



**GOVERNANCE UPDATE  
JANUARY 2023**

The Governance Update monthly report includes of actions taken by various governance committees.  
It is required by Administrative Regulation 2511: Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **November 28, 2022 and December 22, 2022.**

The College Executive Committee reviewed these items during their **January 10, 2023 meeting.**

- Items reported here may have changed or been resolved during a more recent meeting than the date noted.
- Committee minutes available in SharePoint: <https://glendale0.sharepoint.com/sites/gccgovernance>
- Any questions regarding any items listed please contact the chair of the appropriate committee. Committee chairs may be emailed directly from [the Blue List](#).
- Since March 2020, Governance Committees continue to meet by virtual means. Requirements, such as meeting quorum, minutes reporting, continue to be practiced.
- Meeting Schedule for governance committee meetings is available on the Governance webpage: [Scheduled Meetings](#)

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*Please note that governance committees do not usually meet during summer and winter; with exception for some committees or a scheduled special meeting.*

**I. COLLEGE EXECUTIVE COMMITTEE\***

*Standing Committee\**

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, Zoom Conference

Activities of this committee are reported monthly within the "Governance Update" which is available on the Governance webpage: <https://glendale0.sharepoint.com/sites/gccgovernance>

**COLLEGE EXECUTIVE COMMITTEE \* - December 13, 2022**

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, Zoom Conference

Chair: Dr. Ryan Cornner

**QUORUM** [5] 7/7 voting members present; 3 Resource non-voting members present

**APPROVAL OF MINUTES**

1. MSC - (Schlossman/Nour) to approve the College Executive Committee minutes of November 8, 2022.

**MOTIONS APPROVED**

2. MSC - (Dicke/Flexser) to approve the Student Services Assistant II and Health Clerk II positions.
3. MSC - (Dicke/Schlossman) to approve the new faculty positions Allied Health Instructor, Computer Science and Nutrition.

**REPORTS**

4. Review and receipt of subcommittee minutes:
  - a. Budget Committee - No minutes reported.

- b. College Computer Coordinating Committee - No minutes reported.
  - c. Enrollment Management Committee – No minutes reported.
  - d. Equal Employment Opportunity Advisory Committee - No minutes reported.
  - e. Governance Review Committee - Minutes of November 1, 2022
  - f. Professional Development Committee - Minutes of October 20, 2022
  - g. Release Time/Extra Pay Committee – No minutes reported.
  - h. Student Equity & Achievement Committee – No minutes reported.
  - i. Web Oversight Committee - No minutes reported.
5. The College Executive Committee reviewed the Standing Committees' actions report.
  6. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
  7. The College Executive Committee reviewed the Board of Trustees agenda for the December 20, 2022 meeting.

**Scheduled Meetings:** January 10, 2023

***SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:***

- 1) **Budget Committee** – August 9, 2022 is the last meeting reported.  
2<sup>nd</sup> Thursday and 4<sup>th</sup> Tuesday, 12:20-1:30 pm, Zoom Conference  
Chair: Amir Nour  
**Scheduled Meetings:** January 12 and 24; February 9 and 28
- 2) **College Computer Coordinating Committee (4Cs)** – September 15, 2022 is the last meeting reported.  
Chair: Calvin Madlock  
**Scheduled Meetings:** March 16, April 27, May 18, 2023
- 3) **Enrollment Management Committee** – September 14, 2022 is the last meeting reported.  
2<sup>nd</sup> Wednesday, 12:20-1:20 pm, Zoom Conference  
Co-Chairs: Drew Yamanishi, and Edward Karpp  
Met on October 12, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
- 4) **Equal Employment Opportunity Committee (EEO)** – May 26, 2022 is the last meeting reported.  
4<sup>th</sup> Thursday, 12:30-1:30 pm, Zoom Conference  
Chair: Dr. Brittany Grice  
Met on September 22, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
- 5) **Governance Review Committee (GRC)** – November 1, 2022 is the last meeting reported.  
1<sup>st</sup> Tuesday, 1:40-2:40 pm, Zoom Conference  
Chair: Paul Vera  
Met on December 6, 2022, report is forthcoming.  
**Scheduled Meetings:** March 7, April 4, May 2, June 6, 2023

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- 6) **Professional Development Committee** – October 20, 2022 is the last meeting reported.  
 3<sup>rd</sup> Thursday, 12:30-1:30 pm, Zoom Conference  
 Co-Chairs: Krista Raimondo, Faculty; and Agnes Eisaghalian, Classified  
 Met on November 17, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
- 7) **Released Time Extra Pay Committee (RTEP)** – October 28, 2022 is the last meeting reported.  
 4<sup>th</sup> Friday, 10:00-11:00 am, Zoom Conference  
 Chair: Michael Davis  
 Met on December 2, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
- 8) **Student Equity & Achievement Committee (SEA)** – September 23, 2022 is the last meeting reported.  
 4<sup>th</sup> Friday, 1:00pm-2:00 pm, Zoom Conference  
 Chair: Yeranui Barsegyan  
 Met on October 28, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
- 9) **Web Oversight Committee** – February 23, 2022 is the last meeting reported.  
 Meets as needed  
 Chair: Drew Sugars  
**Scheduled Meetings:** TBD

**II. INSTITUTIONAL PLANNING COORDINATION COMMITTEE\* (IPCC)** – October 10, 2022 is the last meeting reported.  
 2<sup>nd</sup> Monday, 12:15pm-1:30 pm, Zoom Conference  
 Chair: Edward Karpp  
**Scheduled Meetings:** TBD

***SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:***

- 1) **Program Review Committee** – October 18, 2022 is the last meeting reported.  
 3<sup>rd</sup> Tuesday, 1:30–2:30 pm, Zoom Conference  
 Chair: Dr. Daphne Dionisio  
 Met on November 15, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
  - 2) **Strategic Planning Committee** – November 19, 2021 is the last meeting reported.  
 Meets once per semester  
 Chair: Edward Karpp  
**Scheduled Meetings:** TBD
- III. ACADEMIC AFFAIRS COMMITTEE\*** - October 19, 2022 is the last meeting reported.  
 3<sup>rd</sup> Wednesday, 2:00-4:00 pm, Zoom Conference  
 Chair: Dr. Michael Ritterbrown  
 Met on November 16, 2022, report is forthcoming.  
**Scheduled Meetings:** March 15, April TBD, May 17, 2023

## ***SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:***

- 1) **Academic Calendar Committee** – March 24, 2022 is the last meeting reported.  
Meets as needed  
Chair: Vacant  
**Scheduled Meetings:** TBD
  
  - 2) **Baja Program Committee** – May 26, 2022 is the last meeting reported  
Meets twice per academic year  
Chair: Dr. Javier Gago  
Met on November 4, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
  - 3) **Graduation Requirements Committee** – March 22, 2022 is the last meeting reported.  
Meets as needed  
Chair: Agnes Eguaras  
**Scheduled Meetings:** TBD
  
  - 4) **Library & Information Competency Committee** – September 22, 2022 is the last meeting reported.  
4th Thursday, 12:30-1:30 pm, Zoom Conference  
Chair: Eric Hanson  
**Scheduled Meetings:** Spring 2023
  
  - 5) **Scholars Program Committee** – September 27, 2022 is the last meeting reported.  
4<sup>th</sup> Tuesday, 12:30-1:30 pm, Zoom Conference  
Chair: Dr. Michael Harnett  
Met on October 25, 2022, report is forthcoming.  
**Scheduled Meetings:** Spring 2023
  
  - 6) **Study Abroad Committee** – February 24, 2022 is the last meeting reported.  
4<sup>th</sup> Thursday, 12:20-1:30 pm, Zoom Conference  
Chair: Darren Leaver  
Met on March 24, 2022; May 26, 2022, and October 27, 2022, reports are forthcoming.  
**Scheduled Meetings:** Spring 2023
- IV. STUDENT AFFAIRS COMMITTEE\*** – October 19, 2022 is the last meeting reported.  
3<sup>rd</sup> Wednesday, 1:00-2:00 pm, Zoom Conference  
Chair: Dr. Paul Schlossman  
Met on November 17, 2022, report is forthcoming.  
**Scheduled Meetings:** March 15, April TBD, May 17, 2023

## ***SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:***

- 1) **International Students Committee** – May 5, 2021 is the last meeting reported.  
Meets once per academic year.  
Chair: Murray Stach  
**Scheduled Meetings:** Spring 2023

- 2) **Multicultural & Community Engagement Committee** – May 12, 2022 is the last meeting reported.  
2<sup>ND</sup> Thursday, 12:30 pm – 1:30 pm, Zoom Conference  
Chair: Dr. Tzoler Oukayan  
**Scheduled Meetings:** Fall 2022
  
- 3) **Placement and Assessment Committee** – September 8, 2022 is the last meeting reported.  
2nd Thursday, 2:00-3:00 pm, Zoom Conference  
Chair: Dr. Drew Yamanishi  
**Scheduled Meetings:** November 10, 2022
  
- 4) **Student Fees and Tuition Committee** – September 14, 2022 is the last meeting reported.  
2nd Wednesday 2:00-3:30 pm, Zoom Conference  
Chair: Amir Nour  
**Scheduled Meetings:** November 16, 2022
  
- 5) **Technology Mediated Services Committee (TMS)** – December 2, 2021 is the last meeting reported.  
Meets as needed, contact Chair  
**Scheduled Meetings:** TBD
  
- V. **ADMINISTRATIVE AFFAIRS COMMITTEE\*** – October 11, 2022 is the last meeting reported.  
2<sup>nd</sup> Tuesday, 11:00 am–12:20 pm, Zoom Conference  
Chair: Mr. Amir Nour  
**Scheduled Meetings:** March 7, April 11, and May 9, 2023

***SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:***

- 1) **Campus Development Committee** – March 3, 2022 is last meeting reported.  
1<sup>st</sup> Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference  
Chair: Dr. Ryan Corner  
**Scheduled Meetings:** Spring 2023
  
- 2) **Environment & Sustainability Committee** – March 3, 2022 is the last meeting reported.  
1<sup>st</sup> Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference  
Chair: Patrick Shahnazarian  
**Scheduled Meetings:** Spring 2023
  
- 3) **Safety Committee** – March 16, 2022 is the last meeting reported.  
3<sup>rd</sup> Wednesday, 11:00am-12:00pm, Zoom Conference  
**Scheduled Meetings:** Spring 2023

*Prepared by Frankie Strong, Governance Office*