

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 7

The regular meeting of the Glendale Community College District Board of Trustees was called to order by President Ransford at 5:12 p.m. on Tuesday, December 20, 2022 at the Verdugo campus, San Rafael Building, Kreider Hall.

Trustees Present:

Ms. Yvette V. Davis
 Dr. Armine Hacopian (remote)
 Ms. Desirée P. Rabinov
 Ms. Ann H. Ransford
 Ms. Natalie Dawoodi, ST

Administrators Present:

Dr. Ryan Cornner
 Dr. Brittany Grice
 Mr. Amir Nour
 Mr. Federico Saucedo proxy for
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Terry Flexser
 Guild: Ms. Julie Gamberg proxy for Ms.
 Emily Haraldson

Absent:

Dr. Sevan Benlian
 Ms. Emily Haraldson
 Dr. Michael Ritterbrown

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

Student Trustee Natalie Dawoodi led the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports item Nos. 1 to 3 were duly noted.

4. Communications and Community Relations – Spring Semester Marketing Efforts

Drew Sugars, Director of Communications and Community Relations began by giving an update In various on-campus projects over the past nine months including phase II of the wayfinding signage project, Plaza Vaquero banners, Career Education murals, and the new digital billboard which will be installed at the corner of East Mountain and North Verdugo in April-May.

He then shared background information on previous marketing efforts and how a new approach will focus on prospective students who have applied to attend GCC but have not enrolled. In previous years that number could range between 4-6K potential students.

Drew then introduced Cheryl Broom, CEO of Graduate Communications, a marketing company that has been hired by GCC to assist with a spring semester marketing campaign. She shared some early data from a survey of nearly 700 potential students who never enrolled. This information will be used in follow-up marketing via email, text, direct phone calls and digital advertising.

UNFINISHED BUSINESS REPORTS - SECOND READING OF TWO READINGS – ACTION

1. Board Policy 3250: Institutional Planning

It was moved (Davis) and seconded (Portillo Rabinov) to approve Board Policy 3250.

The motion passed unanimously.

2. Board Policy 3430: Prohibition of Harassment

It was moved (Portillo Rabinov) and seconded (Davis) to approve Board Policy 3430.

The motion passed unanimously.

3. Board Policy 3433: Prohibition of Sexual Harassment Under Title IX

It was moved (Davis) and seconded (Dawoodi) to approve Board Policy 3433.

The motion passed unanimously.

4. Board Policy 4020: Course, Program and Curriculum Development

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Board Policy 3433.

The motion passed unanimously.

5. Board Policy 4050: Course and Program Articulation

It was moved (Davis) and seconded (Hacopian) to approve Board Policy 4050.

The motion passed unanimously.

6. Board Policy 4100: Graduation Requirements for Degrees and Certificates

It was moved (Portillo Rabinov) and seconded (Dawoodi) to approve Board Policy 4100.

The motion passed unanimously.

7. Board Policy 7130: Compensation

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Board Policy 7130.

The motion passed unanimously.

8. Board Policy 7230: Classified Employees

It was moved (Portillo Rabinov) and seconded (Davis) to approve Board Policy 7230.

The motion passed unanimously.

9. Board Policy 7600: College Police Department

It was moved (Davis) and seconded (Portillo Rabinov) to approve Board Policy 7600.

The motion passed unanimously.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of November 15, 2022
2. Warrants - District Funds November 1, 2022 through November 30, 2022 totaling \$17,909,616.20
3. Contract Listing and Purchase Order Listing – November 1, 2022 through November 30, 2022 totaling \$3,552,204.53
4. Budget Revisions and Appropriations Transfers – General Fund Unrestricted (01) of \$97,246
5. Budget Revisions and Appropriations Transfers – General Fund Restricted (03) budget revisions of \$1,259,465 and appropriation transfers of \$4,000
6. ITS E-Waste Surplus
7. Approval of Travel Outside of the United States – Italy
8. Approval of Travel Outside of the United States – Baja Field Station
9. Revised Courses
10. Staffing Report No. 6 – Academic, Classified, Administrators, All Other Temporary

It was moved (Portillo Rabinov) and seconded (Dawoodi) to approve Consent Calendar item No. 1 through 10.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Academic Rank

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve grant advancement of academic rank, effective Fall semester 2022, to the faculty members as presented

The motion passed unanimously.

2. Appointment of Members to the Glendale Community College District Independent Citizens' Bond Oversight Committee

It was moved (Davis) and seconded (Dawoodi) to approve the reappointments of Harry Leon and Roberta Hacopian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2024.

The motion passed unanimously.

3. Change Board of Trustees Special Winter Retreat Date to Friday, January 20, 2023

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve changing the Special Winter Retreat date to Friday, January 20, 2023.

The motion passed unanimously.

4. Tentative Agreements Between the District and the Glendale College Guild, Local 2276, American Federation of Teacher

It was moved (Hacopian) and seconded (Dawoodi) to approve the tentative agreements between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

5. Contract with the Verdugo Workforce Development Board for GlendaleLEARNS Regional Consortium with Glendale Community College as the Fiscal Agent

It was moved (Portillo Rabinov) and seconded (Dawoodi) to approve the renewal of contract with Verdugo Workforce Development Board for the fiscal year 2022-2023.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information made.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

No comments presented.

CLOSED SESSION

The Board moved to Closed Session at 6:30 p.m. pursuant to Government Code §54957 (b): Personnel Matters - GCC District Representative: Grice.

RECONVENE IN PUBLIC SESSION

The Board reconvened at 7:20 p.m.

REPORT OF CLOSED SESSION

No action was taken in Closed Session.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. in memory of Glendale Community College Health Center II employee, Oliver R. Franco. Oliver studied Administration of Justice at East Los Angeles College and Sociology at Cal State Los Angeles and was trained as an Emergency Medical Technician (EMT). He began with GCC in August 2005 as a Health Clerk in the Health Center and promoted to a Health Clerk II. He assisted the nursing staff with his assessment of students and staff (prioritizing health/mental health visits). Oliver would accompany/assist nurses on emergency calls on the campus. He is fondly remembered for his participation in the yearly GCC basketball game between classified staff and faculty

Oliver is survived by his daughter, granddaughter and father, Sergio. He will be deeply missed by his family, friends, and the community.

Board of Trustees President

Board of Trustees Clerk