

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
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**BOARD OF TRUSTEES MEETING NO. 6**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Ransford at 5:00 p.m. on Tuesday, November 15, 2022 at the Garfield campus, Mariposa Building, Community Room.

**Trustees Present:**

Dr. Sevan Benlian  
 Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Ms. Desirée P. Rabinov  
 Ms. Ann H. Ransford  
 Ms. Natalie Dawoodi, ST

**Administrators Present:**

Dr. Ryan Corner  
 Mr. Amir Nour  
 Dr. Michael Ritterbrown  
 Dr. Paul Schlossman

**Absent:**

Dr. Brittany Grice

**Representatives Present:**

Academic Senate: Mr. Roger Dickes  
 CSEA: Mr. Terry Flexser  
 Guild: Ms. Emily Haraldson

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

Student Trustee, Natalie Dawoodi, led the Pledge of Allegiance.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented.

**INFORMATIONAL REPORTS - NO ACTION**

1. First Quarter Budget Balancers as of September 30, 2022
2. First Quarter Financial Status Report
3. Enrollment Update
4. Measure GC Funds Balances and Schedule Update
5. Guided Pathways Update
6. Glendale College Foundation – Statement of Financial Position, Income Statement and 1<sup>st</sup> Quarter of Donation Report

Informational Reports item Nos. 1 to 6 were duly noted.

7. Associated Students of GCC (ASGCC) Presentation

Natalie Dawoodi, Student Trustee and ASGCC President presented progress made within the ASGCC for greater outreach to students to encourage campus engagement, become aware of ASGCC leadership and service, and strive to increase understanding of diversity and advocating policies and programs.

8. Quality Focus Essay (QFE) Presentation

Dr. Daphne Dionisio, Dr. Ed Karpp, and Dr. Stacy Jazán introduced Tiffany Ingle who presented a summary of the QFE. The QFE report was outlined, specifically focusing on a commitment to equitable classroom practice and increasing student sense of belonging at GCC through faculty learning and research.

## **INFORMATIONAL REPORTS - NO ACTION - continued**

### 9. Information Technology Strategic Plan (ITSP)

Calvin Madlock presented a summary of the ITSP and its support in relation to Accreditation and other GCC planning documents, that include the vision and direction of Glendale Community College with specific alignment to the following institutional documents.

- Accreditation Standards
- GCC Institutional Strategic Plan (ISP)
  - Goal A: Clarify Student Pathways
  - Goal B: Facilitate Student Entry into Pathways
  - Goal C: Help Students Stay on Pathway
  - Goal D: Ensure Student Learning
  - Goal E: Improve Operational Effectiveness
- GCC Facilities Plan
- Cyber Security Risk Assessment

### 10. Accreditation – Invitation for Third Party Comment

Dr. Cornner opened for third party comments in relation to the Accreditation – Institutional Self-Evaluation Report (ISER).

No comments provided.

## **UNFINISHED BUSINESS REPORTS - SECOND READING OF TWO READINGS – ACTION**

### 1. Accreditation - Institutional Self-Evaluation Report (ISER)

It was moved (Portillo Rabinov) and seconded (Davis) to approve Accreditation - Institutional Self-Evaluation Report (ISER).

The motion passed unanimously

## **FIRST READING REPORTS - FIRST READING OF TWO READINGS – NO ACTION**

1. Board Policy 3250: Institutional Planning
2. Board Policy 3430: Prohibition of Harassment
3. Board Policy 3433: Prohibition of Sexual Harassment Under Title IX
4. Board Policy 4020: Course, Program and Curriculum Development
5. Board Policy 4050: Course and Program Articulation
6. Board Policy 4100: Graduation Requirements for Degrees and Certificates
7. Board Policy 7130: Compensation
8. Board Policy 7230: Classified Employees
9. Board Policy 7600: College Police Department

First Reading Report items No. 1 – 9 were duly noted. The Board briefly discussed the procedure in reviewing and approving revised policies.

## **CONSENT CALENDAR – ACTION**

1. Approval of Minutes - Regular Board Meeting of October 18, 2022
2. Warrants - District Funds October 1, 2022 through October 31, 2022 totaling \$21,540,507.11
3. Contract Listing and Purchase Order Listing – October 1, 2022 through October 31, 2022 totaling \$2,023,621.59
4. Budget Revisions and Appropriations Transfers – General Fund Unrestricted (01) of \$1,848
5. Budget Revisions and Appropriations Transfers – General Fund Restricted (03) of \$2,786,242

**CONSENT CALENDAR – ACTION - continued**

6. Revised Courses
7. California Minimum Wage Increase/Student Assistant Salary Schedule
8. Staffing Report No. 5 – Academic, Classified, Administrators, All Other Temporary

It was moved (Portillo Rabinov) and seconded (Benlian) to approve Consent Calendar item No. 1 through 8.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION**

1. Information Technology Strategic Plan

It was moved (Portillo Rabinov) and seconded (Davis) to approve the Information Technology Strategic Plan.

The motion passed unanimously.

2. Change Order No 008: Owner-Controlled Allowance – New Science Building

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 008 for the New Science Building Project and that the contract price be amended to reflect an increase of \$24,583.00.

The motion passed unanimously.

3. Change Order No 007: San Gabriel, Level 1 DSPS Renovations Project

It was moved (Portillo Rabinov) and seconded (Dawoodi) to approve Change Order No. 007 for the San Gabriel, Level 1 DSPS Renovations Project and that the contract price be amended to reflect an increase of \$13,684.00.

The motion passed unanimously.

4. Sabbatical Reports for Fall 2021 and Spring 2022

It was moved (Davis) and seconded (Portillo Rabinov) to accept the sabbatical reports for David Attyah, Byron Delto, Jennifer Krestow, Charlotte Schulten, and Alexa Schumacher.

The motion passed unanimously.

5. CSEA Initial Proposal for 2022-23 Contract Negotiations

It was moved (Hacopian) and seconded (Benlian) to approve the California School Employees Association and its Glendale Chapter #76 initial proposal for changes, modifications and improvements for contract negotiations for 2022-23.

The motion passed unanimously.

**COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

## **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information made.

## **COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

## **ADJOURNMENT**

The meeting was adjourned at 6:45 p.m. in memory of retired Glendale Community College English Professor, Kenneth Trupp. Language Arts co-worker Sue Brinkmeyer shared the following:

*I want to take a moment tonight to remember and pay tribute to retired Professor Kenneth Trupp who died peacefully at his home in Blaine, Washington on October 28. Ken served this college from 1969 to 1998, first as a member of the Language Arts Department and then as Director of the Learning Center. When Ken wasn't teaching one of his classes in English or Humanities, or working one-on-one with students in the Learning Center, he was often out on campus meeting students for coffee and being the voice of wise counsel they sought. Ken was so loved that many of his students and colleagues stayed in touch with him for years after he retired and even visited him in Blaine. This College has been blessed by many caring and dedicated teachers over the years, and Ken was one of the best.*

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Regular Meeting, November 15, 2022

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, December 20, 2022