**GLENDALE COMMUNITY COLLEGE DISTRICT**

**ADMINISTRATIVE SERVICES**

**MEMORANDUM**

**Date:**              January 3, 2023

**To:**                  All District Employees

**From:**             Amir Nour, Interim VP, Admin. Services

**Subject:**          Local Mileage Reimbursement Rate

The Internal Revenue Service (IRS) has announced that effective **January 1, 2023**,

the standard business mileage reimbursement rate for 2023 is increasing to **65.5 cents**

**per mile**. All mileage reimbursements incurred on or after January 1, 2023, are eligible

for the new rate.

Mileage occurring between July 1, 2022 and December 31, 2022 will be reimbursed at

62.5 cents per mile in accordance with the District’s Administrative Regulation 7401

which states: “Authorized mileage reimbursement for use of personal cars shall be

reimbursed at the then current IRS per mile rate”.