program is contingent on the following three (3) conditions being simultaneously met:

- a. The District certifies by the first Board meeting of the fall semester (or a later date if mutually agreed upon) to the Guild in writing that it has identified sufficient funding to cover the maximum potential cost of the program at the District for the following calendar year; and
- b. The District receives subsidy or promise of reimbursement in terms satisfactory to the District from the State Chancellor's Office for the entire cost of the program for that calendar year; and

c. The District certifies for the Guild it has been provided with a sufficient mechanism from the state, or through its own design, to accurately assess which part-time faculty are eligible for the program and to what degree they can receive coverage from the District.

In the event that the three conditions are deemed not to have been met by the District for any period of this agreement, part-time faculty shall still be eligible for participation in the Part-Time Faculty Health Insurance Buy-In Program contained in Section 2.

In the event that the District implements the program outlined in Section 3 the District receives less than 100% reimbursement from the State for its medical premium and reimbursement expenses under this program, the parties shall re-open negotiations on this topic.

The Glendale Community College District will offer the same healthcare plans currently available to full-time faculty-to qualifying adjunct faculty as defined in this section. Coverage in this plan will be subject to the availability of the plan to the District. Part-time employees must qualify and agree to the following requirements to participate.

The Guild and District agree the District's primary responsibility regarding scheduling instructors and classes is to best meet the needs of students and programs. The desires and needs of individual employee's scheduling are naturally subordinate to these priorities.

A. Eligibility Criteria:

1. A part-time faculty member shall be eligible for the same District-sponsored healthcare coverage provided to full-time faculty members (See Article XI, Section 1A), so long as the part-time faculty member meets one of the following criteria as defined under Education Code Section 87861 et seq.. The District and Guild understand the eligibility requirements to be the following:

- Has a teaching assignment at GCC that is greater than or equal to 40% of the minimum full-time teaching assignment at that district; or
- Has a teaching assignment as a part-time faculty member at GCC and one or more California community college districts which in total is equal to or is greater than 40% of a full-time teaching assignment.

Additionally, the part-time faculty member *must not be receiving health insurance coverage from another employer either directly, as a spouse, a domestic partner, or as a dependent* in accordance with Education Code Section 87864.

In the event the District receives clarification regarding eligibility, the Parties agree to reopen this article to ensure the agreement reflects the current legal requirements for part-time faculty at the District to participate in the program.

2. The employee may also meet this 40% load or assignment requirement for the Spring semester, if their annual load is at least 80% by combining their Fall and Spring assignments from the current calendar year and they have an assignment at Glendale college in both semesters.
- B. The employee may elect to choose insurance for one party, two party or family coverage. To be included in plan coverage, dependents of part-time faculty members participating in the District-sponsored healthcare program shall not be receiving benefits from another source simultaneously.
- C. Open Enrollment Periods
1. Once an employee is eligible to participate in the program, they have thirty days to enroll, or they must wait for the next enrollment period.
 2. An eligible employee who chooses not to participate in the program must wait until the next open enrollment period to join the program.
- D. Employee Withdrawal from Coverage:
1. Employees who have severed their employment relationship with the District shall have COBRA rights with up to 18 months additional coverage in accordance with State and Federal Law.
- E. Premium Coverage:
1. Coverage will be provided on a calendar year basis. Those employees who start the program in the Fall semester will be covered from the first of the month following the start of the Fall semester through December 31st of that year.
 2. An employee who has fulfilled the minimum qualifying criteria at the end of the Spring Semester will be eligible to begin coverage from the first day of the month following the start of the Fall semester.
 3. Participating employees must be covered for the Summer months even if not working that session.
 4. Open enrollment periods will be established with Blue Shield and Kaiser Permanente in order to facilitate year-round coverage.
- F. Faculty Member is Unable to Maintain a Minimum Assignment
1. Adjunct faculty shall be informed of their load for the following semester in a timely fashion by either the Division Chair, Co-Chair or Instruction Office.
 2. If an adjunct faculty member is informed that they will not be scheduled for enough classes to maintain a forty percent (40%) load or assignment in all Districts, they may elect to:
 - a. Drop the plan at the end of the current semester
 - OR
 - b. Continue in the plan and accept responsibility for one hundred percent (100%) of the cost of the HMO plan through COBRA.

G. If the District changes health carriers in the future, the part-time employees who are covered by this plan will automatically be transferred to the new carrier.

H. The District shall not be held liable for changes in scheduling that alter the insurance status for a part-time instructor.

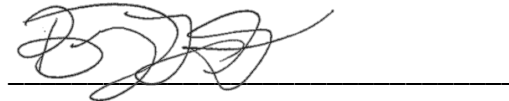
I. It is understood that if the participation rate in the defined pool is not sufficiently large to meet Blue Shield's standard for offering such an insurance plan, then District and Guild will reform the pool with different criteria and apply again for coverage.

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator

Glendale College Guild



Brittany Grice, Chief Negotiator

Glendale Community College District

**Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

**ARTICLE XI
HEALTH AND WELFARE BENEFITS**

...

Section 3. Early Retirement Incentive

~~For employees retiring prior to June 1, 2008, the District shall pay up to a maximum of six thousand five hundred dollars (\$6,500) per fiscal year for the medical and dental insurance coverage of the retiring employee and her/his eligible dependent or eligible spouse or eligible domestic partner, providing the following conditions are met:~~

For employees retiring after June 1, 2008, the District shall pay up to a maximum of eight thousand five hundred dollars (\$8,500) per fiscal year for the medical and dental insurance coverage of the retiring employee and her/his eligible dependent or eligible spouse or eligible domestic partner, providing the following conditions are met:

A. For full-time faculty who have been employed on a contract basis one-half time or more, for at least nine (9) consecutive years by the District immediately prior to retirement and who are retiring on or after July 1, 2023, the District shall pay up to a maximum of twelve thousand (\$12,000) per fiscal year for the medical and dental insurance coverage of the retiring employee and their eligible dependent or eligible spouse or eligible domestic partner, provided the conditions outlined in subsections C-F below are met.

B. For full-time faculty who have been employed on a contract basis one-half time or more, for sixteen (16) consecutive years by the District immediately prior to retirement and who are retiring on or after July 1, 2023, the District shall pay up to a maximum of fifteen thousand dollars (\$15,000) per fiscal year for the medical and dental insurance coverage of the retiring employee and their eligible dependent or eligible spouse or eligible domestic partner, provided the conditions outlined in subsections C-F below are met.

~~A.~~ **C. The employee must have been employed on a contract basis one-half time or more for nine (9) consecutive years by the District immediately prior to retirement.**

An employee who has been granted a sabbatical leave or military leave during this period of service, shall have this leave time credited toward this employment requirement.

~~B.~~ **D.** The employee must have been eligible and covered under one of the District's medical insurance plans in force immediately prior to retirement.

~~C.~~ **E.** To be eligible for this benefit, the employee must retire at or after age fifty-five (55) but before age sixty-five (65). If an employee accepts early retirement through STRS due to disability, the employee must be at least fifty (50) years of age.

~~D.~~ **F.** ~~For employees retiring prior to June 1, 2008, the District shall pay premiums up to a maximum of six thousand five hundred (\$6,500) per fiscal year to an appropriate carrier toward the medical and dental plans then in effect or as directed in Paragraphs E, F, G and H below.~~

For employees retiring after June 1, 2008, the District shall pay premiums up to a maximum of eight thousand five hundred (\$8,500) per fiscal year to an appropriate carrier toward the medical and dental plans then in effect or as directed in Paragraphs E, F, G and H below.

For employees retiring after June 1, 2015, the District shall pay premiums up to a maximum of ten thousand two hundred dollars (\$10,200) per fiscal year to an appropriate carrier toward the medical and dental plans then in effect or as directed in Paragraphs E, F, G and H below.

For employees retiring on or after July 1, 2023 the District shall pay premiums up to a maximum of either:

- **pursuant to Section 3, A: twelve thousand dollars (\$12,000) per fiscal year to an appropriate carrier toward the medical and dental plans then in effect or as directed in Paragraphs E, F, G and H below; or**
- **pursuant to Section 3, B: fifteen thousand dollars (\$15,000) per fiscal year to an appropriate carrier toward the medical and dental plans then in effect or as directed in Paragraphs E, F, G and H below.**

Such payment shall begin for the retiring employee and his/her eligible dependent or eligible spouse or eligible domestic partner beginning at the time of retirement or at the beginning of the following year of coverage, whichever is applicable. The District shall cease payment of the premium when the employee reaches the age of sixty-five (65) or upon his or her death prior to age sixty-five (65) subject to the following exception:

A retiree who is eligible for medical and dental plans provided by another agency other than the district, and therefore chooses not to participate in the District's program, may choose to have one of the following:

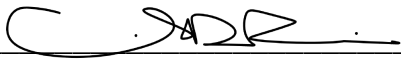
1. The District pay the premiums of the CALPERS Long-Term Care Program for the retiring employee and his/her eligible spouse. In the event the premiums for the CALPERS program exceed \$10,200 the employee must provide the District with a check for the difference prior to the payment of the annual premiums.
2. A cash settlement set at fifty percent (50%) of the value of the existing medical/dental allowance. The cash settlement shall be paid in two installments occurring in January and July. Each payment shall be for the previous six month period.

An employee/retiree wishing to begin this cash in lieu benefit program shall notify the district at least 45 days before the benefit is to begin. Retiree participation always begins on the first day of a month and ends on the last day of a month of either the retiree's death or his/her sixty-fifth birthday.


In the event a retiree loses his/her medical benefits from the other agency, he/she may re-enroll in the District's plan if notification is made within 30 days of loss coverage from the other plan. The effective date of the re-enrollment will be on the first day of the following month. If notification is provided after the 30 day period, the retiree must wait until the next open enrollment period for coverage in the district's plan.

G. The District and the Guild mutually agree to reopen this article to meet and confer in good faith on an annual basis to review the current costs of healthcare premiums and explore whether adjustments to the District's effective rate of premium contributions can be further agreed upon.

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator
Glendale College Guild



Brittany Grice, Chief Negotiator
Glendale Community College District

Side Letter
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following:

ARTICLE VI HOURS ...

Section 1. Basic Hours

A. All individual daily schedules (including office hours) shall be submitted to the appropriate Vice-President for approval. All faculty shall spend as much time as necessary, both on campus and off campus, to properly perform their instructional and professional duties, including but not limited to preparation and planning; professional reading; reviewing and evaluating students' work, and conferring with students, administration, and staff. In addition, ~~contract full-time~~ faculty shall spend as much time as necessary, both **in-person and remote** ~~on campus and off campus~~, to perform professional duties including, but not limited to curriculum development, governance participation, and attending to department, division, college, and committee duties and meetings. In performing these duties, ~~contract full-time~~ faculty may be obligated to be present **in-person on campus** during a Monday, Tuesday, Wednesday, Thursday and/or Friday, regardless of whether their primary assignment is a 4-day schedule **or a 100% DE schedule. Remote accommodations alternatives for professional duties may be available. If no method of remote attendance for professional duties is provided, then in person participation shall be required.** Non-scheduled hours may be fulfilled **remotely.** ~~off-campus~~

...

Section 3. Office Hours

A. Office Hours Full-Time Faculty

1. The District shall make available a secure personal storage space for faculty members. For adjunct faculty members, this may take the form of a locker or locked cabinet. For ~~contract full-time~~ faculty members, this shall take the form of office space where each faculty member shall have their own desk and chair, their choice of one (1) ~~Windows or Macintosh~~ **PC or Apple** computer in accordance with the standards established by the Campus Wide Computer Coordinating Committee with Internet access, and their own telephone with voicemail. **A full-time faculty member who is scheduled to teach 100% DE and has no on campus student contact hours scheduled for two (2) consecutive regular sessions waives their right to an office space, desk and chair, but shall still have use of a District issued computer.**

...

Section 16. Assignment Limitations ...

F. A faculty member who creates a new course, ~~or converts an existing course to online or hybrid~~ shall maintain the right of first refusal to teach that course for **the first** four (4) ~~consecutive~~ primary semesters **that the course is offered** provided that:

1. there is adequate enrollment to offer the course and,
2. the faculty member does not receive an unsatisfactory evaluation

...

G. **A Distance Education (DE) certified full-time** ~~No contract~~ instructor shall **may** be assigned distance education (~~fully online and/or hybrid~~) courses for ~~more than 67%~~ **100%** of his/her ~~their~~ load. **Faculty members shall not be assigned distance education courses without their consent (see Article VI, Section 16, E).**

Once the schedule has been published, if no in-person class is available to offset a refused Distance Education course, the District is not obligated to convert course(s) to in-person modality or create new in-person course(s). Therefore, if any DE certified full-time instructor declines an offered Distance Education course, they may ultimately receive a reduced load in that relevant term, notwithstanding the District's other options in regard to making load (see Article X, Section 3, C).

Once the schedule has been published, if no DE class is available to offset a refused in-person course, the District is not obligated to convert course(s) to a DE modality or create new DE course(s). Therefore, if a full-time faculty member declines an offered in-person course they may ultimately receive a reduced load in that relevant term notwithstanding the District's other options in regard to making load (see Article X, Section 3, C).

As articulated in Article VI, Section 1a, all faculty members, including those with a 100% assignment in DE, will be expected to fulfill their obligations with regard to instructional and professional duties, spending as much time as necessary both in-person and remote to perform these duties. For those with a 100% DE schedule, remote methods for fulfilling professional duties may be available. If no method of remote attendance for professional duties is provided, then in-person participation shall be required.

...

Section 21. Notification of Assignment and Reemployment Rights for Adjunct Faculty ...

E. An adjunct faculty member with reemployment rights in a discipline shall be offered no less than a previous assignment in that discipline for which he/she is qualified before any adjunct faculty member without reemployment rights. If an adjunct faculty is granted an assignment in excess of

67% for one or two semesters, the previous provision shall not apply. For the purposes of reemployment rights, a minimum assignment is a class, library workshop, or a semester-length non-instructional assignment of 3 hours per week. In addition, if assignments become available, the District will make a reasonable effort to offer adjunct faculty with reemployment rights additional assignments until the range of 60 to 67 percent of a full-time equivalent load is reached.

The district shall consider the adjunct faculty member's past assignments when developing a schedule. All reasonable effort will be made to accommodate adjunct faculty assignment requests regarding time(s), day(s), locations(s) ~~and~~ courses(s) **and modality(ies)**.

No adjunct faculty member shall have preference over a full-time faculty member for a course that fills the load of the full-time faculty member. For purposes of this article only, "qualified" shall mean approved in all of the following four criteria:

1. Meeting the Glendale Community College minimum qualifications for a particular discipline.
2. Possessing the equivalency for minimum qualifications as defined by the Academic Senate.
3. Possessing currency in the discipline as defined by the Academic Senate.
4. Having adequate preparation for the specific course or assignment through appropriate education or experience.
5. Meeting the required DE certification requirements in the case of distance education courses

~~This determination is final and cannot be appealed or grieved. By the end of the third week of each regular semester, the Division Chair shall post on the website potential courses to be offered the following semester. An adjunct faculty member may respond to this notification with verification of course(s) he/she is qualified to teach.~~

This side letter shall be re-evaluated after the 2022-23 academic year.

Date: 11/21/2022



Caroline DePiro, Chief Negotiator
Glendale College Guild



Brittany Grice, Chief Negotiator
Glendale Community College District

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

Article VI Hours

...

Section 3. Office Hours

A. Office Hours Full Time Faculty

~~1. The District shall make available a secure personal storage space for faculty members. For adjunct faculty members, this may take the form of a locker or locked cabinet. For contract faculty members, this shall take the form of office space where each faculty member shall have their own desk and chair, their choice of one (1) Windows or Macintosh computer in accordance with the standards established by the Campus Wide Computer Coordinating Committee with Internet access, and their own telephone with voicemail.~~

~~2. Each full-time instructor shall maintain a minimum of five (5) hours (60 minutes) a week as office hours for student consultation distributed over at least 4 days, and that information shall be posted by the instructor on their office door, included on their course overview, submitted to their Division Chair(s), and made known to students in each class. Each instructor not teaching online or hybrid courses shall hold a minimum of 80% of their office hours on campus, while the remainder may be offered online. Each instructor teaching online or hybrid courses may hold online office hours in the same proportion as their online or hybrid classes to their teaching load. Office hours should be offered in blocks no shorter than thirty (30) minutes each. No more than two and a half (2.5) hours of office hours, either on campus or online, shall be scheduled on any given work day.~~

~~For online office hours, instructors shall communicate with their students synchronously. It is recommended that the faculty member send a notification to their students at the beginning and end of each office hour period held online.~~

A. Office Hours Full-time Instructional Faculty

During the academic semester, full-time instructional faculty shall hold office hours according to the provisions delineated below:

- **Full-time instructional faculty shall schedule and hold a minimum of five (5) office hours a week;**
- **Each office hour should be divided into a minimum of 30 minute sessions;**
- **The total office hour session on any given day may not be greater than two hours and 30 minutes;**
- **Office hours may be held in a remote environment, on campus, or in person where assignment is performed.**
- **Posting Office Hours**
 - **Prior to the beginning of an academic semester, instructional faculty shall provide their chair with a schedule of office hours for students. The instructor shall also list office hours for students in all of the following where applicable:**
 - **course syllabus,**
 - **on office doors or similar location,**
 - **District website portal forms, and**
 - **learning management system**

****An academic semester's office hours requirement is the equivalent of five (5) hours per week when a course is shorter than 16-weeks.***

****For release time implications see Article VI, Section 6.***

B. College Hour

Contract faculty shall not be required to conduct office hours between 12:20 p.m. and 1:30 p.m. on Tuesdays and Thursday. Faculty may schedule office hours between 12:20 p.m. and 1:30 p.m. on Mondays and Wednesday if they do not have a committee obligation at that time. Contract instructional faculty may only be scheduled to teach between 12:20 p.m. and 1:30 p.m. on Mondays and Wednesday with prior authorization from the Vice President of Instructional Services. A similar authorization may be obtained from Student Services faculty from the appropriate Student Services administrator.

C. Adjunct Faculty Office Hours

- ~~1. Adjunct instructors will be responsible for holding a number of office hours per week equal to 5 times the percentage of full time load that they are teaching.~~
- ~~2. All office hours are to be paid at the instructional rate of Appendix B1 Adjunct Hourly for semester classes. For credit instructors, office hour pay shall be determined by taking the schedule placement x (from Appendix B1) weekly office hours x 17.5 divided by 5 = monthly pay for office hours, whereas office hour pay for noncredit instructors shall be determined by taking the schedule placement x (from Appendix B1) weekly office hours x 15.5 divided by 5 = monthly pay for office hours. All adjunct faculty with a student office hour obligation will be required to post their office hours and meeting location(s) in their course overview or they may present this information to students in written form within seven days after the first day of instruction. Adjunct faculty who share an office on campus or have an office in an office suite must post their office hours outside the office door.~~
- ~~3. Adjunct faculty may hold their office hours in blocks of less than one hour. Adjunct instructors should offer office hours in blocks no shorter than (20) minutes when possible.~~
- ~~4. Adjunct faculty are not required to hold their office hour in an office. Office hours may be held in any reasonable on-campus location.~~
- ~~5. Adjunct faculty may hold all of their office hours online each week. For online office hours, instructors shall communicate with their students synchronously. It is recommended that the faculty member send a notification to their students at the beginning and end of each office hour period held online.~~
- ~~6. Adjunct faculty time blocks and locations shall be reviewed for contract compliance and approved by each division in a manner determined by the division.~~
- ~~7. Division offices shall keep available for public information the current scheduled conferencing times and locations for all adjunct faculty within the division.~~

1. During the academic semester, adjunct faculty shall hold office hours according to the provisions delineated below:

- **Office hours shall be proportional to full-time faculty office hours and based on discipline load;**
- **Adjunct faculty must hold office hours each week of the academic semester, as scheduled in the syllabus;**

- Each office hour should be divided into a minimum of 20 minute sessions, when possible;
 - Office hours may be held in a remote environment, on campus, or in person where assignment is performed;
 - Office hours shall be paid in accordance to Appendix B-1;
 - Posting Office Hours
 - Within seven calendar days after the beginning of the assignment, instructional faculty shall provide their chair with a schedule of office hours for students. The instructor shall also list office hours for students in all of the following where applicable:
 - course syllabus,
 - District website portal forms, and
 - learning management system
2. All Credit and Noncredit office hours are to be paid at the instructional rate of Appendix B1 Adjunct Hourly for semester classes. For credit and noncredit instructors, office hour pay shall be determined by using the following formulas:

a. Credit Course formula

16-week course

(Number of units assigned/Full-time load for assignment) x 5 = weekly office hours

Example:

*(3 unit course/15 units) x 5 = 1 hour per week
(see Discipline Load Table)*

**Formula is proportional to a full-time load for a 16-week course.*

*8-week course example: [(3 unit course/15 units) x 5] x 2
= 2 hours per week*

b. Noncredit Course formula

16-week courses or less than 16-weeks courses

(Number of hours assigned/Full-time hours for assignment) x 5 = weekly office hours

Example:

(14 hours/21 units) x 5 = 3 hours and 20 minutes per week

~~8. Adjunct faculty may request of the appropriate division chair to waive their conferencing hour obligation for only one semester. The Office of the Vice President of Instruction may grant any ongoing waiver suspending the conferencing hour(s) obligation for an adjunct faculty member. Evaluations of an adjunct instructor's performance will include documentation regarding compliance with holding scheduled conferencing times. The fact that an adjunct faculty member has requested or received a waiver of the conferencing time shall not be mentioned in any official evaluation. Credit adjunct faculty paid on Appendix B1 who are also classified employees of the District will be responsible for holding conferencing times outside their normally scheduled work assignments.~~

5. Request for Waiver of Adjunct Office Hours

Adjunct faculty may request a one-semester waiver of office hours through their division chair. Adjunct faculty may request an ongoing waiver of office hours through the Vice President of Instructional Services.

Adjunct faculty who receive an office hour waiver shall be given a 'not applicable' in the applicable section of their performance evaluation.


9. **6.** District administrative, classified management, and confidential employees will be paid on Appendix B1 and qualify for office hours if they teach as adjunct faculty.

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator

Glendale College Guild



Brittany Grice, Chief Negotiator

Glendale Community College District

**Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

Article VI Hours

...

4. ~~Teaching Loads~~ Workload (hereinafter 'load')

The normal basic teaching load for a full-time instructor is fifteen (15) lecture hours per week plus five (5) office hours (60-minute hour); however, there are many variations which are deemed to meet the fifteen (15) lecture hour standard load. The load value for online and hybrid courses shall be the same as for courses in traditional format. The faculty load for each discipline shall be:

Instructional Full-time Faculty load Table

SUBJECT	LOAD
Accounting	15
Administration of Justice	15
Adult Basic Secondary Education	24
Alcohol & Drug Abuse	15*
American Sign Language	15
Anthropology	15
Architecture	21
Art	16
Art History	15
Astronomy	15
Athletics	19
Aviation and Transportation	24
Biology	15

Business Administration	15
Business Computers Continuing Education	24**
Business Office Skills Continuing Education	24**
Computer Applications and Business Office Technologies	15
Chemistry	15
Child Development	15*
Computer Aided Manufacturing	21
Computer Integrated Manufacturing	21
Computer Science and Information Systems	15
Cooperative Education	21
Culinary Arts	18
Dance	16
Economics	15
Educational Media Technology	21
Electronics and Computer Technology	18
Emergency Medical Tech. - Ambulance or non-ambulance	24
Engineering	15
Engineering Support	21
Engineering Technology	21
English (Composition)	14
English (except Composition Courses)	15
English as a Second Language – Credit	15
English as a Second Language – Continuing Education	21**
Environmental Technology	15*
Ethnic Studies	15
Fire Technology	15
Foreign Language	15
Geography	15
Geology	15
Health	15*
Health Information Technology	15
History	15
Hotel and Restaurant Management	18
Humanities	14

Industrial Technology	21
Journalism	15*
Kinesiology	15
Library ***	15
Lifelong Learning Continuing Education	24**
Machine Technology	21
Mass Communications	15
Materials and Processes	21
Mathematics	15
Media Arts	18 15
Medical Office Assistant	15
Metallurgy and Metals	21
Music	15
Nursing Science	18
Nutrition	15
Oceanography	15
Paleontology	15
Parent Education – Continuing Education	24**
Philosophy	15
Photography	16
Physical Education	19
Physical Science	15
Physics	15
Political Science	15
Psychology	15
Quality Assurance and Quality Control	18
Real Estate	15
Social Science	15
Sociology	15
Speech Communications	15
Student Development	15
Technical Education	21
Theater Arts	15
Welding	21

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator
Glendale College Guild

Brittany Grice, Chief Negotiator
Glendale Community College District

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

Section 15. Division Chairpersons

A. Division Chairs shall be paid an amount in addition to their placement on the Instructor's Salary Schedule.

DIVISION CHAIR RATES				
EFFECTIVE JULY 1, 2019				
Number of FTE	Released	Annual	Max units/	Max units/
Instructors Faculty	Time Per	Stipend	yr. overload	yr. overload
in Division	Year		Pro-rata	Hourly
1-15	40% 80%	\$7,756	7	7
16-20	50% 80%	\$10,295	6	6
21-25	60% 80%	\$13,117	5	5
26-30	70% 80%	\$16,219	4	4
31-35	80%	\$19,743	3	3
36-40	90%	0	0	0

41-45	100%	0	0	0

DOCTORATE STIPEND **\$245/month**
STUDENT SERVICES DIVISION CHAIR **\$13,117**

Updated December 18, 2019

B. To compute division FTE, count the number of contract faculty (could be fractional) in that division. Add to the count, all units taught on overload and banking, and all units taught by adjunct employees, converted to FTE for that division. All units are as of the first day of classes of the Fall semester. ~~Division Chair load reductions are reviewed and approved each year by the Vice President, Instructional Services.~~

C. **Instructional** Division Chairs shall be assigned to a 204 **199** day work year (**Appendix D**). To calculate the annual salary: take the Chair's placement salary on Appendix A (177 days), add the stipend above, multiply this sum by 1.1 to account for one more month (20 days). To this result, add four (4) more days at a per diem rate (based on the 197 days total).

The Student Services Division Chair shall be assigned 9 additional duty days. These additional duty days beyond 190 (for a total of 199 duty days) shall be mutually agreed upon between the Student Services Division Chair and the Vice President of Student Services. Compensation for service beyond the 190 days shall be at the same per diem rate of pay (including the Student Services Division Chair stipend, the counselor ratio, and Doctoral stipend, as applicable.)

D. Released time for divisions with chairs over 80% RT shall be applied to an assistant chair (up to a maximum of 20%).

E. **Instructional** Division Chairs are limited to **a maximum overload of 20% in any regular semester** ~~the above yearly totals to teach overload~~ and one class per year in any intersession irrespective of load spreading **unless advance written approval is obtained from the appropriate vice-president**. At the same time, outgoing chairs are released from the above limits. ~~"Overload pro rata" units are taught during intersession only. "Overload hourly" units may be taught during any session.~~

Student Services Chairs are limited to a maximum overload of 20% in any regular semester or the summer intersession.

F. All other College income will reduce the above overload amounts on a dollar per dollar basis.

G. The Division Chair may elect to bank up to 20% during each of the fall and spring semesters, with the additional 3 units/equivalent hours banked during the short **sessions**, subject to the above limitation on "Overload hourly" **up to a maximum of 9 units/equivalent hours-per-year**. If a Division Chair elects to use their banked hours, those hours are subject to the above limitations **defined in Article VI, Section 10-13** on "Overload Pro rata".

H. Division Chairs may not opt for a four-day work week.

I. Instructional Division chairs shall take off four (4) work weeks during the summer as vacation. The District shall provide a stipend equivalent to 20% of load for four weeks for an assistant chair to cover the period the Division Chair is on vacation. The Office of the Vice-President of Instructional Services shall coordinate with each **Instructional** Division Chair for coverage while the Chair is on vacation.

Student Services Division chairs shall take off four (4) work weeks during the summer as vacation. The Office of the Vice-President of Student Services shall coordinate with the Student Services Division Chair for coverage.

J. The Division Chair for Student Services shall be given released time as indicated in the table below and the corresponding stipend from the table in Section 15-A above. FTE is computed on the first day of classes of the Fall semester, rounded to the nearest whole number.

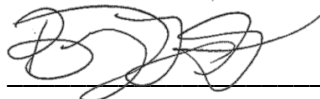
FTE in Division	1-30	31-35	36-40	41-45	46-50	51-55	56-60	61-above
Released Time	45%	50%	55%	60%	65%	70%	75%	80%

~~An additional time (9) duty days are to be assigned. These additional duty days beyond 190 (for a total of 199 duty days) shall be mutually agreed upon between the Division Chair and the Vice President of Student Services. Compensation for service beyond the 190 days shall be at the same per diem rate of pay (including the Division Chair stipend and the counselor ratio and Doctoral stipend, as applicable.) The Division Chair's released time reductions are reviewed and approved each year by the Vice President of Student Services.~~

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator
Glendale College Guild



Brittany Grice, Chief Negotiator
Glendale Community College District

**Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

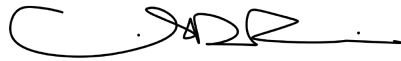
Article VIII, Salaries, Section 18

...

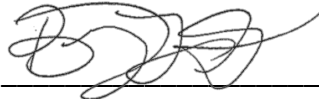
C. Independent Study

With approval of the appropriate Vice-President or Designee, faculty members employed for the purpose of one-on-one independent study courses shall be compensated at the instructional rate for five (5) hours for each student during a semester or intersession (unless compensated otherwise in accordance with this contract).

DATE: 11/21/2022



Caroline DePiro, Chief Negotiator
Glendale College Guild



Brittany Grice, Chief Negotiator
Glendale Community College District

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

NEW BUSINESS REPORT NO. 5 - ACTION

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President
Instructional Services

PREPARED BY: Alfred Ramirez, Administrative Dean
Continuing and Community Education

SUBJECT: CONTRACT WITH THE VERDUGO WORKFORCE
DEVELOPMENT BOARD FOR GLENDALELEARNS REGIONAL
CONSORTIUM WITH GCC AS THE FISCAL AGENT

DESCRIPTION OF HISTORY / BACKGROUND

The college seeks approval to renew the contract with the Verdugo Workforce Development Board administered by the City of Glendale/Verdugo Consortium, as a member of Glendale Community College Regional Consortium (GlendaleLEARNS) for the fiscal year 2022-2023.

This agreement is aligned with Glendale Community College (GCC) acting as the fiscal agent for GlendaleLEARNS, where GCC, Glendale Unified School District (GUSD), and the Verdugo Workforce Development Board (VWDB) are all members. The VWDB will expand and improve adult education in the region with data analysis, planning, plan implementation, and community partner coordination. The total contract for 2022-2023 is \$500,000.

COMMITTEE HISTORY

The California Adult Education Program (CAEP) has approved mandated membership and subsequent funding with GCC as the fiscal agent.

College Executive Committee December 13, 2022

FISCAL IMPACT

\$1,213,044 Funds are available in the Fiscal Year 2023 as allocated by the state for the GlendaleLEARNNS Regional Consortium.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the renewal of contract with Verdugo Workforce Development Board for the fiscal year 2022-2023.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 20, 2022

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: Ryan Cornner, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- The Senate wishes the Board of Trustees and the Community of Glendale a happy holiday season.
- The following faculty were hired into the below positions:

Distance Ed Faculty Development Coordinator
Samantha Garagliano (incumbent)

Math Discovery Center Coordinator
Yvette Hassakoursian

One Book One College
Jennifer Quinones-Skinner

Candidates for the position of Distance Ed Coordinator will be interviewed soon.

- The Senate heard a presentation given jointly by Dr. Brittany Grice, Vice President of Human Resources, and Dr. Sangita Dube, Chair of the Diversity, Equity, Inclusion, and Access Committee on plans regarding recruitment and retention of marginalized faculty, campus climate, professional development, and other matters.
- The Senate approved a revised AR400 Mutual Gains, which defines the relationship between Senate and Academic Affairs.

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- Guild membership ratified the Fall TA package by an overwhelming majority. A BIG thank you to both the Guild and District negotiations teams lead by Caroline DePiro and Brittany Grice for the amazing amount of work they were able to accomplish this fall.
- The Guild wishes all of our wonderful Trustees a very happy holiday season with their loved ones. We look forward to working with everyone in the new year!

CSEA REPRESENTATIVE TO THE BOARD

Terry Flexser, CSEA President

- No written report provided.

VICE PRESIDENTS

Brittany Grice, Vice President, Human Resources

- No written report provided.

Amir Nour, Interim Vice President, Administrative Services

- No written report provided.

Paul Schlossman, Vice President, Student Services

- **ASGCC**
Student leaders from the ASGCC, Intercollegiate Athletics, College Corps, and CalWORKs represented the college at the Montrose Christmas Parade. The ASGCC sponsored a Finals Study Space on December 12 – 14 from 8:30 a.m. to 11:00 p.m. in the Student Center. Along with a quiet place to study, students were served coffee, snacks, lunch, and dinner.
- **College Corps**
Since 10/24/22, College Corps Fellows have provided 9,914 services hours to the community.
Natalie Dawoodi, ASGCC President and Student Trustee, accepted an additional role as a GCC Fellow Ambassador for the College Corps Fellow Ambassador Program. Natalie will be representing her peers and Glendale Community College while helping to provide input on statewide cohort events.
The College Corps Fellow Ambassador Program held a workshop on 11/18/22 to orient the members on their purpose and benefits of the program as well as their responsibilities. The event culminated with members signing their College Corps Fellow Ambassador service agreement.
Recruitment has started for the 2023-2024 College Corps cohort. Students can apply at www.glendale.edu/collegecorps.

VICE PRESIDENTS - continued

- **Health Center**
The Health Center administered free flu shots for student on 12/14/22 and 12/15/22.
- **Student Activities Office**
Student organizations sponsored the following events during the months of November and December:

Student Organization	Event	Date
ASGCC	Home Coming Game	11/5/2022
Social Equity Allyship Club	Voter Appreciation Celebration	11/8/2022
Film Club	Krispy Kreme Fundraiser	11/9-18/2022
Red Cross Club	Red Cross Blood Drive	11/10/2022
Transfer Center	Transfer Fair	11/10/2022
ASGCC	Goat Yoga	11/10/2022
AESA	AESA First general Meeting	11/10/2022
GCC Golf Club	Golf Game & Putting Competition	11/12 & 11/19/2022
International Student Office	International Education Week: International Food & Culture Fair	11/15/2022
International Student Office	IEW- Going Global, World Trivia Bowl	11/15/2022
Scholars Program	Thanksgiving Potluck	11/15/2022
Computer Science Club	Guest Speaker Event	11/15/2022
Social Equity Allyship Club	Campus Wide SEA meeting	11/15/2022
International Student Office	IEW- Going Global, Spotlight	11/16/2022
International Student Office	IEW- Why Study abroad	11/16/2022
Business Club	Business Lecture Series: Business Careers in Entertainment	11/16/2022
ASGCC	Safety Resources on Campus	11/16/2022
Black Student Union	Black Student Union Member Meeting	11/17/2022
International Student Office	IEW-A walk around the globe	11/17/2022
Psychology Club	Careers in Psychology: Forensic Psychologist	11/17/2022
GCC Film Club	Friendsgiving	11/18/2022
SAGA	Friendsgiving	11/18/2022
International Student Club	International Movie Showing	11/18/2022
Alpha Gamma Sigma	Thanksgiving Cookie Decorating Night	11/18/2022
Alpha Gamma Sigma	General Meeting	11/21/2022
GCC Pre-Law Club	Case Analysis	11/22/2022
ASGCC	Thanksgiving for International Students	11/22/2022
Scholars Program	Scholars Toy Drive	11/21-11/23/2022
Scholars Program	Planetarium Event	11/29/2022
Social Equity Allyship Club	Candle Light Vigil for LGBTQ	11/29/2022
Women In STEM Club	Ginger Bread Workshop	12/2/2022
Armenian PreHealth Society	Becoming A Nurse Practitioner	12/2/2022
Chess Club	Chess Tournament	12/2/2022
Alpha Gamma Sigma	General Meeting	12/5/2022
ASGCC	Santa Soiree	12/7/2022
Black Student Union	Black Student Union Member Meeting	12/8/2022
Scholars Program	Dress up Event	12/9/2022
Scholars Program	The Scholies	12/16/2022
VOICES	End of the Year Celebration: Murder Mystery Party	12/16/2022
Psychology Club	Research Contest	12/17/2022
Scholars Program	Holiday Letter Event	12/5-11/2022
Alpha Gamma Sigma	College View School Holiday Drive	12/7-9/2022
ASGCC	Club Rush	11/7-10/2022
GCC Aviators	Aviation Training Tuesdays	12/6 – 12/13/2022

VICE PRESIDENTS - continued

- **Multicultural & Community Engagement Center**

The MCEC hosted Hot Chocolate Days and provided hot chocolate and snacks for students and staff during finals week on 12/12/22 to 12/15/22.

The MCEC hosted an End-of-the-Year Check-In, Celebration, and Reflection for students, faculty, and staff involved with the MCEC, SPARK, and College Corps on 12/16/22.

The MCEC spearheaded the college becoming a sponsoring organization for the Glendale Peace Walk 2023.

The MCEC began a renewed focus on service learning to include in-person placement of student volunteers at local nonprofit, educational, and civic organizations in connection with courses that offer service learning options.

The Pride Center hosted the SAGA (Sexuality and Gender Alliance) Friendsgiving Event on 11/18/22.

The Pride Center hosted an information table at the Garfield Campus student success event on 11/23/22.

The Pride Center hosted a reflection and discussion on the Club Q shooting on 12/1/22 to give LGBTQIA+ students an opportunity to express their thoughts, concerns, and emotions about the tragedy.

The Pride Center in conjunction with SAGA hosted the SAGA Gayme Night on 12/2/22.

The Dream Resource Center hosted a Dreamer Support Committee Meeting on 11/21/22 and 12/5/22 for faculty, staff, and students in support of undocumented students at GCC.

The Dream Resource Center disbursed \$5,100 in scholarship awards to 12 students for their campus leadership and involvement.

VOICES hosted a Friendsgiving Get Together on 11/22/22. The event gave undocumented students an opportunity to reflect on their journeys and celebrate their connection with one another.

The Dream Resource Center held an UPLIFT Undocu-Peer Mentoring Meeting for mentors and mentees on 11/23/22 and 12/7/22.

The Dream Resource Center hosted an information table at the Garfield Campus student success event on 11/23/22.

The Dream Resource Center in partnership with the Central American Resource Center (CARECN) hosted an Immigration Legal Clinic on 12/8/22.

The Dream Resource Center in conjunction with VOICES, SAGA, the Gaming Club, Women in STEM hosted a Murder Mystery Holiday Party on 12/16/22.

The Dream Resource Center hosted UndocuHustle 101 on 12/7/22. The workshop helped students learn how to create and run their own business as an entrepreneur.

The Rising Scholars Program sponsored an information table at the Garfield Campus student success event on 11/23/22.

The Rising Scholars Program hosted a Winter Mixer on 12/7/22. Rising Scholars student, faculty, and staff reflected on their accomplishments during the fall 2022 semester and began planning spring 2023 events.

VICE PRESIDENTS – continued

December Student Services Events

- Men's Basketball vs. Golden West: 12/15/22, 6:00 p.m. (Vaquero Athletic Complex)
- Men's Basketball vs. College of the Desert: 12/20/22, 6:00 p.m. (Vaquero Athletic Complex)
- Women's Basketball vs. Allan Hancock: 12/21/22, 5:00 p.m. (Vaquero Athletic Complex)
- CARECN Immigration Legal Services: 12/22/22, 10:00 a.m. to 4:00 p.m. (Garfield Campus)
- Women's Basketball vs. Rio Hondo: 12/22/22, 5:00 (Vaquero Athletic Complex)

For a complete listing of college events please visit the GCC Calendar at:

<https://www.glendale.edu/about-gcc/gcc-overview/inside-gcc/gcc-calendar-all-events>

Michael Ritterbrown, Vice President, Instructional Services

- The English Division hosted a reading of student creative work.
- The Credit ESL Self-Placement Survey is now integrated in PeopleSoft. Students can access and take the survey through their MyGCC account and find out which ESL class they can enroll in. Students are encouraged to see a counselor before they enroll in ESL classes. Information on department web pages have been updated to reflect this change, which is related to compliance with AB 705 and AB 1805.
- GCC will be going live with Cross Enrollment in the CVC by the end of December.
- The Library extended hours along with Student Services to accommodate students during Finals Week.
- An Advisory Committee will meet in Winter to clarify Faculty Development Goals and Structure.
- Two Audio/Video recording studios for Faculty to prepare online materials will be constructed in the Library and the Faculty Innovation Center.
- The Marisa J Futernick show at the GCC Art Gallery "Popular Vote" was a success. Hundreds of people saw the exhibition and dozens participated in the events the artist held on campus.
- A student photography exhibition entitled "Perspectives" is currently being installed. An artist opening was held on Thursday, December 15th from 7-9pm. The show will be open until February 1st.
- I attended the interdisciplinary presentation for students entitled "The Value of Struggle". Videos of faculty describing their struggles with academics and college life were presented, and the event provided an opportunity for in-person dialogue between faculty and students as well.
- I attended the Glendale Chamber of Commerce State of the City breakfast.
- I attended the LARC Discovery Session on Career Services YearUp.
- I attended the Senate Holiday Party.
- I attended the Classified Staff Holiday Party.

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Natalie Dawoodi, ASGCC President and Student Trustee

- ASGCC would like to congratulate all students who made it through the first semester of the 2022-2023 school year and wish good luck to them on finals.
- Glendale Community College participated in the annual Montrose Christmas Parade after a three-year hiatus. The ASGCC Montrose Planning Committee helped plan the College's participation and would like to thank athletics, CollegeCorps, CalWORKS, and Dr. Cornner and his family for attending.
- ASGCC recently held a successful Info Session where we invited students to learn more about what the Student Government does and encouraged them to apply for the Spring.
- The Executive Committee is in the process of recruiting the twenty Senator positions for the Spring semester. Our relations team has created a brochure that we are distributing around campus, and promoting applications on all social media.

BOARD OF TRUSTEES

Sevan Benlian, Vice President

- Attended Armenian National Committee of America Glendale Chapter Holiday Event 12/08
- Attended CALIFORNIA ARMENIAN LEGISLATIVE CAUCUS Holiday Party at Chevy Chase Country Club 12/09
- Attended Southern California Armenian Democrats Holiday Event and Toy Drive for Children Hospital 12/13
- Attended Armenian National Committee Of America La Crescenta Chapter Holiday Event 12/13
- Attended CSEA Holiday Event 12/14
- Attended GCC Nursing Program Pinning Ceremony 12/16

Yvette Davis, Board Member

- CCLC Annual Trustee Conference 11/17 – 11/20
- Montrose Christmas Parade 12/03
- County Assessor Jeffrey Prang Oath of Office Ceremony 12/08
- ANCA Glendale Christmas Party 12/08
- Glendale Rotary Centennial Celebration 12/11
- CSEA Holiday Party 12/14
- GEF Holiday Party 12/14
- ANCA Western Region Holiday Party 12/14
- Glendale Cops for Kids – gift delivery 12/15
- CCLC Transportation workgroup meeting 12/16
- GCC Nursing Pinning Ceremony 12/16

BOARD OF TRUSTEES - continued

Desiree Portillo Rabinov, Clerk

- Participated in California Trust for Public Land board meeting on 11/17
- Attended the ACCT Parliamentary Procedures for Community College Trustees. 11/18
- Attended the Soroptimist of Glendale (SIG) Board meeting to plan the 2023 GCC and SIG women's scholarship concert fundraiser for the endowment. 11/28
- Participated in the Montrose Xmas Parade with GCC President and my Trustee colleagues. 12/3/22
- Attended the SIG Xmas Party. 12/10
- Attended a private reception for San Francisco Mayor London Breed regarding City collaboration. 12/12
- Attended the Armenian Nat'l Committee of America Crescenta Chapter Xmas party. 12/13
- Attended the Southern California Armenian Democrats Xmas party. 12/13
- Attended the Glendale Youth Center Holiday event. 12/14
- Attended the Glendale Demo Club holiday party. 12/15

Armine Hacopian, Board Member

- Montrose Parade 12/03
- ANCA Holiday Party 12/08
- 'Buy Made in Armenia' 12/10
- ANCA-Glendale Christmas Party 12/14
- ARS Gala, honoring one of its members 12/18

Ann Ransford, President

- Montrose Parade 12/03
- Social Science Holiday Party 12/09
- Glendale Concert Singers 12/11
- CSEA Xmas Party 12/14